

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	28 MARCH 2019	10.09AM

Minutes of a meeting of the Grants Allocation Committee (Creative Communities New Zealand) on Thursday 28 March 2019 commencing at 10.09am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:

Cr	M	Benton	(Chair)
Cr	J	Holborow	
Ms	P	Archibald	(Community Representative)
Ms	M	Duffy	(Community Representative)
Ms	J	Stansfield	(Community Representative)
Mr	A	O'Connor	(Kāpiti Coast Youth Council Representative)
Ms	K	Hapeta	(Māori Representative)
Ms	N	Repia	(Māori Representative)

IN ATTENDANCE:

Mr	J	Jefferson	(Group Manager Place and Space)
Ms	R	Salas	(Arts, Museums and Heritage Advisor)
Ms	T	Waye	(Minute Taker)

APOLOGIES:

Mayor	K	Gurunathan
Cr	J	Howson
Cr	A	Buswell
Cr	J	Elliott
Mr	C	Gerretzen

The Chair welcomed Elected Members, Community Representatives and Council officers to the Grants Allocation Committee (Creative Communities New Zealand) meeting.

#### GAC 19/03/018 APOLOGIES

**MOVED (Benton/Holborow)**

**That apologies be accepted from Mayor Gurunathan, Cr Howson, Cr Buswell, Cr Elliott and Mr Gerretzen.**

**CARRIED**

#### GAC 19/03/019 PUBLIC SPEAKING

1. **Mr Jeffrey Addison** spoke to the application from Aotearoa Kinesthetic Educational Entertainment Ltd for funds to assist with the project *Te Rereka – The Flight 2019 Kāpiti Coast Tour*, and answered questions from Committee members.

Ms Repia joined the meeting at 10.13am.

2. **Ms Birgit Moffatt** spoke to her application for funds to assist with the project *Raranga intensive course*, and answered questions from Committee members.

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3. **Ms AnnMarie Stapp** spoke to the application from the Kapiti Women's Choir for funds to assist with the project *Keep on Singing*, and answered questions from Committee members.
4. **Ms Maakarita Paku** spoke to the application from the Māoriland Charitable Trust for funds to assist with the project *Tai ki Uta – 60 stories from 60 children*, and answered questions from Committee members.
5. **Ms Penina Hitti** spoke to the application from Island Custom for funds to assist with the project *Island Sway*, and answered questions from Committee members.
6. **Ms Penina Hitti** spoke to the application from Island Custom for funds to assist with the project *Pacific Textile Printing*, and answered questions from Committee members.
7. **Ms Shona Jaunas** spoke to her application for funds to assist with the project *Small Town*, and answered questions from Committee members.
8. **Ms Erola Whitcombe** spoke to the application from the Mukume Taiko Drummers for funds to assist with the project *Taiko Drumming Masterclass Workshop*, and answered questions from Committee members.
9. **Mr Maungarongo (Ron) Te Kawa** spoke to his application for funds to assist with the project *Intergenerational Māori Women's Workshops and Whakapapa Quilt Exhibition*, and answered questions from Committee members.
10. **Ms Susan van de Vorstenbosch** spoke to the application from the Te Rā Waldorf School for funds to assist with the project *Telling Te Rā Waldorf School's Story through Maori Art and Dance*, and answered questions from Committee members.
11. **Ms Janet Bayly** spoke to the application from the Mahara Gallery Trust for funds to assist with the project *Frances Hodgkins, from Dunedin to Waikanae*, and answered questions from Committee members.
12. **Mr Christiaan van der Zee** spoke to the application from the Kāpiti Youth Orchestra for funds to assist with the project *Kāpiti Youth Orchestra rehearsals 2019, and Combined Workshop*, and answered questions from Committee members.
13. **Mr Peter Wilson** spoke to the application from the Little Dog Barking Theatre Ltd for funds to assist with the project *The Pond touring Kāpiti Coast*, and answered questions from Committee members.
14. **Ms Shona McNeil** spoke to the application from Te Ara Korowai Wellbeing Centre for funds to assist with the project *The Hope Café Ōtaki*, and answered questions from Committee members.
15. **Ms Allie Webber** spoke to the application from Mulled Wine Concerts in Paekākāriki for funds to assist with the project *Advertising, Publicity, Piano Deliveries – Mulled Wine Concerts*, and answered questions from Committee members.
16. **Mr Chris Craddock** spoke to the application from Kapiti Music Festival 2019 for funds to assist with the project *Kapiti Music Festival – Jazz in the Garden*, and answered questions from Committee members.

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**GAC 19/03/020**

**MEMBERS BUSINESS**

**(a) Public Speaking Time Responses**

There were no further responses.

**(b) Leave of absence**

No leave of absence was requested.

**(c) Matters of an Urgent Nature**

There were no matters of an urgent nature.

**(d) Declarations of Interest Relating to Items on the Agenda**

Cr Holborow advised she had a declaration of interest in the application from Shona Jaunas.

