

**Chairperson and Committee Members**  
CORPORATE BUSINESS COMMITTEE

11 AUGUST 2016

Meeting Status: **Public**

Purpose of Report: For Information

## **CONTRACTS UNDER DELEGATED AUTHORITY**

### **PURPOSE OF REPORT**

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 April to 30 June 2016.

### **Delegation**

- 2 The Corporate Business Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.3.7.

*Without limiting the generality of this delegation, the committee has the following functions, duties and powers.*

*Financial and Asset Management*

- 7.5 *Authority to monitor performance of the Council's financial activities, including income, operating and capital expenditure against budgets, remissions, key financial indicators and investment and debt/borrowings management.*

## **CONSIDERATIONS**

### **Issues**

Contract 2015:C090 – Relocation of Sand Filters-Paekākāriki Water Treatment Plant

- 3 Two tenders were received, ranging in price from \$275,678 to \$280,511.
- 4 The Contract was awarded to Filtec Limited for the sum of \$275,678 based on modified NZTA weighted attributes.
- 5 There were no local providers as this was a specialist mechanical contract and the local contractors withdrew at tender stage.

Contract 1975B – Kapiti Road Upgrade Stage 2

- 6 One tender was received.
- 7 The Contract was awarded to Electra Limited for the sum of \$445,000.
- 8 Electra contribution to the undergrounding works will be \$195,000.
- 9 Electra has estimated that 80% of the contract will be local content via wages, subcontractors and materials where applicable.

External Services Contract for the Kapiti Youth Development Centre between Kapiti Coast District Council and Zeal Education Trust

- 10 In April 2015 the Kāpiti Youth Development Centre REOI was presented to the market. There were only two responses to this request, with only one supplier, Zeal, meeting the criteria provided.
- 11 On 7 May 2015, the Environment and Community Development Committee approved the assessment of Zeal as the preferred provided and the Council proceeded to a closed Request for Proposal process. Zeal was invited to submit a Request for Proposal (RFP).
- 12 The Contract was awarded to Zeal Education Trust.
- 13 Three year term with two three years rights of renewal, \$735,696 for first three years with a one-off capital contribution of \$250,000 (conditional).
- 14 Staff would be recruited locally.

### Financial Considerations

- 15 There are no financial, legal, consultation and publicity considerations.

### SIGNIFICANCE OF DECISION

- 16 The Council's significance policy is not triggered.

### RECOMMENDATIONS

- 17 That the Corporate Business Committee notes that there were three contracts accepted under delegated authority over \$250,000 for the period 1 April to 30 June 2016.

**Report prepared by:**

**Approved for Submission by:**

**Mark de Haast  
Financial Controller**

**Wayne Maxwell  
Group Manager Corporate Services**

**Approved for Submission by:**

**Martyn Cole  
Acting Group Manager  
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- Appendix 1 Contracts over \$250,000 approved under delegated authority for 2015/16 year previously reported to the Corporate Business Committee.

CBC meeting	Contract
19-Nov-15 (covering the period 1 July to 30 September 2015)	No contracts.
18-Feb-2016 (covering the period 1 October to 31 December 2015)	Contract 2015/C078 – Otaki Pool Rebuild. The Contract was awarded to Architecture HDT for the sum of \$461,000.
12 May 2016 (covering the period 1 January to 31 March 2016)	Contract 2015: 077 – Paraparaumu and Waikanae Town Centres Design and Build Pre-Construction Services. The Contract was awarded to Fletchers Construction Company (trading as Brian Perry civil) for the sum of \$270,840.
12 May 2016 (covering the period 1 January to 31 March 2016)	Contract 2015: 083 – Kapiti Coast Strategic Cycle Network Project “Stride N Ride”. The Contract was awarded to MWH NZ Limited for the sum of \$407,695.
12 May 2016 (covering the period 1 January to 31 March 2016)	Earthquake Prone Building Assessment Services. The Contract was awarded to Beca Limited for the sum of \$568,750 and Opus International Consultants Limited for the sum of \$543,750.