

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 2 SEPTEMBER 2014</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 2 September 2014 commencing at 7.00pm.

PRESENT:                    Mr     J     Cootes  
                                      Ms     C     Papps  
                                      Mr     C     Pearce  
                                      Mr     R     Kofoed  
                                      Cr     P     Gaylor

IN ATTENDANCE:        Mr     S     McArthur (Group Manager, Strategy & Partnerships)  
                                      Ms     J     Hewitt (Senior Advisor, Strategic Projects)  
                                      Ms     H     Fraser (Youth Council Coordinator)  
                                      Mrs    S     Shaw (Executive Secretary, Minutes)

James Cootes, Chair of Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

**ŌCB 14/09/330**  
**a) APOLOGIES**

The Board noted an apology from Mayor Church.

Also several people attending including staff and the Mayor put in apologies for late arrival due to an accident closing SH1. Some were unable to attend and others arrived late.

**b) DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

**ŌCB 14/09/331**  
**PUBLIC SPEAKING TIME AND RESPONSES**

1. Amelia Carpenter on behalf of Voice through your hands thanked the Board for the funding they received.
2. Ricki Baker on behalf of the Otaki Waka Ama Girls team thanked the Board for the funding they received.
3. Patrick Joss thanked the Board for the funding he received to assist him in attending a Tennis Tournament in Australia.
4. Jan-Maree Brown spoke to the Board in regards to her grant application.
5. Graham Kerr on behalf of the Lions Club of Otaki spoke to the Board in regards to a Pump Bike track for Otaki. They are going to approach Council to obtain use of the land and the Lions will raise the money to build the track.
6. Ann Lawler spoke to the Board in regards to the proposed splashpad and the Ōtaki I-site.
7. Mike Chase from the House of Hope spoke to the Board about the Community Response Plan and also the Otaki Community Network Forum would like to see more Community Events in Ōtaki. To help this they would need to have a sound system and a mobile stage. They will bring information and costs back to the next meeting.
8. Losaria Eriha on behalf of Whiti Te Ra Netball spoke to the Board in regards to their grant application.
9. Victoria Livingston on behalf of the Lions Club of Otaki spoke to the Board in regards to their grant application.

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 2 SEPTEMBER 2014</b>	<b>7.00 PM</b>

10. Colin Pearce on behalf of Rahui Football & Sports Club spoke to the Board in regards to their grant application.
11. Cr Penny Gaylor on behalf of the Otaki Volunteer Fire Brigade spoke to the Board in regards to their grant application.

**ŌCB 14/09/332**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-14-1305)**

**MOVED (Papps/Kofoed)**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Volunteer Fire Brigade for \$500.00 from the Community Grants Fund, to assist with the Annual Honours Presentation Evening in September.**

**That the Ōtaki Community Board approves a funding grant to be made to the Lions Club Of Ōtaki for \$500.00 from the Community Grants Fund, to assist with set up costs for the Lions Club of Ōtaki.**

**That the Ōtaki Community Board approves a funding grant to be made to Jan-Maree Brown for \$500.00 from the Sporting Activity Grants Fund, to assist with costs of attending the Long Distance World Championships in China.**

**That the Ōtaki Community Board approves a funding grant to be made to the Rahui Football and Sports Club for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs for the Heartland Rugby game in September.**

**That the Ōtaki Community Board approves a funding grant to be made to Whiti Te Ra Netball for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs for the season next year.**

**CARRIED**

**ŌCB 14/09/333**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

- (a) Leave of Absence –

**MOVED (Gaylor/Cootes)**

**That a leave of absence be granted to Rob Kofoed for the 14 October 2014 meeting.**

**CARRIED**

- (b) Matters of an Urgent Nature – there were none.

- (c) Chairperson's Business

- The Chair attended a briefing from Entyre at Council, it was noted at this briefing about the need for a Footpath down Riverbank Road:
- A meeting is being organised with Hannah in regards to the entry signage;
- The Board met with Greater Wellington Regional Council today;
- The Chair spoke at the Citizens Advice Bureau AGM;

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 2 SEPTEMBER 2014</b>	<b>7.00 PM</b>

- The Chair and Cr Gaylor have both been out with the Ōtaki Community Patrol team over the last month.

(d) Community Board Members' Activities

Christine Papps

- has met with Casey Eden who has designed a free and private neighbourhood website called Neighbourly. She handed out brochures to the Board.

Rob Kofoed

- attended the Foodbank AGM on 12 August – 282 recipients registered with them
- Sanitorium area – still undergoing a bit of clearing with trees overhanging the paths, thanks to KCDC;
- the Otaki River Walkover is on 10 September 2014;
- has met with concerned residents re Noise from the Quarry on Riverbank Road;
- has a meeting with Scott Dray re Community Response Plan.

**ŌCB 14/09/334**

**RATIONALISATION OF THE I-SITES (SP-14-1278)**

Jane Hewitt, Senior Advisor Strategic Projects spoke to the Report.

The following points emerged from discussions:

- the Chair attended the working party meetings;
- some of the Community do not have access to the internet and it is important that people have options as well as on-line services;
- staff are talking with tourism businesses about them having a greater range of District Information;
- parking around the current i-Site is a problem.

