

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	25 AUGUST 2016	10.04AM

Minutes of a Meeting of the Grants Allocation Committee (Community Grants) on Thursday 25 August 2016 commencing at 10.04am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:

Cr	J	Holborow	(Chair)
Cr	M	Bell	
Cr	M	Scott	
Cr	P	Gaylor	
Ms	K	Paget	
Ms	C	Reihana	

IN ATTENDANCE:

Mrs	S	Shaw	(Executive Secretary, Strategy & Planning)
Ms	T	Parata	(Programme Design and Delivery Manager)
Mrs	C	Rewi	(Programme Advisor – Social)

The Chair welcomed Elected Members, Community Representatives, the Iwi Representative and Council officers to the Grants Allocation Committee (Community Grants) meeting.

GAC 16/08/11

APOLOGIES

MOVED (Gaylor/M Scott)

That an apology be accepted from Jennette Newport.

CARRIED

The Chair acknowledged Jennette Newport's contribution to the Committee over the past two years.

The following was noted:

Cr Bell declared an interest in the application from Te Ara Korowai.

Cr Scott declared an interest in the application from Coast Access Radio Trust.

Carol Reihana declared an interest in the application from the Paekākāriki Station Precinct Trust.

GAC 16/08/12

PUBLIC SPEAKING

1. Mike Chase on behalf of the House of Hope spoke to their application. They are seeking funding to assist with the costs of providing weekly community Reo classes and also for a youth holiday programme.
2. Annie Cunningham on behalf of the Kapi-Mana Multiple Birth Club spoke to their application. They are seeking funding to assist with the costs of providing household

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hampers to give to families and also for three committee members to attend a first aid training.

3. Amy Helm on behalf of Adult Literacy Aotearoa spoke to their application. They are seeking funding to assist with the costs of promotional template materials and also to train their tutors in accessing and using digital resources.
4. Dermot Wheelan on behalf of Age Concern Kapiti Coast Inc. spoke to their application. They are seeking funding to provide a monthly, quarterly newsletter/magazine to members, visitors, clients and other networks.
5. Don Day on behalf of Kāpiti Living without Violence spoke to their application. They are seeking funding to assist with the costs of developing skills and training, administrative support including material to publicise their brand and enhancing their existing programme.
6. Rae Lutman on behalf of the Kapiti Women's Centre spoke to their application. They are seeking funding to assist with the costs of training volunteers with the programme 'Working with women – communication, confidence and care.'
7. Yolande Brophy on behalf of Mookalucky Productions spoke to their application. They are seeking funding to assist with the costs of three performances of the one man play 'Shot Bro – Confessions of a depressed bullet'.
8. Karen Ferry on behalf of Victim Support spoke to their application. They are seeking funding to assist with the costs of recruiting, training and supporting the Kāpiti based volunteers.
9. Jean Chamberlain on behalf of the Ōtaki Senior Citizens Association spoke to their application. They are seeking funding to assist with the costs of administration, advertising, rates, lawns and cleaning.
10. Jane King on behalf of the Kapiti Toy Library Inc. spoke to their application. They are seeking funding to assist with the costs of purchasing three new playhouses and new costumes.

The meeting adjourned at 11.06am and reconvened at 11.26am.

11. Peter Carrington on behalf of the Crossroads Christian Community Trust spoke to their application. They are seeking funding to assist with the administration costs and also to purchase a new photocopier.
12. Ian McMillan and Errol Maffey on behalf of the Ōtaki Community Patrol spoke to their application. They are seeking funding to assist with the costs of purchasing a Samsung tablet, this will help patrollers to write up events and observations and then they will be emailed to the Police.
13. Linda Webb on behalf of Paraparaumu Playcentre spoke to their application. They are seeking funding to assist with the costs of setting up a new carpentry area.
14. Bill Pitt on behalf of Wellington Multiple Sclerosis Society spoke to their application. They are seeking funding to assist with the costs of running monthly support

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meetings and for transport costs for the field worker to visit the Kāpiti Coast Community.

15. Terry Poko on behalf of Youth Quest Trust spoke to their application. They are seeking funding to deliver a six week programme four times a year for at risk youth.
16. Alison Vautier on behalf of the Waikanae Cameo Society spoke to their application. They are seeking funding to assist with the costs of annual rental.
17. Kae Allen on behalf of the Te Newhanga Kāpiti Community Centre spoke to their application. They are seeking funding to assist with the cost of running a Grassroots Sustainability Festival in April/May 2017.
18. Christine Lenk on behalf of Programmes for Kapiti Cancer Patients spoke to their application. They are seeking funding to assist with the costs of running a six week programme for cancer patients and their support people and monthly on-going classes for 2016/2017.
19. Dave Johnson on behalf of the Paekākāriki Station Precinct Trust spoke to their application. They are seeking funding to assist with the costs of producing a brochure showing the activities around the Paekākāriki Railway Precinct area, along with some signage to direct people.
20. Gordon Cameron on behalf of the Kapiti Coast Workers Educational Assn. Inc spoke to their application. They are seeking funding to assist with the operating costs and also the costs for the website upgrade project.
21. Denis Wood on behalf of The Shed Project Kapiti spoke to their application. They are seeking funding to assist with the costs of providing a music therapy class each Tuesday.

Autism New Zealand and The Parenting Place submitted a one page letter supporting their applications and these were noted by the Chair.

GAC 16/08/13

MEMBERS BUSINESS

- a) Public Speaking Time Responses – there were none.
- b) Leave of Absence – there was none.
- c) Matters of an Urgent Nature – there was none.
- d) Declarations of Interest to items on the agenda – this is noted above.

The meeting adjourned at 12.42pm and reconvened at 1.07pm.

22. Jess Anderson on behalf of Foster Hope Charitable Trust spoke to their application. They are seeking funding to help provide backpacks of essential items to children entering the foster care system in the Wellington Region.

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23. Vanessa Shaw on behalf of Parkinson Kapiti/Horowhenua spoke to their application. They are seeking funding towards the costs of production and distribution of the bi-monthly newsletter.

24. Justin Corbett on behalf of the Paekākāriki School PTA spoke to their application. They are seeking funding to assist with the costs of developing Kapa Haka and Wānanga programmes throughout the school.

GAC 16/08/14

COMMUNITY GRANTS SCHEME REPORT (SP-15-1737)

Claire Rewi (Programme Advisor - Social) spoke to this report. Ms Rewi briefly summarised the report.

MOVED (Holborow/Paget)

That the Grants Allocation Committee will accept and consider the late application from the Kapiti Toy Library.

CARRIED

MOVED (Holborow/Gaylor)

That the Grants Allocation Committee will accept and consider the late application from the Te Ara Korowai.

CARRIED

It was noted that Cr Bell abstained from voting due to his conflict of interest.

MOVED (Bell/Paget)

That the Grants Allocation Committee temporarily suspended Standing orders, pursuant to Order 3.2.1, to enable the Committee members to discuss the applications informally before making final decisions.

CARRIED

The Committee discussed and reviewed the applications. The following comments were made about some of the applications:

Autism New Zealand (4)
The Committee agreed to \$1,500

Cross Roads Christian Community Trust (9)
The Committee agreed to \$800 towards administration costs.

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Ōtaki Community Patrol (24)

The Committee agreed to \$1,000 towards the tablet.

Waikanae Cameo Society (36)

The Committee agreed to \$500.

Otaki Senior Citizens (25)

The Committee agreed to \$500.

Te Ara Korowai (40)

The Committee agreed to \$1,000.

Coast Access Radio

The Committee agreed to \$1,000.

Kapiti Toy Library (17)

The Committee agreed to \$800.

No 49 (District of Kāpiti) Squadron, Air Training Corps (22)

The Committee agreed to \$1,280.

Paekākāriki Station Trust (7)

The Committee agreed to \$500.

The Parenting Place (33)

The Committee agreed to \$1000.

The Shed Project (34)

The Committee agreed to \$1000.

MOVED (M Scott/Gaylor)

That the Grants Allocation Committee reinstates Standing orders, pursuant to Order 3.2.1.

