

MINUTES	MEETING HELD ON	TIME
WAIKANAE COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday, 13 September 2016**, commencing at **7.30pm**.

PRESENT: Mr E Gregory Chair
 Mrs J Prvanov Deputy Chair
 Ms J Lloyd
 Mr J Westbury
 Cr M Scott

IN ATTENDANCE: Mr W Maxwell Group Manager Corporate Services
 Mrs J Nock Executive Secretary Corporate Services
 Mayor R Church
 Senior Sergeant J McKay Kapiti Police
 Inspector P Basham Kapiti Police
 Mr B Fryer Greater Wellington Regional Council
 Mr S Kilmister Programme Manager CWB
 Mr G Adams Traffic Engineer

The Chair welcomed everyone including Mayor Ross Church, Regional Cr Wilson, Cr D Scott and declared the meeting open.

WCB 16/09/195

(a) Apologies

There were no apologies from Board Members.

(b) Declarations of Interest Relating to Items on the Agenda

With regard to two grant applications:

Mrs Prvanov declared an interest with Waikanae Scouts; and

Mr Westbury and Mr Gregory declared an interest with Kapanui School.

Wayne Maxwell, Group Manager Corporate Services advised that as per Standing Orders 3.14.10 Mr Westbury, Mr Gregory and Mrs Prvanov's interest was 'in common with the public' so there was no conflict of interest and they could participate in the discussions.

WCB 16/09/196

PUBLIC SPEAKING TIME (grants)

The Kapiti AED Trust

Susie Mills, on behalf of The Kapiti AED Trust, gave a brief summary of the Trust and spoke about the help needed with costs to purchase training gear, advertising training sessions and purchase assistance with accessible heart defibrillators for the north of Waikanae Beach area.

Waikanae Volunteer Fire Brigade

Susie Mills, on behalf of the Waikanae Volunteer Fire Brigade, spoke about the help they needed to provide lighting equipment for their Operational Support Unit. The lighting would be used for emergency calls such as motor vehicle accidents, fires, tying on the roofs at night, search and rescue.

The Chair thanked Ms Mills for all her hard work, particularly assisting the local community in having 24/7 accessible heart defibrillators installed around Waikanae.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

Waikanae Bowling Club

David Butcher, on behalf of the Waikanae Bowling Club, spoke about their resubmission of their grant application asking for help with costs to seal the Club's car park. Mr Butcher gave an update on costs and advised that other users of the facility had also donated towards the fundraising.

Jess Smith

Ms Smith spoke about the help she needed with costs to travel to France and take part in a 5-month Exchange Student Programme.

Kapiti Branch of NZ Camellia Society

Ritchie Webster, on behalf of the Kapiti Branch of New Zealand Camellia Society, gave a brief summary of their 2016 Camellia Show, which took place on 19-20 August and the help they needed to cover the cost of hall hire for the Waikanae Memorial Hall.

Kapiti Concert Orchestra

Frances Tull, on behalf of the Kapiti Concert Orchestra, spoke about their concert, which took place on 7 August at the Waikanae Memorial Hall and the help they needed to cover the cost of hiring a piece of music (The Flower Clock) from Australia.

Kidz Need Dadz Wellington

Whare Akuhata, on behalf of Kidz Need Dadz Wellington, gave a brief summary of their work and spoke about the help they needed with funds to implement a number of events with Waikanae based organisations.

Paul Fallon

Mr Fallon spoke about competing in the Wheelchair Basketball National Championships in Auckland on 1 and 2 October 2016 and his request for help with expenses.

Waikanae Scouts

Hannah, Thomas and Daniel, on behalf of the Waikanae Scouts, gave a brief summary of the help they needed to send three Scouts to the 21st Scout Jamboree at Blenheim in December 2016.

Diane Connal

Ms Connal gave a brief summary of the Summer Studio Arts Tour 2017 and asked for help with printing costs for their brochure.

Kapanui School Fundraising Committee

Sarah Topliff, on behalf of Kapanui School Fundraising Committee, spoke about the help they needed with their fundraising for a School Camp in February 2017.

Waikanae Music Society

Wendy van Delden, on behalf of the Waikanae Music Society, gave a brief summary on the success of previous concerts and spoke about the help they needed towards printing costs of their 2017 Concert Season brochure.

