

MINUTES	MEETING HELD ON	TIME
<b>KĀPITI ISLAND NATURE LODGE MONITORING COMMITTEE</b>	<b>THURSDAY, 12 DECEMBER 2013</b>	<b>4.30PM</b>

MINUTES of an ordinary meeting of the Kāpiti Island Nature Lodge Monitoring Committee, held in the Council Chambers, 175 Rimu Road, Paraparaumu on Thursday, 12 December 2013, commencing at 4.30pm.

PRESENT:           Dr H Barr                   (Kāpiti Island Watching Interest and Chair)  
                       Mr T Ward                 (Forest & Bird)  
                       Mr P Hockey  
                       Ms D Morris-Travers (Paraparaumu/Raumati Community Board)  
                       Cr K Gurunathan

IN ATTENDANCE:  Ms T Evans                 (Group Manager, Community Services)  
                       Ms J Gurr                 (Compliance Officer)  
                       Ms T Ferry                (Executive Secretary, Community Services)  
                       Mr D Armour             (Independent Auditor)

The Chairperson, Dr Hugh Barr welcomed everyone to the meeting.

**KINLMC 13/12/001  
APOLOGIES**

Apologies were received from Ms S Mills, Pharazyn Charitable Trust

**KINLMC 13/12/002  
30 MINUTES PUBLIC SPEAKING TIME**

There were no members of the public wishing to speak.

**KINLMC 13/12/003  
MEMBERS' BUSINESS**

Oral Submissions

There were no oral submissions.

Leave of Absence

There were no requests for leave of absence.

Matters of an Urgent Nature

There were no matters of an urgent nature.

**KINLMC 13/12/004  
COMPLIANCE INSPECTION REPORT (JULY-SEPTEMBER 2013)**

Ms Gurr spoke to the report. She confirmed the last visit to the island had been in August, and there were no incidences of non-compliance. She advised the next report, which would cover the October-November period, should be finalised next week.

**MOVED (Gurunathan/Ward)**

**That the Compliance Inspection Report (July – September 2013) be received as a true and accurate record.**

**CARRIED**

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**KINLMC 13/12/005  
INTRODUCTION OF INDEPENDENT AUDITOR**

Ms Gurr introduced Mr David Armour, who has been engaged to undertake the annual audit of the Kāpiti Island Nature Lodge, as part of the consent conditions. This includes a review of the Lodge and of Council records. She confirmed he will be visiting the island in February and would present his findings to the Committee once complete. Mr Armour circulated a brief work history including a summary of relevant recent projects he has been involved with.

**KINLMC 13/12/006  
ANY OTHER BUSINESS**

Ms Evans advised the committee the Nature Lodge had applied to renew the resource consent and Council was waiting for further information from the applicant. No decision had yet been made as to whether the consent needs to be notified or non-notified. The deadline for providing this information is end of January 2014, and in the meantime the lodge will continue under the existing consent.

It was agreed the next Committee meeting should be postponed until the Auditor's report is complete. Ms Evans to liaise with Mr Armour and with committee members re their availability, after which a meeting date can be confirmed.

Committee members introduced themselves, as there were two new attendees.

Ms Evans advised that the feasibility study for the Visitor Information Network (i-Site) was due to be reported back to the Environment and Community Development meeting in February 2014. She would arrange for a copy of that report to be circulated to KINLMC members once it was available.

It was requested a letter of thanks be sent to Mr William Scollay, the previous representative from the Paraparaumu/Raumati Community Board. Ms Evans to arrange.

Meeting closed at 4:55pm.

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Chairperson

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Date