

**Mayor and Councillors  
COUNCIL**

28 JUNE 2012

Meeting Status: **Public**

Purpose of Report: For Decision

**REPORTS CONSIDERED AT STANDING COMMITTEES,  
COMMUNITY BOARDS, TE WHAKAMINENGA O KĀPITI,  
KAPITI COAST YOUTH COUNCIL AND KĀPITI COAST  
OLDER PERSONS' COUNCIL**

**PURPOSE OF REPORT**

- 1 This report presents the agenda items and recommendations from Standing Committees, Community Boards, Te Whakaminenga o Kāpiti, Kāpiti Older Persons' Council and Kāpiti Coast Youth Council meetings which have taken place since 5 April 2012.

**SIGNIFICANCE OF DECISION**

- 2 The Council's Significance Policy is not triggered.

**BACKGROUND**

- 3 The Standing Committees met on the following dates:

|                                     |                    |
|-------------------------------------|--------------------|
| Regulatory Management               | 12 April & 17 May  |
| Environment & Community Development | 26 April & 14 June |
| Corporate Business                  | 10 May             |

- 4 The Community Boards met on the following dates:

|                     |                   |
|---------------------|-------------------|
| Paekākāriki         | 24 April & 22 May |
| Ōtaki               | 8 May & 19 June   |
| Paraparaumu/Raumati | 1 May & 5 June    |
| Waikanae            | 3 April & 15 May  |

- 5 Also included is a summary of the matters considered by Te Whakaminenga o Kāpiti on 3 April, 9 May and 12 June, Kāpiti Older Persons' Council on 2 May, and the Kapiti Coast Youth Council on 16 April, 7 May and 11 June.

## REGULATORY MANAGEMENT COMMITTEE

- 6 The Regulatory Management Committee met on 12 April 2012 and considered the following matters:
- Approval to Release the Draft Kāpiti Coast District Council Freedom Camping Bylaw
  - Minor Amendments to Council Bylaws

There were two recommendations for **adoption**:

**That Council approve the amendments to the Kāpiti Coast District Council General Bylaw 2010 as highlighted in Attachment 1 to Report SP-12-500.**

**That Council approve the amendment to the Kāpiti Coast District Council Fire Prevention Bylaw 2010 as highlighted in Attachment 2 to Report SP-12-500.**

There was a presentation on Regional Civil Defence Emergency Management (CDEM).

- 7 The Regulatory Management Committee also met on 17 May 2012 and considered the following matters:
- Approval for Content of Documents as part of District Plan Review
  - Infringement Provisions of the Litter Act 1979
- There were two presentations from:
- Te Horo School Students on Reducing Speed Limit
  - Greater Wellington Regional Council on Proposed Kapiti Buffer 1080 Control Programme

## ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE

- 8 The Environment and Community Development Committee met on 26 April 2012 and considered the following matters:
- Community Grants for Volunteer Kapiti, Kapiti and Ōtaki Health Shuttles and Kapiti Safer Community Trust
  - Submission on Greater Wellington Regional Council's Long Term Plan 2012-2022 and Draft Regional Land Transport Plan 2012-2015
  - Adoption of the Strategy for Supporting the Arts

There was one recommendation for **adoption**:

**That Council approves the following contracts with formal confirmation of any contract subject to the Council's final decision on the 2012 Long Term Plan:**

| Organisation                 | Service                                       | Annual Contract Amount  | Contract Term            |
|------------------------------|---|-------------------------|--------------------------|
| Volunteer Kāpiti             | Volunteer and community group support service | \$25,000 Indexed to CPI | Three years from 2012/13 |
| New Zealand Red Cross        | Kāpiti Community and Health Transport Service | \$7,500 Indexed to CPI  | Three years from 2012/13 |
| St John Central Region       | Ōtaki Health Shuttle                          | \$7,500 Indexed to CPI  | Three years from 2012/13 |
| Kapiti Safer Community Trust | Crime prevention and community safety         | \$82,983 Indexed to CPI | Three years from 2012/13 |

There was a presentation from the Kapiti Safer Community Trust on the Crime Prevention and Consultation Survey.

