

**Chairperson and Committee Members**  
GRANTS ALLOCATION COMMITTEE

29 MARCH 2018

Meeting Status: **Public**

Purpose of Report: For Decision

**APPLICATIONS FOR DISTRICTWIDE FACILITY HIRE  
REMISSION**

**PURPOSE OF REPORT**

1 Ten applications for funding have been received:

- Emerald Guards Leisure Marching Team
- Hoop Club Kapiti Incorporated
- Kapiti Autism Spectrum Parent Support Group
- Kapiti Brass Band
- Kapiti Chess Club
- Kapiti Seniors Choir
- Kapiti Stroke Club
- Otaki Dance Group
- Otaki Montessori Pre-School Incorporated
- Reikorangi Residents Association

**DELEGATION**

2 The Grants Allocation Committee has delegated authority to consider this report. Reference Section B.6 of the Governance Structure which reads:

*Districtwide Facility Hire Remissions*

*This programme is to assist facility users whose event is benefitting the District as a whole rather than an individual community.*

**BACKGROUND**

3 The Council has \$2,881 in the 2017/18 budget for Districtwide Facility Remissions. This budget is targeted at facility users whose event is benefitting the District as a whole rather than an individual community.

4 In the current financial year the amount of \$1,656.40 has been allocated to date, leaving \$1,224.60 available for granting.

## APPLICATIONS

- 5 The Districtwide Facility Hire Remission scheme was advertised on 1 February and 7 February 2018. Ten applications were received.

### Criteria met in full

#### Hoop Club Kapiti Incorporated

- 6 Funding of \$784 is sought to assist with the cost of hiring the Paraparaumu College Community Sports Hall, for terms one and two of 2018.
- 7 The applicant has advised that although the meetings are held in Paraparaumu, participants attend from throughout the Kapiti region.
- 8 This event complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

#### Kapiti Autism Spectrum Parent Support Group

- 9 Funding of \$330 is sought to assist with the cost of hiring a room at the Kapiti Community Centre, to enable the group to hold their monthly meetings.
- 10 The applicant has advised that although the meetings are held in Paraparaumu, participants attend from throughout the Kāpiti region.
- 11 This event complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

#### Kapiti Brass Band

- 12 Funding of \$880 is sought to assist with the cost of hiring the Reikorangi Community Hall, to enable the group to hold their weekly meetings. (It will be noted that the original application was unclear with regard to the amount being applied for; this was clarified in subsequent email correspondence, which has been attached to the application).
- 13 The applicant has advised that although the meetings are held in Reikorangi, participants attend from throughout the Kāpiti region.
- 14 This event complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

#### Kapiti Chess Club

- 15 Funding of \$1,000 is sought to assist with the cost of hiring the Paraparaumu Library meeting room, to enable the group to hold their weekly meetings.
- 16 The applicant has advised that although the meetings are held in Paraparaumu, participants attend from throughout the Kāpiti region.
- 17 This event complies with the criteria for Districtwide Facility Hire Remission Grants being a “worthy cause” whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

Kapiti Stroke Club

- 18 Funding of \$360 is sought to assist with the cost of hiring a room at the Kapiti Community Centre, to enable the group to hold their monthly meetings.
- 19 The applicant has advised that although the meetings are held in Paraparaumu, participants attend from throughout the Kāpiti region.
- 20 This event complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

Otaki Dance Group

- 21 Funding is sought to assist with the cost of hiring the Otaki Memorial Hall for weekly Tuesday night meetings and monthly Saturday night meetings. The applicant has not specified an amount sought, but has requested "*whatever you would consider helping with, we will be grateful*".
- 22 The applicant has advised that although the meetings are held in Otaki, participants attend from throughout the Kāpiti region.
- 23 This event complies with the criteria for Districtwide Facility Hire Remission Grants being a "worthy cause" whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

## Criteria met in part

- 24 The purpose of the fund is stated as being "to assist facility users whose event is benefitting the District as a whole rather than an individual community". Grant criteria also states that grants will not generally be considered retrospectively (emphasis added).
- 25 The following applications meet the criteria in part:

Emerald Guards Leisure Marching Team

- 26 Funding of \$500 is sought to assist with the cost of hiring the Paraparaumu College Community Sports Hall for the group's practice sessions.
- 27 The applicant has advised that team members are from Paraparaumu and Raumati. For this reason, this application only partially complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

Reikorangi Residents Association

- 28 Funding of \$180 is sought to assist with the cost of hiring the Reikorangi Community Hall, to enable the group to hold their monthly meetings.
- 29 The applicant has advised that association members are from the wider Reikorangi valley. For this reason, this application only partially complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

Otaki Montessori Pre-School Incorporated

- 30 Funding of \$1,000 is sought to assist with the cost of hiring the Otaki Memorial Hall for a fundraising ice-skating event which was held on 13 – 18 February 2018.
- 31 This application is being received retrospectively, with the applicant stating they were unaware the grant was available.
- 32 The applicant has advised that although the event was held in Otaki, all schools from Foxton to Paraparaumu were offered the opportunity to book lessons before the rink was opened to the public.
- 33 This event complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole.

