

OIR: 2223/454

28 February 2023

[REDACTED]

[REDACTED]

Request for Information under the Local Government and Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of 27 January 2023 requesting the following information in relation to the email chain between Alison Law and Mayor Janet Holborow:

- 1. A summary of the meeting held between Mayor Janet Holborow and Alison Law as referred to in Alison's email (attached) of 4.52pm Thursday 26 January 2023, including matters discussed, actions agreed to be taken, and those present (both staff and elected members).***

The meeting that you refer to between the Mayor and Alison Law (Alison) was an impromptu discussion following a meeting about another matter. The Mayor asked Alison whether it would be possible to change the timeframe of the report so that Council considered the report rather than the Strategy, Operations and Finance committee. Alison explained that the reason for the report going to the Strategy, Operations and Finance committee was due to the turnaround time between the briefing and the scheduled council meeting. Alison undertook to discuss further with myself whether there was the ability to bring the report back to Council rather than Strategy, Operations and Finance. The e-mail from Alison to the Mayor that you refer to is as a result of Alison discussing the matter further with me. Deputy Mayor Lawrence Kirby was also in attendance.

- 2. A summary of the meeting held by Councillors on Thursday 26 January 2023 as referred to by Mayor Janet Holborow in her email (attached) of 7.43am Friday 27 January 2023, including matters discussed, actions agreed to be taken, and those present (both staff and elected members).***

Appended are the official minutes of the Kaunihera | Council Meeting held on 26 January 2023 which includes a summary of the meeting, the matters discussed, actions agreed and names of those present.

- 3. Any subsequent replies (either email or SMS), or summaries of verbal conversations held between elected members and staff regarding Mayor Janet Holborow's email of 7.43am Friday 27 January 2023.***

There is no SMS correspondence or records held of verbal conversations.

The conversation between myself and The Mayor on Friday 27 January 2023 outlined the updated timeline for Te Uruhi.

Appended is the email correspondence between elected members and staff resulting from Mayor Janet Holborow's email to councillors of 7.43am Friday 27 January 2023.

Please note, the personal details of other parties has been withheld the information. The decision to withhold this information is made under section 7(2)(a) of the Act which allows for Council to withhold information in order to protect the privacy of natural persons, including that of deceased natural persons.

In the Council's view the reasons for withholding these details are not outweighed by public interest considerations in section 7(1) favouring their release.

4. Any documents, communications (written, digital, or verbal), and/or summaries of meetings relating to the proposal for an agenda item about Te Uruhi to be taken to a meeting of the Strategy, Operations and Finance committee prior to the matter's consideration by a full Council meeting.

There was a conversation on 24 January 2023 between the Manager Democracy Services and me about scheduling an additional Council meeting on 3 March 2023 which was followed up by an email (attached) on 28 January 2023 and meeting invites (attached).

5. A list of all communications (whether digital or verbal) with Kāpiti Coast's three iwi regarding Te Uruhi and the two reports requested by full Council as detailed in CO2022/62 and CO2022/144.

The Council resolutions above request a further staff report be presented to Council in relation to this project. This is the subject of the additional meeting on Thursday 2 March 2023 for which the agenda is [now public](#). A list of all communications referred to in the above question are attached.

6. A summary of feedback, broken down by iwi, provided for those reports.

No additional feedback has been provided by mana whenua ahead of the meeting this Thursday 2 March 2023.

7. If such communications are not yet available, any plans/proposals to engage with iwi regarding the above reports requested by Council resolution.

A briefing on the Te Uruhi project was held with Councillors and iwi representatives on Tuesday 14 February 2023. Minutes were not taken but this session was recorded. A copy of this recording is attached.

Iwi representatives were invited to the additional Council meeting to discuss the Te Uruhi project on Thursday 2 March 2023.

There have been no additional plans or proposals to engage with iwi regarding the above report to be considered on Thursday 2 March 2023.

You have the right to seek an investigation and review by the Ombudsman of the decisions in this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngā mihi

A handwritten signature in black ink, appearing to read 'Darren Edwards', with a stylized flourish at the end.

Darren Edwards

Chief Executive

Te Tumuaki Rangatira

From: Councillor Nigel Wilson
Sent: Friday, January 27, 2023 10:57 AM
To: Mayor Janet Holborow; [REDACTED] Councillors
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Hi Janet et al

The proposed timetable from Alison Law is utterly unacceptable. During our discussions yesterday bringing anything to Strategy and Operations committee was never an option and wasn't even mentioned.

What is proposed is clearly designed to continue the unacceptable delays about a decision on the Te Uruhi/Gateway project. The fact this latest proposed delay is coming from one of the strongest proponents makes the proposal even worse.

It is not up to us to comment on the competency of staff. Personally I would have thought the timeline discussed yesterday - Briefing on Feb 14, Report to Council Feb 23 was perfectly doable.

I would hope the CE gives this matter his urgent attention and appropriate resources are provided to meet the timeline Councillors agreed to yesterday.

Cheers
Nigel

Nigel Wilson
[REDACTED]
E: Nigel.wilson@kapiticoast.govt.nz
Waikanae Ward Councillor
Kapiti Coast District Council

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 7:43:30 AM
To: [REDACTED] <KDCDCouncillors@kapiticoast.govt.nz>
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Kia Ora koutou

After our meeting yesterday I took the request for early resolution of the Uruhi to staff, and the request for early information. I've had the following reply and a timeline for decision making and information. Thanks for your patience as we resolve this.

Regards
Janet

Get [Outlook for iOS](#)

From: Alison Law <Alison.Law@kapiticoast.govt.nz>
Sent: Thursday, January 26, 2023 4:52:52 PM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>
Subject: Te Uruhi - timeline for Council briefing and reports

Kia ora Janet

I checked in with Darren after I met with you, about the timing for the Te Uruhi briefing and reports. The briefing is scheduled for 14 February, which means we need to take the report to the Strategy, Operations and Finance Committee meeting on Thursday 9 March. We are unable to make the Council meeting on 23 February as the report would be going three days after the briefing, on Friday 17 February; meaning that we wouldn't be able to adjust the report to address anything that comes out of the briefing.

To that end, below is the timeline that we will be following:

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Council meeting agenda published	Friday 17 March
Council meeting for decision, following recommendation from SOF	Thursday 23 March

Please let me know if you require any further information.

Ngā mihi

Alison Law

Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740

www.kapiticoast.govt.nz

From: Councillor Glen Cooper
Sent: Friday, January 27, 2023 2:36 PM
To: Councillor Liz Koh; Mayor Janet Holborow; Councillor Nigel Wilson; Councillor Shelly Warwick; Councillor Rob Kofoed; Councillor Kathy Spiers; Councillor Martin Halliday; Councillor Lawrence Kirby; Councillor Sophie Handford; Darren Edwards; Councillor Jocelyn Prvanov
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Hi all,

To say I am confused is a bit of an understatement. This matter has always been before the full council, from the very first vote through to the vote in November. The two standing motions were passed in full council meetings.

The last full council meeting in November along with other council meetings involving the gateway were hugely damaging to the reputation of the council and others involved. This matter has been traumatic for the community.

You are now proposing to bump this down to a Strategy and Ops meeting to go through the whole messy saga with public speakers and then relitigate the matter again at the full council meeting at Liz's vote. Each time everyone wheels out their supporters for or against. All the same arguments, council arranging speakers, anti-gate way lobby, community piling in, this is not good process.

Meanwhile important work is pushed to the side.

This simply does not make sense from a governance perspective; it is a double up of resources and inappropriate.

The cynic in me looks at this and can only concur that the reasoning is to manipulate this so iwi get three votes on the matter no doubt recommending the report which will invariably suggest we proceed. Then at the full council meeting Mr Powers will be wheeled out to say, to go against the recommendations of the Strategy and Ops is very dangerous and we will all be held accountable if we vote against the recommendation.

I can only hope I am wrong; however, this project has been plagued with such tactics and on the face to it there is no other reason to bump this down from full council to strategy & ops. If that is the case iwi should be rightfully aggrieved for being used in such a stratagem, as should elected members.

Why can we not be briefed on the 14th of Feb, if it is a good briefing and staff have done their job which I am sure they are quite capable of there should not be too many questions or issues to complete the report. The report can be distributed to councillors as soon as it is prepared. Then the report would be tabled at the meeting on the 23rd February at full council.

I believe the councillors around the table have the intelligence and experience to receive a briefing, read a report and firm up or change their decisions in this time frame.

I look forward to comment from others and a logical explanation as to why sending this down to Strategy and Ops is appropriate and why we can't proceed with a decision at the council meeting in February.

Regards

Glen Cooper

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From: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 12:17:44 PM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; [REDACTED]
<KDCDCouncillors@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - timeline for Council briefing and reports

This is absolutely totally unacceptable. There is no need for anything to go to the Strategy and Ops committee. The agreement was that the motion be brought back to Council after iwi had been informed and after Council members had a briefing to bring them up to speed. Given the likelihood that the motion will ultimately be supported this is an unnecessary use of resources. We do not require a detailed report, just a briefing. There is an expectation in the community that the motion will be put again at the February meeting. There will be a backlash if that doesn't happen and rightly so. It's time to make a decision and move on.

Liz

Liz Koh

[REDACTED]
E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 5:43:30 AM
To: [REDACTED] <KDCDCouncillors@kapiticoast.govt.nz>
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Kia Ora koutou

After our meeting yesterday I took the request for early resolution of the Uruhi to staff, and the request for early information. I've had the following reply and a timeline for decision making and information . Thanks for your patience as we resolve this.

Regards
Janet

Get [Outlook for iOS](#)

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Sent: Thursday, January 26, 2023 4:52:52 PM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>
Subject: Te Uruhi - timeline for Council briefing and reports

Kia ora Janet

I checked in with Darren after I met with you, about the timing for the Te Uruhi briefing and reports. The briefing is scheduled for 14 February, which means we need to take the report to the Strategy, Operations and Finance Committee meeting on Thursday 9 March. We are unable to make the Council meeting on 23 February as the report would be going three days after the briefing, on Friday 17 February; meaning that we wouldn't be able to adjust the report to address anything that comes out of the briefing.

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Council meeting for decision, following recommendation from SOF	Thursday 23 March

Please let me know if you require any further information.

Ngā mihi

Alison Law

Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740

www.kapiticoast.govt.nz

From: Councillor Martin Halliday
Sent: Saturday, January 28, 2023 9:53 AM
To: Councillor Liz Koh; Darren Edwards; Councillor Glen Cooper; Councillor Jocelyn Prvanov; Councillor Kathy Spiers; Councillor Lawrence Kirby; Councillor Nigel Wilson; Councillor Rob Kofoed; Councillor Shelly Warwick; Councillor Sophie Handford; Mayor Janet Holborow
Subject: Re: Timing of the Te Uruhi briefing and subsequent report

Thankyou both Janet and Darren for addressing this Concern, I believe having a meeting solely focused on this issue is a very constructive pathway/Solution. I would expect there to be a lot of public interest and I dear say people from the community wanting to speak.

Nga Mihi
Cr Halliday

Sent from [Outlook for iOS](#)

From: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 11:02:47 PM
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Councillor Glen Cooper <Glen.Cooper@kapiticoast.govt.nz>; Councillor Jocelyn Prvanov <Jocelyn.Prvanov@kapiticoast.govt.nz>; Councillor Kathy Spiers <Kathy.Spiers@kapiticoast.govt.nz>; Councillor Lawrence Kirby <Lawrence.Kirby@kapiticoast.govt.nz>; Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>; Councillor Nigel Wilson <Nigel.Wilson@kapiticoast.govt.nz>; Councillor Rob Kofoed <Rob.Kofoed2103@KCDNZ.onmicrosoft.com>; Councillor Shelly Warwick <Shelly.Warwick@kapiticoast.govt.nz>; Councillor Sophie Handford <Sophie.Handford@kapiticoast.govt.nz>; Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Subject: Re: Timing of the Te Uruhi briefing and subsequent report

Thanks Darren this sounds like a reasonable compromise

Liz Koh
E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

From: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 2:46:02 PM
To: Councillor Glen Cooper <Glen.Cooper@kapiticoast.govt.nz>; Councillor Jocelyn Prvanov <Jocelyn.Prvanov@kapiticoast.govt.nz>; Councillor Kathy Spiers <Kathy.Spiers@kapiticoast.govt.nz>; Councillor Lawrence Kirby <Lawrence.Kirby@kapiticoast.govt.nz>; Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>; Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>; Councillor Nigel Wilson <Nigel.Wilson@kapiticoast.govt.nz>; Councillor Rob Kofoed <Rob.Kofoed2103@KCDNZ.onmicrosoft.com>; Councillor Shelly Warwick <Shelly.Warwick@kapiticoast.govt.nz>; Councillor Sophie Handford <Sophie.Handford@kapiticoast.govt.nz>; Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Subject: Timing of the Te Uruhi briefing and subsequent report

Kia ora koutou Kai Kaunihera

I hope this email finds you well. I understand that after a recent discussion in relation to the timing of the Te Uruhi briefing and subsequent report there have been concerns raised in relation to the proposed timeline. I hope the following provides some perspective into the reasoning being my approach.

