

NOTICE OF HEARING/MEETING
Sale and Supply of Alcohol Act 2012

NOTICE:

I give notice that a hearing of the Kapiti Coast District Licensing Committee will be held as follows:

Venue:

Council Chamber
Kapiti Coast District Council
175 Rimu Road
PARAPARAUMU

Date and time:

Wednesday, 7 February 2024 at 10am

An application by Marie Ann Message under section 224 of the Sale and Supply of Alcohol Act 2012 for the RENEWAL of a MANAGERS CERTIFICATE.

Reporting agencies: Antoinette Bliss, Licensing Inspector
Benjamin Jones, Police

Exchange of documents:

1. To make sure the hearing is fair, the Committee has set the following timetable for the exchange of relevant documents:
 - a. The applicant must provide any written evidence that it, or its witnesses, will present at the hearing to the Committee, via email to Democracy.Services@kapiticoast.govt.nz, and to all other parties (reporting agencies and objector) via email by **5pm, 15 January 2024**.
 - b. The Police and the Licensing Inspector must provide any written evidence that they, or their witnesses, will present at the hearing to the Committee, via email to Democracy.Services@kapiticoast.govt.nz, and to all other parties (applicant and objector) via email by **5pm, 23 January 2024**.
 - c. If the applicant wishes to provide any further written evidence in response to what has been provided by the other parties, the applicant must do so by email to the Committee, via email to Democracy.Services@kapiticoast.govt.nz, and to all other parties (reporting agencies and objector) via email by **5pm, 30 January 2024**.
2. Failure to provide written evidence in advance may result in the Committee declining to consider evidence that is filed late, unless extraordinary circumstances apply. It is fundamental that the applicant has a fair opportunity to consider any evidence before the hearing.

3. **Every person must bring 10 printed copies of every document that they will present to the hearing, if it has not previously been exchanged with other parties electronically.**

Written evidence might include, for example, briefs of evidence and supporting documents, such as photographs. Parties are not required to file written submissions in advance, as submissions may be provided orally at the hearing. Please note, however, that it is good practice to file written submissions in advance, even though it is not mandatory.

DATED at ~~Paraparaumu~~ this 8th JANUARY 2024

A large, stylized handwritten signature in blue ink, appearing to be 'Nigel Wilson', written over a horizontal line.

Nigel Wilson
Chairperson
Kapiti Coast District Licensing Committee