

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 1 March 2018, commencing at 10.02 am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	J	Howson	
	Cr	D	Scott	
	Cr	F	Vining	
ATTENDING	Mr	W	Maxwell	Chief Executive
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Ms	J	Prvanov	Chair, Waikanae Community Board
	Ms	S	Warwick	Member, Ōtaki Community Board
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Ms	N	Tod	Group Manager, Regulatory Services
	Mr	M	Pedersen	Group Manager, Community Services
	Ms	N	Holden	Corporate Property Manager
	Ms	J	McDougall	Communications and Engagement Manager
	Ms	S	Lloyd	Senior Advisor Corporate Planning and Reporting
	Cr	P	Gaylor	Greater Wellington Regional Council
	Mr	T	Power	Senior Legal Counsel
	Ms	N	Tutt	Legal Counsel
	Ms	L	Belcher	Manager, Democracy Services
LEAVE OF ABSENCE	Cr	M	Scott	

The Mayor welcomed everyone to the meeting.

KCDC 18/03/220

**(a) APOLOGIES**

It was noted that Cr M Scott was on a Leave of Absence.

**(b) DECLARATIONS OF INTEREST**

There were no declarations of interest.

KCDC 18/03/221

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There were no public speakers.

*Cr Cardiff arrived at 10.04am*

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

KCDC 18/03/222

**UPDATE : CR PENNY GAYLOR, GREATER WELLINGTON REGIONAL COUNCIL**

Cr Gaylor provided the meeting with an update:

- Late last year new information hub at Queen Elizabeth Park. A GWRC Environment Committee meeting is going to be held at the Hub. Cr Gaylor committed to sending through the date and time of the meeting.
- Regional Council will meet on March 15 to decide what will be included in the Long Term Plan. Regional Council will then be going out to consult with the whole of the community. Dates will be forthcoming of public forums for members of the community.
- Cr Gaylor would be attending a joint workshop with GWRC and Wellington City Councillors to discuss the results from public consultation on 'Let's Get Wellington Moving'.
- GWRC would be attending meetings to discuss some of the effects of the recent cyclone with the Paekākāriki and Paraparaumu Raumati Community Boards.
- Waitohu river mouth work that has already been undertaken and discussion of future options to protect against flooding.
- Possible inclusion of trains for Ōtaki and Wairarapa in the draft GWRC Long Term Plan.

Mr Mallon explained that meetings have taken place between GWRC and Kapiti Coast District Council staff discussing opportunities to consent the whole of the Open Drain Networks in terms of maintenance and a whole of catchment approach to Storm water consenting process.

KCDC 18/03/223

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses: there were none.
- (b) Leave of Absence

**MOVED (Gurunathan/Benton)**

**That Council Grant Leave of absence to the Mayor 29 March to 3 April 2018.**

**CARRIED**

- (c) Matters of an Urgent Nature: there were none.

KCDC 18/03/224

**MAYOR'S REPORT**

Members were provided with a copy of the Mayors report.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

KCDC 18/03/225

**AMENDMENTS TO THE COUNCIL DELEGATIONS TO CHIEF EXECUTIVE AND STAFF (SP-18-414)**

Ms Sarah Lloyd and Ms Natasha Tod spoke to the report and answered members' questions.

**MOVED (Cardiff/Elliott)**

**That the Council adopts the revised Council Delegations to the Chief Executive and Staff as shown in Appendix A inclusive of amendments specified in Report SP-18-414.**

**That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Appendix B inclusive of amendments in Table 1 and Table 2 of Report SP-18-414.**

**CARRIED**

Abstained: Cr D Scott

KCDC 18/03/226

**APPOINTMENT OF INDEPENDENT MEMBERS TO THE AUDIT AND RISK COMMITTEE (Corp-18-439)**

Ms Leyanne Belcher spoke to the report and answered members' questions. There was discussion about the progress from one to two independent members as best practice and also the workload if just one independent member is retained.

Cr Elliott raised a point of order and Cr Benton apologised.

There was discussion about the possible inclusion of Deputy Chair of the Audit and Risk Committee on the selection panel. Cr Holborow moved the resolution, as amended.

**MOVED (Holborow/Buswell)**

**Approves the reappointment of Warwick Tuck to the Audit and Risk Committee for a further three years from 30 June 2018 to 30 June 2021.**

**Agrees to appoint an additional independent external member with full voting rights to the Audit and Risk Committee in the current triennium for a term of three years from the date of the appointment.**

**Agrees that the independent external members be remunerated at a standard meeting fee of \$190 each; and**

**That the Council's Governance Structure and Delegations document is amended accordingly.**

**That a selection panel comprising the Chief Executive, the Chair and Deputy Chair of the Audit and Risk Committee and the Mayor be delegated the authority to manage the appointment of the second external member for Council Approval.**

**CARRIED**

Against: Cr Elliott

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

KCDC 18/03/227

**WEGGERY DRIVE, WAIKANAĒ BEACH REVOCATION OF RESERVE STATUS AND RECLASSIFICATION (CS-18-342)**

Max Pedersen and Nicky Holden introduced the report and answered members' questions.

There was discussion about the consultation that had taken place and the public consultation that would take place in the future as part of the process.

A proposed amendment in the form of the following addition to the resolution was discussed:

**That in the event of consent being obtained from the Minister of Conservation any proceeds from the sale be returned to the Waikanae reserves fund account.**

It was agreed that it would lie on the table in order for further research to be undertaken in this area in order for future discussion to take place.