- 9 The Environment and Community Development Committee also met on 14 June 2012 and considered the following matters:
- Rates Remission for Conservation Purposes
  - Adoption of the New Zealand Local Government Film Friendly Protocol

There was one recommendation for **noting**:

**That Council approves the Local Government New Zealand Film Friendly Protocol (appended as Attachment 1 to report SP-12-508) with Film New Zealand be approved for signing by the Chief Executive.**

**That Council approves the draft Film Friendly Policy (appended as Attachment 2 to report SP-12-508) subject to any further amendments requested by the Committee be approved.**

**That Council approves the draft Memorandum of Understanding (appended as Attachment 3 to report SP-12-508) with Film Wellington subject to any further amendments requested by the Committee be approved for signing by the Chief Executive.**

## CORPORATE BUSINESS COMMITTEE

10 The Corporate Business Committee met on 10 May 2012 and considered the following matters:

- Progressive Processing of Votes for Paekākāriki By-Election
- Paekākāriki Community Board By-Election – Order of Candidate Names on the Voting Documents
- Activity Report to 31 March 2012
- Financial Report to 31 March 2012
- Investment and Borrowing Report to 31 March 2012
- Contracts Accepted Under Delegated Authority

The agenda item on Financial Support for The Marines Trust Salute 70 Event was considered at the additional Council meeting on 17 May.

There was one recommendation for **adoption**:

**That the Corporate Business Committee recommends that Council reserve the right to exercise the right to vote in the Electra Trust election and invites candidates for the 2012 Electra Trust election to address this Council in a public forum.**

## PAEKĀKĀRIKI COMMUNITY BOARD

11 The Paekākāriki Community Board met on 24 April 2012 and considered the following matters:

- Submission to Council: Draft 2012-32 Long Term Plan
- Community Board Training Options

There was one recommendation for **noting**:

**That Council remove the sign that gives the impression the Paekākāriki Tennis Courts have a charge associated with them and issue a media statement declaring the tennis courts are freely available for public use.**

12 The Paekākāriki Community Board also met on 22 May 2012 and considered the following matters:

- Applications for Grants from Campe Estate
- Draft Remuneration Proposal for Elected Members and Expenses and Allowances Policy for the Period 1 July 2012 to 30 June 2013

There was one recommendation for **noting**:

**That the Paekākāriki Community Board recommend to Council that the following remuneration Proposal for the Paekākāriki Community Board for the period up until 30 June 2013 (the same as the 2011/12 year) be approved and forwarded to the Remuneration Authority for approval:**

| <b>Paekākāriki Community Board</b>    |                      |            |                                 |
|---------------------------------------|----------------------|------------|---------------------------------|
| <b>Position</b>                       | <b>Annual Salary</b> | <b>No.</b> | <b>Total Annual Salaries \$</b> |
| <b>Chairperson</b>                    | <b>7,728</b>         | <b>1</b>   | <b>7,728</b>                    |
| <b>Member</b>                         | <b>3,943</b>         | <b>3</b>   | <b>11,829</b>                   |
| <b>Total Annual Salaries</b>          |                      |            | <b>19,557</b>                   |
| <b>50% charged to indicative pool</b> |                      |            | <b>9,778</b>                    |

(The Final Remuneration Proposal including Community Board recommendations will be brought back to today's Council meeting for consideration and decision.)

#### **PARAPARAUMU/RAUMATI COMMUNITY BOARD**

13 The Paraparaumu/Raumati Community Board met on 1 May 2012 and considered the following matters:

- Consideration of Applications for Funding
- Installation of Traffic Calming Devices on Bluegum Road, Paraparaumu
- Submission to Council: Draft 2012-32 Long Term Plan

There was a discussion on Future Governance.