CARRIED

MOVED (Gaylor/Reihana)

That the Grants Allocation Committee approves funding as allocated in the following table:

	Name/Organisation	Amount Granted
1	Adult Literacy Kāpiti	\$2,000.00

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2	Age Concern	\$1,500.00
3	Arthritis New Zealand	\$500.00
4	Autism New Zealand	\$1,500.00
8	Combined Lions Club of Kāpiti	\$1,000.00
9	Cross Roads Christian Community Trust	\$800.00
11	Foster Hope Charitable Trust	\$2,000.00
12	House of Hope	\$2,000.00
14	KapiMana Multiples	\$1,690.00
15	Kāpiti Living Without Violence	\$2,000.00
16	Kāpiti WEA Inc.	\$2,000.00
17	Kāpiti Toy Library	\$800.00
18	Kāpiti Women's Centre	\$2,000.00
21	New Zealand Council of Victim Support Groups Inc	\$2,000.00
22	No 49 (District of Kāpiti) Squadron, Air Training Corps	\$1,280.00
24	Ōtaki Community Patrol	\$1,000.00
25	Ōtaki Senior Citizens Association Inc	\$500.00
26	Ōtaki Women's Health Group	\$1,000.00
30	Parkinsonism Society Kāpiti/Horowhenua Inc	\$2,000.00
31	Programmes for Kāpiti Cancer patients	\$1,975.00
32	Te Newhanga Kāpiti Community Centre	\$1,455.00
33	The Parenting Place - Attitude Youth Division	\$1,000.00
34	The Shed Project	\$1,000.00

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36	Waikanae Cameo Society Inc.	\$500.00
37	Wellington Multiple Sclerosis Society Inc.	\$2,000.00
38	Youthquest Kāpiti Charitable Trust	\$2,000.00

CARRIED

MOVED (Holborow/Gaylor)

That the Grants Allocation Committee approves a grant of \$1,000.00 to Te Ara Korowai.

CARRIED

It was noted that Cr Bell abstained from voting due to his conflict of interest.

MOVED (Gaylor/Paget)

That the Grants Allocation Committee approves a grant of \$1,000.00 to the Coast Access Radio Trust.

CARRIED

It was noted that Cr M Scott abstained from voting due to his conflict of interest.

MOVED (Bell/Holborow)

That the Grants Allocation Committee approves a grant of \$500.00 to the Paekākāriki Station Precinct Trust.

CARRIED

It was noted that Ms Reihana abstained from voting due to her conflict of interest.

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MOVED (M Scott/Holborow)

That the Grants Allocation Committee determines the applications outlined in Table 1 of Report SP-16- 1970 as ineligible under the Community Grants Scheme and receives no funding.

Application Number	Organisation/Group	Reason for request:	What the fund <u>cannot</u> be used for:
5	Big Bang Adventure	First aid services for the Big Bang sporting Event Amount requested \$2000	Sports and fitness, leisure and art activities. Refer to Community Board funding
6	Coastella	Community music workshops and performances Amount requested \$2000	Sports, fitness, leisure and art activities. Refer to Creative Communities Scheme.
13	Kāpiti Junior Hockey Club	Assist with costs of sending representatives to tournaments Amount requested \$1500	Sports, fitness, leisure and art activities. Refer to Creative Communities Scheme. Refer to appropriate Community Board fund.
35	Waikanae Bridge Club	Assist with costs to install LED lighting. Amount requested \$1500	Sports, fitness, leisure and art activities. Refer to Creative Communities Scheme. Refer to Waikanae Community Board fund.
39	Zeal Education Trust	Assist with costs to purchase music equipment and generator for music box. Amount requested \$2000	Significant capital expenditure and infrastructure costs. Refer to Community Board Funding.

CARRIED

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MOVED (M Scott/Holborow)

That the Grants Allocation Committee determines that the applications that were deemed eligible, but which no funding was provided for were declined.

10	English Language Partners NZ Trust	Declined
19	Mookalucky Productions	Declined
20	Movement Youth on the Coast	Declined
23	Ōtaki Community Network Forum (Tuesday Group)	Declined
27	Paekākāriki School PTA	Declined
29	Paraparaumu Playcentre	Declined

CARRIED

MOVED (Holborow/Reihana)

That the Committee approves the request from Parent to Parent, to carry over the grant allocated in 2015/2016 funding round for uses described in Appendix D of report SP-16-1970.

CARRIED

GAC 16/08/15

CONFIRMATION OF MINUTES

MOVED (Bell/Holborow)

That the minutes of the 5 April 2016 (Creative Communities New Zealand) be confirmed as a true and accurate record.

CARRIED

The meeting closed at 2.19pm.

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Chair:

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Date:

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