

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	20 SEPTEMBER 2016	10.02AM

Minutes of a Meeting of the Grants Allocation Committee (Creative Communities New Zealand) on Tuesday 20 September 2016 commencing at 10.02am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:	Cr	J	Holborow	(Chair)
	Cr	M	Bell	
	Ms	M	Hakaraia	(Iwi Representative)
	Ms	A	Ellison	(Iwi Representative)
	Miss	H	Stone	(Kāpiti Coast Youth Council Representative)
	Ms	P	Winskill	(Community Representative)
	Ms	L	Aitken	(Community Representative)
IN ATTENDANCE:	Mr	M	Pedersen	(Group Manager Community Services)
	Ms	J	Parkinson	(Libraries and Arts Projects Coordinator)
	Ms	N	Clark	(Arts and Museums Administrator)
	Ms	T	Ferry	(Executive Secretary Community Services)
APOLOGIES:	Ms	C	Reihana	(Iwi Representative)

The meeting opened with a karakia led by Ms Hakaraia.

The Chair introduced Miss Stone, Ms Parkinson and Mr Pedersen, all of whom were attending the meeting for the first time. She then welcomed remaining Committee members, Councillors, Council officers and grant applicants to the meeting.

GAC 16/09/20 APOLOGIES

MOVED (Bell/Ellison)

That apologies be accepted from Ms C Reihana.

CARRIED

It was noted that Cr M Scott and Cr Gaylor were not required to attend the meeting.

GAC 16/09/21 PUBLIC SPEAKING

1. **Ms Diane Connal** spoke to the application from the **Summer Studio Arts Tour** for funds to assist with the costs of holding the Summer Studio Arts Tour on Waitangi Weekend 2017.
2. **Ms Jill Duncan** spoke to the application from the **Kapiti Music Centre** for funds to assist with the costs of their end of year concert on 26 November 2016. She advised if the application was declined or only partially funded the centre had resources they could draw on.

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3. **Mr Maine Curtis** spoke to the application from the **Waitohu School Board of Trustees** for funds to assist with the costs of holding the districtwide Kapa Haka Festiva. At Nga Purapura in Ōtaki, on 25 November 2016.
4. **Ms Barbara Franks** spoke to the application from the **Otaki Promotions Group** for funds to assist with the costs of holding Kite Making Workshops as part of the Otaki Kite Festival in March 2017. Responses to questions from Committee members included:
 - Schools pay a fee to the organising group which is forwarded to each facilitator and materials are charged at cost;
 - If the application was declined or only partially funded, schools would have to pay all costs;
 - This application was submitted ahead of the application to the Major Events Fund; in the future the two could be combined;
 - This application is for the cost of the workshops and materials only; travel costs etc for the facilitators are included in the Major Events Fund application.
5. **Ms Amanda Smart** spoke to the application from the **Mahara Gallery Trust** for funds to assist with the cost of publishing a book of artwork and poetry from children who have contributed to the 'Te Whenua' exhibition. Ms Victoria Esson, from Te Papa National Services, also attended and spoke in support of the application. Responses to questions from Committee members included:
 - Additions to the project this year include provision of teachers' notes and artists' techniques in each book;
 - The books cost \$15 each to produce and the majority of them are given away. There are a small number left over from last year. Books are available via the Gallery's website and a local bookshop is also interested in selling them;
 - There is no charge for schools to participate in the project.
6. **Mr Gerry Paul** spoke to the application from the **Coastella Community Music Initiative** for funds to assist with the costs of providing workshops and performances in Kapiti primary schools by visiting artists in the week before the Coastella Music Festival, in February 2017. Responses to questions from Committee members included:
 - Mr Paul would make contact with those Ōtaki primary schools not included on the list provided;
 - A 'Battle of the Bands' type event was being considered, if time permitted, and there would be an opening kapa haka, both of which would allow participation by secondary school students;
 - If the application was declined or only partially funded, the charge for children to participate would need to be increased;
 - Performers' costs were for the workshops only, not the music festival.
7. **Ms Florence McNeill** and **Mr Chris van der Zee** spoke to the application from the **Kāpiti Youth Orchestra** for funds to assist with running costs for the orchestra, including conductor's fees, holding a number of concerts and an annual camp and performance. Response to questions from Committee members included:
 - If the application was declined or only partially funded, they would need to negotiate with the conductor regarding his fees; depending on the outcome of this application they may also submit an application to the Lions
 - They work alongside Nga Kakano and Zeal Inc.
8. **Mr Phillip Simmonds** spoke to his application for funds to assist with the costs of organising the **Community Orchard Soiree**, a free concert in the community orchard in

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Jeep Road, Raumati South. Responses to questions from Committee members included:

- In the event of wet weather the event would be postponed until the following day and if still wet it would be cancelled
- This is not intended as a regular event but rather as one of a number of different community events Mr Simmonds would like to organise
- Amenities such as portaloos, provision of water etc will be required but that planning is still in progress

