

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
WAIKANAĒ COMMUNITY BOARD MEETING
HELD IN THE WAIKANAĒ BEACH HALL, 24 RAUPARAHĀ STREET, WAIKANAĒ BEACH
ON TUESDAY, 10 JUNE 2025 AT 6.31PM**

PRESENT: Mr Michael Moore (Chair), Mr Richard Mansell, Mr Tonchi Begovich, Ms Michelle Lewis, Cr Nigel Wilson

IN ATTENDANCE: Mayor Janet Holborow, Cr Jocelyn Prvanov, Mr Brendan Owens, Ms Kate Coutts

1 NAU MAI | WELCOME

The Chair, Michael Moore, welcomed everyone to the meeting and at the invitation of the Chair, Mayor Janet Holborow opened the meeting with karakia.

2 WHAKAPĀHA | APOLOGIES

There were no apologies.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Bruce Henderson, on behalf of the Kāpiti Trails Trust, spoke in support of the Trust's grant application under Item 8.1 *Consideration of Applications for Funding*. Mr Henderson distributed a copy of the existing recreational trails in Waikanae and answered members' questions.

The Chair acknowledged the presence of Tim Costley, MP for Ōtaki, Cr Rob Kofoed, Cr Sophie Handford, Raumati Community Board members Jonny Best and Tarn Sheerin, and Paraparaumu Community Board member Karl Webber.

Grant Birkinshaw spoke to concerns regarding the lack of mobility parking at Waikanae Park and requested that this be addressed during the Waikanae Park refresh project to improve the park's accessibility. Mr Birkinshaw also raised the inclusion of an infant and toddler play park as part of the Waikanae Park refresh project and distributed supporting documents for the play park. Mr Birkinshaw answered members' questions.

Roger Steele, on behalf of a group of Rimu Street residents and Treespace Kāpiti, spoke to concerns regarding the recent listing of a parcel of land for sale that adjoins the native bush of the neighbouring Wi Parata Reserve. Mr Steele spoke to the role of the Wi Parata Reserve as part of the corridor between the Hemi Matenga Reserve and Kāpiti Island, and the impacts on local biodiversity if the land was purchased and developed.

Alana Reardon, on behalf of local Waikanae scooter riders, spoke to the benefits of the Waikanae Skatepark that had recently closed down due to safety concerns, including the community that had formed at the skatepark. Ms Reardon supported replicating the features of the existing skatepark in adherence with modern safety standards as part of the skatepark rebuild, and requested the features differed from the Maclean skatepark in Paraparaumu to ensure the rebuilt skatepark catered to BMX and scooter users.

Steve Lindberg spoke to the recent closure of the Waikanae skatepark and raised concerns with the notice provided by Council to the skatepark users of the closure, and impact of the sudden closure on the users. Mr Lindberg also spoke to the benefit of working with the skatepark users,

such as skaters, scooter and BMX riders, during the design process for the Waikanae skatepark rebuild.

Tim Costley, MP for Ōtaki, spoke to the recent closure of the Waikanae skatepark, and the health and safety considerations within the report that led to the decision to close the skatepark. Mr Costley also spoke to the importance of young people engaging with democratic consultation processes.

Karl Webber, member of the Paraparaumu Community Board, spoke to the upcoming design phase of the Waikanae skatepark rebuild, and experience in working with skatepark users to develop designs for the Maclean skatepark rebuild project.

Alana Reardon answered members' questions.

Bruce Edgar, on behalf of the Waikanae Beach Residents' Action Group, spoke to the Group's concerns regarding a proposed 17-unit townhouse development on Eruini Street, and the impact on the existing special character of the Waikanae Beach residential area. Mr Edgar, together with Waikanae Beach resident Peter Gallagher and Mayor Janet Holborow, answered members' questions.

The meeting adjourned at 7.26pm and reconvened at 7.31pm.

