

OIR: 2526/45

29 August 2025

[REDACTED]
[REDACTED]

Tēnā koe [REDACTED],

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of **5 August 2025** requesting the following information:

We request the following information for the period covering the past three financial years to the present:

1. LGNZ Membership and Affiliation Costs

- The annual cost to the Council of LGNZ membership fees or levies, broken down by the last three years***

Details	2022/23	2023/24	2024/25
Annual Membership fees	\$56,569.21	\$59,963.37	\$68,143.30
Community board levy	\$948.75	\$948.75	\$948.75
Subscription to Ākona platform	-	\$9,775.00	-
Total	\$57,517.96	\$70,687.12	\$69,092.05

Note: all numbers stated are GST inclusive

- Any additional payments made to LGNZ (e.g. sponsorships, services, contributions to initiatives)***

Details	2022/23	2023/24	2024/25
Elected Members introductions	\$7,526.75	-	-
Mayoral introduction and Hui	\$1,230.50	-	-
Other Events and Conferences	-	\$5,008.25	\$36,137.37
Total	\$8,757.25	\$5,008.25	\$36,137.37

Note: all numbers stated are GST inclusive

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

2. LGNZ Conference Attendance

- **A full breakdown of costs associated with sending councillors and/or staff to the last three Annual conferences, including:**
 - **Registration fees**
 - **Travel and accommodation expenses**
 - **Per diems, meals, or entertainment**
 - **Any spending on consultants or advisors for the conference**
- **The names and roles of all attendees representing the council**

Attendance at the **2025** LGNZ conference in Christchurch (July)

- Elected Members: Mayor Holborow, Crs Kirkby, Halliday, Prvanov, Warwick, Koh and Handford. Community Board Members: Michael Moore and Jackie Elliott
- Staff: Darren Edwards, Rach Wells, Mark de Haast and Philippa Ross-James

Item	Cost (GST inc.)	
	9 Elected Members	4 staff
Conference Registration	\$13,110.00	\$6,532.00
Accommodation/meals	\$5,141.60	\$3,483.56
Flights	\$3,398.11	\$2,355.20
Shuttle/Transfers	\$1,209.06	\$370.00
Total	\$22,858.77	\$12,740.76

Note: one elected member's registration cost was covered by the Community Board's Executive Committee.

Attendance at the **2024** LGNZ conference in Wellington (August)

- Elected Members: Mayor Holborow, Crs Kirkby, Halliday, Prvanov, Warwick, Koh and Handford. Community Board Members: Tarn Sheerin, Karl Webber, Glen Olsen, Bede Laracy, Michael Moore, Cam Butler and Simon Black
- Staff: Darren Edwards, Kris Pervan, Rach Wells and Brendan Owens

Item	Cost (GST inc.)	
	14 Elected Members	4 staff
Conference Registration	\$17,641.00	\$6,578.00
Accommodation/Meals	\$6,395.92	\$1,020.56
Travel	\$110.00	-
Shuttle/Transfers	-	-
Total	\$24,146.92	\$7,598.56

Attendance at the **2023** LGNZ conference in Christchurch (July)

- Elected Members: Mayor Holborow, Crs Kirkby, Halliday, Prvanov and Handford.
- Staff: Darren Edwards and Kris Pervan

Item	Cost (GST inc.)	
	5 Elected Members	2 staff
Conference Registration	\$8,150.00	\$3,180.00
Accommodation/meals	\$4,372.40	\$2,548.47
Flights	\$2,329.00	\$707.60
Shuttle/Transfers	\$581.11	\$57.74
Total	\$15,432.51	\$6,493.81

3. Internal Discussion or Review

- **Any internal correspondence, briefing notes, or formal discussions (including meeting minutes) in the past three years related to:**
 - **The value, relevance, or effectiveness of LGNZ membership**
 - **Consideration of withdrawing from LGNZ.**

In July 2024, Community Board Member Jonny Best requested details on the benefits and costs of the Council being an LGNZ member and the Official Information Request response has been appended to this letter.

Following that request, in September 2024 the Raumati Community Board Chair considered a motion (email attached) for the 17 September 2024 meeting in relation to staff assessing the merits of LGNZ membership for Council consideration but the minutes of that meeting ([Past agendas and minutes - Kāpiti Coast District Council](#)) confirm the matter was not raised.

Ngā mihi,



Mark de Haast
Group Manager Corporate Services
Te Kaihautū Ratonga Tōpū