

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 4 SEPTEMBER 2018	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 4 September 2018** commencing at **7.00 pm**.

PRESENT:	Ms	C	Papps	Chair
	Ms	M	Stevens	Deputy Chair
	Ms	S	Warwick	
	Mr	K	Bevan	
	Cr	J	Cootes	
IN ATTENDANCE	Mr	K	Black	Acting Group Manager Strategy & Planning
	Mrs	L	Belcher	Democracy Services Manager

The Chair welcomed everyone to the meeting including Ian Carson who is starting a new local newspaper called Ōtaki Today.

OCB 18/09/126

APOLOGIES

MOVED (Warwick/Cootes)

That an apology be accepted from Mayor Gurunathan.

CARRIED

OCB 18/09/127

LOCALITY PLAN FOR ŌTAKI – MID CENTRAL DHB

Kelly Isles provided members with a copy of the Health and Wellbeing Plan, which she spoke to and answered members questions. The process is about placing people at the centre of the plan and listening to the voice of the communities.

A Health and Well-being Advisory Group was established made up of a cross section of the Ōtaki Community to help guide the community engagement process. Over two hundred people were engaged and fed back into the process. Common themes included:

- timely access to health care
- mental health and addiction
- better communication
- healthy living
- boundaries and their impact e.g. on the use of ambulance services

Tangible actions over a one to five year period have been captured in the Health and Wellbeing plan. Ms Isles committed to coming back within the next 12 months to provide an update to the Community Board.

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PUBLIC SPEAKING TIME

The following grant applicants spoke to their application and responded to Members' questions:

- Mary Moon, on behalf of Spring Sing, spoke to their grant application and answered members' questions.
- Zianna McLeod spoke to her application and answered members' questions.
- Kiri Winiata-Enoka spoke to her application and answered members' questions.
- Fernando Figueroa Pereira spoke to the application of the Latin American and Spain Festival and answered members' questions.

Mike Fogarty and Peter Clareburt of the Ōtaki RSA Spoke about their proposal for a garden area at the Ōtaki RSA and answered members questions.

MOVED (Papps/Warwick)

That the Ōtaki Community Board endorse the Ōtaki RSA's proposal for the garden areas (section A on the plan) and recommend that Council Officers work with the RSA on this proposal.

CARRIED

OCB 18/09/129

MEMBERS' BUSINESS

(a) Public Speaking Time Oral Submissions – Responses

Ms McLeod was congratulated for getting through what must have been a challenging selection process.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

There were none.

(d) Declarations of Interest

There were no declarations of interest.

(e) Community Board Members' Activities

Ms Papps circulated a copy of her activities and provided an update on:

- a meeting with Mayor Gurunathan, Crs Buswell, Cootes and residents of flats in Ōtaki Street about lack of maintenance, an upgrade programme and a rent increase.

Cr Cootes had circulated a copy of his activities by email and provided an update on:

- the importance of members' awareness of the signing of the Investment Policy Statement and discussion about the Long Term Plan related creation of two managed funds.
- Ōtaki Community Network Group had raised that there is a lack of attendance from a Community Board member. Ms Stevens agreed to attend future meetings of the group.
- Ōtaki Food Bank had requested a representative and Ms Papps agreed to attend future meetings of the Food Bank.

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Staff were requested to:

- schedule as an agenda item for Elevate Ōtaki a time for the Community Board to meet with the Elevate Ōtaki.
- ensure that a briefing would take place on PP20 Revocation.
- arrange for Zero Waste Ōtaki group to come along to a future Community Board Meeting.

Ms Warwick provided an update on:

- a meeting with Fletchers and the communities unhappiness with the proposed shared path underpass as being south of Ōtaki railway township. It was noted Ms Warwick is unsupportive of the proposed underpass.
- Energise Ōtaki Annual General Meeting
- Horse Advocacy Collective Kapiti has been launched.

Staff were requested to investigate what land could potentially be available for extra parking if trains are to stop in Ōtaki.

OCB 18/09/130

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-18-588)

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to the Spring Fling 2018 to help with the costs venue hire, printing programmes and music.

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Zianna McLeod to help with the costs of attending the UN Youth NZ Global Development Tour in 2019.

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Kiri Winiata-Enoka to help with the costs of going to Brisbane with the U15 development White Sox NZ team.

That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$500.00 to Fernando Figueroa Pereira to help with the costs of venue hire for the Latin America & Spain Film Festival in Ōtaki.

CARRIED

OCB 18/09/131

UPDATE: ELEVATE ŌTAKI

Cr Cootes provided an update and answered members' questions.

Cr Cootes showed members copies of a business brochure which has been prepared and is almost complete and ready for final sign off. Approximately 500 copies will be made available. Once finalised Cr Cootes will report back.

The group has also been looking at Ōtaki the Brand as another potential area of work.

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CONFIRMATION OF MINUTES – 31 JULY 2018

MOVED (Warwick/Bevan)

That the minutes of the 31 July 2018 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

OCB 18/09/133

MATTERS UNDER ACTION

Toilet at the Estuary

The consents are still being progressed.

Tasman Road

In progress.

Tennis Courts

Kevin Black committed to providing an update to progress on the documentation.

Ōtaki Railway Station

Cr Cootes requested that thanks to staff member, Andrew Torr, for arranging for cleaning work by Kiwi Rail.

Cr Cootes had forwarded some potential contacts who could be of assistance in carrying out some remedial works as a result of earthquake issues.

Winstone Lakes

Members agreed that it would be beneficial for Penny Gaylor and a staff member from Greater Wellington Regional Council to come along and talk to the Community Board. Staff would contact Greater Wellington Regional Council to arrange a briefing at the next community board meeting.

Gorden Street

A huge bush has been placed on council land in order to block access. This will be raised as a Service Request.

Funding Through the Long Term Plan

Responses on submissions will be going out over the next three to four weeks.

There was discussion that there is Earthquake work that needs to be carried out at Ōtaki Theatre before any work on toilets is progressed.

Ms Warwick requested an update on the Ōtaki Library Toilet at the next meeting. Funding had been approved but a Fire and Risk assessment was to be carried out.

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Accidents around the area of School Road Te Horo

A new topic for Matters Under Actions was requested following a recent letter to Cr Cootes and MP Nathan Guy. Cr Cootes will work with staff to understand from NZTA what can be done.

The Ōtaki Community Board meeting closed at 8.40pm.

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Chairperson

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Date