WCB 16/09/197

PUBLIC SPEAKING TIME (other issues)

Ruth McKenzie and Tony Ward

Ms McKenzie and Mr Ward spoke about the new local roads being constructed due to the Expressway, as detailed in report IS-16-1947 on this Agenda and gave their preferred naming options.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

Murray Bridges

Mr Bridges spoke about commuters parking their cars around Pehi Kupe Street. The road was too narrow and cars were continually getting stuck in the mud. He requested the Board arrange for a yellow line be installed through to Willow Court and 'no parking' signs erected. Mr Bridges also commented that he did not believe the new car park across the road would make any difference as people would still prefer to park on Pehi Kupe Street, as it was closer to the Station.

The Chair advised that the installation of yellow lines along Pehi Kupe Street would be looked into.

Jeremy Seamark

Mr Seamark, Chairman of the Waikanae Show Committee, gave an accountability report on the 60th Waikanae Show that was held in March 2016 and thanked the Board for their generous contribution.

The Chair thanked the Committee for their help in organising the 2016 Waikanae Show.

Gary Cooper

Mr Cooper gave a brief summary about the closing of the Police Base in Waikanae, which had been manned by 20+ volunteers for many years. Mr Cooper requested the Board's help to explore alternative venues for a community assisted base to enable the volunteers to continue to assist the community.

Russell Feist

Mr Feist acknowledged the services given to all volunteers and felt there was an opportunity for their work to continue if the Council could provide the premises.

Iride McCloy

Ms McCloy spoke in support of a Police Base and commented that facilities were limited in Waikanae and encouraged the Board to provide office space in some capacity for a Police Base.

Ms McCloy also supported the Camellia Society's grant application.

Regional Cr Nigel Wilson

Cr Wilson gave a brief update on:

- Jim Cooke Park - work to take place during the next six months
- Park and Ride Car Park (old Waikanae Hotel) – proposed to be finished within 3 months
- Bus review – now completed and would be discussed at the next Greater Wellington Transport Committee; the Expressway bus service was also included in the review

Cr Wilson added that a Police Base was a huge asset to the community and hoped the Waikanae Community Board and Council could find a solution.

With regard to the construction of the Park and Ride car park, Board Members were concerned with the disruption to commercial businesses during this time and Cr Wilson confirmed that works would be completed as soon as possible.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

WCB 16/09/198

UPDATE FROM POLICE

Inspector Paul Basham gave thanks to all volunteers at their Police Base and clarified that the closure of the base was not a cost-saving measure and would not reduce police presence around the Waikanae area.

The Police would attend Waikanae Community Board meetings on a quarterly basis to give updates on their deployments around the community.

Senior Sergeant James McKay gave a brief summary of their prevention activities that worked via their mobile phones and reassured the public that closing the Police Base would not diminish Police service.

It was agreed there was a lot of goodwill around the community and although it would not be a Police Base some solution could be found to help volunteers continue their work.

The Mayor advised that everyone would work together to keep the community safe.

The Chair thanked the Police for their attendance and looked forward to ongoing updates and future partnerships with the Police, Council and Volunteers.

The meeting adjourned at 9pm and reconvened at 9.06pm

Jill Lloyd left the meeting at 9pm and returned at 9.07pm

WCB 16/09/201

PRESENTATION: Stride and Ride

Stuart Kilmister, Programme Manager CWB, gave a presentation showing the proposed designs on the Stride and Ride cycleways around Waikanae specifically around Park Avenue and Ngaio Road.

Board Members felt Kohekohe Road was more suitable for cycle lanes than Ngaio Road and this would be looked into, including the possibility of going into Waikanae Park.

Board Members gave their views on the design ideas and Mr Kilmister would arrange a letter drop around the relevant areas.

The Council would continue to consult with the community through their website with a possible open day at the Waikanae Library and following feedback construction could start around July/August 2017.

Mr Kilmister would report back to the Board at a later stage.

WCB 16/09/200

Waikanae Park and Ride – Greater Wellington Regional Council

Barry Fryer, Acting Manager Rail Operations from Greater Wellington Regional Council gave an update on the Park and Ride car park (paper was tabled). Work had already started and the site would be completed by the end of January 2017, with a partial opening of around 100-120 car parks in December to help alleviate congestion around the Christmas period.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

Landscape design costings were being reviewed but essentially the level of planting around the site would remain, with extra planting near the accessways.

Board Members congratulated Greater Wellington Regional Council for their car park but stressed the need for public toilet facilities and also concern around the inability to turn right at the exit on Te Moana Road.