14 The Paraparaumu/Raumati Community Board met on 5 June 2012 and considered the following matters:

- Consideration of Applications for Funding
- Draft Remuneration Proposal for Elected Members and Expenses and Allowances Policy for the Period 1 July 2012 to 30 June
- Traffic Bylaw: Rosetta Road Parking Restrictions

There were two recommendations for **noting**:

**That the following Remuneration Proposal for the Paraparaumu/Raumati Community Board recommend to the Council that the following Remuneration Proposal for the Paraparaumu/Raumati Community Board for the period up until 30 June 2013 (the same as the 2011/12 year) be approved and forwarded to the Remuneration Authority for approval:**

| <b>Paraparaumu/Raumati Community Board</b> |                      |                                 |
|--|----------------------|---------------------------------|
| <b>Position</b>                            | <b>Annual Salary</b> | <b>Total Annual Salaries \$</b> |
| Chairperson                                | 12,882               | 12,882                          |
| Member                                     | 6,573                | 19,719                          |
| <b>Total Annual Salaries</b>               |                      | <b>32,601</b>                   |
| <b>50% charged to indicative pool</b>      |                      | <b>16,300</b>                   |

(The Final Remuneration Proposal including Community Board recommendations will be brought back to today's Council meeting for consideration and decision.)

**That the Paraparaumu/Raumati Community Board recommends to Council that it explores the establishment of a partnership with the relevant iwi, Department of Conservation, Kāpiti Boating Club and concession holders to build such a facility including creating a 'Gateway to Kāpiti Island' vision around this departure point.**

There was a presentation from NZTA on the proposed Otaihangā Roundabout.

There was also a discussion on the Ihakara Street Restricted Parking Petition.

## **ŌTAKI COMMUNITY BOARD**

- 15 The Ōtaki Community Board met on 8 May 2012 and considered the following matters:
- Consideration of Applications for Funding
  - Submission to Council: Draft 2012-32 Long Term Plan
  - Greater Ōtaki Project Update
  - NZTA Expressway
- 16 The Ōtaki Community Board also met on 19 June 2012 and considered the following matters:
- Consideration of Applications for Funding
  - Election of Chair and Deputy Chair of the Community Board
  - Draft Remuneration Proposal for Elected Members and Expenses and Allowances Policy for the Period 1 July 2012 to 30 June 2013

There was one recommendation for **noting**:

**That the Ōtaki Community Board recommend to Council that the following Remuneration Proposal for the Ōtaki Community Board for the period up until 30 June 2013 (the same as the 2011/12 year) be approved and forwarded to the Remuneration Authority for approval:**

| <b>Ōtaki Community Board</b>          |                      |            |                                 |
|---------------------------------------|----------------------|------------|---------------------------------|
| <b>Position</b>                       | <b>Annual Salary</b> | <b>No.</b> | <b>Total Annual Salaries \$</b> |
| Chairperson                           | 12,882               | 1          | 12,882                          |
| Member                                | 6,573                | 3          | 19,719                          |
| <b>Total Annual Salaries</b>          |                      |            | <b>32,601</b>                   |
| <b>50% charged to indicative pool</b> |                      |            | <b>16,300</b>                   |

(The Final Remuneration Proposal including Community Board recommendations will be brought back to today's Council meeting for consideration and decision.)

#### **WAIKANAĒ COMMUNITY BOARD**

17 The Waikanae Community Board met on 15 May 2012 and considered the following matters:

- Consideration of Applications for Funding
- Submission to Council: Draft 2012-32 Long Term Plan
- Submission by Waikanae Community Board – Long Term Plan
- Road Naming Waikanae North Subdivision
- Kapanui School Travel Plan – Ngarara Road Pedestrian Improvements
- Draft Remuneration Proposal for Elected Members and Expenses and Allowances Policy for the Period 1 July 2012 to 30 June 2013

There were two recommendations for **noting**:

**That the Waikanae Community Board recommend to Council that the following Remuneration Proposal for the Waikanae Community Board for the period up until 30 June 2013 (the same as the 2011/12 year) be approved and forwarded to the Remuneration Authority for approval:**

| <b>Waikanae Community Board</b>       |                      |            |                                 |
|---------------------------------------|----------------------|------------|---------------------------------|
| <b>Position</b>                       | <b>Annual Salary</b> | <b>No.</b> | <b>Total Annual Salaries \$</b> |
| <b>Chairperson</b>                    | <b>12,882</b>        | <b>1</b>   | <b>12,882</b>                   |
| <b>Member</b>                         | <b>6,573</b>         | <b>3</b>   | <b>19,719</b>                   |
| <b>Total Annual Salaries</b>          |                      |            | <b>32,601</b>                   |
| <b>50% charged to indicative pool</b> |                      |            | <b>16,300</b>                   |

(The Final Remuneration Proposal including Community Board recommendations will be brought back to today's Council meeting for consideration and decision.)

**That the Waikanae Community Board recommends to Council that the Menzshed Kapiti Incorporated be allowed to remain in its current location, and support a further licence to occupy being granted.**

## **TE WHAKAMINENGA O KĀPITI**

18 Te Whakaminenga o Kāpiti met on 3 April 2012 and considered the following items:

- Memorandum of Partnership
- Representation Options Report Back
- Long Term Plan Submission - Timeframes
- Waitangi Day Review
- Te Haerenga Whakamua
- Maori Economic Development Working Party
- Marae Support Policy
- Maramataka
- Matariki
- Te Whakaminenga o Kāpiti Newsletter
- Waahi Tapu Project Update
- Updates from Iwi and Council
- Civic Building pou



- 19 Te Whakaminenga o Kāpiti also met on 9 May 2012 and considered the following items:
- Draft Long Term Plan – Draft Submission by ART Members
  - Draft Long Term Plan – Review of Vision Statement
  - Representation Options Discussion
  - Memorandum of Partnership
  - Maori Economic Development Working Party
  - Maramataka
  - Marae Support Policy Applications – Convening of Panel
  - Waitangi Day 2013 Working Party Report
  - Iwi and Council Updates
- 20 Te Whakaminenga o Kāpiti also met on 12 June 2012 and considered the following items:
- Chairmanship of Te Whakaminenga o Kāpiti
  - Budget and Achievements to date
  - Iwi Representative to Council judging Panel for Community Awards
  - Long Term Plan Submissions
  - Waitangi Day 2013 Working Party
  - Maramataka
  - Matariki
  - Iwi and Council Updates

There was also a presentation by Bruce Pepperell on Civil Defence matters.

#### **KĀPITI OLDER PERSONS' COUNCIL**

- 21 The Kāpiti Older Persons' Council met on 2 May 2012 and considered the following items:
- Report Backs

There was a presentation by the Council's Eco Design Advisor on warm and healthy homes.

22 The Kāpiti Older Persons' Council also met on 30 May 2012 and considered the following items:

- Report Backs
- Long Term Plan Submission

There was a presentation from Kiwibank on the Paraparaumu pilot.

### **KĀPITI COAST YOUTH COUNCIL**

23 The Kāpiti Coast Youth Council met on 16 April 2012 and considered the following items:

- Update from Council
- Workshops Youth Centre and Youth Week
- Ōtaki Subcommittee Update
- Sports Funding
- Media Team Update
- Youth2U Dollars
- Calendar

24 The Kāpiti Coast Youth Council also met on 7 May 2012 and considered the following items:

- Update from Council
- Mural Project
- Youth Centre
- Think BIG
- Parliament Trip
- Youth2U Dollars

25 The Kāpiti Coast Youth Council also met on 11 June 2012 and considered the following items:

- Update from Council
- Youth 2U Dollars,
- Mural
- Youth Centre
- Over the Tracks

- Think Big
- Marine Gardens Upgrade
- McLean Park
- Skate Park Upgrade
- Otaki Subcommittee
- Recruitment Camp
- Meeting Schedule to July
- Parliament Trip
- Ministry of Youth & Development Report back on funding

There was also a presentation from Kapiti Youth Support.

**RECOMMENDATION**

26 That Council receives the information.

**Report prepared by:**

**Approved for submission by:**

**Diana Geerling**  
**Democratic Services Advisor**

**Bernie Goedhart**  
**Group Manager, Corporate Services**