

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 22 NOVEMBER 2016</b>	<b>7.00 PM</b>

MINUTES of a meeting of the **Paraparaumu/Raumati Community Board** held at the Coastlands Sports Turf and Pavilion, 10 Scaife Drive, Paraparaumu on 22 November 2016, commencing at 7.00pm.

PRESENT:           Mr    J    Best                                 (Chair)  
                       Mr    G    Burns                               (Deputy Chair)  
                       Mrs  K    Spiers  
                       Mr    B    Randall  
                       Cr    F    Vining  
                       Cr    M    Benton

IN ATTENDANCE:  Mr    M    Pedersen                 (Group Manager Community Services)  
                       Ms    V    Starbuck-Maffey             (Democracy Services Manager)  
                       Ms    M    Parnell                         (Construction Manager Town Centres)  
                       Ms    T    Ferry                             (Executive Secretary Community Services)

Max Pedersen, Group Manager Community Services, as the Chief Executive's nominee, welcomed everyone to the first meeting of the 2016-2019 triennium and declared the meeting open.

**PRCB 16/11/001  
 COMMUNITY BOARD MEMBERS (INCLUDING THE WARD COUNCILLORS) MAKE  
 THEIR DECLARATIONS OF OFFICE**

All Community Board members and the Ward Councillors recited their declarations of office and signed the appropriate declarations, which were witnessed by Mr Pedersen.

**PRCB 16/11/002  
 EXPLANATION OF LEGISLATION AFFECTING ELECTED MEMBERS 2016-2019  
 TRIENNIUM (CORP-16-025)**

Mr Pedersen read out a summary of key points of legislation affecting Elected Members.

**MOVED (Vining/Burns)**

**That Paraparaumu/Raumati Community Board members of the 2016-2019 Triennium note the general explanation of legislation provided by the Chief Executive's nominee pursuant to Section 21 of Schedule 7, Local Government Act 2002.**

**CARRIED**

**PRCB 16/11/003  
 ELECTING THE CHAIR AND DEPUTY CHAIR OF THE PARAPARAUMU/RAUMATI  
 COMMUNITY BOARD FOR THE 2016-2019 TRIENNIUM (CORP-16-026)**

Ms Starbuck-Maffey spoke to the report.

**MOVED (Vining/Burns)**

**That the Paraparaumu/Raumati Community Board adopts System B as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Board's Chair and Deputy Chair for the 2016-2019 Triennium.**

**CARRIED**

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Mr Pedersen called for nominations for Board Chair.

**MOVED (Spiers/Vining)**

**Mrs Spiers nominated Mr Jonny Best as Chair.**

**As there were no other nominations, Mr Best was declared Board Chair.**

**CARRIED**

**MOVED (Randall/Spiers)**

**Mr Randall nominated Mr Guy Burns as Deputy Chair.**

**As there were no other nominations, Mr Burns was declared Deputy Chair.**

**CARRIED**

Mr Best chaired the meeting from this point and welcomed everyone to the meeting including Mr Seamark from the Waikanae Community Board, Council staff, media and members of the public.

**PRCB 16/11/004  
APOLOGIES**

There were no apologies from Board members.

Apologies from Mayor Gurunathan and Deputy Mayor Cr Holborow were noted.

**PRCB 6/11/005  
PUBLIC SPEAKING TIME**

Mr John Baldwin congratulated new Board members. He tabled and spoke to a document referring to the '\$5m Urban Cycling Fund'. He was concerned the money being provided by NZTA was being mismanaged and there were low cost options that should be considered.

Mr Dale Evans tabled and spoke to a paper reminding Community Board members of their responsibilities and commenting on the issue of the water in the pond at Maclean Park.

Ms Karen Whibley advised the Board of the community reference group she was a member of, which had been set up as part of the Expressway construction. She welcomed new Board members, acknowledged the support of the previous Board and looked forward to continuing a successful relationship moving into the post-construction phase. She also advised a 'Friends of the Makarini Reserve' group had been formed.