WCB 16/09/199

CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-16-1955)

MOVED (M Scott/Lloyd)

The Waikanae Community Board grants the Waikanae Bowling Club a grant of \$13,000 plus GST from the Capital Improvement Fund to help with costs to seal the Club's car park.

CARRIED

Mr Westbury and Mrs Prvanov voted against the motion.

MOVED (Chair/M Scott)

That the Waikanae Community Board approves the grant of \$13,000 be taken from the principal funds of the Capital Improvement Fund from the unspent money of the last financial year.

CARRIED

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Jess Smith a discretionary grant of \$500 to help with costs to travel to France to take part in an exchange student programme.

CARRIED

MOVED (M Scott/Prvanov)

The Waikanae Community Board grants the Kapiti Branch of New Zealand Camellia Society a discretionary grant of \$326.20 to cover hall hire to hold their 2016 Camellia Show from 19-20 August at the Waikanae Memorial Hall.

CARRIED

MOVED (Westbury/Chair)

The Waikanae Community Board grants Kapiti Concert Orchestra a discretionary grant of \$500 to help with costs to hire music from Australia to perform during their concert on 7 August 2016 at the Waikanae Memorial Hall.

CARRIED

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Kidz Need Dadz Wellington a discretionary grant of \$500 plus GST to help with funds to implement a number of events with Waikanae based organisations.

CARRIED

Board Members declined the Mulled Wine Concerts application due to the Concert being held in Paekākāriki and also it didn't meet one of the eligibility criterions "applicants must reside in the Waikanae Ward".

MOVED (Lloyd/Prvanov)

The Waikanae Community Board grants Paul Fallon a discretionary grant of \$400 to help with costs to compete in the Wheelchair Basketball National Championships in Auckland on 1 and 2 October 2016.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board grants The Kapiti AED Trust a discretionary grant of \$500 to help with costs to purchase training gear, advertising training sessions and purchase assistance with accessible heart defibrillators for the north of Waikanae Beach area.

CARRIED

MOVED (M Scott/Gregory)

The Waikanae Community Board grants Waikanae Scouts a discretionary grant of \$300 to help with costs to send three Scouts to the 21st Scout Jamboree in December 2016.

CARRIED

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Diane Connal a grant of \$1,500 from the promotion fund to help with printing costs for the Summer Studio Arts Tour 2017.

CARRIED

MOVED (Lloyd/M Scott)

The Waikanae Community Board grants the Kapanui School Fundraising Committee a grant of \$500 plus GST from the promotion fund to help with fundraising for a School Camp in February 2017.

CARRIED

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

MOVED (M Scott/Prvanov)

The Waikanae Community Board grants the Waikanae Music Society a grant of \$1,000 plus GST from the promotion fund to help with printing costs of their 2017 Concert Season brochure.

LOST

An amendment was proposed and the following resolution became the substantive motion.

MOVED (Westbury/Lloyd)

The Waikanae Community Board grants the Waikanae Music Society a grant of \$1,400 plus GST from the promotion fund to help with printing costs of their 2017 Concert Season brochure.

CARRIED

MOVED (Lloyd/Chair)

The Waikanae Community Board grants the Waikanae Volunteer Fire Brigade a grant of \$3,706.91 from the promotion fund to help with costs to provide lighting equipment for their Operational Support Unit. The lighting would be used for emergency calls such as motor vehicle accidents, fires, tying on the roofs at night, search and rescue.

A Division was called:

for the motion – Mrs Prvanov, Mr Westbury, Ms Lloyd and Mr Gregory
against the motion – Cr M Scott

CARRIED

WCB 16/09/202

MEMBERS BUSINESS

(a) Public Speaking Responses

All public speakers had been responded to at the time of speaking.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

Mr Westbury raised an issue but the request was declined as the Chair determined the matter was not of an urgent nature.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

(d) Community Board Member Activities

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| Jocelyn Prvanov | <ul style="list-style-type: none"> • Pharazyn Reserve Focus Group meeting • Council meeting (including a presentation on the Stride and Ride programme) • Discussions around safety along Peka Peka Road |
| James Westbury | <ul style="list-style-type: none"> • Discussions with Greater Wellington Regional Council regarding parking • Community Policing including policing in the library • Impact on traffic around Park Road and Te Moana Road |
| Jill Lloyd | <ul style="list-style-type: none"> • Discussions with the community parking around Waikanae • Corporate Business Committee meeting |
| Cr Michael Scott | <ul style="list-style-type: none"> • Council Workshops and Committee meetings • Met with Group Manager Infrastructure Services regarding the emergency access options, currently before Council and this had been circulated to Board Members. |
| Eric Gregory | <ul style="list-style-type: none"> • Council and Committee meetings • Chairs meeting • Met with Police regarding the closure of the Police Base. |

With the meeting's agreement, the Chair changed the order of the Agenda.