Royd Sampson spoke to the appended letter regarding the renaming of the Hadfield Road connection location of the Old State Highway 1, which will be considered at the upcoming Council meeting of Thursday, 26 June 2025. Mr Sampson spoke in support of renaming section 6 of the Old State Highway 1 to 'Horrobin Road,' which had been previously endorsed by the Waikanae Community Board in September 2017, with the recommended name honouring Mr Sampson's late grandfather, Walter Horrobin CMG. Mr Horrobin owned a large farm that encompassed either side of section 6 of the Old State Highway 1.

At the invitation of the Chair, Cr Jocelyn Prvanov spoke to the consultation process that the Waikanae Community Board undertook when considering their recommendation to Council in 2017. Cr Prvanov was chair of the Waikanae Community Board in 2017 when the matter was considered. The Mayor spoke to the considerations within the upcoming report to Council regarding the renaming of the Old State Highway 1.

Buddy van den Berg, on behalf of the Digital Seniors Kāpiti, spoke to a presentation supporting the Group's grant application under Item 8.1 *Consideration of Applications for Funding*. Mr van den Berg answered members' questions.

Stuart Macann, on behalf of Ngatiawa Trust, spoke in support of the Trust's grant application under Item 8.1 *Consideration of Applications for Funding*.

Clare Shill, on behalf of Paraparaumu College, spoke in support of the College's grant application under Item 8.1 *Consideration of Applications for Funding*.

Jenny Askwith, on behalf of the Te Horo Hall Society, spoke in support of the Society's grant application under Item 8.1 *Consideration of Applications for Funding*. Ms Askwith answered members' questions.

Merryn Malcolm, on behalf of the Kāpiti Loss and Grief Centre, spoke in support of the Centre's grant application under Item 8.1 *Consideration of Applications for Funding*.

Derek Snelling, on behalf of the Waikanae Bridge Club, spoke in support of the Club's grant application under Item 8.1 *Consideration of Applications for Funding*, and together with Paul Brinkman, answered members' questions.

Eileen and Shane Walker spoke via the phone in support of their grant application under Item 8.1 *Consideration of Applications for Funding*. Mr and Mrs Walker answered members' questions.

Graham Oliver, on behalf of the Waikanae Boating Club, spoke in support of the Club's grant application under Item 8.1 *Consideration of Applications for Funding*. The Mayor confirmed that a meeting had been held between the Mayor, Chief Executive, and Waikanae Boating Club Committee members, and that a paper would be brought to Council in the near future regarding the Waikanae Boating Club's Rebuild Project. Mr Oliver answered members' questions.

Suzanne Howley, on behalf of the Waikanae Community Patrol, spoke in support of the Patrol's grant application under Item 8.1 *Consideration of Applications for Funding*. Ms Howley answered members' questions.

Marc Clement, on behalf of the Greater Wellington Disc Golf Club, spoke in support of the Club's grant application under Item 8.1 *Consideration of Applications for Funding*. Mr Clement answered members' questions.

Murray Gibb and Hamish Douglas, on behalf of the Waikanae Garden Precinct Protection Society, spoke to the Society's recent activities including the establishment of the Society's website, and recent engagement with Council's Planning team regarding the Resource Management (Consenting and Other System Changes) Amendment Bill. Mr Gibb and Mr Douglas, together with the Mayor, answered members' questions.

Appendices – Item 4 Public Speaking

- 1 Bruce Henderson - Kāpiti Trails Trust Submission
- 2 Grant Birkinshaw Submission
- 3 Roger Steele Presentation
- 4 Royd Sampson Submission
- 5 Buddy van den Berg - Digital Seniors Kāpiti Presentation

The meeting adjourned at 8.42pm and reconvened at 8.49pm.

5 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no updates scheduled at the meeting.

Item 6 *Ngā Take a Ngā Mema | Members' Business* was moved to later part of the meeting.

7 HE KŌRERO HOU | UPDATES

There were no updates scheduled at the meeting.

8 PŪRONGO | REPORTS

8.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

It was noted that the Waikanae Golf Club had withdrawn their applications to the Discretionary and Waikanae Capital Improvement Fund.