*The meeting was adjourned at 11.55am and reconvened at 12.20pm.*

**GAC 19/03/021**

**CREATIVE COMMUNITIES SCHEME: CONSIDERATION OF APPLICATIONS FOR FUNDING (PS-19-745)**

Ms Rosie Salas, Arts, Museums and Heritage Advisor, spoke to the report and made the following key points:

- The process has been made more rigorous in terms of checking applications against criteria and budget figures provided
- The figures in the report had changed because three applications had been withdrawn
- Creative Communities New Zealand were revising their funding model in order to increase support to smaller communities, using a formula which uses population numbers based on census figures. Submissions had been made in the past that the Kāpiti Coast District Council uses different population projections which suggest a higher population. It is possible there may be a few thousand more dollars available for distribution next year.

In response to a question, Ms Salas agreed to circulate information to Committee members clarifying how Council funds are used to support the programme.

Committee members reviewed and discussed the applications received and the funds available for allocation.

**MOVED (Duffy/Stansfield)**

- 1 That the Grants Allocation Committee declines the application from the Kapiti Women's Choir for funds to assist with the project *Keep on Singing*.**
- 2 That the Grants Allocation Committee declines the application from Birgit Moffatt for funds to assist with the project *Raranga Intensive Course*.**
- 3 That the Grants Allocation Committee grants Aotearoa Kinesthetic Educational Entertainment Ltd \$2,100 from the Creative Communities Scheme for funds to assist with the project *Te Rereka – The Flight 2019 Kapiti Coast Tour*.**



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- 4 That the Grants Allocation Committee grants the Maoriland Charitable Trust \$2,000 from the Creative Communities Scheme for funds to assist with the project *Tai ki Uta – 60 stories from 60 children*.
- 5 That the Grants Allocation Committee grants Island Custom \$1,340 from the Creative Communities Scheme for funds to assist with the project *Island Sway*.
- 6 That the Grants Allocation Committee declines the application from Island Custom for funds to assist with the project *Pacific textile printing*.
- 7 That the Grants Allocation Committee grants Maungarongo (Ron) Te Kawa \$1,875 from the Creative Communities Scheme for funds to assist with the project *Intergenerational Maori Women's Workshop and Whakapapa Quilt workshop and exhibition*.
- 8 That the Grants Allocation Committee grants Erola Whitcombe/Mukume Taiko \$620 from the Creative Communities Scheme for funds to assist with the project *Taiko Drumming Masterclass workshop*.
- 9 That the Grants Allocation Committee declines the application from Andrew Charles (Andy) Glanville for funds to assist with the project *Clay Creations*.
- 10 That the Grants Allocation Committee grants Shona Jaunas \$2,460 from the Creative Communities Scheme for funds to assist with the project *Small Town*.

Cr Holborow abstained from voting on the resolution above.

- 11 That the Grants Allocation Committee declines the application from Te Ra Waldorf School for funds to assist with the project *Telling Te Ra Waldorf School's Story through Maori Art and Dance*.
- 12 That the Grants Allocation Committee grants the Mahara Gallery Trust \$1,576.54 from the Creative Communities Scheme for funds to assist with the project *Frances Hodgkins, from Dunedin to Waikanae*.
- 13 That the Grants Allocation Committee grants the Kapiti Youth Orchestra Inc. \$2,450 from the Creative Communities Scheme for funds to assist with the project *Kapiti Youth Orchestra rehearsals 2019, and Combined Workshop*.
- 14 That the Grants Allocation Committee declines the application from Jan Bolwell for funds to assist with the project *Welcome to the Death Café*.
- 15 That the Grants Allocation Committee grants the Little Dog Barking Theatre Ltd \$2,500 from the Creative Communities Scheme for funds to assist with the project *The Pond Touring Kapiti Coast*.
- 16 That the Grants Allocation Committee grants Te Ara Korowai Wellbeing Centre \$2,000 from the Creative Communities Scheme for funds to assist with the project *The Hope Café Otaki*.
- 17 That the Grants Allocation Committee declines the application from Mulled Wine Concerts in Paekakariki for funds to assist with the project *Advertising, Publicity, Piano Deliveries – Mulled Wine Concerts*.

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- 18 That the Grants Allocation Committee grants the Kapiti Music Festival 2019 \$3,310 from the Creative Communities Scheme for funds to assist with the project *Kapiti Music Festival – Jazz in the Garden*.**

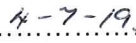
**CARRIED**

The Chair thanked Committee members and Council staff for their assistance, and it was noted that management of the grants allocation process continues to improve. In response to a question Ms Salas confirmed that accountability reports were being followed up with applicants and there was some discussion about how accountability is tracked.

Committee members asked to be advised when performances, projects and exhibitions are being held and Ms Salas agreed to do so.

The meeting closed at 1.32pm.

  
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**Chair:**

  
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**Date:**