Mr John le Harivel asked why Board members had to be sworn in again, as they had already been sworn in at the inauguration ceremony. Cr Vining explained this was because Board members had not signed their declarations at the previous ceremony, and also that Councillors appointed to Boards made a different declaration at Board meetings. Mr le Harivel asked questions about the pond at Maclean Park and spoke about flooding in the district which he said had been a concern for many years.

Mr Trevor Daniell congratulated new Board members and advised that he was Chair of the Raumati South Residents' Association. He then spoke of the 'Bridge to nowhere', a 220m length of footpath from Rongomai Lane to State Highway One, which stops abruptly. He also

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spoke about the need for a path on Raumati Road suitable for prams, pushchairs etc, the cycle path from Paekākāriki to Poplar Avenue and the recent talk about a tsunami warning.

Mr Rudy Chartier introduced himself as the owner of the French patisserie in Raumati village. He said business owners wanted Council to upgrade the footpaths and revamp the village, so as to make it more appealing for locals and visitors.

Mr John Palmer welcomed new Board members and voiced his concerns about the basketball courts at Kaitawa Park. He wanted the courts to be relocated due to the noise they generate, had been told they would be moved but recently had heard they would not.

**PRCB 11/16/006  
MEMBERS BUSINESS**

**(a) Responses To Public Speaking**

Mr Baldwin was advised that Board members would contact him after the meeting to continue discussions.

Mr Evans was advised that the pond at Maclean Park was on the agenda for discussion later in the meeting.

Mr le Harivel was advised that Board members would contact him after the meeting to continue discussions.

Mr Daniell was advised that Board members were aware of the path that currently leads nowhere and understood the work would be continued after State Highway One revocation works were complete.

Mr Chartier was advised that Board members would contact him after the meeting to continue discussions.

Mr Palmer was advised that Board members had visited Kaitawa Park recently, had talked to some of the neighbours and intended to discuss the matter further with Ms Alison Law, Council's Parks and Recreation Manager, and with Mr Palmer. Board members would contact Mr Palmer after the meeting.

**(b) Leave of Absence**

Cr Benton requested leave of absence from 2 – 9 February 2017.

**MOVED (Vining/Spiers)**

**That leave of absence be granted to Cr Benton from 2 – 9 February 2017.**

**CARRIED**

**(c) Matters of an Urgent Nature**

There were none.

**(d) Declarations of Interest**

Cr Vining declared an interest in the grant application from the Kapiti Coast Quilters Association.

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Mr Burns advised that he was a committee member of the Raumati South Residents' Association.

**PRCB 11/16/007  
APPOINTMENT OF BOARD MEMBERS TO EXTERNAL BODIES 2016-2019 TRIENNIUM  
(CORP-16-028)**

Ms Starbuck-Maffey spoke to the report.

**MOVED (Spiers/Benton)**

**That the Paraparaumu/Raumati Community Board appoints Jonny Best to the Grants Allocation Committee in respect of the Waste Levy grants programme.**

**CARRIED**

**MOVED (Spiers/Vining)**

**That the Paraparaumu/Raumati Community Board appoints Jonny Best to the NZTA Expressway Community Liaison Group (CLG).**

**CARRIED**

**MOVED (Best/Spiers)**

**That the Paraparaumu/Raumati Community Board appoints Guy Burns as the alternative representative on the NZTA Expressway Community Liaison Group (CLG).**

**CARRIED**

**MOVED (Best/Burns)**

**That the Paraparaumu/Raumati Community Board appoints Kathy Spiers to the NZTA Neighbourhood Impact Forum (NIF) for Leinster Avenue.**

**CARRIED**

**MOVED (Best/Spiers)**

**That the Paraparaumu/Raumati Community Board appoints Bernie Randall to the NZTA Neighbourhood Impact Forum (NIF) for Makarini Street.**

**CARRIED**

**MOVED (Spiers/Vining)**

**That the Paraparaumu/Raumati Community Board appoints Jonny Best to the Kapiti Coast Aircraft Noise Community Liaison Group.**

**CARRIED**

It was also noted that Board members would attend the following Committee meetings:

- Strategy and Policy Committee - Kathy Spiers
- Audit and Risk Committee – Bernie Randall
- Operations and Finance Committee – Guy Burns

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**PRCB 11/16/008**

**DELEGATIONS FOR COMMUNITY BOARDS FOR 2016-2019 TRIENNIUM (CORP-16-027)**

Ms Starbuck-Maffey spoke to the report, noting there were two areas where delegations had been modified from the 2013-2016 Triennium. Mr Burns asked for the minutes to record his opinion that changes in delegations should be made in consultation with newly appointed Board members.

**MOVED (Spiers/Benton)**

**That the Paraparaumu/Raumati Community Board notes that the Council adopted the Governance Delegations for Community Boards (referred to as Part D) on 26 October 2016 as at Appendix 1 of Corp-16-027.**

**CARRIED**

**PRCB 11/16/009**

**COMMUNITY BOARD REMUNERATION FOR 2016-2017 (CORP-16-029)**

Ms Starbuck-Maffey spoke to the report.

**MOVED (Benton/Spiers)**

**That the Paraparaumu/Raumati Community Board notes the information on Board remuneration in report Corp-16-029.**

**CARRIED**

**PRCB 11/16/010**

**CALENDAR OF MEETINGS FOR THE PARAPARAUMU/RAUMATI COMMUNITY BOARD 2017 (Corp-16-030)**

Ms Starbuck-Maffey spoke to the report.

**MOVED (Spiers/Randall)**

**That the Paraparaumu/Raumati Community Board adopts the schedule for its meetings in 2017 as set out in Appendix 2 of report Corp-16-030.**

**CARRIED**

**PRCB 16/02/011**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-16-014)**

The Chair invited grant applications to speak to their applications:

Ms Christine Bongiovanni spoke to the application from the Kapiti Coast Quilters Guild for funds to assist with the costs of holding the Kapiti Coast Quilt Exhibition at the Southward Theatre on 29 – 30 April 2017.

Mr Terry Poko spoke to the application from the Kapiti Coast Rugby League Club 2004 Inc for funds to assist with the costs of paying for the fields at Matthews Park, which is the venue for the Horowhenua Kapiti Tag season.

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Ms Helene Judge spoke to the application from Kapiti Food Fair for funds to assist with the costs of the entertainment programme at the Fair, to be held on 3 December 2016.

Ms Frances Tull spoke to the application from the Kapiti Light Orchestra for funds to assist with the cost of purchasing music for the orchestra to rehearse and perform.

Ms Amanda Dixon spoke to the application from the Kapiti Songsters Choir for funds to assist with the cost of hall rental fees at the Kapiti Uniting Parish Church.

**MOVED (Randall/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Kapiti Coast Quilters \$500 to assist with the costs of holding the Kapiti Coast Quilt Exhibition at the Southward Theatre on 29– 30 April 2017.**

**That the Paraparaumu/Raumati Community Board grants Kapiti Coast Rugby League Club 2004 Incorporated \$500 to assist with the costs of paying for the fields at Matthews Park, which is the venue for the Horowhenua Kapiti Tag season.**

**That the Paraparaumu/Raumati Community Board grants Kapiti Food Fair \$500 to assist with the costs of the entertainment programme at the Kapiti Food Fair, to be held on 3 December 2016.**

**That the Paraparaumu/Raumati Community Board grants Kapiti Light Orchestra \$500 to assist with the costs of purchasing music for the orchestra to rehearse and perform.**

**That the Paraparaumu/Raumati Community Board grants Kapiti Songsters Choir \$500 to assist with the costs of hall rental fees at the Kapiti Uniting Parish Church.**

**CARRIED**

**MOVED (Best/Randall)**

**That the Paraparaumu/Raumati Community Board declines the grant application from the Wellington SPCA.**

**CARRIED**

**PRCB 16/11/012**

**PRESENTATION: POPLAR AVENUE SPEED LIMIT RESTRICTION, TRAFFIC CALMING SCHEME, CWB FACILITIES**

Ms Parnell spoke to this presentation and took questions from Board members.

**PRCB 16/11/013**

**MATTERS UNDER ACTION**

Setting up a Health Advisory Group on the Kapiti Coast

The Capital and Coast District Health Board had been scheduled to meet in Kapiti in October 2016 but the meeting did not take place. Mrs Spiers advised the meeting that she was in contact with Mayor Gurunathan's Executive Assistant who would advise when the next meeting would take place, and Mrs Spiers would attend.

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#### M2PP Water Tank Reuse

Mrs Spiers noted the surplus water tank would not be made available until after the M2PP works were complete, and suggested the Board contact the Alliance to request the tank be made available at an earlier date.

#### Raumati Road Corridor Work

Board members acknowledged the initial work which had been carried out. It was noted that people are still parking on yellow no stopping lines, Mr Best agreed to follow up with the school re possible enforcement actions.

#### Makarini Neighbourhood Action Plan

With the work on the Makarini Reserve complete, this item was removed from the Matters Under Action register.

#### **MOVED (Vining/Randall)**

**That the Paraparaumu/Raumati Community Board thanks Ms Whibley for her hard work in terms of the Makarini Neighbourhood Impact Forum, the Reserve, and surrounding issues.**

#### **CARRIED**

#### Safety Concerns on Ruapehu Street

Council officers were asked to confirm that all planned works had been completed on Ruapehu Street and if so, this item could be removed from the register.

#### Public Art and Paraparaumu Beach

It was agreed this item could be considered as part of the Redevelopment Plan for Maclean Park.

#### Judder Bars on Harry Shaw Way

Cr Vining had ascertained the problem was likely caused by residents at one property and it was unclear whether it was still an issue. It was agreed this item could be removed from the register.

#### Plantings at Poplar Avenue

No further progress is possible until the land transfer from Department of Conservation to the Greater Wellington Regional Council has taken place.

#### Development of Otaraua Park

Although the Board's delegations on Otaraua Park had been modified, it was agreed to leave this item on the register in order to maintain a watching brief.

#### Reduced Speed through Raumati South Village

No further progress is possible until New Zealand Transport Agency's speed limit review begins in January 2017.

#### Town Centres Project

Board members raised concerns about the condition of the footpath between the NZ Post shop and the Kapiti Lights area. Michelle Parnell, Council's Town Centre Projects Manager was present in the public gallery and advised Council were currently in discussions with Kapiti Lights about this matter.

#### Kapiti Island Customised Departure Facility

It was agreed this item could be considered as part of the Redevelopment Plan for Maclean Park.

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Reinstate the Kapiti Marine Reserve Committee

The Committee has been reinstated and this item can be removed from the register.

Expressway Update

Mr Best noted that there would be an Open Day on Saturday 17 December, with access at Kapiti Road and Te Moana Road, and buses shuttling people between the two sites. If it was raining the Open Day would be on Sunday 18 December. There were no issues to report from Neighbourhood Impact Fora or Community Liaison Groups.

Redevelopment Plan for Maclean Park

Mr Pedersen explained the water rights issues relating to the bore.

**MOVED (Spiers/Benton)**

**That the Paraparaumu/Raumati Community Board recommends to Council that the pond at Maclean Park, Paraparaumu Beach, be kept filled with water until such time as the consultation on the Maclean Park Management Plan is completed.**

**CARRIED**

Board members agreed it was important for the public to be considering the entire park as part of the Management Plan, and not to be focussed on the pond. They felt if the pond was left empty there was a risk the consultation would be focussed on that issue, and not the bigger picture.

Board members requested that the issue of the basketball courts at Kaitawa Reserve be added to the Matters Under Action register, and noted the need to discuss further with Council officers and Mr John Palmer from Brookvale Villas.

*The meeting closed at 9.18pm.*

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*Chairperson*

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*Date*