The Board resolved to move funding from the Promotion Fund to the Discretionary Fund:

COMMITTEE RESOLUTION WCB2025/26

Moved: Mr Michael Moore

Seconder: Cr Nigel Wilson

That the Waikanae Community Board moves \$1,363 from the Promotion Fund to the Discretionary Fund.

CARRIED

COMMITTEE RESOLUTION WCB2025/27

Moved: Cr Nigel Wilson
 Seconder: Mr Tonchi Begovich

- L. That the Waikanae Community Board declines to fund the Discretionary Fund application by the Kāpiti Christian Co-op to assist with the cost of purchasing hospitality, stationery, and crafting supplies for weekly co-op gatherings.
- M. That the Waikanae Community Board approves a Discretionary Fund grant of \$500.00 to Paraparaumu College to assist with the cost of travel and provision of relief teachers associated with a Year 10 student initiative to build wētā boxes and birdhouses for Ngā Manu, and cat and kitten housing boxes for the Levin SPCA.
- O. That the Waikanae Community Board approves a Discretionary Fund grant of \$500 to the Kāpiti Loss and Grief Centre to assist with the cost of venue hire and resources associated with running the WAVES Bereaved by Suicide Support Group.
- P. That the Waikanae Community Board approves a Discretionary Fund grant of \$500 to the Predator Free Te Horo to assist with the cost of purchasing supplies to build mustelid traps.
- Q. That the Waikanae Community Board approves a Discretionary Fund grant of \$500 to Lucas Robins to assist with the cost of competing in the 2025 Swimming Tri-Series in Ballarat, Australia, as part of the New Zealand Tri-series Youth Development team.

CARRIED

COMMITTEE RESOLUTION WCB2025/28

Moved: Mr Michael Moore
 Seconder: Mr Tonchi Begovich

- H. That the Waikanae Community Board approves a Promotion Fund grant of \$2,000 to the Kāpiti Coast Trails Trust to assist with the cost of establishing the Kāpiti Coast Trails Trust website to promote existing trails in Kāpiti and the Trust's projects.
- I. That the Waikanae Community Board approves a Promotion Fund grant of \$3,800.86 to Digital Seniors Kāpiti to assist with the cost of holding weekly two-hour sessions at the Waikanae Library to support and educate seniors to develop their digital literacy.
- J. That the Waikanae Community Board leaves the Promotion Fund application from the Te Horo Hall Society to lie on the table until the next Waikanae Community Board meeting of Tuesday, 22 July 2025.
- K. That the Waikanae Community Board declines to fund the Promotion Fund application by Eileen and Shane Walker to assist with the cost of commissioning detailed designs from NIWA for developing walkways, bridle paths, and cycleways through the restored Parahamuti wetlands in Te Horo.

CARRIED

COMMITTEE RECOMMENDATION

Moved: Cr Nigel Wilson
 Seconder: Ms Michelle Lewis

- A. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$4,000 to the Ngatiawa Retreat Trust to assist with the cost of restoring the roof of the "Top House," a residential building use for long-term accommodation for vulnerable members of the Kāpiti Coast community.
- B. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$20,000 to the Waikanae Boating Club to assist with the cost of the Waikanae

Boating Club Rebuild Project.

- D. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$7,000 to the Te Horo Hall Society to assist with the cost of refurbishing the floors of the Te Horo Community Hall.
- E. That the Waikanae Community Board declines to fund the Waikanae Capital Improvement Fund application by the Waikanae Community Patrol to assist with the cost of constructing a secure, weatherproof garage for the community patrol vehicle.
- F. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$9,859 to Waikanae Bridge Club to assist with the cost of constructing a new disability ramp and developing new disability carparks at the clubrooms.
- G. That the Waikanae Community Board declines to fund the Waikanae Capital Improvement Fund application by the Greater Wellington Disc Golf Club to assist with the cost of installing a disc golf course at Pukekawa Park in Waikanae.

