

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 9 MARCH 2017	10.00AM

Minutes of a meeting of the **Strategy and Policy Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 9 March 2017**, commencing at 10am.

PRESENT      Cr      J      Cootes      Chair  
                  Cr      A      Buswell  
                  Cr      J      Elliott  
                  Mayor K      Gurunathan  
                  Cr      D      Scott  
                  Cr      F      Vining

ATTENDING

Ms      S      Stevenson      Group Manager Strategy & Planning  
 Mr      K      Currie      Group Manager Regulatory Services  
 Mr      M      Pedersen      Group Manager Community Services  
 Mrs      S      Shaw      Executive Secretary, Strategy & Planning  
 Ms      J      Parkinson      Arts and Libraries Project Coordinator  
 Ms      P      Richardson      Project Manager  
 Ms      M      Stevens      Ōtaki Community Board  
 Mr      P      Hughes      Paekākāriki Community Board  
 Ms      K      Spiers      Paraparaumu/Raumatī Community Board  
 Mr      J      Seamark      Waikanae Community Board

LEAVE OF ABSENCE

Cr      M      Benton  
 Cr      M      Cardiff  
 Cr      J      Howson      (Deputy Chair)  
 Cr      M      Scott

SPC 17/03/017

**WELCOME**

The Chair welcomed everyone to the meeting, read the Council blessing and declared the meeting open.

SPC 17/03/018

(a) **Apologies**

**MOVED (Gurunathan/Vining)**

**That an apology from Cr Holborow be accepted.**

**CARRIED**

It was noted that Cr Benton, Cardiff, Howson and M Scott were on leave of absence.

An apology from the Chief Executive was noted.

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(b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest.

SPC 17/03/19

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There were no public speakers.

SPC 17/03/020

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses.

(b) Leave of Absence

**MOVED (Gurunathan/Buswell)**

**That the Strategy & Policy Committee grant a leave of absence to Cr Vining for the 23 March 2017.**

**CARRIED**

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

SPC 17/03/021

**PRESENTATION: KAPITI ISLAND MARINE RESERVE MAPPING PROJECT – PROF JONATHAN GARDNER AND DR GEOFFROY LAMARCHE**

The Chair introduced Jonathan Gardner, Professor of Marine Biology, Victoria University of Wellington and Dr Geoffroy Lamarche, Principal Scientist specialising in Marine Geology from NIWA.

They provided an update to the Committee on why and how they have mapped the submarine landscape of Kāpiti Island. They briefly described the production of highly accurate bathymetry, habitat and biotope maps of the seafloor, and how this information will contribute towards assessing the ecological integrity of Kāpiti's marine environment.

The next steps are

- looking at the link between physical and biological habitats;
- constructing a biophysical habitat map;
- collating the large volume of data that has been collected and working on this over the next five years.

They showed the Committee footage from a recent dive at the Kāpiti Island Marine Reserve.

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SPC 17/03/022

**KAPITI COAST DISTRICT COUNCIL FIRE PREVENTION BYLAW (RS-17-118)**

Mr Kevin Currie, Group Manager Regulatory Services spoke to this report.

The main points that came out of discussion are that the Fire and Emergency New Zealand Transition (FENZ) Team are still working through the process and will work with the Kāpiti Coast District Council to make sure this process runs smoothly. The Community needs to be aware that the process is changing and that Council need to assist with the process going smoothly which would include publicity. The Act comes into effect on 1 July 2017 and the Transition Team acknowledge the need to have a transition regime in place by the time the Council's bylaw expires on 30 September 2017.

Council Officers did make a submission to the FENZ Project Committee on the changes and have been in contact with the FENZ Transition team, and expect to meet with them soon to initiate the handover.

**MOVED (D Scott/Elliott)**

**That the Strategy and Policy Committee recommends to Council that:**

- a) the review of the Kāpiti Coast District Council 2010 Fire Prevention Bylaw is stopped; and**
- b) the Kāpiti Coast District Council 2010 Fire Prevention Bylaw is allowed to expire on 30 September 2017.**

An additional motion was proposed.

- c) the Committee directs that staff advocates to Fire Emergency New Zealand for acceptable implementation, delivery and communication of the new regulations.**

**CARRIED**

SPC 17/03/023

**PUBLIC ART PANEL – REVIEW OF TERMS OF REFERENCE (CS-17-117)**

Mr Max Pedersen introduced Ms Jaenine Parkinson who is the Arts and Libraries Project Coordinator. Mr Pedersen spoke to this report.

The Chair signalled that he would like some discussion around this report, but suggested that it would be helpful to have a workshop/briefing prior to the Committee making a decision.

It was noted that not all Councillors were in attendance and that a wider discussion with all Councillors including Community Board Chairs would be useful. Leaving the report to lie on the table, to be considered at a future meeting would allow a briefing to be scheduled.

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**MOVED (Vining/D Scott)**

**That the Strategy and Policy Committee leave this report to lie on the table and be considered at a future meeting to allow time for a briefing on the issue.**

**CARRIED**

It was requested that Council staff send an email to Elected Members to explain why this report was left to lie on the table and to send contact details of the Council Staff if they wish to provide further comments on the report.

SPC 17/03/024

**CONFIRMATION OF MINUTES: 2 February 2017**

**MOVED (Vining/D Scott)**

**That the minutes of the Strategy & Policy Committee meeting held on 2 February 2017 be adopted as a true and correct record of that meeting.**

**CARRIED**

SPC 17/03/025

**PUBLIC SPEAKING TIME (covering other items if required)**

There were no public speakers.

*The Strategy and Policy Committee meeting closed at 11.23am.*

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Chairperson

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Date