

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 8 SEPTEMBER 2015</b>	<b>7.00 PM</b>

MINUTES of a meeting of the **Paraparaumu/Raumati Community Board** held at the Te Newhanga Community Centre, 15 Ngahina Street, Paraparaumu, on 8 September 2015 commencing at 7.00pm.

PRESENT:	Ms	F	Vining	(Chair)
	Mrs	K	Spiers	
	Ms	D	Morris-Travers	
	Cr	M	Bell	
IN ATTENDANCE:	Ms	S	Foss	(Acting Group Manager Community Services)
	Mr	G	Adams	(Traffic Engineer)
	Ms	E	Haxton	(Programme Advisor (Social))
	Ms	K	Wright	(Kāpiti Coast Youth Council member)
	Mr	S	Dray	(Senior Advisor, Community Resilience, WREMO)
	Ms	T	Ferry	(Executive Secretary Community Services)
APOLOGIES:	Cr	K	Gurunathan	
LEAVE OF ABSENCE:	Mr	J	Best	

The Chair welcomed everyone present including Mr Kevin Currie, recently appointed to the role of Group Manager Regulatory Services, who was present in the public gallery.

PRCB 15/09/184

#### **APOLOGIES**

##### **MOVED (Spiers/Bell)**

**That the apologies of Cr K Gurunathan and Ms Morris-Travers (for lateness) be accepted.**

##### **CARRIED**

Apologies from Mayor Ross Church and Cr Holborow were noted.

It was noted that Mr Best is on leave of absence.

PRCB 15/09/185

#### **DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Mrs Spiers declared an interest in the grant applications from the Kapiti Kids Motivation Trust and the Presentation Sisters.

PRCB 15/09/186

#### **UPDATE: KĀPITI COAST YOUTH COUNCIL**

Ms Krystal Wright provided an update on activities the Youth Council had recently undertaken. This included participation in the process which has concluded with the selection of the Zeal Education Trust as the providers of youth development services, which will be based in the Youth Development Centre. The Youth Council is currently carrying out a survey with youth in the District and intends to report the findings of the survey back to the

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Board later in the year. She said an electronic version of the survey is available on the Youth Council's Facebook page.

PRCB 15/09/187

**UPDATE: YOUTH DEVELOPMENT CENTRE**

Ms Emma Haxton, Council's Programme Advisor (Social) provided an update on the Youth Development Centre. She said the concept has been in development for the last couple of years and in August this year, as referred to by Ms Wright, the Zeal Education Trust were selected to be the providers of youth development services. She spoke about Zeal and explained initially they would be establishing mobile and satellite services in the community. Next year's goal was to secure funding and a location for the Youth Development Centre, with the Centre itself opening in 2017.

The Board commended Ms Haxton on work done to date.

PRCB 15/09/188

**PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Mr Pete Woodward spoke to the application from Coastguard Kapiti Coast for funding to assist with the cost of having a Lifepak Defibrillator installed at the Kapiti Boating Club in November 2015. He advised information evenings were to be scheduled by Wellington Free Ambulance, and he would confirm those dates as soon as possible.

Ms Shally Webb spoke to the application from the Kapiti Coast Chinese Group for funds to assist with the cost of hosting a Chinese Mooncake Festival on 26 September 2015.

Ms Sam Cotton spoke to the application from the Ōtaki-Kapiti Principals Association Inc for funds to assist with the cost of hiring the Kapiti Sports Turf for the Inter School Winter Hockey Tournament, on 9 September 2015. She gave a brief explanation of her role and how it enables school children to participate in a variety of sports. The Principal of Paraparaumu School then spoke briefly, endorsing the work Ms Cotton is doing and outlining the benefit for school children and the sport clubs who are involved.

Ms Karen Feary spoke to the application from the NZ Council of Victim Support Groups for funds to assist with the costs of running Victim Support's volunteer programme, particular the recruitment of volunteers and reimbursement of volunteer expenses. In answer to questions from Board members she confirmed they are based at the Paraparaumu Police Station on Rimu Road and advised they currently have 20 volunteers with a new intake about to come in.

Mr Roy Opie spoke to the application from Wellington Free Ambulance for funds to assist with the costs of having a sign built and erected which will show progress made towards their fundraising target, for upgrading the ambulance station at Warrimoo Street, Paraparaumu. He advised there is an open day at the ambulance station this Saturday from 10am – 1pm.

