

**Chairperson and Committee Members**  
ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE

22 SEPTEMBER 2016

Meeting Status: **Public**

Purpose of Report: For Information

## **YOUTH DEVELOPMENT CENTRE UPDATE**

### **PURPOSE OF REPORT**

- 1 This report summarises the outcomes and results for Year One of the contract held by Zeal Education Trust for the Youth Development Centre and associated services.
- 2 It also provides a brief overview of the key deliverables for Year Two.

### **DELEGATION**

- 3 The Committee has delegation under Clause 7.1 of the Governance Structure and Delegation: 2013-2016 triennium to:

*'develop policies and work programmes that support the social, economic, environmental and cultural interests of the community.'*

### **BACKGROUND**

- 4 On 11 August, the Environment and Community Development Committee selected Zeal Education Trust (Zeal) as the provider of Kāpiti's Youth Development Centre (Centre) and associated services. A contract for services was signed on 1 October 2015 for a three year term with two three year rights of renewal.
- 5 The contract provides for facility establishment and the on-going operations of the Centre, its programmes, activities and youth work provision. Youth work provision also involves the establishment and operation of a mobile satellite service.
- 6 The contract reflects a collaborative partnership approach. Consultant Ross Tanner independently reviewed the partnership aspects of the contract at key points during development.
- 7 A memorandum of understanding has been signed between Zeal and Council to formalise the collaborative partnership in the establishment and delivery of the Centre and associated services.
- 8 Zeal provided a verbal presentation on their achievements for Year One to the Environment and Community Development Committee on 26 May 2016.

## ISSUES AND OPTIONS

### Year One Outcome Results

- 9 In Year One (1 October 2015 – 30 June 2016), Council committed \$175,000 operational funding for service delivery and facility development.
- 10 The following provides the results against outcomes for Year One under each of the four service areas;
  - a. facility development
  - b. youth participation in decision making
  - c. youth engagement
  - d. community engagement.

All outcomes which were partially achieved continue into Year Two of the contract. The summary of the Zeal report on Year One is found at Appendix One.

#### *a. Facility Development*

- 11 There are three outcomes for facility development:
  - Outcome 1: A site for the Centre secured (*Achieved*)
  - Outcome 2: Capital funds for the Centre fit out raised (*Partially Achieved*)
  - Outcome 3: The fit out of the Centre planned (*Achieved*)
- 12 A long term lease was secured for 130 Rimu Rd (Coastlands) as the location of the Centre.
- 13 So far \$112,500 has been raised towards the capital fit out of the Centre. Zeal expects the project will be fully funded by July 2017 (as per the conditions in the contract). The total funding target is \$697,500.
- 14 The Lotteries Community Facilities Fund is the most significant capital funding opportunity for the Centre. The application to this fund was delayed to September 2016 (Year Two) due to a recommendation from the fund advisor, Tanya Shultz. Also on advice of the fund advisor, Zeal negotiated an extension to the initial nine year lease agreement for the facility for a further twelve years' rights of renewal.
- 15 A five year memorandum of understanding was signed by Zeal with the Waikanae Lions Club for a \$100,000 contribution to the Centre over that term.
- 16 A robust tendering process was undertaken with Crowe Construction winning the tender. The resource consent for the facility has been lodged.
- 17 The target date for the opening of the Centre has not changed and is scheduled for mid-2017 (Year Two).

*b. Youth Participation in Decision Making*

- 18 There are two outcomes for youth development in decision making:
- Outcome 1: Young people help shape service delivery and facility development (*Partially Achieved*)
  - Outcome 2: Young people engaged as partners and leaders (*Achieved*)
- 19 Over 90 young people participated in discussions about the establishment, design and services of the Centre. Zeal worked with 15 young people to co-deliver youth engagement events and activities across the district.
- 20 The Zeal youth volunteer group has 20 active members from across the district including representation from the Youth Council and Te Puāwaitanga o Ngā Kākano. There were approximately 2800 youth volunteer contributions for Year One.
- 21 Consultation with young people will continue in Year Two in partnership with the Youth Council.

*c. Community Engagement*

- 22 There is one outcome for community engagement:
- Outcome 1: Positive and beneficial community engagement (*Achieved*)
- 23 Zeal has engaged with 36 community leaders and organisations in Kāpiti. Presentations were made to all community boards on the Centre and associated services.
- 24 Zeal's advisory group was established with representation from the business community, secondary schools and wider community. Zeal has appointed local resident Jeremy Neeve who has a background in youth and business development to the Zeal Board of Trustees.
- 25 Zeal has contributed to five community events including Waitangi Day and the Waikanae Fair during Year One.

*d. Youth Engagement*

- 26 There are two outcomes for youth engagement:
- Outcome 1: Safe events which engage young people as recipients and contributors (*Achieved*)
  - Outcome 2: A broad base of young people is engaged in the development of the Centre (*Achieved*)
- 27 Thirteen youth events were held across the district reaching a broad demographic of young people. A total of 29 young people involved in co-designing/delivering all Zeal events.
- 28 In total 3,222 young people attended Zeal Kāpiti events in Year One. A schools event tour in Ōtaki, Kāpiti and Paraparaumu colleges counted for 2,000 attendees. The other 16 events averaged 82 young people per event.

