

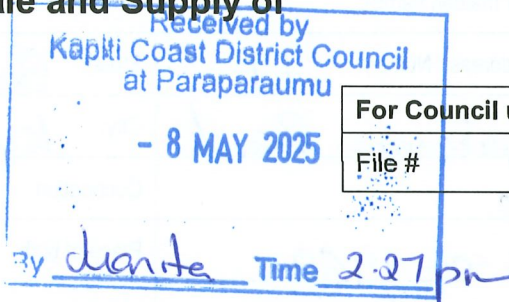
APPLICATION FOR OFF-LICENCE OR RENEWAL OF OFF-LICENCE



Form 4, Sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Send or deliver your application to:

The Secretary
District Licensing Committee
Kāpiti Coast District Council
Private Bag 60601, Paraparaumu 5254
175 Rimu Road, Paraparaumu 5032
Telephone (04) 296 4700 Toll Free: 0800 486 486



For Council use

File #

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated. Instructions on how to complete this application are attached at the back of the form.

This application is made in accordance with the particulars set out below:

1. Application Type

☐ New Off-Licence

☒ Renewal of Off-Licence

☐ Renewal of Off-Licence with variation of conditions

Licence number:

45/OFF/040/2023

Licence number:

2. Endorsements

Tick the appropriate box if you want an endorsed licence only

☐ Auctioneer

☐ Remote Sales

3. Details of Applicant

Full legal name or names to be on licence (if a company, must be a company name):

SHREE SHIVSAI OMBHAVANI COMPANY LIMITED

Whether licence already held for premises concerned: ☐ Yes ☒ No, and if 'Yes', state kind of licence

OGST 51-860-608
Received with thanks by 12/01
KAPITI COAST DISTRICT COUNCIL
8-05-25 14:26 *COPY COPY#710239
DR OFF287
SHREE SHIVSAI OMBHAV -1,306.50
Shree Shivsai Ombhavani Limited::Thrift
CQ EFT-
Shree Shivsai Ombhav 1,306.50

4. Applicant Status: by reference to section 28 of Sale and Supply of Alcohol Act 2012

☐ Natural person(s)

☒ Private Company

☐ Body Corporate

☐ Public Company

☐ Partnership

☐ Other (please specify).....

5. For Applicant that is a Natural Person(s)		
Full legal name: <u>Shiray Narembhai Patel.</u>		
Any aliases (and/or maiden name):		
Usual residential address: Number <u>77</u>	Street: <u>Golf Road</u>	
Suburb: <u>Paraparaumu Beach</u>	City: <u>Kapiti Coast</u>	Postcode: <u>5032</u>
Sex: <u>Male</u>	Occupation: <u>Self Employed</u>	
Date of birth: <u>03-01-1969</u>	Place of birth: <u>India</u>	
Telephone: <u>04-2984528</u>	Mobile: <u>02040268825</u>	
Email: <u>Shirayachi@gmail.com</u>	Preferred mode of contact:	
6. For Applicant that is a Body Corporate, Authority under which Incorporated		
7. For Applicant that is <u>Not</u> a Natural Person(s), Details of Contact Person		
Name: <u>SHIVA PATEL</u>	Designation/Position: <u>owner</u>	
Telephone: <u>04-2984528</u>	Email: <u>Shirayachi@gmail.com</u>	
Mobile: <u>02040268825</u>	Preferred mode of contact: <u>Email</u>	
8. Postal Address for Service		
Number/Street/PO Box: <u>16-Seaview Rd</u>	Suburb: <u>Paraparaumu Beach</u>	
City: <u>Kapiti Coast Wellington</u>	Postcode: <u>5032</u>	
9. Business Details		
Describe principal business, any other businesses		
<u>Four Square Shop (Paraparaumu Beach 4 square)</u>		
10. Criminal Convictions		
Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.		
11. For a Company whether Incorporated under the Companies Act 1993 or Equivalent Foreign Legislation		
Full Legal Names of Directors:		
<u>Shiray Narembhai Patel.</u>		
<u>Nilum Shiray Patel.</u>		

12. For a Private Company Incorporated under the Companies Act 1993

Authorised capital:	Paid up capital:
Name: SHIVA PATEL	Address: Street number
Street: 16-Seaview Road	Suburb:
City: Wellington Kapiti coast	Postcode:
Date of birth: 03-01-1969	Place of birth:
Designation: owner	Face value of shares held:

13. For a Partnership

Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:

14. Details of Premises

Address: Number 16	Street: Seaview Road	
Suburb: Parepare Beach	City: Kapiti coast	Postcode: 5032
Trading Name: Parepare Beach square		
If not Owned by Applicant:		
Tenure: (state whether to be held as leasehold, or under tenancy agreement or licence)		
Full legal name of owner:		
Address: Number	Street:	
Suburb:	City:	Postcode:
Type: state whether grocery, hotel, retail shop (other than grocery), or tavern		
Is the licence conditional on completion of building work: <input type="checkbox"/> Yes <input type="checkbox"/> No, and if "Yes", state details:		

Full legal name: SHIVA NARANBHAI PATEL	
Number of manager's certificate: 45/CERT/120/2014	Expiry Date: 11-June 2026
Full legal name: NILAM SHIVA PATEL	
Number of manager's certificate: 45/CERT/478/2016	Expiry Date: 1-sept-2025

Is the sale of alcohol intended to be the principal purpose of business: ☐ Yes ☒ No, and advise the intended principal purpose of business (*for example: sale of alcohol, sale of food; entertainment; accommodation*).

four square shop

Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: ☒ **Yes** ☐ **No** - and if "Yes", advise the nature of other goods or services. This is to assess whether other goods and services provided are compatible with the sale of alcohol.

Paraparaumu Beach 4 square
selling of Grocery, Frozen food, Hot food pie, Milk, Soft drinks,
Bread, Eggs, vegetable, fruits, Poultry, Ice cream, Confectionery, chips

State the days and hours proposed for sale of alcohol (this is your current licensed hours not trading hours):

Monday to Sunday 7am to 10pm

**Doc attached?
Number.**

- Write answer below or attach relevant documents that demonstrate compliance.
- When including attachments please number the hard copies, and in the first column circle 'Yes box and write the document number on '#.....'

Yes / No
#.....

Describe experience and training of applicant: SHIVA PATEL
owner operator Rarmati 4square 2 years
owner operator Rosetta 4square 8 years
owner operator THRIFTWAY 4square
26 years

<p>Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:</p> <p>- Do not sell alcohol to minor and intoxicated People - To check and asking for people ID - for checking age enter birthdate in till Register</p>	<p>Yes / No #.....</p>
<p>Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):</p> <p>- By not promoting or big amount of discount on alcohol - Try to sell in package as 6 pack or 12 pack</p>	<p>Yes / No #.....</p>
<p>Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:</p> <p>- staff has to be trained for all the alcohol Signage & Rules - All the staff will be trained by owner operator.</p>	<p>Yes / No #.....</p>
<p>Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:</p> <ul style="list-style-type: none"> • reduced, by more than a minimal extent, by granting the licence; or • increased, by more than a minimal extent, by the refusal to renew the licence. <p>Responsible service of alcohol Limiting alcohol Promotions Age verification check Staff Training.</p>	<p>Yes / No #.....</p>
<p>For Licence Renewal Only: Describe any conditions of the licence the applicant seeks to vary or cancel: To be filled in for each condition the applicant seeks to vary or cancel – attach additional pages as necessary</p> <p>Terms of condition at present:</p>	<p>Yes / No #..... #..... #..... #.....</p>

ownership arrangements have changed.

19. Further Details where Applicant is a Company

Include full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company.

Name: SHIVA PATEL	Address: 77-Golf Road Papararumy Beach
Suburb: Papararumy Beach	City: Kapiti Coast Wellington
Postcode: 5032	Date of birth: 03-01-1969
Place of birth: India	Designation: owner
Name: NILAM SHIVA PATEL	Address: 77-Golf Road Papararumy Beach
Suburb: Papararumy Beach	City: Kapiti Coast Wellington
Postcode: 5032	Date of birth: 26-10-1987
Place of birth: India	Designation: owner
Name:	Address:
Suburb:	City:
Postcode:	Date of birth:
Place of birth:	Designation:

Are additional sheets attached? Yes / No - Doc number #.....

20. Further Details where Applicant is a Partnership

Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:

Are additional sheets attached? Yes / No - Doc number #.....

21. Signature of Applicant (this must be signed by applicant not their agent)

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: SHIVA NARANBHAI PATIL

Date: 07-05-2025

Signature: Shiva N. Patel

Dated at location: Parepare Beach

Privacy Statement

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publically available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.

Method of payment (must be made at time of application)

- ☒ I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.
- ☐ I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and
- ☐ I have included proof of electronic payment with this application.
- ☐ I have enclosed a cheque with this form.

How I would like to receive my alcohol licence (please select one only)

- ☐ I will collect my alcohol licence – please contact me when it is ready by ☐ Phone or ☒ Email
- OR
- ☐ Please post my alcohol licence to me.

Next Step: Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

- 1 This form must be accompanied by the prescribed fee.
- 2 This form must be accompanied by the required attachments (refer Points 19 or 20).
- 3 Within 20 working days after filing your application with the District Licensing Committee (or 10 working days if it is an application for renewal), the application must be publically notified. The public notice template will be provided on receipt of your application by the Alcohol Licensing Team.

For Office Use: Application Fee Risk Categories

☐ Very Low

☐ High

☐ Low

☐ Very High

☐ Medium

Application Fee Payable: \$ _____ Signature of Licensing Inspector _____

Name of Licensing Inspector _____ Date: _____

Guidance for Completing Off-Licence Application/Renewal Form

Background

The object of the Sale and Supply of Alcohol Act 2012 is that the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

It is a legal requirement of the Sale and Supply of Alcohol Act 2012 that you must have a licence before you can sell or supply alcohol.

Before lodging application

Once this application is complete then you must ring and make an appointment for a pre-lodgement meeting with the Licensing Inspector. Please Telephone (04) 296 4700 or Toll Free: 0800 486 486. The application forms cannot be accepted by the DLC over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated.

You should also apply for certificate of compliance with the Resource Management Act and the Building Act from the Kapiti Coast District Council.

Completing your application		Who should complete which fields
1	Type of Application	All applicants to complete.
2	Endorsements	Only complete if you are <u>only</u> seeking a licence for use as an Auctioneer, or for remote sales (the 'sale for delivery', or 'sales from a distance').
3	Details of Applicant	All applicants to complete. If a company takes profits must apply in company name.
4	Applicant Status	All applicants to complete.
5	For Applicant that is Natural Person(s)	Only complete if applicant is a natural person. A natural person is an individual.
6	For Applicant that is Body Corporate	Only complete if applicant is a body corporate.
7	For Applicant that is <u>not</u> a Natural Person(s)	Only complete if applicant is a body corporate, partnership, private company or public company.
8	Postal Address for Service	All applicants to complete.
9	Business Details	What is your principal business? For example supermarket/ bottlestore/grocery store.
10	Criminal Convictions	All applicants to complete.
11	For a Company full legal names of directors	Only complete if applicant is a public or private company.
12	For a Private Company	Only complete if applicant is a private company incorporated under the Companies Act 1983.
13	For a Partnership	Only complete if applicant is a partnership.
14	Details of Premises	All applicants to complete.
15	Details of Duty Manager(s)/Proposed Managers	All applicants to complete. If more than two, please attach separately.
16	Business Details	All applicants to complete.

17	Conditions	All applicants to complete.
18	Attachments	All applicants to complete.
19	Further Details where Applicant is a Company	Only complete if private or public company.
20	Further Details where Applicant is a Partnership	Only complete if a partnership.
21	Signature of Applicant	All applicants to complete.

After your Application is Lodged

Public Notices

You are responsible for giving notice in the Kapiti Observer or Kapiti News within 20 working days of the Council formally accepting your application (or 10 working days if it is an application for renewal) and the Council will sent you a template to complete this, along with further information. Unless notified otherwise by a Licensing Inspector, the notice must be published twice and there must not be less than five days and not more than 10 days between the two dates of publication. The notices must be worded according to Form 7 (and in compliance with regulations 36, 37 and 38 of the Sale and Supply of Alcohol Regulations 2013). A Form 7 notice must also be displayed in a conspicuous place on the premises or conveyance to which this application relates for 10 days from the first newspaper notification.

Licensed single alcohol area - Shree Shivsai Ombhavani Company Limited



DECLARATION OF EVACUATION SCHEME

To be used with applications for New, or Renewal of, On, Off and Club Alcohol
Licences

(Sale and Supply of Alcohol Act 2012 sections 100 & 127)

Licence number:	45/OFF/040/2023
For premises known as:	Parepatarimu Beach Four Square
Located at:	16-Seaview Road Parepatarimu Beach.

I, (applicant) Shivya Patel (please print)

Herewith state that: (Please delete whichever does not apply)

(i) The owner of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017.

OR

(ii) Because of the buildings current use, the owner is not required to provide and maintain such a scheme.

OR

(iii) Because of the nature of the building, its owner is exempt from the requirement to provide such a scheme.

Signed: Shivya Patel (applicant)

Date: 07-05-2025

Please include this declaration with your application for forwarding to NZ Fire Service.

