

Kapiti Coast District Council Private Drainage As-built Drawing Specification

The Council, for both legal and best management practice reasons, must obtain and maintain records of all alterations, amendments, connections or additions to private drainage.

Design, construction, and as-built documentation are integral components of meeting this requirement.

- Drawings must clearly and accurately show where the drains have been laid.
- Drawings must be uniform and of good quality.
- Drawings must be clearly presented, use a logical sequence of detail and contain all required measurements without being congested.
- Drawings must be sized and scaled to allow for all aspects, to ensure clarity and no loss of detail.

As-built drainage plans must contain the following minimum information:

1. Drawing size A3 – or A4 for minor works only
2. Title Block
 - “As-Laid Private Drainage Plan”
 - Address of works
 - Details of who has drawn plan and date
 - Building Consent number
3. Notes
 - Certifying Drainlayer’s details – Name & PGBD Registration number
 - Date of laying – month and year
4. Plan
 - Drawn to a scale of 1:100 (preferred)
 - North point
 - Property boundaries and road frontage to confirm orientation
 - Fixed point of reference. Refer sketch below. X and Y
 - Building outlines
 - Laterals, plumbing features (gully traps, access points etc.) and subsoil drains
 - Connection public drainage networks

