

Chairperson and Committee Members
OPERATIONS & FINANCE COMMITTEE

17 MAY 2018

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 January to 31 March 2018.

Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.
This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.

CONSIDERATIONS

Issues

Contract 2017/C149 – KCDC Minor Works 2017/2018

- 3 Two tenders were received. Only one tender was opened as the second tender was rejected at non-price evaluation stage.
- 4 The Contract was awarded to Higgins Contractors Ltd for the sum of \$371,075.34 based on weighted attributes method in accordance with NZTA competitive pricing procedures.
- 5 There were no local tenders received. Higgins Contractors Ltd has estimated that 22% of the contract will be local content via local quarry, timber merchant, topsoil and concrete suppliers.

Contract 2018/C176 – Town Centres – Implementation phase – P2 Rimu Road Upgrade

- 6 One tender was received.
- 7 The tender was reviewed by Rider Levett Bucknall (RLB) Independent Quantity Surveyors and the Contract was awarded to Brian Perry Civil Ltd for the sum of \$847,488.53.
- 8 Brian Perry Civil Ltd has offices set up in Kapiti and products will be sourced locally where feasible and appropriate.

Contract 2018/C177 – Town Centres – Implementation phase – W4 Waikanae Cultural thread

- 9 One tender was received.
- 10 The tender was reviewed by RLB, Independent Quantity Surveyors and the Contract was awarded to Brian Perry Civil Ltd for the sum of \$560,000.00.
- 11 Brian Perry Civil Ltd has offices set up in Kapiti and products will be sourced locally where feasible and appropriate.

Considerations

- 12 There are no financial, legal, consultation and publicity considerations.

SIGNIFICANCE OF DECISION

- 13 The Council's significance policy is not triggered.

RECOMMENDATIONS

- 14 That the Operations and Finance Committee notes there were three contracts accepted under delegated authority over \$250,000 for the period 1 January to 31 March 2018.

Report prepared by:

Approved for Submission by:

**Jacinta Straker
Chief Financial Officer**

**Janice McDougall
Acting Group Manager
Corporate Services**

Approved for Submission by:

**Sean Mallon
Group Manager
Infrastructure Services**

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2016/17 year.

Appendix 1

Operations & Finance Committee meeting	Contract
16 November 2017 (covering the period 1 July to 30 September 2017)	<p data-bbox="592 383 1380 483">Contract 2017/C136 – Streetlighting Luminaire Upgrade. The Contract was awarded to Fulton Hogan for the sum of \$1,012,805.</p> <p data-bbox="592 533 1380 633">Contract 2017/C142 – Kapiti Lights Coastlands Public Space P3A. The Town Centre Contract was awarded to Brian Perry Civil for the sum of \$314,079.</p> <p data-bbox="592 683 1380 813">Contract – Provision of Valuation Services. The contract with Quotable Value Limited was extended for three years ended 30 June 2020 and Kāpiti Coast District Council's total contract cost is \$890,148 plus GST</p>
22 February 2018 (covering the period 1 October to 31 December 2017)	No Contracts