9. **Ms Fiona Devlin** spoke to the application from the **Friends and Family of Waikanae Montessori Preschool** for funds to assist with the cost of having a woodlight window installed in the sandpit area of the school's playground. Responses to questions from Committee members included:

- Because of its location in the playground children will be able to get 'up close and personal' to the art piece; by acting as a barrier it will also provide an element of safety
- If the application was declined or only partially funded, the completion date for the project would be pushed out until the funds required had been raised

10. **Ms Sarah Diamond** and **Mr Peter Wilson** spoke to the application from **Little Dog Barking** for funds to assist with the cost of delivering the puppet show 'Little Kowhai Tree' to early childhood and primary schools throughout the district. Responses to questions from Committee members included:

- Performances are sometimes followed by invitations to return to the school to run puppet-making workshops; they can also stimulate teachers to have puppet-making classes using egg cartons, plastic bottles etc

11. **Ms Rae Lutman** from the **Kapiti Women's Health Collective Inc** spoke to their application for funds to assist with the costs of providing affordable introductory art classes to women in the district.

The meeting adjourned at 11.33am and reconvened at 11.50am.

GAC 16/09/22

MEMBERS BUSINESS

(a) Public Speaking Time Responses

Responses to public speaking are incorporated above.

(b) Leave of absence

There were no leaves of absence requested.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

(d) Declarations of Interest Relating to Items on the Agenda

There were no declarations of interest.

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MOVED (Holborow/Ellison)

That the Grants Allocation Committee temporarily suspend Standing Orders, pursuant to Order 3.2.1, to enable Committee members to discuss the applications informally before making final decisions.

CARRIED

The Committee reviewed and discussed the applications.

MOVED (Bell/Ellison)

That the Grants Allocation Committee reinstates Standing Orders, pursuant to Order 3.2.1.

CARRIED

GAC 16/09/23

CREATIVE COMMUNITIES SCHEME: CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-16-1990)

MOVED (BELL/ELLISON)

- 1 That the Grants Allocation Committee declines the application from Liana Stupples for funds to assist with the project "Wild Selfie".**
- 2 That the Grants Allocation Committee grants Kapiti Music Centre \$2,000 from the Creative Communities Scheme to assist with the project "Kapiti Music Centre End of Year Concert".**
- 3 That the Grants Allocation Committee grants Waitohu School Board Trustees \$1,719 from the Creative Communities Scheme to assist with the project "Ōtaki-Kapiti 2016 Annual Kapa Haka Festival".**
- 4 That the Grants Allocation Committee grants Otaki Promotions Group Inc \$750 from the Creative Communities Scheme to assist with the project "Otaki Kite Festival – kite making workshops".**
- 5 That the Grants Allocation Committee grants Mahara Gallery Trust \$1,000 from the Creative Communities Scheme to assist with the project "Te Whenua – the land".**
- 6 That the Grants Allocation Committee grants Coastella Ltd \$5,090 from the Creative Communities Scheme to assist with the project "Coastella Community Music Initiative".**
- 7 That the Grants Allocation Committee grants Kāpiti Youth Orchestra \$3,000 from the Creative Communities Scheme to assist with the project "Kāpiti Youth Orchestra Incorporated".**
- 8 That the Grants Allocation Committee grants Phillip Gerard Simmonds \$1,590 from the Creative Communities Scheme to assist with the project "Community Orchard Soiree".**

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- 9 That the Grants Allocation Committee declines the application from Friends and Family of Waikanae Montessori Pre-school for funds to assist with the project "Wood Light Window".
- 10 That the Grants Allocation Committee grants Sarah Delahunty \$1,500 from the Creative Communities Scheme to assist with the project "The Tempest".
- 11 That the Grants Allocation Committee declines the application from Parents and Friends Association Kapanui School for funds to assist with the project "Kapanui Kapa Haka Mana".
- 12 That the Grants Allocation Committee grants Little Dog Barking \$1,899.54 from the Creative Communities Scheme to assist with the project "Little Kowhai Tree Tours Kāpiti".
- 13 That the Grants Allocation Committee declines the application from Summer Studio Arts Tour for funds to assist with the project "Summer Studio Arts Tour 2017".
- 14 That the Grants Allocation Committee grants New Zealand Comedy Trust \$1,000 from the Creative Communities Scheme to assist with the project "Class Comedians Programme 2017".
- 15 That the Grants Allocation Committee grants Kapiti Women's Centre \$2,000 from the Creative Communities Scheme to assist with the project "Have a Go Arts Programme".

CARRIED

GAC 16/09/24

CONFIRMATION OF MINUTES: 25 AUGUST 2016 – GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS)

MOVED (Bell/Holborow)

That the minutes of the Grants Allocation Committee (Community Grants) dated 25 August 2016 be accepted as a true and accurate record of that meeting.

CARRIED

The meeting closed at 12.54pm.

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Chair:

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Date: