

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 15 NOVEMBER 2012	1.30PM

Minutes of a meeting of the **Corporate Business Committee**, held in the Meadows Church, Auditorium 2, Realm Drive, Paraparaumu on **Thursday, 15 November 2012**, commencing at 1.30pm.

PRESENT: Cr R Church (Chair)
 Cr D Ammundsen
 Cr R Booth
 Cr M Cardiff
 Cr P Ellis
 Cr P Gaylor
 Cr K Gurunathan
 Cr T Lester
 Cr H Wooding

ATTENDING: Mr J Cootes (Chair, Ōtaki Community Board)
 Mrs L Jensen (Chair, Paraparaumu/Raumati Community Board)
 Mr P Dougherty (Chief Executive)
 Ms T Evans (Group Manager Community Services)
 Mr B Goedhart (Group Manager Corporate Services)
 Mr S Mallon (Group Manager Infrastructure Services)
 Mr W Read (Group Manager Finance)
 Ms K Shieffelbein (Monitoring Officer)
 Mrs J Nock (Executive Secretary, Finance)
 Ms B van Gaalen (Kapiti Coast Greypower)

CBC 12/11/141

WELCOME

The Chair welcomed everyone, declared the meeting open and read the Council Blessing.

CBC 12/11/142

APOLOGIES

MOVED (Booth/Ammundsen)

That apologies be accepted from Mayor Jenny Rowan, Cr Tony Lloyd, Janet Holborow, Chair Paekākāriki Community Board and Michael Scott, Chair Waikanae Community Board also for Cr Peter Ellis to leave at 3pm.

CARRIED

CBC 12/11/143

30 MINUTES PUBLIC SPEAKING TIME

Betty van Gaalen spoke on behalf of Kapiti Coast Grey Power regarding operating expenditure, affordability report and costs incurred on the repair of water leaks after the installation of water meters (paper was tabled).

Ms van Gaalen congratulated Council's Rates Team on reducing rate arrears.

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Warwick Read, Group Manager Finance advised that there was no scope in the current budget to help people who had difficulty in paying for the repairs to their water leaks but advised that discussions could take place in the 2013/14 Annual Plan.

Sean Mallon, Group Manager Infrastructure Services advised that recommendations in the CRAG report were to:

- look at providing assistance with fixing leaks on private properties
- increasing the rates remission fund in the year when billing starts volumetrically; and
- look at incorporating a mechanism to take into account the issue of leaks on private properties.

Members were interested in more information on repair costs.

CBC 12/11/144

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.

The Chair advised Ms van Gaalen that the Council always took every opportunity to do their best on making savings regarding rates requirements.

- (b) Leave of Absence.

There was no leave of absence.

- (c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

- (d) Declarations of Interest Relating to Items on the Agenda.

There were no Declarations of Interest Relating to Items on the Agenda.

CBC 12/11/145

MINUTES

- (a) Confirmation of Minutes – 20 September 2012

MOVED (Ellis/Booth)

That the minutes of the Corporate Business Committee meeting held 20 September 2012 be adopted as a true and correct record.

CARRIED

- (b) Matters Arising

There were no matters arising.

- (c) Matters Under Action

Members requested that coverage on *'positive stories on quality assurance using satellite technology and separately on leaks detected'* should also be discussed with Kapiti News and other newspapers including the Dominion Post and not just Kapiti Observer.

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ACTIVITY REPORTS: FIRST QUARTER – 1 JULY TO 30 SEPTEMBER 2012 (SP-12-727)

Katrina Shieffelbein, Monitoring Officer spoke to the report and explained that the Activity Report covered the first quarter of this financial year.

Members discussed the individual activities and staff responded to their questions as appropriate. Some issues were added to matters under action for further investigation.

Members were advised that there would be a briefing on solid waste during the Annual Plan process.

MOVED (Ammundsen/Ellis)

That the Corporate Business Committee notes the quarterly performance results contained in the Activity Reports attached as Appendix B to Report SP-12-727.

CARRIED

The Chair thanked staff on the formatting and clarity of this report.

CBC 12/11/147

FINANCIAL REPORTS TO 30 SEPTEMBER 2012 (FIN-12-700)

Warwick Read, Group Manager Finance spoke to the report.

The Rates Team was congratulated on their collection of rate arrears.

MOVED (Ellis/Booth)

That the Corporate Business Committee notes the three monthly financial results contained in this report Fin-12-700.

That the Corporate Business Committee notes that due to the seasonal nature of some of Council's operating expenditure and revenue, the Council's operating surplus for the first three months, ended 30 September 2012, was \$1.324 million. Even though operating revenue is below the annualised budget levels, the operating expenditure is even lower than the annualised budget levels for the same period resulting in an operating surplus.

That the Corporate Business Committee notes the forecast changes to the capital expenditure programme for the 2012/13 year as listed on Appendix 1 to report Fin-12-700 which shows that the total 2012/13 capital budget of \$55.164 million being reforecast to \$59.437 million. This is mainly due to timing changes on some major projects and reflects the under-expenditure on the 2011/12 capital programme where \$34.464 million was spent against a forecast of \$39.896 million.

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That the Corporate Business Committee notes the capital expenditure forecast change relates mainly to the Coastlands Aquatic Centre and Civic Building upgrade projects due to timing changes between financial years and that the total forecast project costs are unchanged for these projects.

That the Corporate Business Committee notes that the net capital expenditure for the three months amounted to \$11.986 million compared to the capital expenditure forecast for the year of \$59.437 million which represents 20.2% of the capital expenditure forecast for the 2012/13 year.

That the Corporate Business Committee notes the other key financial performance indicators including the performance against key Treasury Management Limits.

CARRIED

CBC 12/11/148

CONTRACTS UNDER DELEGATED AUTHORITY (FIN-12-701)

Warwick Read spoke to the report.

MOVED (Cardiff/Ellis)

That the Corporate Business Committee notes that one contract over \$250,000 was approved under delegated authority for the period 1 August to 31 October 2012.

CARRIED

CBC 12/11/149

INVESTMENT & BORROWING TO 30 SEPTEMBER 2012 (FIN-12-702)

Warwick Read spoke to the report.

MOVED (Lester/Wooding)

That the Corporate Business Committee notes that the General, Separate and Special Fund Investments as at 30 September 2012 were \$83,040 (\$2,575,425 as at 30 June 2012).

That the Corporate Business Committee notes

- that Gross Public Debt as at 30 September 2012 was \$101,842,055 (\$88,422,820 as at 30 June 2012);
- Net Public Debt after allowing for the accumulation of annual loan repayment provisions of \$5,874,344 was \$95,967,711 as at 30 September 2012 (\$76,640,979 as at 30 June 2012); and
- the increase in debt levels is as a result of borrowing required to fund the 2012/13 capital works programme.

That the Corporate Business Committee notes that the effective average interest rate of the Council's Public Debt, after taking into account the interest rate swaps and margins as at 30 September 2012, was 5.35% (5.35% as at 30 June 2012).

CARRIED

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CBC 12/11/150

PUBLIC EXCLUDED RESOLUTION

MOVED (Cardiff/Wooding)

That the Corporate Business Committee move into a Public Excluded meeting.

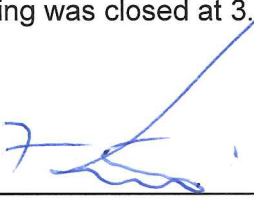
<p>PUBLIC EXCLUDED RESOLUTION</p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> Water Supply Project – Dam Lease Agreement (IS-12-718) <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
<p>General subject of each matter to be considered</p>	<p>Reason for passing this resolution in relation to each matter</p>	<p>Grounds under Section 48(1) for the passing of this resolution</p>
<p>Water Supply Project – Dam Lease Agreement (IS-12-718)</p>	<p>Section 7(2)(b)(ii) – to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

The meeting went into public excluded session at 3.06pm

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The meeting came out of public excluded session at 3.12pm

The meeting was closed at 3.12pm



Chairperson

14/2/2013

Date