

**Chairperson and Community Board Members**  
WAIKANAĒ COMMUNITY BOARD

21 JUNE 2016

Meeting Status: **Public**

Purpose of Report: For Decision

## **STRATEGIC PLAN YEAR THREE UPDATE**

### **PURPOSE OF REPORT**

- 1 This report presents the Waikanae Community Board's updated Strategic Plan for adoption by the Board.

### **Delegation**

- 2 The Waikanae Community Board has the delegated authority as at section D.10.4 of the Governance Structure:  
*Community - Authority to listen, articulate, advise, advocate and make recommendations to Council on any matter of interest or concern to the local community.*

### **BACKGROUND**

- 3 In April 2014 the Waikanae Community Board held a strategic planning day, which culminated in a Strategic Plan, setting out the Board's priorities. The Plan was adopted by the Board in June 2014.
- 4 On 20 April 2016 the Board held its third annual planning day, with a primary objective being to review and update the Strategic Plan.

### **CONSIDERATIONS**

- 5 The Waikanae Community Board has an important role working with and for its community and as an interface with the Kāpiti Coast District Council. There are many touchpoints with the community and a range of wants and needs that are expressed through the ongoing interactions that the Board has with businesses, groups and individuals.
- 6 The Board has developed a Strategic Plan that provides a foundation for its short, medium and long term planning priorities. The document is intended to be reviewed and refreshed annually.
- 7 The Strategic Plan identifies strongly with the Council's strategic priorities. For example, where the Council has adopted a vision for Kapiti to be "vibrant, diverse and thriving", the Board's vision is that "Waikanae will be a community for all ages that people experience as unique, diverse, safe and vibrant".

- 8 While overall the Strategic Plan has been maintained, the Board's focus this year will be to:
- work on the improvement of police presence within the community;
  - advocating for the establishment of a Waikanae primary/secondary school;
  - influencing the design of Waikanae's cycleway; and
  - ensuring the development of effective roading infrastructure.
- 9 The updated Strategic Plan 2014-19 is attached as Appendix 1 to this report.

## Financial Considerations

- 10 There are no financial considerations arising from this report.

## Legal Considerations

- 11 There are no legal considerations arising from this report.

## Consultation

- 12 No consultation has been undertaken as part of this process.

## Tāngata Whenua Considerations

- 13 There are no tāngata whenua considerations arising from this report.

## Publicity Considerations

- 14 The Board will be promoting this updated Strategic Plan with the Waikanae community. Initially a media release will be issued upon adoption of this document. It is intended that this Strategic Plan will be available and referred to through Council channels, including the website and Facebook.

## **SIGNIFICANCE AND ENGAGEMENT**

- 15 This matter has a low level of significance under the Council Policy.

## **RECOMMENDATIONS**

- 16 That the Waikanae Community Board approves the updated Strategic Plan 2014-19 as attached in Appendix 1 of Report Corp-16-1927.
- 17 That the Waikanae Community Board agrees to fund the cost of the strategic planning process from the Promotion of Waikanae Fund.
- 18 That the Waikanae Community Board recommends to Council that they note the updated Strategic Plan.

**Report prepared by:**

**Report approved by:**

**Wayne Maxwell**  
**Group Manager Corporate Services**

**Stephen McArthur**  
**Group Manager Strategy and Planning**

Appendix 1 – Strategic Plan 2014-2019