I appreciate that the Te Uruhi project is at the front of mind as we work towards providing you with all of the information to allow you to make a sound decision. In order to achieve this I have committed to a briefing on 14 February (the first available date to ensure all Councillors and Iwi Reps are in attendance). This date then has implications on meeting the requirements of having an appropriately prepared report for the Council meeting 23 February and the publishing of an agenda no later than 17 February, requiring that the finalised and approved report would need to be completed no later than 16 February.

As the author of the agenda and having regard to a Council decision that you will be making I don't believe it appropriate to have the report tabled at the February Council meeting.

With this in mind I had intended that the report could be debated at the 9 March Strategy, Operations and Finance Committee with a recommendation for decision at the 23 March Council meeting.

Having revisited my approach with the Mayor this afternoon we are now proposing to hold an extraordinary Council meeting on the afternoon of Thursday 2 March where the report on the Te Uruhi project can be debated and a decision made.

Noho ora mai

Darren Edwards
Chief Executive
Te Tumuaki

Tel 04 296 4894

www.kapiticoast.govt.nz



From: Darren Edwards
Sent: Tuesday, January 31, 2023 11:10 AM
To: Mayor Janet Holborow
Subject: FW: Te Uruhi - timeline for Council briefing and reports

Morning Janet

Please see my email below confirming the new timeline in relation to Te Uruhi as discussed Friday.

Cheers

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894

www.kapiticoast.govt.nz

From: Darren Edwards
Sent: Tuesday, 31 January 2023 11:09 am
To: Alison Law <Alison.Law@kapiticoast.govt.nz>; [REDACTED] Sarah Wattie <Sarah.Wattie@kapiticoast.govt.nz>
Cc: Nienke Itjeshorst <nienke.itjeshorst@kapiticoast.govt.nz>; XTEAM - Senior Leadership Team (SLT) <SeniorLeadershipTeam@kapiticoast.govt.nz>
Subject: FW: Te Uruhi - timeline for Council briefing and reports

Kia ora koutou

Late Friday I had a discussion with the Mayor in relation to the agreed timeline for Te Uruhi after she had received some unfavourable comments from a number of Councillors. As a result I've agreed the following amended timeline which now includes an extraordinary Council meeting Thursday 2 March at 2pm (in place of the Risk & Assurance briefing / workshop) where the Te Uruhi report can be debated and a decision made. The new agreed timeline now looks like:

Briefing – Councillors and Iwi Reps	Tuesday 14 February
Extraordinary Council meeting agenda published	Friday 24 February
Extraordinary Council meeting for decision, following briefing	Thursday 2 March

With this now confirmed can I please ask that we work to this adjusted timeline and make the necessary adjustments to the formal calendar. In addition to this I provide a separate email to our iwi partners to advise of the change.

Naku na

Darren Edwards
Chief Executive
Te Tumuaki

From: Alison Law <Alison.Law@kapiticoast.govt.nz>

Sent: Thursday, 26 January 2023 4:53 pm

To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>

Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>

Subject: Te Uruhi - timeline for Council briefing and reports

Kia ora Janet

I checked in with Darren after I met with you, about the timing for the Te Uruhi briefing and reports. The briefing is scheduled for 14 February, which means we need to take the report to the Strategy, Operations and Finance Committee meeting on Thursday 9 March. We are unable to make the Council meeting on 23 February as the report would be going three days after the briefing, on Friday 17 February; meaning that we wouldn't be able to adjust the report to address anything that comes out of the briefing.

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Council meeting agenda published	Friday 17 March
Council meeting for decision, following recommendation from SOF	Thursday 23 March

Please let me know if you require any further information.

Ngā mihi

Alison Law
Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

[REDACTED]

From: Mayor Janet Holborow
Sent: Friday, January 27, 2023 2:56 PM
To: Darren Edwards
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Nāku iti nei, nā Janet Holborow

Mayor Kāpiti Coast District Council
[REDACTED]

From: Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 1:56:42 PM
To: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>; Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; [REDACTED] <KCDCCouncillors@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Kai Ora Janet ,

Thank you for the follow through from yesterday's meeting , the speed of the response back is much appreciated.

I must admit to being surprised that this is going through the strategy and Op's committee before coming to the Council meeting . It seems to me like an additional step to a current process that is surplus to requirement.

I note the following.

- To date all key reports and decisions (steering's) have either been at a briefing or at a full council meeting .
- Both resolutions relevant to this - C02022/62 & C02022/144 refer to Council and not Strategy and Finance.
- If Mana Whanau or our Iwi partners are being briefed separately from the table, Is it appropriate that this come to S & F with regards to being open and transparent.
- Should it be considered if it is still appropriate for Iwi be consulted further in anyway around this topic as they will be involved in the briefing and around both the S&F and Council table. We should ALL be receiving the same information at the same time.
- I note this with regards to the ombudsman's references to being open and transparent.

I believe that the S&F step in this process is unnecessary . The Briefing will be a key place for robust discussion, I would suggest that this be an open briefing that is either recorded or public should be able to attend (no speaking rights) I also hope that enough time is allowed for this conversation to be had in its fullest . The paper is then updated ready for the Council meeting .

I would also seek clarity as to how the Council meeting will be approached. Cr Koh's motion is still lying on the table . I would expect that it will be addressed at the beginning of the meeting. At that point we will have a clear picture whether we are moving forward with this project or not.

I will also bring this up , especially considering the high level on community interest and commentary. I hope that the reasoning for this to come through the S&F committee isn't politically motivated since Iwi now have the vote at this table. I bring this up as I don't want this aspect too be addressed in the public arena and not our own.

I look forward to a response to these concerns as part of a response to the Emails above .

Nga Mihi
Cr Martin Halliday

Sent from [Outlook for iOS](#)

From: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>
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To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; [REDACTED]
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Liz

Liz Koh
[REDACTED]
E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
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To: [REDACTED] <KCDCCouncillors@kapiticoast.govt.nz>
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Ngā mihi

Alison Law
Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740



www.kapiticoast.govt.nz

From: Mayor Janet Holborow
Sent: Friday, January 27, 2023 2:56 PM
To: Darren Edwards
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Nāku iti nei, nā Janet Holborow

Mayor Kāpiti Coast District Council

From: Councillor Sophie Handford <Sophie.Handford@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 2:00:09 PM
To: Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>; Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>; Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; <KCDCCouncillors@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Heya Janet,

Thanks for sending this through.

Keen to understand why it wouldn't just come direct to Council on 23 March, as the two standing motions on Te Uruhi (from June 2022 and November 2022) both refer to reports/budgets being brought back to/approved by Council. Did Alison shine light on this?

Ngā manaakitanga,

Sophie

From: Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>
Date: Friday, 27 January 2023 at 1:56 PM
To: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>, Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>, <KCDCCouncillors@kapiticoast.govt.nz>
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I look forward to a response to these concerns as part of a response to the Emails above .

Nga Mihi
Cr Martin Halliday

Sent from [Outlook for iOS](#)

From: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>

Sent: Friday, January 27, 2023 12:17:44 PM

To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; [REDACTED]
<KCDCCouncillors@kapiticoast.govt.nz>

Subject: Re: Te Uruhi - timeline for Council briefing and reports

This is absolutely totally unacceptable. There is no need for anything to go to the Strategy and Ops committee. The agreement was that the motion be brought back to Council after iwi had been informed and after Council members had a briefing to bring them up to speed. Given the likelihood that the motion will ultimately be supported this is an unnecessary use of resources. We do not require a detailed report, just a briefing. There is an expectation in the community that the motion will be put again at the February meeting. There will be a backlash if that doesn't happen and rightly so. It's time to make a decision and move on.

Liz

Liz Koh

[REDACTED]
E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>

Sent: Friday, January 27, 2023 5:43:30 AM

To: [REDACTED] <KCDCCouncillors@kapiticoast.govt.nz>
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Kia Ora koutou

After our meeting yesterday I took the request for early resolution of the Uruhi to staff, and the request for early information. I've had the following reply and a timeline for decision making and information . Thanks for your patience as we resolve this.

Regards
Janet

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Sent: Thursday, January 26, 2023 4:52:52 PM
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Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>
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Ngā mihi

Alison Law
Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740
[REDACTED]

www.kapiticoast.govt.nz

From: Mayor Janet Holborow
Sent: Friday, January 27, 2023 2:55 PM
To: Darren Edwards
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Nāku iti nei, nā Janet Holborow

Mayor Kāpiti Coast District Council

From: Councillor Glen Cooper <Glen.Cooper@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 2:35 PM
To: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>; Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; Councillor Nigel Wilson <Nigel.Wilson@kapiticoast.govt.nz>; Councillor Shelly Warwick <Shelly.Warwick@kapiticoast.govt.nz>; Councillor Rob Kofoed <Rob.Kofoed2103@KCDNZ.onmicrosoft.com>; Councillor Kathy Spiers <Kathy.Spiers@kapiticoast.govt.nz>; Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>; Councillor Lawrence Kirby <Lawrence.Kirby@kapiticoast.govt.nz>; Councillor Sophie Handford <Sophie.Handford@kapiticoast.govt.nz>; Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Councillor Jocelyn Prvanov <Jocelyn.Prvanov@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Hi all,

To say I am confused is a bit of an understatement. This matter has always been before the full council, from the very first vote through to the vote in November. The two standing motions were passed in full council meetings.

The last full council meeting in November along with other council meetings involving the gateway were hugely damaging to the reputation of the council and others involved. This matter has been traumatic for the community.

You are now proposing to bump this down to a Strategy and Ops meeting to go through the whole messy saga with public speakers and then relitigate the matter again at the full council meeting at Liz's vote. Each time everyone wheels out their supporters for or against. All the same arguments, council arranging speakers, anti-gate way lobby, community piling in, this is not good process.

Meanwhile important work is pushed to the side.

This simply does not make sense from a governance perspective; it is a double up of resources and inappropriate.

The cynic in me looks at this and can only concur that the reasoning is to manipulate this so iwi get three votes on the matter no doubt recommending the report which will invariably suggest we proceed. Then at the full council meeting Mr Powers will be wheeled out to say, to go against the recommendations of the Strategy and Ops is very dangerous and we will all be held accountable if we vote against the recommendation.

I can only hope I am wrong; however, this project has been plagued with such tactics and on the face of it there is no other reason to bump this down from full council to strategy & ops. If that is the case iwi should be rightfully aggrieved for being used in such a stratagem, as should elected members.

Why can we not be briefed on the 14th of Feb, if it is a good briefing and staff have done their job which I am sure they are quite capable of there should not be too many questions or issues to complete the report. The report can be distributed to councillors as soon as it is prepared. Then the report would be tabled at the meeting on the 23rd February at full council.

I believe the councillors around the table have the intelligence and experience to receive a briefing, read a report and firm up or change their decisions in this time frame.

I look forward to comment from others and a logical explanation as to why sending this down to Strategy and Ops is appropriate and why we can't proceed with a decision at the council meeting in February.

Regards

Glen Cooper

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[REDACTED]
E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

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Ngā mihi

Alison Law

Manager, Project Management Office

Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council

Tel 04 296 4740

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[REDACTED]

From: Mayor Janet Holborow
Sent: Friday, January 27, 2023 2:57 PM
To: Darren Edwards
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Nāku iti nei, nā Janet Holborow

Mayor Kāpiti Coast District Council
[REDACTED]

From: Councillor Nigel Wilson <Nigel.Wilson@kapiticoast.govt.nz>

Sent: Friday, January 27, 2023 10:56:51 AM

To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; [REDACTED]
<KCDCCouncillors@kapiticoast.govt.nz>

Subject: Re: Te Uruhi - timeline for Council briefing and reports

Hi Janet et al

The proposed timetable from [REDACTED] is utterly unacceptable. During our discussions yesterday bringing anything to Strategy and Operations committee was never an option and wasn't even mentioned.