LOST 2/3

COMMITTEE RESOLUTION WCB2025/29

Moved: Mr Michael Moore
 Seconder: Mr Tonchi Begovich

- A. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$4,000 to the Ngatiawa Retreat Trust to assist with the cost of restoring the roof of the "Top House," a residential building use for long-term accommodation for vulnerable members of the Kāpiti Coast community.
- B. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$14,800 to the Waikanae Boating Club to assist with the cost of the Waikanae Boating Club Rebuild Project.
- D. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$12,059 to the Te Horo Hall Society to assist with the cost of refurbishing the floors of the Te Horo Community Hall.
- E. That the Waikanae Community Board declines to fund the Waikanae Capital Improvement Fund application by the Waikanae Community Patrol to assist with the cost of constructing a secure, weatherproof garage for the community patrol vehicle.
- F. That the Waikanae Community Board approves a Waikanae Capital Improvement Fund grant of \$10,000 to Waikanae Bridge Club to assist with the cost of constructing a new disability ramp and developing new disability carparks at the clubrooms.
- G. That the Waikanae Community Board declines to fund the Waikanae Capital Improvement Fund application by the Greater Wellington Disc Golf Club to assist with the cost of installing a disc golf course at Pukekawa Park in Waikanae.

CARRIED

8.2 ROAD NAMING - 199 STATE HIGHWAY 1, WAIKANAЕ

COMMITTEE RESOLUTION WCB2025/30

Moved: Ms Michelle Lewis
 Seconder: Mr Michael Moore

That the Waikanae Community Board approves the names for the following roads:

- A. Approves the name Ramarama Drive for the Road 1 shown in Appendix 1 of this report.

- B. Approves the name Rengarenga Lane for the Road 2 shown in Appendix 1 of this report.
- C. Approves the name Tawhai Crescent for the Road 3 shown in Appendix 1 of this report.
- D. Approves the name Kohuhu Grove for the Road 4 shown in Appendix 1 of this report.
- E. Approves the name Mapau Lane for the Road 5 shown in Appendix 1 of this report.
- F. Approves the name Kawakawa Crescent for the Road 6 shown in Appendix 1 of this report.

CARRIED

Item 6 *Ngā Take a Ngā Mema | Members' Business* was moved from an earlier part of the meeting.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- a) There were no requests for a leave of absence.
- b) There were no matters of an urgent nature.
- c) Where appropriate board members gave updates under Item 9.1 Matters under Action.

The Board discussed the upcoming report to Council to rename the Old State Highway 1, which was also raised during Item 4 *Public Speaking*. The Board resolved to formalise their support for the Waikanae Community Board's recommendation to Council in September 2017 to rename sections 4 and 5 of the Old State Highway 1 to 'Main Road' and section 6 to 'Horrobin Road.'

MOTION

COMMITTEE RESOLUTION WCB2025/31

Moved: Mr Michael Moore
 Seconder: Mr Richard Mansell

That the Waikanae Community Board recommend that Council approve renaming sections 4 and 5 of Old State Highway 1 to 'Main Road' and section 6 of Old State Highway 1 to 'Horrobin Road', as endorsed by the Waikanae Community Board at their meeting of 5 September 2017.

CARRIED

Cr Nigel Wilson abstained from voting.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION WCB2025/32

Moved: Cr Nigel Wilson
 Seconder: Mr Tonchi Begovich

That the minutes of the Waikanae Community Board meeting of 29 April 2025 be accepted as a true and correct record.

CARRIED

Michelle Lewis abstained from voting.

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

10.1 MATTERS UNDER ACTION

The Waikanae Community Board acknowledged the work of Council staff for organising the recent Arbor Day planting event at Pharazyn Reserve.

The Board discussed the parcel of land for sale neighbouring the Wi Parata Reserve that was raised during Item 4 *Public Speaking*. Brendan Owens, Group Manager Customer and Community answered members' questions.

The Poari ā-Hapori o Waikanae | Waikanae Community Board meeting closed at 9.54pm.

.....
HEAMANA | CHAIRPERSON