**MOVED (Papps/Pearce)**

**That the Ōtaki Community Board recommends to Council that**

- a. **They support the advice of the Community and Visitor Stakeholder Group that:**
  - I. **One i-SITE in the district is still needed;**
  - II. **That Ōtaki i-SITE be closed and the current funding be redirected with a portion of the funding being retained for some form of visitor information in Otaki and the rest to improving how the Kapiti Story is told both digitally and within the remaining i-SITE (emphasising the story of the individual towns and their identities); and**
  - III. **That Council issue a request for expressions of interest in the future use of the Old Ōtaki Courthouse building prior to the i-SITE closing;**

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 2 SEPTEMBER 2014	7.00 PM

- b. That the Ōtaki Community Board requests that if the Ōtaki I-Site is closed, Council ensures that the 'Resident Inquiries', identified in the Review, are still being supported and addressed, for example at the Ōtaki Library Service Centre or by other relevant providers.

**CARRIED**

**ŌCB 14/09/335**

**PRESENTATION FROM KAPITI COAST YOUTH COUNCIL**

Michael, Katie and Anya from the Kapiti Coast Youth Council gave the Board an update.

- Think Big – four projects are running in Otaki;
- Youth Forum – 60 young people from Otaki attended and a survey was conducted. The results were for a basketball court at the Beach and upgrades at the Skatepark;
- Youth2U dollars starting again next week.

There is currently a big push for the Youth Centre at Paraparaumu, recruiting new members and Youth2U dollars.

**ŌCB 14/09/336**

**UPDATE: REVIEW OF RESERVES FUND PRIORITIES**

Strategy & Partnerships Group Manager Stephen McArthur spoke to the Board in regards to the Reserve Fund Priorities. Staff were due to attend the meeting but were unable to due to illness.

The following points emerged from discussions:

- Whether the planting fund is yearly or every three years?
- Providing updates on the Reserves Fund list progress at every meeting;
- Talking to the Lions Club of Otaki about the proposed Pump track;
- The requests for a basketball court at the Beach and adding this to the Priorities list;
- Putting a Junior Bike track next to the Skatepark;
- Correct the amount for the Te Horo Beach area to \$85k;
- Allocate \$10k to the Beach Development process

**MOVED (Kofoed/Gaylor)**

**That the Ōtaki Community Board accept the amended list**

<b>Splash Pad/Water Features</b>	<b>\$270,000</b>
<b>Planting Fund</b>	<b>\$5,000</b>
<b>Te Horo Beach Improvements</b>	<b>\$85,000</b>
<b>Fitness Trail – Haruatai Park</b>	<b>\$20,000</b>
<b>Toilet – Ōtaki Gorge</b>	<b>\$50,000</b>
<b>Skatepark – Aotaki Street</b>	<b>\$40,000</b>
<b>Improved BBQ Facilities – Otaki Beach</b>	<b>\$10,000</b>
<b>Shade Area – Ōtaki Beach</b>	<b>\$10,000</b>

**That the Ōtaki Community Board support the Ōtaki Beach Development concept facilitation process with up to \$10,000 being funded from the Reserves Fund.**

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 2 SEPTEMBER 2014	7.00 PM

**CARRIED**

**ŌCB 14/09/337**

**DRAFT DISTRICT POLICY FOR TREES ON COUNCIL ADMINISTERED LAND (CS-14-1299)**

Strategy & Partnerships Group Manager Stephen McArthur spoke to the report.

It was noted that seeds dropping off trees onto private property or root structures popping up into gardens was another physical problem that trees in urban locations can create.

**MOVED (Kofoed/Pearce)**

**That the Ōtaki Community Board confirms it does not wish to make a submission on the Draft District Policy for Trees on Council Administered Land.**

**CARRIED**

**ŌCB 14/09/338**

**CONFIRMATION OF MINUTES**

**MOVED (Pearce/Papps)**

**That the minutes of the 22 July 2014 meeting of the Otaki Community Board be confirmed as a true and accurate record.**

**CARRIED**

**ŌCB 14/09/339**

**MATTERS UNDER ACTION**

The following items were discussed from the Matters Under Action list:

Item 1 – Footpath on the Main Street in Ōtaki

The test site for the sealing is outside the Bottle-O store. This area will be monitored and will be steam cleaned in October to see the results.

Item 2 – Landscaping/Planting on County Road

Planting day is on 3 September at 12.30pm.

Item 3 – Sunny Ōtaki Entry signage

The quote has been accepted and the sign is being modified to fit the existing sign. The sign will be installed in mid-September.

Item 4 - Northern Entrance Sign

Ōtaki Community Board members are continuing to finalise the design.

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 2 SEPTEMBER 2014</b>	<b>7.00 PM</b>

**ŌCB 14/09/340  
GENERAL BUSINESS**

Council staff to follow up on signs being put up at the Estuary before next Wednesday and also to confirm when the Christmas Lights will be put up.

Colin Pearce expressed his support to declare Ōtaki a frack free zone after both he and Rob had been approached by an Anti fracking campaigner. The views of the Board were sought. Stephen McArthur informed the meeting a submission had been made to Regional Council.

*The meeting closed at 10.17pm*

Signed:..... Date:.....  
Chairperson of the meeting