What is proposed is clearly designed to continue the unacceptable delays about a decision on the Te Uruhi/Gateway project. The fact this latest proposed delay is coming from one of the strongest proponents makes the proposal even worse.

It is not up to us to comment on the competency of staff. Personally I would have thought the timeline discussed yesterday - Briefing on Feb 14, Report to Council Feb 23 was perfectly doable.

I would hope the CE gives this matter his urgent attention and appropriate resources are provided to meet the timeline Councillors agreed to yesterday.

Cheers
Nigel

Nigel Wilson
[REDACTED]

E: Nigel.wilson@kapiticoast.govt.nz
Waikanae Ward Councillor
Kapiti Coast District Council

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>

Sent: Friday, January 27, 2023 7:43:30 AM

To: [REDACTED] <KCDCCouncillors@kapiticoast.govt.nz>

Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

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Janet

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Ngā mihi

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Manager, Project Management Office

Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council

Tel 04 296 4740

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[REDACTED]

From: Darren Edwards
Sent: Friday, January 27, 2023 4:38 PM
To: Mayor Janet Holborow
Subject: RE: Councillor response Fwd: Te Uruhi - timeline for Council briefing and reports

Follow Up Flag: Follow up
Flag Status: Completed

Thanks Janet

I've confirmed we can have the afternoon of 2 March for the extra ordinary Council meeting. I'll send the email now.

Happy to discuss the other matter Monday.

Have a good weekend.

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894
[REDACTED]

www.kapiticoast.govt.nz

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Sent: Friday, 27 January 2023 4:09 pm
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Councillor Lawrence Kirby <Lawrence.Kirby@kapiticoast.govt.nz>
Subject: Re: Councillor response Fwd: Te Uruhi - timeline for Council briefing and reports

Hi Darren

This is good.

Have you checked with staff about 2 March. If not, maybe you should provide both options, explaining that we need to check with staff about the briefing on the 2nd? Also I think it would be helpful to point out that in order to have the report tabled at the February meeting, it would need to be finalised by 16 Feb for inclusion in the agenda.

To address the comments made by the councillors, I would like to have a conversation with all councillors about appropriate communication with and regarding staff. I will address this at a councillors' only session. If you don't think that's an appropriate approach, please let me know. We can discuss on Monday.

I have copied the Deputy Mayor into this.

Nāku iti nei, nā Janet Holborow

Mayor Kāpiti Coast District Council
[REDACTED]

From: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 4:00 PM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Subject: RE: Councillor response Fwd: Te Uruhi - timeline for Council briefing and reports

Thanks Janet

As discussed, the tone of the emails from Cr Cooper, Koh and Wilson is not helpful that being said I don't intend to respond to the comments. Here's a draft reply for discussion:

Kia ora koutou Kai Kaunihera

I hope this email finds you well. I understand that after a recent discussion in relation to the timing of the Te Uruhi briefing and subsequent report there have been concerns raised in relation to the proposed timeline. I hope the following provides some perspective into the reasoning being my approach.

I appreciate that the Te Uruhi project is at the front of mind as we work towards providing you with all of the information to allow you to make a sound decision. In order to achieve this I have committed to a briefing on 14 February (which is the first available date to ensure all Councillors and Iwi Reps are in attendance). This date then has implications on meeting the requirements of having an appropriately prepared report for the Council meeting 23 February and the publishing of an agenda no later than 17 February. As the author of the agenda and having understanding of the decision that you will be making I don't believe it appropriate to have the report tabled at the February Council meeting.

With this in mind I had intended that the report could be debated at the 9 March Strategy, Operations and Finance Committee with a recommendation for decision at the 23 March Council meeting.

Having revisited this approach with the Mayor this afternoon we are now proposing to call an extraordinary Council meeting on the afternoon of Thursday 2 March where the report on the Te Uruhi project can be debated and a decision made.

Noho ora mai

Let me know your thoughts and I can push this out this afternoon.

Cheers

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894

www.kapiticoast.govt.nz

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Sent: Friday, 27 January 2023 2:35 pm
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Alison Law <Alison.Law@kapiticoast.govt.nz>
Subject: Fwd: Councillor response Fwd: Te Uruhi - timeline for Council briefing and reports

Hi Darren

I'm having some strongly negative feedback from council around the proposed approach to the Te Uruhi timeline. Could you please provide a response to them as to why it has to take more time from an operational perspective? As regards bringing it to the S&O meeting, we could consider calling an extra council meeting that day instead. Alison, this might be a better approach than my previous email suggesting a response from you.

Many thanks
Janet

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From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 2:30:21 PM
To: Alison Law <Alison.Law@kapiticoast.govt.nz>
Subject: Councillor response Fwd: Te Uruhi - timeline for Council briefing and reports

Hi Alison
Are you able to provide the reason why this is coming to S&O.
Could we call an extraordinary meeting of council of that would suit timing better?
Regards
Janet

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From: Councillor Sophie Handford <Sophie.Handford@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 2:00:09 PM
To: Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>; Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>; Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; <[REDACTED]> <KCDCCouncillors@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Heya Janet,

Thanks for sending this through.

Keen to understand why it wouldn't just come direct to Council on 23 March, as the two standing motions on Te Uruhi (from June 2022 and November 2022) both refer to reports/budgets being brought back to/approved by Council. Did Alison shine light on this?

Ngā manaakitanga,

Sophie

From: Councillor Martin Halliday <Martin.Halliday@kapiticoast.govt.nz>
Date: Friday, 27 January 2023 at 1:56 PM
To: Councillor Liz Koh <Liz.Koh@kapiticoast.govt.nz>, Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>, <[REDACTED]> <KCDCCouncillors@kapiticoast.govt.nz>
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I must admit to being surprised that this is going through the strategy and Op's committee before coming to the Council meeting . It seems to me like an additional step to a current process that is surplus to requirement.

I note the following.

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- Both resolutions relevant to this - C02022/62 & C02022/144 refer to Council and not Strategy and Finance.

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E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

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Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
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[REDACTED]

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[REDACTED]

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To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>; [REDACTED]
<KCDCCouncillors@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - timeline for Council briefing and reports

This is absolutely totally unacceptable. There is no need for anything to go to the Strategy and Ops committee. The agreement was that the motion be brought back to Council after iwi had been informed and after Council members had a briefing to bring them up to speed. Given the likelihood that the motion will ultimately be supported this is an unnecessary use of resources. We do not require a detailed report, just a briefing. There is an expectation in the community that the motion will be put again at the February meeting. There will be a backlash if that doesn't happen and rightly so. It's time to make a decision and move on.

Liz

Liz Koh
[REDACTED]
E: liz.koh@kapiticoast.govt.nz

District Wide Councillor
Kapiti Coast District Council

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Sent: Friday, January 27, 2023 5:43:30 AM
To: [REDACTED] <KCDCCouncillors@kapiticoast.govt.nz>
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Kia Ora koutou

After our meeting yesterday I took the request for early resolution of the Uruhi to staff, and the request for early information. I've had the following reply and a timeline for decision making and information . Thanks for your patience as we resolve this.

Regards
Janet

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From: Alison Law <Alison.Law@kapiticoast.govt.nz>
Sent: Thursday, January 26, 2023 4:52:52 PM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>

Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>
Subject: Te Uruhi - timeline for Council briefing and reports

Kia ora Janet

I checked in with Darren after I met with you, about the timing for the Te Uruhi briefing and reports. The briefing is scheduled for 14 February, which means we need to take the report to the Strategy, Operations and Finance Committee meeting on Thursday 9 March. We are unable to make the Council meeting on 23 February as the report would be going three days after the briefing, on Friday 17 February; meaning that we wouldn't be able to adjust the report to address anything that comes out of the briefing.

To that end, below is the timeline that we will be following:

Briefing – Councillors and Iwi Reps	Tuesday 14 February
Strategy, Operations and Finance Committee agenda published	Friday 3 March
Strategy, Operations and Finance Committee meeting (decision will be a recommendation to Council)	Thursday 9 March
Council meeting agenda published	Friday 17 March
Council meeting for decision, following recommendation from SOF	Thursday 23 March

Please let me know if you require any further information.

Ngā mihi

Alison Law
Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740

www.kapiticoast.govt.nz

From: Councillor Sophie Handford
Sent: Friday, January 27, 2023 1:57 PM
To: Mayor Janet Holborow
Cc: Councillor Lawrence Kirby
Subject: Re: Te Uruhi - timeline for Council briefing and reports

Kia ora Janet,

Thanks for sending this through.

Keen to understand why it wouldn't just come direct to Council on 23 March. Did Alison shine any light on this?

Ngā manaakitanga,

Sophie

From: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Date: Friday, 27 January 2023 at 7:43 AM
To: <KCDCCouncillors@kapiticoast.govt.nz>
Subject: Fwd: Te Uruhi - timeline for Council briefing and reports

Kia Ora koutou

After our meeting yesterday I took the request for early resolution of the Uruhi to staff, and the request for early information. I've had the following reply and a timeline for decision making and information . Thanks for your patience as we resolve this.

Regards

Janet

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Sent: Thursday, January 26, 2023 4:52:52 PM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>
Subject: Te Uruhi - timeline for Council briefing and reports

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Please let me know if you require any further information.

Ngā mihi

Alison Law

Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740



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From:

To:

Subject:

1:00pm Briefing: Te Uruhi

Start:

Tuesday, 14 February 2023 1:00:00 pm

End:

Tuesday, 14 February 2023 3:30:00 pm

Location:

Resource - Council Chambers - (Only bookable by Dem Services)

Information requested prior to a Council decision being made.

The format of this briefing will be:

- * Introduction (15 mins)
- * Workstations on key issues (1 hour)
- * Refreshment break/reset the room (15 mins)

Plenary session (1 hour)

From: [Darren Edwards](#)
To: [Alison Law](#); [REDACTED]; [Sarah Wattie](#)
Cc: [Nienke Itjeshorst](#); [REDACTED] [Senior Leadership Team \(SLT\)](#)
Subject: FW: Te Uruhi - timeline for Council briefing and reports
Date: Tuesday, January 31, 2023 11:08:33 AM

Kia ora koutou

Late Friday I had a discussion with the Mayor in relation to the agreed timeline for Te Uruhi after she had received some unfavourable comments from a number of Councillors. As a result I've agreed the following amended timeline which now includes an extraordinary Council meeting Thursday 2 March at 2pm (in place of the Risk & Assurance briefing / workshop) where the Te Uruhi report can be debated and a decision made. The new agreed timeline now looks like:

Briefing – Councillors and Iwi Reps	Tuesday 14 February
Extraordinary Council meeting agenda published	Friday 24 February
Extraordinary Council meeting for decision, following briefing	Thursday 2 March

With this now confirmed can I please ask that we work to this adjusted timeline and make the necessary adjustments to the formal calendar. In addition to this I provide a separate email to our iwi partners to advise of the change.

Naku na

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894
[REDACTED]

www.kapiticoast.govt.nz

From: Alison Law <Alison.Law@kapiticoast.govt.nz>
Sent: Thursday, 26 January 2023 4:53 pm
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Cc: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; Sean Mallon <sean.mallon@kapiticoast.govt.nz>
Subject: Te Uruhi - timeline for Council briefing and reports

Kia ora Janet

I checked in with Darren after I met with you, about the timing for the Te Uruhi briefing and reports. The briefing is scheduled for 14 February, which means we need to take the report to the Strategy,

Operations and Finance Committee meeting on Thursday 9 March. We are unable to make the Council meeting on 23 February as the report would be going three days after the briefing, on Friday 17 February; meaning that we wouldn't be able to adjust the report to address anything that comes out of the briefing.

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Council meeting for decision, following recommendation from SOF	Thursday 23 March

Please let me know if you require any further information.

Ngā mihi

Alison Law
Manager, Project Management Office
Te Kaiwhakahaere, Tari Whakahaere Kaupapa

Kāpiti Coast District Council
Tel 04 296 4740



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From: [Darren Edwards](#)
To: [REDACTED]
Cc: [Janice McDougall](#); [Sarah Wattie](#)
Subject: FW: Te Uruhi briefing and subsequent report to Council for decision
Date: Thursday, February 2, 2023 1:08:44 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.jpg](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)

Kia ora tatou

Please see below my email advising our Iwi partners of the timeline for the Te Uruhi briefing and subsequent extra ordinary Council meeting. [REDACTED] has responded in kind and I'm sure Huriwai will be in attendance.

Naku na

Darren Edwards
Chief Executive
Te Tumuaki

Kāpitī Coast District Council
Tel 04 296 4894
[REDACTED]

www.kapiticoast.govt.nz

From: [REDACTED]
Sent: Wednesday, 1 February 2023 4:51 pm
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; [REDACTED]
[REDACTED]
Subject: RE: Te Uruhi briefing and subsequent report to Council for decision

Kia ora Darren, thank you for the update and heads up on the go forward process. I'm keen to be involved and supportive, though my calendar on the 14th is looking really bad! If we could get something in the calendar for the hui on the 2nd as a placeholder that'd be great. Thanks again and talk further soon.

Mauri Ora

[REDACTED]

From: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>

Sent: Wednesday, 1 February 2023 4:39 PM

To: [REDACTED]
[REDACTED]

Subject: Te Uruhi briefing and subsequent report to Council for decision

Tena koutou e rau Rangatira ma

I hope this email finds you well. Late Friday afternoon I had a discussion with the Mayor in relation to the timing of the Te Uruhi briefing and subsequent report to Council for decision. As I'm sure you can appreciate the Te Uruhi project has been extremely topical for Council and I have committed providing all of the available information to allow for sound decision making. As a result of my conversation with the Mayor we have agreed the following timing of the briefing and subsequent extraordinary Council meeting.

Briefing – Councillors and Iwi Reps	Tuesday 14 February
Extraordinary Council meeting agenda published	Friday 24 February
Extraordinary Council meeting for decision, following briefing	Thursday 2 March

With this approach now confirmed I have asked for the necessary adjustments to the formal calendar which will include a formal invite to the briefing and Council meeting. Again I appreciate your continued support and governance oversight and look forward to continuing this discussion through a robust democratic process.

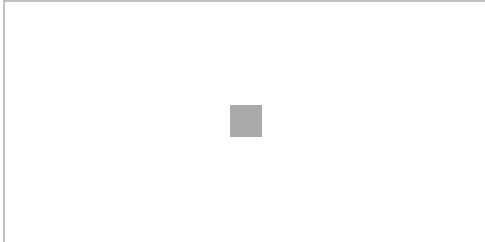
Noho ora mai

Darren Edwards
Chief Executive
Te Tumuaki

Tel 04 296 4894



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8.2 KAPITI GATEWAY

Author: Darryn Grant, Economic Development Manager

Authoriser: Alison Law, Acting Group Manager Place and Space

PURPOSE OF REPORT

- 1 This report seeks Council's approval to make an application to the Provincial Growth Fund for fifty percent of the total development costs for the Kapiti Gateway Project based on the recommended concept design from Athfield Architects.

DELEGATION

- 2 Council has the authority to make this decision.

BACKGROUND

- 1 A gateway building has been discussed for at least 28 years within the Kapiti community. For the main purpose of promoting and enhancing Kapiti Island as a tourist activity; to provide a focus for Kapiti as a tourist destination and to promote other attractions and activities in the region. In 1992 the proposal was to leverage the attraction of Kāpiti Island as a tourist destination and to drive further economic benefit to the broader Kāpiti Coast community, which still remains a key focus of the project today.
- 2 Tourism to Kapiti Island (day and overnight trips) has been steadily increasing over recent years, and in 2019 totalled nearly 16,000 visits. Approximately 78% of visitors to Kapiti Island are from New Zealand. There is significant opportunity for further growth, with an annual capacity of 58,000 visits.

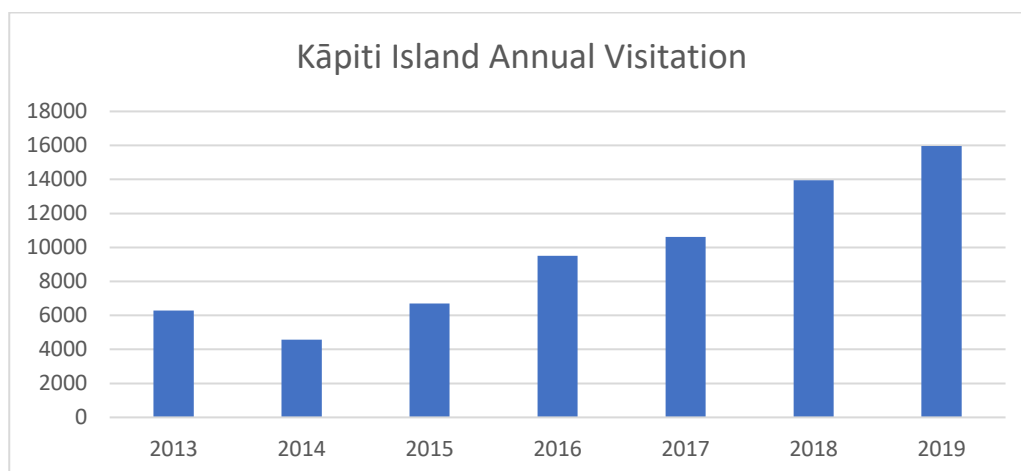


Figure 1. Kapiti Island Annual Visitation 2013-2019. Source: DoC concession data.

- 3 A survey of some 2,000 recent visitors to the island show that the trips are a strong catalyst for visits to the district; with nearly eighty percent of visitors to Kapiti Island from outside of the Kapiti district, and forty percent of those staying overnight (average two nights) as part of their visit.
- 4 In 2013, a feasibility study was completed by Tourism Research Consultants Limited (TRC) for Council. The feasibility study was commissioned in order to confirm a suitable location for a Gateway facility and to confirm its function. The report recommended that a facility was developed at the Paraparaumu Boat Club site at Paraparaumu Beach and included an interactive visitor centre. The estimated cost for the proposed facility was \$13m. The recommendations from this study did not proceed any further.
- 5 More recently, calls for a Gateway came through strongly in the Maclean Park Management Plan community consultation discussions in 2017. The Management and Development Plan process included three rounds of public consultation, and was completed in partnership with

Iwi. Numerous submissions were received in support of a Gateway facility within the park. The sentiment from the community was for a small building, on the south side of the Tikotu Stream. As a result, the development plan for the park includes the south side of the stream in the area identified for a potential Gateway development.

- 6 In 2018, the Kapiti District became eligible for the Provincial Growth Fund (PGF). Following confirmation of the district's eligibility, community meetings were held to identify suitable projects for submission to the fund. The Gateway project was identified through this process and Council submitted an Expression of Interest to the Provincial Development Unit (PDU). Council was encouraged to progress to an application for up to 50% of costs. As part of the application for the PGF, it is important that the applicant is able to demonstrate employment creation and operating viability, how the remaining projects costs will be funded and that the project is able to quickly get started if funding is confirmed.
- 7 In order to have the greatest chance of success in receiving funding from the PGF, Council has been advised that it needs to submit an application as soon as possible. The application should include a business case for the project and confirmation about how the remaining fifty percent of development costs will be funded and confirmation that the consenting process is well progressed. At the time of submitting this report, the Giblin Group were in the process of finalising the business case.
- 8 In order to move the Gateway project forward and enable an application to be made to the PGF, it was decided in June 2019 to update the TRC feasibility study completed in 2013. TRC were requested to include the area identified in the Maclean Park Development Plan as part of this process.
- 9 TRC engaged directly with Iwi, key stakeholders and community representatives and were requested to:
 - Clarify the role, location and purpose of the Gateway
 - Consider the tourism impact of the Gateway
 - Consider a financial assessment of the sustainability
 - Assess community acceptance.
- 10 It was important to reach a consensus with key partners, stakeholders and community groups about the potential Gateway facility as part of the feasibility study update. Stakeholders included Kapiti Boating Club, Coastguard Kapiti, Underwater Club Kapiti, Kāpiti Island Eco Tours, Kāpiti Island Nature Tours, Kāpiti Coast Chamber of Commerce, Guardians of the Kāpiti Marine Reserve, Kāpiti Economic Development Agency (KEDA), Paraparaumu Beach Business Association, WellingtonNZ and Victoria University of Wellington (Architecture School).
- 11 The 2019 TRC feasibility study, finalised and released in March 2020, concluded that the preferred site was on the south side of the Tikotu stream. That it's purpose should be to:
 - include a booking office for Kapiti Island tours,
 - build awareness of conservation programmes,
 - provide the biosecurity facility for Kapiti Island,
 - be designed sympathetically to the natural environment,
 - include interpretive space to tell the area's rich and diverse history,
 - provide visitor information for the entire Kapiti Coast
- 12 TRC also indicated a size of some 435m2 for the building and an estimated budget to build of \$3.5m. However, this budget did not include site works, design, professional fees and consents.

ISSUES AND OPTIONS

Issues

- 13 Following the completion of the feasibility assessment by TRC and confirmation that Council officers would progress the proposal to an application to the PGF, it has been necessary to work through the requirements of the Gateway facility and how they relate to the proposed site. This also needs to take into consideration that the proposed site is part of the Maclean Park reserve, is of significant cultural importance and is in a coastal location. There was little evidence in TRC's report to substantiate a particular building size, so this was not included in the brief to designers, but rather, a budget and outcomes desired.
- 14 It was also important that the requirements of the PGF were taken into consideration to ensure the greatest level of success in this process. This included ensuring that the steps were in place to enable the development to proceed if PGF funding was approved.

Process Followed

- 15 The first step in this process was to establish governance for the project to include partners, key stakeholders and community representatives. A project governance group and advisory group were formed:
 - 15.1 **Governance Group members:** Representatives from Te Ātiawa ki Kāpiti, Ngāti Toa Rangatira, Department of Conservation and Council officers. George Hickton (former CE of Tourism NZ) was appointed as the independent chair of the Governance Group.
 - 15.2 **Advisory Group members:** Representatives from Kapiti Boating Club, Coastguard Kapiti, Underwater Club Kapiti, Kāpiti Island Eco Tours, Kāpiti Island Nature Tours, Kāpiti Coast Chamber of Commerce, Guardians of the Kāpiti Marine Reserve, WellingtonNZ, Kāpiti Economic Development Agency (KEDA), Paraparaumu Beach Business Association, Victoria University of Wellington (Architecture School).
- 16 The two current tour operators have been engaged with frequently during the process and development of the concept design. Whilst their views may sometimes differ, we have worked constructively together and their input has been vital in the preparation of the concept thus far.
- 17 The second step in the process was to ensure that all the feedback and information received through the various forms of consultation and engagement about the Gateway was gathered and understood. This information provided a solid foundation to begin with and included the importance of the biosecurity function of the building. This includes a requirement that the facility is in immediate proximity to the Kapiti Island boat loading in order to provide the most effective biosecurity. Also consultation with the Department of Conservation made it clear that for the biosecurity area to function effectively it needed to be designed with specific requirements.
- 18 Based on this information a list of objectives for the project was developed in consultation with the Governance Group for the Gateway facility, to ensure that there was clarity of the various outcomes that would be important from the facility. These are outlined below:
 - a. To provide interpretation and education about Kāpiti Island (on the mainland)
 - b. To improve biosecurity measures to protect Kāpiti Island
 - c. To encourage visitation to Kāpiti island (increase numbers of visitors)
 - d. To tell the stories and history of the Te Uhiri area, Kāpiti Island and the Kāpiti Marine Reserve.
 - e. To encourage increased visitor duration and spend in the Kāpiti district
 - f. To create a multi-purpose, dynamic facility for the community
- 19 These objectives along with the specific requirements for the site and the facility were then used to develop a detailed design brief for the facility. The values for Maclean Park

established in the Management Plan were noted as the principles underpinning the design. Key designed requirements included:

- Coastal site - including wind, no-build set-backs and fragile dune environment
- Public site - including crime prevention through environmental design
- Ecological values - recognising the stream and dune restoration, and valuing water
- Cultural values - the significance of the site and importance to mana whenua
- Visitor needs - island visitors, park visitors and visitors to the Kapiti region
- Biosecurity requirements - supplied by DoC
- Best practice build - including relocatable, storm water, rain water and materials used
- Tour operators needs, including check-in, process, briefing areas, boat loading
- Future proof – how can it be expanded in future.

- 20 In order to meet the PGF timeframes, complete a fair procurement process and enable maximum creative input a design competition was organised. Five architecture firms from Kapiti and Wellington with proven coastal / iconic building expertise were asked to supply concept designs as part of this process. Four architects accepted the invitation, two from Wellington and two from Kapiti.
- 21 Each architect was supplied with an indicative total project budget of \$4m plus the detailed design brief along with necessary site and pre-design surveys. The concept designs were then assessed by a panel made up of the Governance Group plus two independent architects, with specialist input in relation to the Park, Resource consent and biosecurity requirements.
- 22 After the first review by the selection panel, two preferred designs emerged. In order to assist the panel with the final selection, both architects were asked for further clarification on the same elements of their concepts. Based on the responses to these questions and the panel's overall assessment of the concept, the proposal submitted by Athfield Architects was selected as the preferred option.
- 23 The Athfield Architects design was identified as the preferred concept because it best met the design brief. The selection panel provided the following feedback in support of the proposed concept:
- Contemporary, beach weathered timber aesthetic in keeping with the location
 - Ecological / sustainable design
 - The building is used to tell the history and stories unique to the area
 - Good inspection room, briefing & holding areas for biosecurity requirements
 - Low-risk construction
 - Allows for future expansion
 - Best multi-use / flexible space
 - Best connection with park, town & landscape
 - Relocatable
 - Weaves the culture into the building and landscape

An artist impression of the Athfield Architect concept design is shown below. Further artist impressions of the concept design are attached as Appendix 1.



- 24 Following the selection of the preferred architect it was necessary to understand whether the proposed design could be built within the estimated project budget and also the likelihood of obtaining a resource consent for the design. The costs were reviewed by Quantity Surveyors, Rawlinsons Ltd, who confirmed an estimated cost for the building of \$4.06m. This included a total contingency of 20%. This was in line with the project budget and is outlined in more detail below. The \$4.06 million estimate was received during the COVID-19 lockdown. As part of our due diligence process we asked Rawlinsons to review the estimated project costs again, noting that as a result of COVID-19 there is a degree of uncertainty in the building and construction sector. The project budget has subsequently been revised to \$4.46 million.
- 25 It's important to note that this figure will be checked again as we move to the detailed design phase. The final costs won't be known until we put out a tender for the construction of the building.

Project Budget		
Buildings, finishes, FFE, containers	1,660,961	
External works, decks, bridge, landscaping, site services, carvings	1,254,416	
		2,915,377
Construction Contingency @ 20%	583,075	
		3,498,452
COVID19 contingency @ 15%	437,307	
		3,935,759
Other fees, consents, design, project mgmnt @15%	524,768	
GRAND TOTAL		4,460,527

- 26 An independent planner, Cuttriss Consultants Ltd, has been contracted to prepare the resource consent applications for Kapiti Coast District Council and Greater Wellington Regional Council. These included an initial review of the proposed design to ensure there were no significant issues from a resource consent perspective. In Cuttriss's opinion, any effects from a resource consent perspective are minor.
- 27 In order to inform and support the proposal the following assessments have also been contracted for the project:
- archaeological survey
 - topographic survey

- traffic impact assessment
- structural engineering assessment of the proposed building and bridge
- verification that the building is relocatable
- geotechnical assessment of the site
- environmental impact assessment
- cultural impact assessments (from Te Āti Awa and Ngāti Toa)
- ecological impact assessment
- visual effects assessment

Parking

- 28 Part of the proposed site for the Gateway is currently a public carpark within Maclean Park, holding 32 carparks, including two mobility parks. The reconfigured carpark following the development of the Gateway will hold 15 carparks, including two mobility parks and a drop off/pick-up only park. A customer survey of recent visitors to Kapiti Island showed that 85% of them park in “off-road carparks by the beach”, which includes both the proposed site and the Boating Club carpark. Tours to the island are an existing activity, but the Visitor centre activity would be new, and as such, the district plan indicates that a further three parks would be required to service the building activity.
- 29 Based on the removal of 17 carparks and the requirement for the provision of 3 carparks for the new facility, there will technically be an impact of 20 carparks from the development of the Gateway.
- 30 In order to offset this impact, Council have signed a Letter of Understanding with the Paraparaumu Beach Golf Club for 30 carparks to be used by island tour visitors. The Golf Club would develop the carpark at their cost and charge users for the carparks. Both tour operators are willing to create an add-on (build into overnights) to their ticket prices for the Golf Club carparking. Both operators believe many of their customers will prefer to use these parks than park by the beach. This is further substantiated by a customer survey of recent island visitors, where 48% of respondents indicated that they would be willing to pay for an off-site carpark rather than take up a public carpark for the day.
- 31 Other options such as introducing time restricted parking may also need to be explored. In addition, further work will be undertaken by the Access and Transport team regarding parking as a whole in the Paraparaumu beach area.

Provincial Growth Fund

- 32 Throughout this project we have been in regular contact with the Provincial Development Unit (PDU), and they have encouraged us to submit the project forward to the PGF for up to 50% funding. Initially, a deadline of early May 2020 was advised. However, since the COVID19 crisis, the PDU have clarified their priority as being for projects which are able to commence groundworks **within 6 months** and provide new employment. They are awaiting an application for the Gateway. We would work towards submitting an application in June 2020, if approved construction is forecasted to commence in December 2020.
- 33 If the PGF application is not submitted very swiftly, it is unlikely to be successful. The fund will close soon for the coming General Election. It is also possible that the fund may become fully subscribed. There are no other immediate sources of funding identified.
- 34 If the PGF application is not submitted, or is submitted but is unsuccessful, Council will need to decide whether to proceed with building a Gateway Centre as part of the Long Term Planning process.

COVID-19

- 35 As part of the recovery response to COVID-19, construction projects have been considered to be an area of significant focus for government in order to provide employment opportunities. It is estimated that the project will create at least 14 jobs over the 9 month construction period. There will also be employment created for professional service providers and suppliers.

- 36 The Gateway is considered to be a significant asset for local tourism sector, along with supporting sectors such as hospitality and retail. The project will help create awareness of the Kapiti region amongst its key market, domestic travellers. The Gateway will not be ready to open until October 2021, by which point NZ's borders are expected/hoped to be re-opened and the Gateway would help to firmly position Kapiti as a tourism destination for international visitors.

Visitation Growth Potential

- 37 The potential to increase visitation to Kapiti Island is significant. By working with partners it may be possible to implement changes which would enable and/or stimulate growth such as:

- converting the daily limit to an island limit (which would enable Dawn Chorus and Twilight Chorus tours, for which there is strong demand)
- introducing different types of tours which do not require landing on the island (such as glass-bottomed boat, snorkel with seahorses, and seal-pup nursery boat trips)
- improving tracks on the island
- improved marketing, for example, if the Wilkinson Track (summit track) was made into a Great Walk, the awareness of Kapiti Island would grow significantly – on par with the Tongariro Alpine Crossing.
- the Gateway building is likely to be the catalyst for shore-based tourism also, for example bike, kayak or waka hire.

- 38 Tourism growth for the Kāpiti Coast has averaged 6.5 percent annually over the last decade compared to 8.1 percent across the whole of New Zealand. The tourism industry employed an average of 1,199 people, or 6.8 percent of the Kāpiti Coast's workforce in 2019. Employment growth in the tourism sector has averaged 2.1 percent per annum since 2000.

Economic Impacts

- 39 An Economic Impact Assessment (EIA) has been undertaken by Sean Bevin, Economic Solutions Ltd (ESL). The specific aspects of the proposed development covered in the analysis include the construction period, initial operation, and future growth.
- 40 The economic impacts of the construction period to the Kapiti economy is estimated in the table below:

Economic Impact Components	Economic Impact Measures			
	Revenue (\$M)	Net Household Income (\$M)	Employment (Persons)	Value Added/ GRP (\$M)
Initiating Expenditure	4.00			
Total Direct Economic Impacts	4.00	0.53	6	0.84
Total Flow-on Production and Consumption Economic Impacts	3.70	0.52	8	1.13
TOTAL KĀPITI COAST DISTRICT ECONOMIC IMPACTS	7.70	1.05	14	1.97

- 41 The economic impacts of the Kāpiti Gateway Visitor Operation and Annual Visitation to Kapiti is estimated in the table below:

Economic Impact Components	Economic Impact Measures			
	Revenue (\$M)	Net Household Income (\$M)	Employment (Persons)	Value Added/ GRP (\$M)
Initiating Total Expenditure	3.15			
Total Direct Economic Impacts	3.15	0.80	20	1.39

Total Flow-on Production and Consumption Economic Impacts	2.76	0.33	7	0.85
TOTAL KĀPITI COAST DISTRICT ECONOMIC IMPACTS	5.91	1.13	27	2.24

42 Forecast Kāpiti Coast District Visitor Spending Economic Impact Scenarios
(not including Gateway operations impacts)

Visitor Scenarios (# of Visitors)	Total Annual Revenue \$M	Economic Impacts Net Household Income \$M	Employment (Persons)	Value Added/GRP \$M
30,000 (Yr 2025)	10.84	1.96	48	4.16
45,000 (Yr 2030)	16.26	2.94	72	6.24
58,000 (Maximum)	20.98	3.79	93	8.05

CONSIDERATIONS

Policy considerations

- 43 Given the proposed Gateway Facility is to be located within Maclean Park, this proposal has been considered in relation to the 2017 Maclean Park Management and Development Plan. It is noted that the Development Plan enables the Gateway to be located within a specified area of the park. The proposal is within this area.

Legal considerations

- 44 The development and operation of the Gateway facility in Maclean Park needs to be in accordance with 2017 Maclean Park Development and Management Plan. Representatives of the Parks Team have been involved in the development of this proposal and this has included a review of the proposed design and the resource consent requirements.
- 45 The Council's legal team have advised on aspects of the procurement process and will be requested to provide further support if the proposal progresses.
- 46 There are no additional legal considerations at this stage.

Financial considerations

Development Budget

- 47 The feasibility study completed by TRC indicated a build cost of approximately \$3.5m for the Gateway Centre, however this did not include allowances for consents, fees and business case development. This preliminary figure provided the basis for the \$4m budget that informed the architects along with the design brief.
- 48 As noted above, an additional "COVID19" contingency has been applied, given there is a degree of uncertainty in the building and construction sector.
- 49 Based on the above QS reviewed budget the total funding required for development of the Gateway facility is \$4.46m. As outlined previously it is proposed to request funding of 50% or \$2.23m from the PGF. This would require a funding contribution of \$2.23m from Council in order to confirm in the PGF application that the remaining funding requirement is approved. This is a key consideration for the PGF in order to guarantee that the project will commence and be completed.

Operational Budget

- 50 An indicative operational budget for the Gateway facility has been prepared by Council officers, after engagement with the Governance Group and tour operators about key operating model assumptions. The operating model will be further refined with partners in the next stage of the project.

Kapiti Gateway	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28
Revenue	0	256,050	315,400	332,750	350,950	370,050	\$389,155	\$408,571
Total Revenue	0	256,050	315,400	332,750	350,950	370,050	\$389,155	\$408,571
Personnel Costs	0	90,000	120,000	120,000	120,000	120,000	\$120,000	\$120,000
Other Operating Expenses	0	48,719	64,958	64,958	64,958	64,958	\$64,958	\$64,958
Depreciation	0	76,032	101,376	101,376	101,376	101,376	\$101,376	\$101,376
Finance Expense	23,569	70,793	107,053	107,053	107,053	107,053	\$107,053	\$107,053
Total Expenses	23,569	285,544	393,386	393,386	393,386	393,386	\$393,386	\$393,386
Net Operating Profit/(Loss)	(23,569)	(29,494)	(77,986)	(60,636)	(42,436)	(23,336)	(\$4,231)	\$15,184

- 51 The operational budget is based on what is considered to be realistic and achievable based on current known information. It includes estimated personnel and operating costs, as well as allowing for depreciation and interest (on the increased total budget due to the COVID19 contingency). The operating model is yet to be confirmed. For the purpose of this indicative budget, the personnel cost includes two staff working in the facility. This will be reviewed further as detailed design is undertaken and the operating model is developed. A desired outcome is to develop a self-sustainable model as soon as possible.
- 52 The operational budget shows the facility becoming break even in its 6th full year of operation, 2027/28. There is a shortfall in the years leading up to this, with a peak operational shortfall of \$78k in 2022/23. The total budgeted operational shortfall is \$262k over the seven year period from 2020 to 2026.
- 53 Council officers will continue to look at options to further offset the operating shortfall such as corporate partners, fundraising initiatives and seeking grants specific to educational, cultural and environmental programmes. There may also be some opportunities to off-set the capital costs, such as grants for artworks and carvings, landscape or plantings, etc.

Tāngata whenua considerations

- 54 Maclean Park is situated in an area of great historical significance to the people of Te Ātiawa and Ngāti Toarangitira. The wider area was originally occupied by the settlement known as Te Uruhi Pā, which was located in the vicinity of Te Uruhi Lake and the Tikotu Stream which flowed from the lake out to sea. Traditionally, the Tikotu provided for mahinga kai (gathering of food) to support the community living there.
- 55 The Maclean Park Management Plan states that Te Uruhi Pā and its shoreline have particular significance as a tauranga waka, or boat landing. Oral history tells of this point being one of the first key landing sites of Te Ātiawa and Ngāti Toarangitira as they arrived on their series of migrations down to settle the Kāpiti Coast and Porirua areas from 1822. Te Uruhi was initially settled by Ngāti Toarangitira chief Te Rangihaeata and his followers for a few months, before they moved to Kāpiti Island, where it became the strategic centre of their rohe. It was then allocated to the Ngāti Puketapu hapū of Te Ātiawa who became the permanent occupants of the pā. The land is recorded as being owned by the chief of Ngāti Puketapu, Ihakara Te Ngarara.

- 56 Both Te Ātiawa and Ngāti Toarangitira have been engaged at all stages of conversation around Maclean Park and the Kapiti Gateway proposal. Both Iwi have been actively represented as part of the project's Governance Group and have played a key part in the development of this proposal. As part of the resource consenting process, Cultural Impact Assessments have been commissioned from both Iwi.

Strategic considerations

- 57 The Gateway Project sits within the framework of the Council's 2018-38 Long-Term Plan and was noted as a project to be investigated in the first three years of the LTP.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 58 This matter has a low level of significance under Council's Significance and Engagement Policy.

Consultation already undertaken

- 59 As outlined above, there has been various forms of consultation with the community, including iwi, stakeholders and community representatives over several years.
- 60 Following the feasibility report by TRC undertaken in 2013 there have been a number of key steps that have informed this project:
- Development of the Maclean Park Management and Development Plan in 2017 (significant consultation over an 18 month period)
 - Community engagement on potential Provincial Growth Fund projects in 2018
 - Completion of an updated project feasibility report by TRC in 2019/20.
- 61 The 2019/20 TRC feasibility report provided significant consultation (independent of Council) with a wide range of partners, stakeholders and key community representatives. A key outcome from the feasibility report being a consensus between all parties on the location and functions of the Gateway facility.
- 62 In order to continue this engagement and involve partners and stakeholders in the development of the project, a Governance Group and Advisory Group were formed and Terms of Reference were developed.
- 63 The purpose of the Governance Group is to provide project oversight and to make a recommendation to Council. The purpose of the Advisory Group was to enable communication between key stakeholders and key community representatives and to provide advice to the Council's Project Manager. The representatives within the Governance Group and Advisory Group are outlined above.
- 64 Elected members have been briefed on the project:
- March 7 2020; regarding the project strategy and concept procurement plan
 - April 28 2020; for a project update and preferred concept
 - May 14 2020; to review all concepts received and selection process
- 65 A letter of support has been received from the Paraparaumu Raumati Community Board, noting that three members of the community board do not support the PGF application.

Engagement planning and publicity

- 66 A communications and engagement plan has been developed for the Kapiti Gateway project. Whilst, necessarily, communications were limited during the lockdown period, there has been a Gateway section of the Council website since early March.
- 67 The preferred design, selection criteria, Council decision, PGF funding application, and benefits to the wider community of the proposal will be communicated.

- 68 Neighbouring residents of the site, though contacted in earlier stages of the project, will also be invited to a site visit, where the concept plans and effects will be discussed.
- 69 Should the PGF application be successful, a significant community engagement and communications plan will be implemented. This will include, but is not limited to, public “drop-in” workshops with the project team (e.g. a stall at the Saturday morning Paraparaumu Beach market), signage at the site, regular Advisory Group meetings, updates of the Gateway page on the Council website and updates via the usual Council channels.
- 70 The Athfield concept is currently at the preliminary/early developed design stage. If the project progresses, the next stages - developed and detailed design - will require significant input from iwi, users, stakeholders and community representatives. Including artists, carvers, weavers etc, to ensure that the stories to be “heroed” through the building and landscape are appropriate. Tāngata whenua will need to be at the heart of these conversations and decisions.

RECOMMENDATIONS

- 71 That the Council approves an application being made to the Provincial Growth Fund for fifty percent (\$2.23m) of the total development costs for the Kapiti Gateway Project and delegates to the Chief Executive the authority to sign off the final application and support material in general accordance with this report.
- 72 That the Council notes that officers will provide reprioritised capex budgets for the council share of development costs, once the PGF application is approved and detailed design is confirmed – including construction timelines.

APPENDICES

1. Kapiti Gateway Artist Impressions

22 June 2022



Request for Official Information responded to under the Local Government and Official Information and Meetings Act 1987 (LGOIMA) (the Act) – reference: OIR 2122-277

I refer to your information request we received on 24 May 2022 for the following:

- 1. The Governance Board – who presumably are making decisions now – it comprises 3 Council managers and 2 Iwi representatives - are the latter mana whenua and, presumably, from Otaki?***

The mana whenua representatives on the Te Uruhi governance board represent Ngāti Toa Rangatira and Te Āti Awa – Council's iwi partners. The Te Uruhi rohe (area) is of great significance to the history of both iwi.

- 2. I think there should be a local Paraparaumu Beach representative - as they are the people who will be affected by the anticipated additional traffic etc and other issues. Do you agree and can we get one included?***

The governance board is part of Council's project management structure. Some projects, especially in their early stages, have working/advisory groups made up of stakeholders and members of the community. Te Uruhi has been through significant community engagement via the Maclean Park Management and Development Plan and Council's Long-term Plan processes. Staff are now delivering on those plans and taking advice from technical experts regarding the details of the project.

- 3. What is the detailed role and decision-making responsibility of the Board? Where are decisions and minutes recorded?***

The purpose of a governance board is to oversee the successful delivery of the project's objectives and benefits, and to ensure the project is delivered on time and on budget. Meeting minutes are stored on Council's systems as per other operational records.

- 4. Discovery Area of the Gateway – who decides what is going into it and commissions the work?***

We are working with our iwi partners, stakeholders such as the Department of Conservation, Forest and Bird, tour operators, a local historian and subject matter experts to identify pertinent stories and gather the content. Council has engaged Art of Fact (<https://artofact.design/>), specialists in developing, designing and delivering storytelling and visitor experiences, as a creative partner.

5. Is a display/acknowledgement of the role of NZ Forest and Bird Society in the development of conservation on Kapiti Island included?

Yes. We were in contact with Forest and Bird very early in the project and they have provided us with a wealth of background information about Val Sanderson, his efforts to protect Kāpiti Island and the origins of Forest and Bird. This story will feature at Te Uruhi.

6. Will the Sanderson Memorial plaque be restored on its greywacke block and included in a prominent place in the Gateway complex?

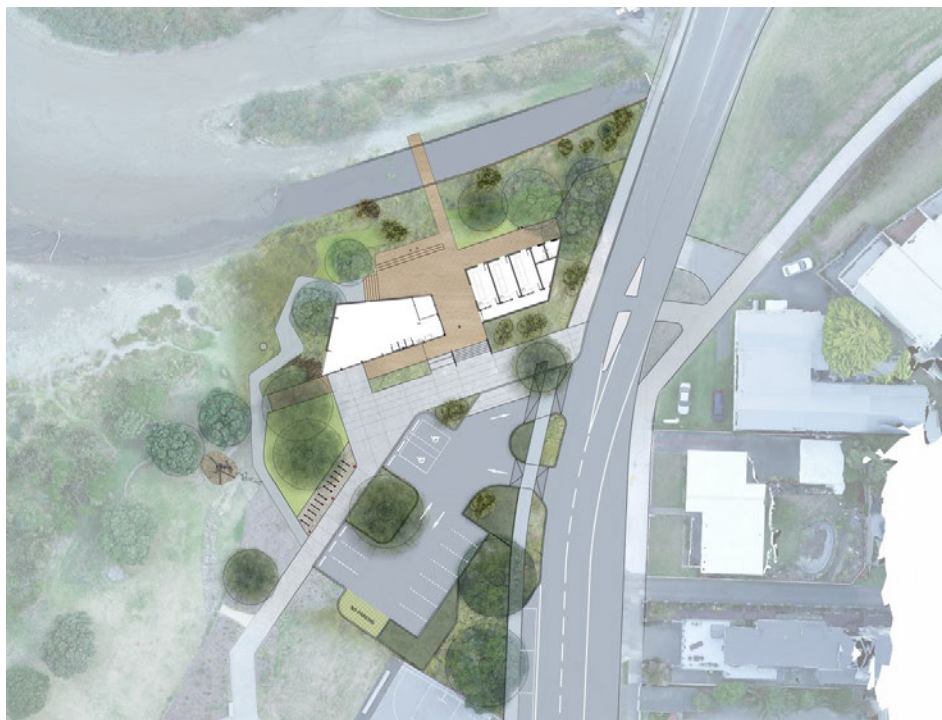
The local Forest and Bird team have possession of the memorial plaque and it will be restored and displayed within the Te Uruhi landscape.

7. What are we getting for \$7.2M? Can we have a budget breakdown?

Building pods including fitout, substructure, site services	\$3.22 million
Project Contingency	\$657,000
Landscaping - external Works and Landscaping, bridge, Artwork and Cultural elements	\$1.22 million
Other - Southern carpark, Professional Fees, margins and P&G	\$2.65 million
Total	\$7.75 million

8. Where can the present plans be seen for the whole project? Only just some “artists impressions” and one poorly located floor plan for the main buildings have been made available.

The concept design floor plan for the building is on the Council website. The developed design is currently being finalised. Below is the latest site layout plan, showing the discovery centre on the beach (left) side and the biosecurity centre on the road side:

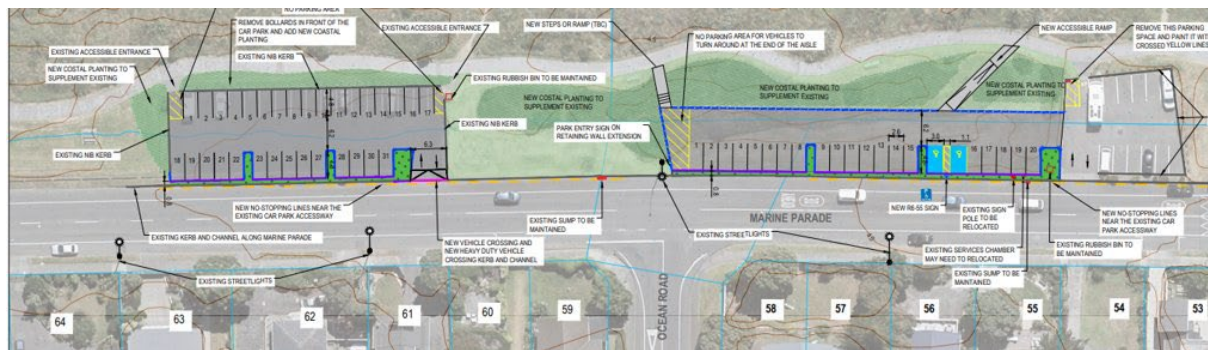


9. *Where is the new parking area? Who decided that more of the limited grassy, natural park area should go into tarmac (after the ludicrous attempts to get additional parking in earlier schemes)?*

The Maclean Park Management Plan that was adopted by Council in 2017 following community consultation includes commentary about the need for more carparking <https://www.kapiticoast.govt.nz/media/macfp0qh/maclean-park-management-plan-2017.pdf> (The development plan is at the end of the management plan and shows the concept for park development).

Note the area labelled C1 on the Development Plan is an extension of the existing carpark at the southern end of Maclean Park. This was an indicative location for the purpose of the Development Plan. On further investigation, it was identified that in order to protect the dune system, the best solution is to locate the carpark slightly further south (shown as C6 on the plan). Hence, the proposed new carpark will now extend to opposite Ocean Road. The new carpark will have extensive planting around it, and improved connections to the existing shared path.

The below image shows the proposed design layout for both carpark.



The below image shows a visual (artist impression) for the carpark to the north of the Ocean Road intersection.



10. Where is the funding coming from? All sources mentioned so far are vague – squeeze the present KCDC budget – was it padded before?

The project will be funded from Council's capital works budgets. We will also be seeking additional external funding grants, as requested by Council.

11. Following on Bernie's comment - why was the "confidential" briefing a week or so ago released to the public? Was the Mayor pre-empting a formal Council vote so councillors can't reassess their position?

At the briefing, Councillors requested staff inform the community about the information that was shared, specifically with regard to the increased project costs and extended timeline.

12. Who is the planner who is independent of Council and prepared the resource consent application assessment?

[REDACTED], Incite Resource and Environmental Consultants prepared the notification report and recommendation.

13. Who was the Council planner who reviewed the assessment? What are their qualifications?

[REDACTED] Team Leader Resource Consents, reviewed the notification decision. [REDACTED] Bachelor and a Master of Science (Honours) majoring in Geography and has over 20 years of New Zealand and international experience in the resource management field.

14. Who and what status is the accredited Resource Management Act independent planning commissioner who made the final recommendation?

David McMahon, RMG Resource Management Group was the Independent Planning Commissioner who made the notification decision. David is an accredited RMA commissioner as per section 39B of the Resource Management Act 1991 and is delegated by Council to make a notification decision under the Act.

On 11 June 2022, you came back to us regarding our response to OIR 2122-270, we have provided a response below each of your queries as follows:

Thank you for your brief response to my inquiry of 12 May 2022. I would be grateful if you could expand on your response - I did ask for detail.

1. What was the budget for e.g. Plans and planning, building and site preparation, art work. How did they change?

We have listed the changes in budget for the specific items below. Please note:

- We do not hold a budget for 'plans and planning' but have interpreted this part of your request to mean the professional services costs which include resource consent planning services, project management and all design services.
- These are budget estimates only, the final cost may change once final quotes are available.

Item	Original budget	Revised budget	Comment
Professional services (incl. planning, project management, design services)	\$524,768	\$1,100,000	
Site preparation	\$128,189	\$140,975	
Artwork and cultural elements (incl. carved pou, bridge balustrades)	\$258,400	\$318,200	Note that bridge balustrades were not included in original estimate, therefore it is not possible to compare accurately.

2. I explicit asked for "How much was the extra cost associated with having to move to using sheet piling (it wasn't the original plan as you know) with stream work largely recently completed?" This project would have had a separate budget, as it was completed as a separate project and had its own resource consent.

We responded to this request on 3 June 2022 and advised you that the extra cost associated with using sheet piling was \$177,908.

Yours sincerely



Glen O'Connor

Acting Group Manager Infrastructure Services
Te Kaihautū Ratonga Pakiaka

From: [REDACTED]
To: [REDACTED]
Subject: Re: 2223-417 LGIOMA email - Council Hui Tomorrow
Date: Wednesday, December 14, 2022 8:16:22 PM

Ka pai. Thanks for the heads up.

[REDACTED]

From: [REDACTED]
Sent: Wednesday, December 14, 2022 4:05:35 PM
To: [REDACTED]
Subject: FW: 2223-417 LGIOMA email - Council Hui Tomorrow

Tēnā koe [REDACTED]

Just to let you know, your email of 23 November 2022 "Council Hui Tomorrow" is to be released in response to a request under the Local Government Official Information and Meeting Act 1987. The request sought all correspondence with the Mayor or CEO regarding the Notice of Motion therefore your email is just one of many captured by the request.

Please feel free to get in touch if you wish to discuss this release.

From: [REDACTED]
Sent: Wednesday, November 23, 2022 11:31:46 AM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Subject: Council Hui Tomorrow

Kia ora Kuimatua

I hope you are doing well.

I have been sent the Notice of Motion - Te Uruhi that will be raised at tomorrow's Council Meeting.

Unfortunately our iwi appointee is unavailable to attend and [REDACTED]
[REDACTED].

However, I did want to note that we continue to be supportive of the Te Uruhi Project. We disagree with the Notice of Motion and its unclear what the reasons for the Notice are - i.e. are these 'reasons' or 'excuses' disguised. I wonder whether there is an opportunity at some point to actually drill into this further through questioning and conversations.

I am happy for you to state that you have been contacted by Ngati Toa about the Notice and we continue to be supportive of the project if that is helpful.

Ngā mihi

[Redacted]
[Redacted]

Ngā mihi nui ma kia pai tō rā

[Redacted]

Manager Democracy Services
Te Kaiwhakahaere Ratonga Pōti

Kāpiti Coast District Council
Tel 04 2964 777

[Redacted]

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[REDACTED]

Subject: Re: Kapiti Coast District Council Meeting of Thursday 24 November - Agenda Items of High Interest to Mana Whenua Iwi.
Date: Thursday, November 24, 2022 10:37:37 AM

Kia ora,

[REDACTED]

Sent from my iPhone

On 24/11/2022, at 10:35 AM, [REDACTED]
wrote:

Tēnā koe Huriwai.

Ngā mihi o te ata.

Nau mai, haere mai ki te kaunihera.

[REDACTED]

[REDACTED]

Nāku nei

[REDACTED]

Get [Outlook for Android](#)

From: [REDACTED]
Sent: Thursday, November 24, 2022 12:05:59 AM
To: [REDACTED] IWI Partnerships
<iwipartnerships@kapiticoast.govt.nz>
Subject: Kapiti Coast District Council Meeting of Thursday 24 November - Agenda Items of High Interest to Mana Whenua Iwi.

Kia ora [REDACTED]

My name is Huriwai Paki and I have been appointed as the Ngati Toa representative for KCDC committees/subcommittees for this current term.

Attached is a letter from the Ngati Toa Chair, [REDACTED] confirming my

appointment. This morning, anytime after 8am, are we able to have a chat for about 10-15mins before the meeting starts? I would like to sort out my bearings as from the email thread, I was informed of my appointment yesterday. Purpose of the pre-brief will be to sort basics:

- meet and greet.

- seek access to relevant documents so I can get up to speed on relevant issues for the committee(s) that I will be on (any type of incoming briefings to new committee/ subcommittee members etc);

- seek a contact on KCDC iwi partnerships team (or governance secretariat?) to understand the KCDC staff (e.g. org chart) and who I need to contact for various matters such as payroll to sort out how payments work from KCDC to iwi representatives.

From: [REDACTED]
Date: 23 November 2022 at 12:19:14 PM NZDT
To: [REDACTED]
Subject: FW: Kapiti Coast District Council Meeting of Thursday 24 November - Agenda Items of High Interest to Mana Whenua Iwi.

Kia ora e te whanaunga, please see below, hopefully you've been informed that you're our representative on KCDC??? We took this recommendation to the board last month and they approved. Congrats!!

Ngā mihi

[REDACTED]

From: [REDACTED]
Sent: Tuesday, 22 November 2022 4:49 PM
To: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
Subject: Kapiti Coast District Council Meeting of Thursday 24 November - Agenda Items of High Interest to Mana Whenua Iwi.

Importance: High

E āku rau rangatira mā o te kotahitanga ki te Tonga, Tēnā ra koutou katoa

For your **attention and information**, the next Council Hui is set to occur on **Thursday 24 November 2022, commencing at 9.30am** in Council Chambers.

Our Mayor Janet Holborow welcomes one representative from each of the three iwi taking a seat around the table on Thursday should you wish to.

The agenda for Thursday includes **items of high interest to mana whenua** such as:

- 10.1 Notice of Motion - Te Uruhi
- 10.2 Mayoral Appointments and Establishment of Committees
- 10.3 Proposed Governance Structure and Delegations 2022-2025, including representation for mana whenua. (note in particular - para 20 and 21).

Due to the size of the agenda, we have included a liquid file link: <https://files.kcdc.govt.nz/message/OlfRrgjBnhpQmOfCGM5beo> Please click on the link and follow instructions to download the full agenda.

Alternatively you may access the agenda through our website in the Council meetings page.

For your convenience I have attached copies of the reports for the items at 10.1 – 10.3 above.

Please respond by email or telephone to iwipartnerships@kapiticoast.govt.nz to confirm acceptance of the invitation and your attendance, [REDACTED], myself, or the Mayoral Office directly, with any questions you might have.

Nāku iti nei

[REDACTED]
Senior Programme Advisor
Te Kaitohutohu Hōtaka Matua - Hononga ā-Iwi

Tel 04 650 4122



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<image001.png>

<image002.png>

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From:

Subject:

RE: Link to attend Council meeting online please

Date:

Thursday, November 24, 2022 10:05:27 AM

Attachments:

[image001.png](#)

Kia ora korua, [REDACTED], korua ko [REDACTED],

[REDACTED], the access link is <https://us02web.zoom.us/j/82554178493?pwd=cnZnL3h6V1N6RjA3L1hlVndTemc4Zz09>

Could we please ask you to mute your mic when you enter.

Ngā mihi nui

[REDACTED]
Manager Democracy Services
Te Kaiwhakahaere Ratonga Pōti

Kāpiti Coast District Council
Tel 04 2964 777
[REDACTED]

www.kapiticoast.govt.nz

From: [REDACTED]

Sent: Thursday, 24 November 2022 9:58 am

To: [REDACTED]

Cc: [REDACTED]

Subject: FW: Link to attend Council meeting online please

Kia ora [REDACTED]

[REDACTED] has requested access to join the Council hui online. Can you assist please, or respond to [REDACTED] if there are challenges precluding [REDACTED] joining.

Nāku iti nei

[REDACTED]
Programme Advisor
Te Kaitohutohu Hōtaka - Hononga ā-Iwi

Kāpiti Coast District Council
Tel 04 650 4122
[REDACTED]

www.kapiticoast.govt.nz

From: [REDACTED]
Sent: Thursday, 24 November 2022 9:49 am
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Link to attend Council meeting online please

Tēnā koe [REDACTED]

Thanks for your reply, I already have access to the agenda and the live stream. Am I able to join the meeting online – or is it closed to the public, I'm not sure that it would be given the items on agenda?

Ngā mihi,

[REDACTED]

[REDACTED]

Ātiawa ki Whakarongotai Charitable Trust



From: [REDACTED]
Sent: Thursday, 24 November 2022 9:44 am
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Link to attend Council meeting online please

Morena [REDACTED]

Please find attached link. You will need to go to the livestream of the meeting to access.

[Meetings and agendas - Kāpiti Coast District Council \(kapiticoast.govt.nz\)](http://www.kapiticoast.govt.nz)

Nāku iti nei

[REDACTED]

Programme Advisor
Te Kaitohutohu Hōtaka - Hononga ā-Iwi

Kāpiti Coast District Council

Tel 04 650 4122



www.kapiticoast.govt.nz

From: [Redacted]
Sent: Thursday, 24 November 2022 9:37 am
To: [Redacted]
Cc: [Redacted]
Subject: Link to attend Council meeting online please

Tēnā koe [Redacted]

Could I please have a link to join this morning's Council meeting online? I also emailed the iwi partnership email last night but have not heard back.

I appreciate it is late notice, our Chair has invited the attendance of the Taiao Unit to support the Te Uruhi kaupapa.

Nāku iti nei,



Ātiawa ki Whakarongotai Charitable Trust



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From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Strategy and Ops
Date: Wednesday, September 14, 2022 6:07:59 PM
Attachments: [CO20200528_1960_2229_2.pdf](#)
[2122-277-te-uruhi.pdf](#)

[REDACTED] [REDACTED]

The first report regarding Te Uruhi (Kōpiti Gateway in the report) went up to Council on 28 May 2020 you can find the [agenda here](#), and the report is item 8.2.

There was a OIR published on 22 June 2022 with a breakdown, with total costings sitting at **\$7.75 million**. The response can be [here](#), and is also attached to this email alongside the above report.

As far as we can see no further information was provided to our Elected Members as such but we could look further into that following the relevant internal procedures, if you like.

Ngā mihi nui,

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

www.kapiticoast.govt.nz

From: [REDACTED]
Sent: Wednesday, 14 September 2022 8:36 am
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Strategy and Ops

[REDACTED]

That is correct. Ngāti Toa have put forward a name and the appointment will be discussed at tomorrow's council meeting at 9am to which you are also invited.

We have not received any communication in form of an actual name from tiawa yet.

However, as we do send them the agenda and all other collateral in their capacity as partners, we think it is appropriate for you to discuss the information you have received with other mana whenua partner representatives.