**MOVED (Cardiff/Elliott)**

**Authorises the Chief Executive to undertake the required public notification process to revoke and reclassify the land at Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 pursuant to section 24 of the Reserves Act 1977 as outlined in report CS-18-342.**

**Agree to revoke the reserve status of the area coloured red on the plan attached in appendix one of report CS-18-342, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 pursuant to section 24 of the Reserves Act 1977.**

**Agree to reclassify the reserve status of the area coloured blue on the plan attached in appendix one of report CS-18-342, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 pursuant to section 24 of the Reserves Act 1977 from Local Purpose Reserve (Road) to Local Purpose Reserve (Esplanade).**

**Authorise the Chief Executive to conclude the reserve revocation and reclassification as per the plan attached in appendix one of report CS-18-342, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560.**

**If the reserve revocation is successful, agree that the area coloured red on the plan attached in appendix one of report CS-18-342, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 is not required for a public work and is surplus to requirements and approve its disposal.**

**Subject to area coloured red on the plan attached in appendix one of report CS-18-342, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 being declared surplus, authorise the Chief Executive to commission a section 40 Public Works Act 1981 report from a suitably qualified consultant to identify whether this property must be offered back to a former owner or their successor in title, or whether an exemption from offer back applies.**

**Delegate to the Chief Executive the power to take all actions necessary to sell area coloured red on the plan attached in appendix one of report CS-18-342, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 in accordance with the provisions of the Public Works Act 1981.**

**Note the following:**

**That the reserve revocation and reclassification is conditional on no sustained objections being received following public notification of the intention to revoke**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

and reclassify the reserve status in accordance with section 24 of the Reserves Act 1977.

That if sustained objections are received to the reserve revocation or reclassification, a further report will be presented to Council to decide whether to uphold them or not.

The consent of the Minister of Conservation to be obtained in accordance with section 24 of the Reserves Act 1977.

**CARRIED**

KCDC 18/03/228

**COUNCILLOR ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND CONFERENCE 2018 (Corp-18-442)**

Ms Leyanne Belcher spoke to the report and answered members' questions. Mayor Gurunathan explained that priority would be given to those members who had not previously attended the Conference and who wished to attend this year.

**MOVED (Gurunathan/Howson)**

That Council approves the attendance of the Mayor, Cr Elliott, Cr Buswell and Cr Holborow at the Local Government New Zealand Conference 2018.

**CARRIED**

KCDC 18/03/229

**REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (Corp-18-404)**

Ms Leyanne Belcher spoke to the report.

**MOVED (Vining/Elliott)**

That Council ratifies the following resolutions as passed by the Paraparaumu-Raumati Community Board:

Installation of 140m of broken yellow lines outside numbers 180, 184, 186, 188, 202, 204 and 206 Kapiti Road on the northern side of the service lane.

Installation of broken yellow lines 10m east and 15m west of the service lane intersection with Kapiti Road.

Installation of 35m of broken yellow lines outside numbers 19 to 27 Callender Terrace.

Installation of 30m of broken yellow lines around the perimeter of the central traffic island in Belford Court and 30m along the frontage of numbers 4, 6 and 8 Belford Court.

Extend the centreline on Ocean Road by 14m and install approximately 80m of broken yellow lines on either side of Ocean Road and install approximately 70m of broken yellow lines on either side of Eatwell Avenue.

**CARRIED**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

**MOVED (Holborow/Elliott)**

**That Council request a report about the offer of a loan of the sculpture 'Kāpiti Kiwi Riders'.**

**CARRIED**

*Cr Elliott left the room at 11.38 am and returned at 11.40 am.*

**MOVED (Benton/Cardiff)**

**That Council adopt the recommendation of the Paraparaumu-Raumati Community Board that Council enter into discussion with the Community Board to prioritise the staged upgrade of planned works that will be undertaken at Maclean Park.**

**LOST**

Against: Holborow, Buswell, Howson, Vining, Cootes, Gurunathan  
For: D Scott, Cardiff, Elliott, Benton

Members requested that staff seeks input from the Community Board regarding the staging of work at Maclean Park before confirming the programme of work. Mr Pedersen confirmed that staff would have discussion with the Community Board.

**MOVED (Cardiff/Howson)**

**That Council receives Report Corp-18-404 (Reports and Recommendations from Standing Committees and Community Boards).**

**CARRIED**

KCDC 18/03/230

**CONFIRMATION OF MINUTES : 25 January 2018**

**MOVED (Howson/Cardiff)**

**That the minutes of the Council meeting on 25 January 2018 be accepted as a true and accurate record of that meeting.**

**CARRIED**

KCDC 18/03/231

**PUBLIC SPEAKING TIME (for items not related to the agenda)**

There were no public speakers.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

KCDC 18/03/232

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

**MOVED (Elliott/Howson)**

**PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- Appointment of Māori Representative to the Strategy and Policy Committee
- Confirmation of Public Excluded Minutes – 25 January 2018

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<b>Appointment of Māori Representative to the Strategy and Policy Committee (Corp-18-428)</b>	Section 7(2)(a) – to protect the privacy of natural persons.	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
<b>Confirmation of Public Excluded Minutes – 25 January 2018</b>	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**CARRIED**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 1 MARCH 2018	10.02 AM

*The Council meeting went into public excluded session at 11.55 am.*

*The Council came out of public excluded session at 11.58am*

*The Council meeting closed at 11.58am*

*Signed ..... / ..... / 2018*

Mayor K Gurunathan