WCB 16/09/204

ROAD NAMING – NEW LOCAL ROADS CLOSE TO SMITHFIELD AND NGĀ MANU AREA (Corp-16-1947)

The report was taken as read.

MOVED (M Scott/Westbury)

That the Waikanae Community Board approves:

The name of Ngā Manu Reserve Road for Road 1 as shown in orange on Appendix 1 of Report Corp-16-1947

CARRIED

Moved (Lloyd/Gregory)

The name Maurice Smith Way for Road 2 as shown in green in Appendix 1 of report Corp-16-1947

CARRIED

Mr Westbury voted against the motion.

Board Members requested, as part of the Agenda, future maps be printed in colour to give clarity to the detail.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

WCB 16/09/203

PROHIBITION OF PARKING AROUND PEKA PEKA ROAD AND KENSINGTON DRIVE INTERSECTION (IS-16-1949)

The report was taken as read and Gary Adams, Traffic Engineer responded to Members' questions.

Moved (M Scott/Lloyd)

That the Waikanae Community Board approves the installation of broken yellow line road markings within 15 metres either side of the intersection of Peka Peka Road and Kensington Drive and across the northern edge of the intersection opposite the exit to Kensington Drive in Peka Peka as shown on Appendix 1 of report IS-16-1949.

Carried

Mrs Prvanov voted against the motion.

WCB 16/09/205

WAIKANAĒ DISABLED PARKING SPACES (IS-16-2003)

Gary Adams, Traffic Engineer, spoke to the report.

MOVED (Lloyd/Prvanov)

That the Waikanae Community Board approves:

- **The conversion of one 60 minute parking space to a 120 minute time limited disabled parking space on Ngaio Road as shown on the Plan in Appendix 1 of Report IS-16-2003.**
- **The installation of a disabled parking space on Rauparaha Street as shown on the plan in Appendix 2 of Report IS-16-2003.**
- **The installation of a disabled parking space outside 44 Tutere Street as shown on the plan in Appendix 2 of Report IS-16-2003.**
- **The installation of two disabled parking spaces in the Waimea Road beach car park as shown on the plan in Appendix 3 of Report IS-16-2003.**

CARRIED

MOVED (M Scott/Prvanov)

As per Suspension of Standing Orders 3.2 and the Duration of meetings and time limits 3.3.7 Standing Orders were suspended at 10.30pm for 30 minutes to allow the conclusion of the meeting.

CARRIED

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

WCB 16/09/206

PROPOSED CHANGES TO THE CRITERIA FOR THE PROMOTION AND DISCRETIONARY GRANT FUNDS (CORP-16-1995)

Cr M Scott spoke to the report.

MOVED (Westbury/M Scott)

That the Waikanae Community Board approves the proposed changes to the funding criteria for the Waikanae Promotion Fund and the Waikanae Discretionary Grants Fund as per Appendix 2 and 3 of Report Corp-16-1995.

CARRIED

WCB 16/09/207

CONFIRMATION OF MINUTES: 21 June 2016

MOVED (M Scott/Lloyd)

That the minutes of the Waikanae Community Board meeting held on 21 June 2016 be adopted as a true and correct record of that meeting.

CARRIED

Matters Arising

There were none.

Matters Under Action

Pharazyn Reserve Management Plan

Cr M Scott had circulated a draft Management Plan to Board Members for their consideration and recommended it go out for consultation pointing out the proposed changes.

Cr M Scott advised he would highlight the four points that were deemed as 'more than minor or major' changes and email to Board Members.

The Board would need to come back with their agreed words to which point consultation would start with the Pharazyn Reserve Focus Group.

Mr Maxwell advised he would look into the original terms of the Plan and would follow recommendations from the Board on the next stage.

Emergency Rail Crossing

Cr M Scott advised there were ongoing discussions to a possible emergency access.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 13 SEPTEMBER 2016	7.30PM

The Waikanae Community Board meeting closed at 11pm

..... Date

Chairperson

..... Date

Chief Executive