[REDACTED], would you be able to dig out the relevant information on Te Uruhi [REDACTED] [REDACTED]

Ngā mihi nui

[REDACTED]
Manager Democracy Services
Te Kaiwhakahaere Ratonga Pōti

Kapiti Coast District Council
Tel 04 2964 777
[REDACTED]

www.kapiticoast.govt.nz

From: [REDACTED]
Sent: Wednesday, September 14, 2022 8:26 AM
To: [REDACTED]
Subject: Strategy and Ops

Morena [REDACTED]

I have been advised that Ngati Toa will be appointing someone to the Strat and Ops today ahead of tomorrow's hui.

I also believe Te Ati Awa is also trying to have someone available but not to sure how far they have got.

My question is one of confidentiality, am I able to discuss Strategy and Ops Agenda with fellow members of Toa and Atiawa prior to their appointment or must I wait until they are officially appointed?

In addition, I am looking for some additional info for Te Uruhi and wonder if you would have access - specifically:

The original cost with a breakdown i.e split between buildings, works on river, carparks etc.
The new forecast cost with breakdown as above.

Ngā mihi

[REDACTED]
[REDACTED]

Te Tari o Ngā Hapori o ōtahi

[REDACTED]
[REDACTED]

From: [REDACTED]
To: [REDACTED]
Subject: Re: LGOIMA 2223-417 Your email - Notice of Motion - Te Uruhi Project (Iwi Concern)
Date: Wednesday, December 14, 2022 5:17:59 PM

Tēnā koe [REDACTED]

Thanks for letting me know.

Noho ora mai
[REDACTED]

On 14 Dec 2022, at 16:04, [REDACTED]
wrote:

Tēnā koe [REDACTED]

Just to let you know, your email of 21 November 2022 “Notice of Motion for Te Uruhi project (Iwi Concern)” is to be released in response to a request under the Local Government Official Information and Meeting Act 1987. The request sought all correspondence with the Mayor or CEO regarding the Notice of Motion therefore your email is just one of many captured by the request.

Please feel free to get in touch if you wish to discuss this release.

From: [REDACTED]

Sent: Monday, November 21, 2022 11:59:20 AM
To: Mayor Janet Holborow <Janet.Holborow@kapiticoast.govt.nz>
Subject: Notice of Motion - Te Uruhi Project (Iwi Concern)

Tēnā koe Janet,

I write to express Iwi concern about item 10.1 on the Agenda for the Hui Kaunihera this week.

I note the item sets out to halt the Te Uruhi Project, a significant community project that Iwi have been supportive of and actively involved in from the beginning.

Iwi are concerned by the negative approach being taken by some elected members in relation to this kaupapa. We appreciate that some of the Councillors are newly elected and may not have an understanding or awareness of the respectful partnership relationship enjoyed between manawhenua and the Council. It is important that all Councillors are supportive of the spirit of Te Whakaminenga o Kāpiti, one of the longest-lasting partnerships between mana whenua and Local Government in New Zealand.

We acknowledge the karakia the Council has chosen to start your meeting and your desire to “reflect positively on the communities we serve.” You also ‘seek to be effective and just, so that with courage, vision and energy, you provide positive leadership in a spirit of harmony and compassion.’

To date, those involved in the Te Uruhi project have most certainly provided positive leadership in a spirit of harmony and compassion with and to each other’s needs. We certainly hope that is the intent of Councillors in making this important decision.

Iwi do not support the Notice of Motion. Rather, Iwi support a thorough review of the Te Uruhi Project where the facts of the matter can be gathered, scrutinised, tested and understood.

We are grateful of your consideration of this urgent matter.

Nāku iti noa, nā



Te Uruhi Governance Board Member (Representing Ātiawa ki Whakarongotai)

Kāpiti Economic Development Kotahitanga Board (Representing Ātiawa ki Whakarongotai)



Manager Democracy Services
Te Kaiwhakahaere Ratonga Pōti

Kāpiti Coast District Council

Tel 04 2964 777



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From: [Darren Edwards](#)
To: [REDACTED]
Cc: [Mayor Janet Holborow](#)
Subject: FW: Te Uruhi Project - <https://kapiticoast.govt.nz/teuruhi>
Date: Tuesday, January 10, 2023 4:16:07 PM

Kia ora Andre

Happy New Year, further to my voicemail earlier today we are holding a Council briefing (including our Iwi partners) 14 February to provide a detailed overview and update of the Te Uruhi project now that the resource consent has been approved) prior to a recommendation report being tabled at the March Strategy, Operations and Finance Committee. This recommendation will then be discussed at the March Council meeting where a decision will be made to continue with the project or to do otherwise - which could include stopping the current project or rescoping it to find cost savings.

Both Atiawa ki Whakarongatai and Ngati Toa Rangatira have been integral partners in developing this project and remain a key voice in the discussions leading up to and including the March Council meeting where the final decision is made.

A formal invite will be extended to the briefing, Committee meeting and Council meeting and I look forward to continuing our relationship into 2023.

Noho ora mai

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894
[REDACTED]

www.kapiticoast.govt.nz

From: [Darren Edwards](#)
To: [REDACTED]
Subject: RE: Te Uruhi briefing and subsequent report to Council for decision
Date: Thursday, February 2, 2023 10:25:01 AM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image013.png](#)
[image001.png](#)

Ka pai

Thanks [REDACTED] appreciate the reply, we'll ensure the invites are forwarded at the earliest.

Naku na

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894
[REDACTED]

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From: [REDACTED]
Sent: Wednesday, 1 February 2023 4:51 pm
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; [REDACTED]
[REDACTED]
Subject: RE: Te Uruhi briefing and subsequent report to Council for decision

Kia ora Darren, thank you for the update and heads up on the go forward process. I'm keen to be involved and supportive, [REDACTED] [REDACTED] [REDACTED]! If we could get something in the calendar for the hui on the 2nd as a placeholder that'd be great. Thanks again and talk further soon.

Mauri Ora

[REDACTED]
Tumu Whakarae | CEO



[A Block, Whitireia Polytech, 3 Wi Neera Drive, Porirua](#)



ngatitoa.iwi.nz



TE RŪNANGA O
TOA RANGATIRA

TE AO TŪROA | OHANGA | ORANGA | WHAI MANA | NGĀTI TOA RANGATIRATANGA



From: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>

Sent: Wednesday, 1 February 2023 4:39 PM

To: [REDACTED]

Subject: Te Uruhi briefing and subsequent report to Council for decision

Tena koutou e rau Rangatira ma

I hope this email finds you well. Late Friday afternoon I had a discussion with the Mayor in relation to the timing of the Te Uruhi briefing and subsequent report to Council for decision. As I'm sure you can appreciate the Te Uruhi project has been extremely topical for Council and I have committed providing all of the available information to allow for sound decision making. As a result of my conversation with the Mayor we have agreed the following timing of the briefing and subsequent extraordinary Council meeting.

Briefing – Councillors and Iwi Reps	Tuesday 14 February
Extraordinary Council meeting agenda published	Friday 24 February
Extraordinary Council meeting for decision, following briefing	Thursday 2 March

With this approach now confirmed I have asked for the necessary adjustments to the formal calendar which will include a formal invite to the briefing and Council meeting. Again I appreciate your continued support and governance oversight and look forward to continuing this discussion through a robust democratic process.

Noho ora mai

Darren Edwards
Chief Executive
Te Tumuaki

Tel 04 296 4894
[REDACTED]

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From: [Darren Edwards](#)
To: [REDACTED]
Cc: [Mayor Janet Holborow](#)
Subject: Te Uruhi Project - <https://kapiticoast.govt.nz/teuruhi>
Date: Tuesday, January 10, 2023 4:12:26 PM
Attachments: [image001.png](#)
[image002.png](#)

Kia ora [REDACTED]

Happy New Year, thanks for taking my call whilst [REDACTED]. As discussed we are holding a Council briefing (including our Iwi partners) 14 February to provide a detailed overview and update of the Te Uruhi project now that the resource consent has been approved) prior to a recommendation report being tabled at the March Strategy, Operations and Finance Committee. This recommendation will then be discussed at the March Council meeting where a decision will be made to continue with the project or to do otherwise - which could include stopping the current project or rescoping it to find cost savings.

Both Ngati Toa Rangatira and Atiawa ki Whakarongatai have been integral partners in developing this project and remain a key voice in the discussions leading up to and including the March Council meeting where the final decision is made.

A formal invite will be extended to the briefing, Committee meeting and Council meeting and I look forward to continuing our relationship into 2023.

Noho ora mai

Darren Edwards
Chief Executive
Te Tumuaki

Tel 04 296 4894
[REDACTED]

www.kapiticoast.govt.nz



From: [Darren Edwards](#)
To: [REDACTED]
Subject: RE: Te Uruhi - Briefing
Date: Tuesday, February 14, 2023 1:40:41 PM
Attachments: [image001.png](#)
[image002.png](#)

Tena koe [REDACTED]

Apologies I didn't get an opportunity to call to provide a heads up in relation to the Te Uruhi briefing.

I'll call after this is you have 10 minutes.

Na

Darren Edwards
Chief Executive
Te Tumuaki

Kāpiti Coast District Council
Tel 04 296 4894
[REDACTED]

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From: [REDACTED]
Sent: Tuesday, 14 February 2023 11:29 am
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>
Subject: Re: Te Uruhi - Briefing

Happy to chat. [REDACTED]

On Tue, Feb 14, 2023 at 9:59 AM Darren Edwards <Darren.Edwards@kapiticoast.govt.nz> wrote:

Morena [REDACTED]

Could you please give me a call after this mornings hui, keen to update you on this afternoons Te Uruhi briefing.

Naku na

Darren Edwards
Chief Executive
Te Tumuaki

Tel 04 296 4894
[REDACTED]



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From: [Darren Edwards](#)
To: [REDACTED]
Subject: Re: Te Uruhi granted resource consent
Date: Friday, December 16, 2022 4:50:22 PM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)

Kia ora [REDACTED]

Thanks for the email, good progress as we travers the murky waters ahead. Great send off for [REDACTED], looking forward to growing our relationship.

Naku na

Get [Outlook for iOS](#)

From: [REDACTED]
Sent: Friday, December 16, 2022 4:02:49 PM
To: Darren Edwards <Darren.Edwards@kapiticoast.govt.nz>; [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] Elected Representatives

<Elected.Representatives@kapiticoast.govt.nz>

Subject: RE: Te Uruhi granted resource consent

Kia ora Darren, thank you for the update and good news! Thanks too for the great send off for [REDACTED] today...it was real mana-enhancing stuff for everyone!

Mauri Ora

[REDACTED]
Tumu Whakarae | CEO



[A Block, Whitireia Polytech, 3 Wi Neera Drive, Porirua](#)

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TE RŪNANGA O
TOA RANGATIRA

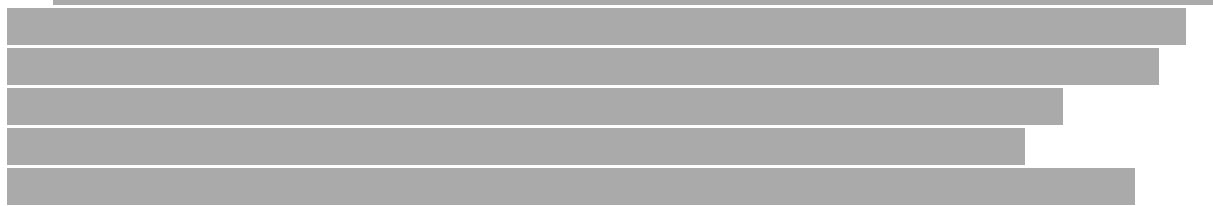
TE AO TŪROA | OHANGA | ORANGA | WHAI MANA | NGĀTI TOA RANGATIRATANGA



From: Amanda Yannetta <Amanda.Yannetta@kapiticoast.govt.nz> **On Behalf Of** Darren Edwards

Sent: Friday, 16 December 2022 3:00 PM

To:



Elected Representatives <Elected.Representatives@kapiticoast.govt.nz>

Subject: Te Uruhi granted resource consent

Kia ora tatou,

Today we received the decision from the independent hearing panel that they have granted a resource consent to build and operate the Te Uruhi biosecurity and visitor centre.

In line with Council's decision on 24 November, staff are preparing a briefing and report covering up-to-date data to inform the decision whether to proceed with the project. The briefing and report are due to be presented to Council in early 2023.

All applicants have been informed of the decision and Council has released a short media statement. The resource consent decision can be viewed on Council's website [Click here](#)

Ngā mihi

Darren

Darren Edwards
Chief Executive
Te Tumuaki

Tel 04 296 4894



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