

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

5 SEPTEMBER 2017

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Four applications for funding have been received:

Discretionary Grant Fund

- Menzshed Kapiti Incorporated
- Paul Fallon
- Lincoln Parker

Promotion Fund

- Kapiti Branch of NZ Camellia Society

Delegation

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:
Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.

BACKGROUND

- 3 This is the second Waikanae Community Board meeting of the 2017/18 financial year.
- 4 The budget allocations for the 2017/18 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2017/18 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,268	\$1,100	\$5,168
Waikanae Promotion Fund <i>Waikanae Chartered Club event was cancelled – grant unspent and added to the 2017/18 allocation.</i>	\$35,098 \$5,000 \$40,098	\$12,200	\$27,898
Waikanae Capital Improvement Grant	\$35,098	\$10,000	\$25,098

- 5 An amount of approximately \$1.202 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$917,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,208	Balance at 30 June 2016 as per Annual Report
50	Earnings during 2016/17
(56)	Expenditure during 2016/17
1,202	Balance at 30 June 2017 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
47	Interest earnings budgeted for the 2017/18 year
(35)	Budgeted grants for 2017/18
917	Forecast Balance as at 30 June 2018

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

Discretionary Fund Grant

Menzshed Kapiti Inc

- 8 Menzshed Kapiti Inc has applied for a Discretionary Fund grant of \$500 to help with the costs of developing a second growing area in the middle of their site.

Paul Fallon

- 9 Paul Fallon has applied for a Discretionary Fund grant of \$500 to help with the costs of attending the Wheelchair Basketball Nationals in Tauranga.

Lincoln Parker

- 10 Lincoln Parker has applied for a Discretionary Fund grant of \$500 to help with the costs attending the Halberg Junior Disability Games in Auckland.

Promotion Fund Grant

Kapiti Branch of NZ Camellia Society

- 11 Kapiti Branch of NZ Camellia Society has applied for a Promotion Fund grant of \$520.20 to assist with the costs of hiring the Waikanae Memorial Hall.

- 12 Grants equating to \$2,020.20 have been presented for the Board's consideration and approval.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$5,168	\$1,500.00
Waikanae Promotion Fund	\$27,898	\$520.20
Waikanae Capital Improvement Fund	\$25,098	0

Historical Grants

- 13 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 14 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 15 The Waikanae Community Board grants Kapiti Menzshed Inc a discretionary grant of \$..... to help with the costs of developing a second growing area in the middle of their site.
- 16 The Waikanae Community Board grants Paul Fallon a discretionary grant of \$..... to help with the costs of attending the Wheelchair Basketball Nationals in Tauranga.
- 17 The Waikanae Community Board grants Lincoln Parker a discretionary grant of \$..... to help with the costs of attending the Halberg Junior Disability Games in Auckland.
- 18 The Waikanae Community Board grants the Kapiti Branch of NZ Camellia Society a grant of \$..... from the promotion fund to assist with the costs of hiring the Waikanae Memorial Hall.

Report prepared by:

Approved for submission by:

Samara Shaw
Executive Secretary
Strategy & Planning

Sarah Stevenson
Group Manager
Strategy & Planning

ATTACHMENTS:

Criteria

- Discretionary Grants Fund
- Promotional Fund

Applications

- Menzshed Kapiti Inc
- Paul Fallon
- Lincoln Parker
- Kapiti Branch of NZ Camellia Society

Accountability Report Back

- Waikanae Playcentre
- Paul Fallon
- Hayley Fordyce

Grants

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year