MUST BE CONFIRMED BY AUTHORISED FIRE SAFETY OFFICER

Signed:

Name: (please print)

Date:

OFF-LICENCE

Sections 17 to 20, and 64, Sale and Supply of Alcohol Act 2012

Shree Shivsai Ombhavani Company Limited Licence Number 45/OFF/040/2023

Pursuant to the Sale and Supply of Alcohol Act 2012 (the **Act**), Shree Shivsai Ombhavani Company Limited (the licensee) is authorised to sell alcohol on the premises situated at 16 Seaview Road, Paraparaumu Beach and known as Thriftway Four Square, to any person for consumption off the premises and to supply alcohol free, as a sample, for consumption on the premises.

The licensee is also authorised to sell alcohol on or from the premises and deliver it somewhere else.

The authority conferred by this licence must be exercised through a manager or managers appointed by the licensee in accordance with Subpart 7 of Part 2 of the Act.

Conditions

This licence is subject to the following conditions:

1. Alcohol is only permitted to be sold, supplied or delivered on or from the premises authorised by the licence.
2. No alcohol is to be sold or delivered on Good Friday, Easter Sunday, Christmas Day, or before 1 pm on Anzac Day.
3. No alcohol may be sold other than —
 - (i) beer that complies with the appropriate New Zealand food standard for beer; or
 - (ii) mead that complies with the appropriate New Zealand food standard for mead; or
 - (iii) fruit or vegetable wine that complies with the appropriate New Zealand food standard for fruit or vegetable wine; or
 - (iv) grape wine that complies with the appropriate New Zealand food standard for grape wine; or
 - (v) a food flavouring, prepared for culinary purposes, that is unsuitable for drinking undiluted.
4. Alcohol may be sold only on the following days and during the following hours:

Monday to Sunday - 7am to 10pm
5. The whole of the premises is **undesignated**.
6. The **single alcohol area** (the only permitted area for the promotion and display of alcohol) is defined on the attached plan, approved on 26 July 2023, and encompasses the area defined as the rear left hand corner of the store.
7. The licensee must ensure that the provisions of the Act relating to the sale and supply of alcohol to prohibited persons are observed and must display appropriate signs adjacent to every point of sale detailing the statutory restrictions on the supply of alcohol to minors and to intoxicated persons.
8. The licensee must implement and maintain the steps proposed in the application for the licence aimed at promoting the safe and responsible consumption of alcohol, and minimising alcohol related harm.
9. A copy of this licence must be displayed at the principal entrance, the principal entrance is defined as the entrance from Seaview Road.

Duration

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of licences, this licence continues in force—

- (a) either—
 - (i) until the close of the period for which it was last renewed; or
 - (ii) if it has never been renewed, until the close of the period of 12 months after the day it was issued; but
- (b) if an application for the renewal of the licence is duly made before the licence would otherwise expire, either—
 - (i) until the close of the period of 3 years after the period for which it was last renewed; or
 - (ii) if it has never been renewed, until the close of the period of 4 years after the day it was issued.

Dated at Paraparaumu on 26 July 2023



Secretary
Kapiti Coast District Licensing Committee

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of licences, the licence expires on:

26 July 2026

Note: This Licence replaces licence number 45/OFF/013/2019 issued by Kapiti Coast District Licensing Committee

CERTIFICATE of ACHIEVEMENT

This is to certify that

Shiva Patel

has completed the course

Host responsibility

January 18, 2025

Te Whatu Ora
Health New Zealand



ServeWise

CERTIFICATE of ACHIEVEMENT

This is to certify that

Nilam Patel

has completed the course

Host responsibility

January 18, 2025

Te Whatu Ora
Health New Zealand



ServeWise

Statement of annual sales revenue – Grocery store off licence applications

Section 33(2)(a)(ii). Sale and Supply of Alcohol Act 2012 and sections 12 and 13, Sale and Supply of Alcohol Regulations 2013.

Period covered: 01/04/2024 to 31/03/2025, 52 weeks. SHREE SHIVSAI OMBHAVANI COMPANY Ltd.(Foursquare Paraparaumu Beach)

Note: The 12 month statement period must not end more than 90 days before the date on which the application for the issue or renewal of the licence was made.