Ms Krystal Wright provided a verbal accountability report on the grant she had received from the Board in March 2015, for funds to assist with the costs of participating in the Global Volunteering Network's Youth Ambassador Programme. She advised she had participated in leadership training in Wellington and now has \$1,300 towards the trip, including the grant. She will be travelling to Thailand in January 2016 and would report back to the Board again in February.

Ms Marilyn Stevens provided a verbal accountability report on behalf of "Save the Capital Connection" for the grant received from the Board in May 2015, for funds to assist the community effort to retain the train service between Palmerston North and Wellington. She

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confirmed the grant went towards printing posters etc for their campaign and outlined activities undertaken. She confirmed Greater Wellington Regional Council have committed funding of \$550,000 for the train service to continue over the next three years, and then advised their next campaign would be "Catch the Capital Connection" which would be encouraging people, particularly those in Ōtaki and further north, to make use of the service.

PRCB 15/09/189

#### **CONSIDERATION OF APPLICATIONS FOR FUNDING**

##### **MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Coastguard Kapiti Coast funding of \$500 to assist with the cost of having a Lifepak Defibrillator installed at the Kapiti Boating Club in November 2015.**

**CARRIED**

##### **MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Kapiti Coast Chinese Group funding of \$360 to assist with the cost of hosting a Chinese Mooncake festival on 26 September 2015.**

**CARRIED**

##### **MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Ōtaki-Kāpiti Principals Association Inc funding of \$390 to assist with the cost of hiring the Kapiti Sports Turf for the Inter School Winter Hockey Tournament, on 9 September 2015.**

**CARRIED**

##### **MOVED (Spiers/Vining)**

**That the Paraparaumu/Raumati Community Board grants the Paraparaumu School PTA funding of \$500 to assist with the cost of taking the school's Year 8 students on a visit to Kāpiti Island on 12 October 2015.**

**CARRIED**

##### **MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants NZ Council of Victim Support Groups Inc funding of \$500 to assist with the costs of running Victim Support's volunteer programme, particular the recruitment of volunteers and reimbursement of volunteer expenses.**

**CARRIED**

##### **MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants Wellington Free Ambulance funding of \$500 to assist with the costs of having a sign built and erected which will show progress made towards their fundraising target, for upgrading the Ambulance Station at Warrimoo Street, Paraparaumu.**

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**CARRIED**

*As Mrs Spiers had declared an interest in the remaining two grant applications, and Ms Morris-Travers had not arrived at the meeting, consideration of these applications was deferred until Ms Morris-Travers arrived, in order a quorum be maintained.*

PRCB 15/09/189

**PUBLIC SPEAKING TIME – OTHER ISSUES**

Mr John Grundy, of the Raumati Station Action Group, spoke on the findings of the Raumati Rail Station survey carried out in June 2014. He said figures provided by GWRC contrasted starkly with those provided by the survey. He said the group had lodged an OIA request for further information and were disappointed with the response provided. He asked that when the matter is reviewed, as GWRC have advised it will be, the Board support the request for a full survey of residents rather than relying on modelling as they are doing at present.

*Ms Morris-Travers arrived at the meeting at 7.45pm.*

PRCB 15/09/188

**PUBLIC SPEAKING TIME – GRANT APPLICANTS (CONTINUED)**

Mr Roger Booth spoke to the application from Kapiti Kids Motivation Trust for funds to assist with the cost of running the programme of inspirational speakers. When asked about how the programme is evaluated, he stated it had been running for nine years and that every school in the District was keen to be involved.

Mr Tony Bevin spoke to the application from the Presentation Sisters for funds to meet the costs of hiring the Paraparaumu Memorial Hall, and to assist with overnight security costs for the hall, for the Presentation Sisters Mission Gala and Garage Sale on 26 September 2015.

PRCB 15/09/189

**CONSIDERATION OF APPLICATIONS FOR FUNDING (CONTINUED)**

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Kapiti Kids Motivation Trust funding of \$500 to assist with the cost of running the programme of inspirational speakers, organised by the Kapiti Kids Motivation Trust.**

**CARRIED**

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants the Presentation Sisters funding of \$500 to meet the costs of hiring the Paraparaumu Memorial Hall, and to assist with overnight security costs for the hall, for the Presentation Sisters Mission Gala and Garage Sale on 26 September 2015.**

**CARRIED**

PRCB 15/09/190

**UPDATE: PARAPARAUMU, RAUMATI AND RAUMATI SOUTH COMMUNITY DISASTER RESPONSE PLANS**

Mr Scott Dray, Senior Advisor Community Resilience, Wellington Regional Emergency Management Office, spoke to this item. He explained the Disaster Response Plans had been drafted following community consultation from April this year. The plans were about

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encouraging communities to be part of their own emergency response, to recognise and understand their collective strength in order to play a pivotal role both on the day of an event and as part of the recovery afterwards. This includes the ability to respond straight away without waiting or relying on assistance from Civil Defence or other emergency agencies, who may be days away.

Mr Dray said the next stage of the process would be in about 18 months time, when the recovery aspect of emergency management would be looked at in more detail, including identifying what values the community holds and what would need to be re-established.

*The meeting was adjourned at 8.27pm and reconvened at 8.40pm.*

PRCB 15/09/191

### **MEMBERS BUSINESS**

#### **(a) Public Speaking Time Oral Submissions – Responses**

These had already been provided.

#### **(b) Leave of Absence**

There was none requested.

#### **(c) Matters of an Urgent Nature**

Mrs Spiers advised she had a matter she wished to raise but had discussed this with the Chair before the meeting and it was agreed the matter could be considered as part of Matters Under Action.

PRCB 15/09/192

### **2015 REPRESENTATION REVIEW – COUNCIL'S FINAL PROPOSAL FOR BOARD CONSIDERATION (CORP-15-1689)**

MOVED (Spiers)

That the Paraparaumu/Raumati Community Board:

(a) notes Council's final proposal for representation arrangements for the 2016 local body elections as per Appendix 1 of report Corp-15-1689; and

(b) does wish to submit an appeal against the final proposal pursuant to section 190 of the Local Electoral Act 2001.

The motion lapsed through lack of a seconder.

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board:**

**(c) notes Council's final proposal for representation arrangements for the 2016 local body elections as per Appendix 1 of report Corp-15-1689; and**

**(d) does not wish to submit an appeal against the final proposal pursuant to section 190 of the Local Electoral Act 2001.**

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The motion was debated, with one Board member stating that much of the work done by Community Board members such as advocacy, liaison and consultation is not reflected in Board minutes. It was agreed that when the Representation Review next becomes due, statistics be kept so an objective record of workload can be created.

**A division was requested:**

**For the motion: Cr Bell, Ms Vining, Ms Morris-Travers**

**Against the motion: Mrs Spiers**

**CARRIED**

PRCB 15/09/193

**RELOCATION OF BUS STOP 1221 ON KĀPITI ROAD (IS-15-1688)**

Mr Gary Adams, Council's Traffic Engineer, spoke to this report. He confirmed he had met Greater Wellington Regional Council onsite to view the bus stop in question. He also advised that the site behind the location of the new bus stop would likely be developed in the near future, as it was a prime site.

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board approves the relocation of Bus Stop 1221 "Aero Club" from its current position on the corner of Kāpiti Road and Lodestar Place 60 metres east on Kāpiti Road to a position opposite property 204 Kāpiti Road.**

**CARRIED**

PRCB 15/09/194

**SEVENOAKS RETIREMENT VILLAGE – NAMING OF EXISTING ROAD (CORP-15-1600)**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board approves the name "Bird Lane" for the road highlighted in Appendix 1 of Report Corp-15-1600.**

**CARRIED**

PRCB 15/09/195

**CONFIRMATION OF MINUTES: 14 JULY 2015**

**MOVED (Bell/Spiers)**

**That the minutes of the Paraparaumu/Raumati Community Board meeting dated 15 July 2015 be approved and adopted as a true and accurate record.**

**CARRIED**

PRCB 15/09/196

**MATTERS UNDER ACTION**

Weka Road Triangle – Mr Adams advised that consultation and monitoring was in progress, with various options being looked at. A letter was being drafted to be sent to residents, and

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discussions with the school were underway. A report will be tabled to the PRCB meeting of 3 November 2015.

Raumati Road corridor work – The Chair confirmed she had met with Mr Sean Mallon, Council's Group Manager Infrastructure Services, and Mr Phillip Stroud, Council's Infrastructure Program Delivery Manager, earlier today. It has been suggested the Community Board facilitate an Open Day in late October/early November, in order to provide information and seek feedback on road works planned for Raumati Road.

NZ Post Office Box lobby – A response from NZ Post is awaited.

Makarini Neighbourhood Action Plan – No progress has been made. Ms Morris-Travers advised she is meeting with M2PP next week and will follow up.

Kiosk at Maclean Park – A report will go to the Economic and Community Development Committee on 17 September 2015 to approve the lease to the Kapiti Community Collective (KCC). Consultation had been had with Kāpiti Island Nature Tours but they had advised due to the nature of their business they would be unable to co-tenant the kiosk with the KCC.

Bus stop on Raumati Road – As previously advised by Mr Adams, this item is now complete. It was agreed it could be removed from Matters Under Action.

Community Response Plans – As previously advised by Mr Dray, these plans are now complete. The Board requested a letter be sent to the Charity Committee of the M2PP Alliance, requesting the water tanks currently being used as part of the Expressway construction be granted to the Council for use in an emergency response. It was agreed this item could be removed from Matters Under Action.

Ruapehu Street safety concerns – Mr Adams confirmed the works listed are yet to be started.

Public art at Paraparaumu Beach – A report will go to the Economic and Community Development Committee on 17 September 2015 to provide an update on progress and comments on an intended work programme for the Public Art Panel. Ms Foss confirmed the new Chair of the Panel is aware of the request from the Board to meet with the Panel and discuss the process.

Geese at Awatea Lakes – No response has been received from GWRC.

Realm Drive traffic issues – A report is due to be tabled to the PRCB meeting of 3 November 2015.

Reduced speed through Raumati South Village – Ms Foss said she and Mr Mallon have discussed holding a briefing for the Board on a number of traffic issues including speed limits, road safety, the Cycleways Walkways and Bridleways programme and the acquisition of surplus land from NZTA. She advised the Council was looking to review all speed limits across the District collectively, and this work was scheduled to begin in October 2015. She also advised the speed limit on Kāpiti Road will reduce to 50kph for the entire length of the road, from 21 September 2015.

Town Centres Project – Ms Foss said Mr Stroud is willing to provide an update to the Board, either by attending a meeting or by circulating an email. The Board said an email would suffice, and requested it be sent sufficiently in advance of the next Board meeting that there would be time to request a verbal update at the next meeting, if required.

Kapiti Island Customised Departure Facility/Kapiti Marine Reserve Committee – Mr Rob Stone from the Department of Conservation will be speaking to a Council briefing on this

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topic on 15 October 2015. It was suggested the Board wait until after that briefing to decide whether they have any outstanding matters they wish to raise with DoC.

Signage Audit – Mr Kevin Currie, Council’s Group Manager Regulatory Services, advised from the public gallery that an initiative was soon to get underway which would be looking at signage across the District, with a view to achieving a consistent look and feel. This would not apply to road signs but to signs for parks, facilities and other regulated areas e.g. dog walking spaces. He said this would be a joint effort involving Regulatory Services, Community Services and the Communications team. It was agreed this matter could be removed from Matters Under Action as it comprises District-wide Council staff business.

In answer to a question Mr Currie confirmed Council does have a smoke free policy; it was requested this be included in the signage audit.

Expressway Update – the following issues were discussed:

- Mrs Spiers referred to a matter raised at a recent Leinster Ave Neighbourhood Impact Forum meeting. Residents of Rongomau Lane were concerned that vehicles travelled too quickly down the lane and wanted the speed reduced to 30kph; they also wanted yellow broken lines painted along one side of the lane as it was too narrow with cars parked on both sides. They were concerned that with the footbridge due to open to give access to the CWB network, parking would become even more of a problem.

It was agreed the speeding query would be dealt with as part of the District-wide review of speed limits to be carried out in October, and that the Chair would discuss the parking issue with Mr Mallon, to see if it can be addressed as a separate matter.

- Mrs Spiers asked about the acquisition of surplus land from NZTA, and also sought an understanding of the process around zoning/planned use for the land. Ms Foss confirmed this would be addressed as part of the briefing being planned.
- Ms Morris-Travers advised the group of properties who have been disproportionately impacted by the Expressway have escalated their concerns to the CLG, who have prepared a report to NZTA outlining those concerns. The report also went to M2PP and the Chief Executive of the Council. A response is awaited. NZTA have been asked to visit the properties and talk with the residents about the potential for the properties to be purchased, as for some properties mitigation is virtually impossible. The next steps will be determined by how NZTA respond. These residents have already been dealing with the impacts of the road construction and there is now concern about the noise and light pollution once the road is operational.

*The meeting closed at 9.45pm*

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*Chairperson*

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*Date*