Kapiti Seniors Choir

- 34 Funding of \$628 is sought to assist with the cost of hiring a room at the Ocean Road Community Centre. This will enable the group to hold weekly practices for six weeks in February/March and for a further five weeks in August/September 2018.
- 35 This application is being received partially retrospectively, as part of the activity for which funding is sought has already taken place.
- 36 The applicant has advised that although the meetings are held in Paraparaumu, participants attend from throughout the Kāpiti region.
- 37 This event complies with the criteria of being a worthy cause whose event is benefitting the development of community, cultural or community, cultural or sporting activities within the District as a whole.

## **CONSIDERATIONS**

### Policy considerations

- 38 The current criteria and process for the operation of this grant fund was approved by Council on 21 August 2008. After the Grants Allocation Committee meeting on 20 September 2016 the Assessment Procedure was added, and the updated criteria is attached to this report as Appendix 1.

### Legal considerations

- 39 There are no legal considerations relating to this report.

### Financial considerations

- 40 Because of the increased community awareness of the Districtwide Facility Hire Remissions grant programme through advertising, there is a significant increase in the number of applications that have been received.
- 41 An amount of \$2,881 is provided in the 2017/18 Annual Plan for the Districtwide Facilities Hire Remission Grant. In the current financial year the amount of \$1,656.40 has been allocated to date, leaving \$1,224.60 available for granting.

- 42 The total amount being applied for in this funding round is \$5,662 plus an unspecified amount from the Otaki Dance Group.

## **SIGNIFICANCE AND ENGAGEMENT**

- 43 This matter has a low level of significance under the Council's Significance and Engagement Policy.

### Consultation already undertaken

- 44 There are no consultation issues. No other agencies have been consulted in this matter.

### Engagement planning

- 45 An engagement plan is not needed to implement this decision.

### Publicity

- 46 The grants scheme was advertised in the *Kapiti Observer* on 1 February 2018 and in the *Kapiti News* on 7 February 2018.
- 47 If the applications are granted, the decision will be publicised as appropriate through the Council's regular communications channels.

## **RECOMMENDATIONS**

- 48 That the Grants Allocation Committee grants \$..... to the Emerald Guards Leisure Marching Team, to assist with the cost of hiring the Paraparaumu College Community Sports Hall for the group's practice sessions.
- 49 That the Grants Allocation Committee grants \$..... to the Hoop Club Kapiti Incorporated to assist with the cost of hiring the Paraparaumu College Community Sports Hall, for terms one and two of 2018.
- 50 That the Grants Allocation Committee grants \$..... to the Kapiti Autism Spectrum Parent Support Group to assist with the cost of hiring the Kapiti Community Centre for the group's monthly meetings.
- 51 That the Grants Allocation Committee grants \$..... to the Kapiti Brass Band to assist with the cost of hiring the Reikorangi Community Hall, to enable the group to hold their weekly meetings.
- 52 That the Grants Allocation Committee grants \$..... to the Kapiti Chess Club to assist with the cost of hiring the Paraparaumu Library meeting room, to enable the group to hold their weekly meetings.
- 53 That the Grants Allocation Committee grants \$..... to the Kapiti Seniors Choir to enable the group to hold weekly practices for six weeks in February/March and for a further five weeks in August/September 2018.
- 54 That the Grants Allocation Committee grants \$..... to the Kapiti Stroke Club to assist with the cost of hiring a room at the Kapiti Community Centre, to enable the group to hold their monthly meetings.
- 55 That the Grants Allocation Committee grants \$..... to the Otaki Dance Group to assist with the cost of hiring the Otaki Memorial Hall for weekly Tuesday night meetings and monthly Saturday night meetings.

- 56 That the Grants Allocation Committee grants \$..... to the Otaki Montessori Pre-School Incorporated to assist with the cost of hiring the Otaki Memorial Hall for a fundraising ice-skating event which was held on 13 – 18 February 2018.
- 57 That the Grants Allocation Committee grants \$..... to the Reikorangi Residents Association to assist with the cost of hiring the Reikorangi Community Hall, to enable the group to hold their monthly meetings.

**Report prepared by      Approved for submission      Approved for submission**

Tracey Waye

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Community Services**

**Group Manager  
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## **ATTACHMENTS**

- 1 Criteria for Districtwide Facility Hire Remission Grants
- 2 Applications from:
  - a) Hoop Club Kapiti Incorporated
  - b) Kapiti Autism Spectrum Parent Support Group
  - c) Kapiti Brass Band
  - d) Kapiti Chess Club
  - e) Kapiti Seniors Choir
  - f) Kapiti Stroke Club
  - g) Otaki Dance Group
  - h) Emerald Guards Leisure Marching Team
  - i) Reikorangi Residents Association
  - j) Otaki Montessori Pre-School Incorporated
- 3 Accountability Report from Combined Lions Club of Kapiti Charitable Projects