Category	Sub-Category	Amount - \$
Gross sales revenue:		2,150,204.45
GST:		280,461.45
GST exclusive revenue:		1,869,743.10
Lotteries Commission revenue:	Lotto	
	Keno	
	Instant Kiwi	
	Other(specify)	
	Total:	2,150,204.45
Net sales revenue after deductions:		

Breakdown of net sales revenue:

Category	Sub-Category	Amount - \$	% Total net sales revenue
Food products:			
	Grocery items such as: Tinned foods, pasta/rice, noodles, sauces, oils, soups, sugar, spreads, baking needs, breakfast cereals, eggs, frozen foods, dried/preserved goods including fruit, packets of coffee, tea, milo, etc., condiments, pickles, relishes and the like	475,625.12	22.12
	Unprocessed (including peeled and sliced) raw fruits and vegetables and salads/salad mix	220,395.95	10.25
	Fresh/frozen meats (beef, poultry, fish etc.)	67,731.44	3.15

	Dairy products (including milk)	155,674.80	7.24
	Delicatessen items such as: Antipasti, cold sliced meat, smoked chicken/fish and the like	45,154.29	2.10
	Breads and bakery items such as: Unfilled rolls, buns and full-sized cakes	11,611.10	0.54
	Beverages sold in a container with a capacity greater than 1 litre, but excluding milk (e.g. large bottles and multi-packs on aggregate volume)	10,536.00	0.49
	Multi-pack items of food or drink of a kind often included in school lunches	8,815.83	0.41
	Biscuits and chips in large packets	26,877.55	1.25
	Ice cream blocks greater than 1 litre by volume	44,279.19	2.05
	Other (please specify)		
	Total:	1,066,528.2 2	49.60%

Convenience foods:	Confectionery	110,090.46	5.12
	Ready-to-eat prepared food such as: Sandwiches, wraps, pockets, rolls, tortillas, pancakes and the like; Pizza slices, subs and the like; Fish & chips, hot dogs, pies and the like; Pasties, samosas and the like; Sausage rolls, pastries and the like; Bakery items such as single serve cakes/biscuits, creamed buns and the like.	20,426.94	0.95

	Snack food (small quantity or small individual items of food) such as: Potato chips, crisps, sticks or straws, corn chips and the like; Pretzels and the like; Bacon/pork crackling and the like; Prawn chips and the like; Individual ice cream or ice cream substitute products, ice cream/ice blocks such as scoops, sticks, cones and the like; Food that is, or is mostly bars, biscuits, cones, cookies, crackers, wafers and the like, if less than 60g and sold individually; Processed or treated seeds or nuts, including mixtures, in quantities of 60g or less; Popcorn.	126,862.06	5.90
	Beverages sold in a container with a capacity of 1 litre or less, but excluding milk (e.g. cans, small bottles, milkshakes, coffees etc.)	88,373.40	4.11
	Other (please specify)		
	Total	345,752.86	16.08%
Alcohol:		198,678.89	9.24%
Tobacco:		329,196.30	15.31%
Other revenue:	Sundry items (e.g. cleaning products, foil, glad wrap, etc.)	25,802.44	1.20
	Toiletries, personal hygiene items	32,038.04	1.49
	Hardware items	8,385.79	0.39
	Newspapers and magazines	56120.33	2.61
	Stationary	7,310.69	0.34
	Postage items/stamps	3,225.30	0.15
	Phone cards	77192.33	3.59
	Other (please specify)		
	Total	210048.18	9.77%

Grand Total:		2,150,204.4 5	100%
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Suresh Chand

I, , Chartered Accountant, from

verify that this sales revenue statement, including all associated information contained within, is true and accurate.

Signature: Date: *22/5/25*

TFS Chartered Accountants
456 Richardson Road
Mt Roskill
Auckland 1041

Fire Evacuation Statement

This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.

1. Applicant details

Premises name: 4square Paraparaumu Beach

Applicants name:
(Individual or Company) Shiva Patel

Premises address: 16-Seaview Road, Paraparaumu Beach, Kapiti

Contact phone: Home: 04 2984528 Mobile: 02040268825

Contact email: shivaprachi@gmail.com

2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for **any purpose of 100 or more persons**;
- Providing **employment facilities for 10 or more persons**;
- Providing **accommodation for more than 5 persons** (other than in 3 or fewer household units);
- **Storing or processing hazardous substances in quantities exceeding the minimum amounts** prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.

If you are unsure that the building has or requires an approved evacuation scheme, check with the building owner. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site. www.fireandemergency.nz or Contact Fire and Emergency New Zealand, wellingtondistrict-rteams@fireandemergency.nz.

Statement

I hereby state that (tick one):

☒ the owner of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017;

OR

☐ because of the building's current use, its owner is not required to provide and maintain such a scheme;

OR

☐ because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

NOTE:

If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.

Name:

Shiva Patel

Signature:

Shiva A. Patel

Date:

11-05-2025

Submitting applications

Email completed forms to: licence.application@kapiticoast.govt.nz

Post to:

Alcohol Licensing Team

Kāpiti Coast District Council

Private Bag 60601

Paraparaumu 5254

or deliver to:

Kāpiti Coast District Council

175 Rimu Road

Paraparaumu