- 29 The first satellite service was launched in the form of a coffee cart based at Kāpiti College. The objective of the coffee cart initiative is to develop as a sustainable social enterprise which provides training and employment opportunities for students.

### **Year Two (July 2016 – June 2017)**

- 30 The contract deliverables for Year Two include:
- Application to Lotteries submitted August 2016 (completed)
  - Establishment of a satellite service in Ōtaki by February 2017 (part-funded by the contract with philanthropic funding being sought)
  - Growth of the satellite coffee cart initiative
  - Facility build from February 2017 (pending outcome of Community Facilities Fund)
  - Increase in youth community and school based events
  - Partnership projects delivered with Youth Council and Te Puāwaitanga o Ngā Kākano
  - Pilot of gateway courses and live production course for young people.

## **CONSIDERATIONS**

### **Policy considerations**

- 31 There are no policy considerations for the purposes of this report.

### **Legal considerations**

- 32 There are no legal considerations for the purposes of this report.

### **Financial considerations**

- 33 The contract commits \$735,696 operational funding for the first three years with a one-off capital contribution of \$250,000 [GST exclusive].
- 34 After the initial three years, a \$267,000 (plus CPI) annual investment is provided in the Long Term Plan 2015 – 2035. At each review period, discussion will occur to investigate a reduction of Council's financial commitment over time, giving Zeal an economic incentive to build future sustainability. A reduction in Council's contribution is likely to start from Year Six.

### **Tāngata whenua considerations**

- 35 Zeal presented twice to Te Whakaminenga o Kāpiti and sought their advice on engaging with tāngata whenua during Year One.
- 36 Zeal Kāpiti was given the name Te Roopu Ngakaunui Ki Kāpiti (The Group with the Large Heart for Kāpiti) by Council Kaumatua, Don Te Maipi.

## SIGNIFICANCE AND ENGAGEMENT

### Degree of significance

37 This matter has a moderate degree of significance under Council policy. This is related to the public interest in the project and previous community concerns.

### Consultation already undertaken

38 Consultation was undertaken on the Centre as part of 2015 Long Term Plan.

39 Key stakeholders have provided feedback to ensure the facility and service delivery approach fit the local needs of young people and groups working with young people. More detailed consultation with young people is scheduled in Year Two.

### Engagement planning

40 The engagement plan focuses on advising the community about Council's decision and providing information to explain that decision.

### Publicity

41 A joint communications plan provides guidance on how the parties work together to promote the Centre and its objectives and is based on a set of agreed key messages and common goals.

## RECOMMENDATIONS

42 That the Environment and Community Development Committee notes the outcomes and results achieved for Year One of the Youth Development Centre Contract with Zeal Education Trust.

43 That the Environment and Community Development Committee notes the key deliverables for Year Two of the Youth Development Centre Contract with Zeal Education Trust.

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## ATTACHMENT

Appendix 1 Summary, Zeal Kāpiti 2015-16 Report to Council

## Appendix 1: Summary, Zeal Kāpiti 2015/16 Report to Council

### Summary

Zeal Kāpiti launched on the 4<sup>th</sup> October 2015. Since that time an incredible amount of momentum has been gained for Zeal as it manages the development of Kāpiti's centrally located youth facility. Some highlights from the last nine months include:

- The signing of a long term lease on 130 Rimu Road securing the site of the youth facility (completed November 1<sup>st</sup>, 2015).
- The successful Zeal Kāpiti launch at the newly leased premises on December 6<sup>th</sup> 2015. This event attracted over 150 Kāpiti residents, young and old, and unveiled Zeal's youth development and project development strategy for the district. 15 young people worked on the design and planning of this event.
- Zeal Kāpiti receives a new name from Kau Matua and has premises blessed by iwi representatives. This was an 'organisation first' for Zeal and a hugely significant step in Zeal's iwi relationship in the district. The name given to Zeal was Te Roopu Ngakaunui Ki Kāpiti meaning – the group with the large heart for Kāpiti.
- The launch and establishment of Zeal's youth volunteer leadership team.
- A five year MOU signed with the Waikanae Lions Club for \$100,000 over that term.
- A strong, emerging partnership approach to youth development working alongside Nga Kanano and the Kāpiti Youth Council.
- The enrolment of two youth work interns with Zeal Kāpiti (Annalise and Te Rehia) giving Zeal 40hrs a week of key volunteer staff resource.
- The launch of Zeal's first satellite service coffee cart in Kāpiti College.

During this period Zeal has also successfully designed and tendered the youth facility build - with Crowe Construction winning the tender. Zeal is now in the midst of a full fundraising plan to raise the capital needed to successfully open the youth facility by July 2017.

