

**MINUTES** of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu, on **Thursday 26 June 2014** commencing at 10:00am.

**PRESENT:**

Cr	P	Gaylor	(Chairperson)
Mayor	R	Church	
Cr	M	Cardiff	
Cr	K	Gurunathan	
Cr	D	Ammundsen	
Cr	G	Welsh	
Cr	J	Elliott	
Cr	D	Scott	
Cr	J	Holborow	

**IN ATTENDANCE:**

Mr	P	Dougherty	(Chief Executive)
Mr	S	McArthur	(Group Manager, Strategy & Partnerships)
Ms	T	Evans	(Group Manager, Community Services)
Mr	R	Kofoed	(Deputy Chair, Ōtaki Community Board)
Mr	J	McDonald	(Chair, Paekakariki Community Board)
Ms	F	Vining	(Chair, Paraparaumu/Raumati Board)
Mr	S	Kilmister	(CWB Implementation Coordinator)
Ms	C	Scollay	(Arts & Museums Development Officer)
Mr	S	Hester	(Property Asset Planner)
Mr	J	Roos	(Senior Advisor Climate Change and Energy)
Mr	N	Mourie	(Leisure and Open Space Planner)
Ms	S	Moynihan	(Executive Secretary, Minutes)

**LEAVE OF ABSENCE:** N/A

The Chair welcomed everyone to the meeting and declared the meeting open with the Council blessing.

ECD 14/06/039

**APOLOGIES**

**MOVED (Ammundsen/Welsh)**

**That apologies be accepted from Jocelyn Prvanov, James Cootes, Cr Murray Bell, Cr Tony Lloyd. Cr Elliott delayed for 10 minutes.**

**CARRIED**

**Declarations of Interest Relating to Items on the agenda:**

Councillor Scott declared a conflict of interest with Item 9 – as he is a current Member of the Playhouse Committee, so will abstain from this vote.

Jack McDonald declared a conflict of interest with Item 13 – Public Art Recommendation: Existing Work in Council Collection report, Jackie Baxter is his grandmother.

*Reina Solomon arrived at 10.09am*

**WELCOME:**

The Chair welcomed Reina Solomon, the new interim Maori representative.

ECD 14/6/040

**PRESENTATION: KAPITI CYCLING INC**

Lyn Sleath, Kapiti Cycling Inc spoke to his presentation on improving cycle lanes on roads around the Kapiti district.

He thanked Council for recent improvements to the pathway along Kapiti Road, in particular Sean Mallon and the Council roading team. Mr Sleath also thanked the people involved with resolving access issues for cyclists into reserves, and off-road tracks, as well as thanking Councillor's Welsh, Scott and Gurnathan for their attention to pathways issues.

The following points emerged from discussions:

- There are some good pathways around Kapiti, but there are also some bad ones, ie. Outside Mitre 10.
- Off-road solutions may be needed in some areas as the proximity to traffic is hazardous, especially designs around corners on busy intersections (i.e. Mazengarb Road, turning left into Ratanui)
- The Cycling Club and others are able to view the proposed cycleways and flyover images of how they link around the district.
- Councillor Welsh re-iterated his earlier invitation for the Kapiti Cycling Group to be a part of the CWB Advisory Group.
- The Kapiti Cycling group would be happy to sit down with the CWB Advisory Group to discuss terms of reference in order for recommendations to be bought to Council.

ECD 14/06/041

**PUBLIC SPEAKING**

1. Peter Sander spoke to the Committee about his concern over access to Parks and Walkways, in particular the walkway Donovan Road through to Kena Kena park. His house at 5 Aaron Court is on one boundary of this access way and a recent Council initiative is to remove the steel pipe arm that restricts access to motor-bikes at one end of the walkway. Mr Sander feels that this could mean motor bikes would freely ride across the area and this would endanger school children, etc. He agrees that cyclists should be able to use the walkway but asks that Planners take into account the risk of an increase in motor-bikes riding through the area.
2. Sue Emerali spoke on behalf of the Disability Access Advisory Group about their concerns around access to public walkways and good path maintenance for people using wheelchairs or disabled. They would like bollards and stiles removed as this inhibits access. Regards the upkeep of path ways, they need to be maintained, flat and have good cutaways. The top of Manly Street is a path that is currently unusable for people with four-wheelers. They would like better information or brochures around walkways that have access for disabled or impaired people.
3. Members of the Kāpiti Youth Council (Michael, Anya and Grace) spoke to the Committee to thank the Council and Committees for efforts to bring their project for a Youth Centre into the Annual Plan, and taking the time to read their submissions. They would like to have attended the Council meeting later today, but due to school hours could only attend this Committee. They look forward to working with the Council on this and other projects.

**PUBLIC SPEAKING TIME RESPONSES**

1. Mr Sander - The Chair pointed out that Item 7 is public speaking responses, where member of staff can answer the public's concerns. However as Mr Sander has to leave the meeting, she asked Mr Stuart Kilmister to respond to his concerns.

Mr Kilmister responded that unfortunately there will always be conflict between the ability to provide easy access for push bikes and prams, etc and the ability of people to gain access with their motor-bikes and scooters. There may be improvements that could possibly widen a barrier to the accessway, but modern mini-bikes would still be able to get through.

The Chair thanked Mr Sander and responded that Council would take a second look at accessways to ensure all needs were met.

2. Sue Emerali - The Chair agreed that one group should not be made to suffer for the constraints applied to another group. The issue of restricting motor-bikes being able to access pathways and walkways is one of enforcement, rather than restricting access to all other members of the public. As Council have good policy around building access for disabled people, a strategy to resolve this issue of access to pathways and walkways should be prepared.
3. Youth Council - The Chair thanked the Youth Council members for attending the Committee. It was pointed out that today the Council are live streaming this council meeting, and the hope is that this technology will engage youth and all parts of our community.

She suggested a workshop or breakfast meeting with Councillors and Youth Council members.

Councillor Welsh invited the Youth Council members to send a representative to attend the Youth Pathways to Employment initiative meetings, and Hinewai Fraser would follow-up on this.

The Chair agreed to pass on to the Council meeting later on in the day, the fact that the Youth Council attended this Committee.

ECD 14/06/042

**AWARDS TO COUNCIL**

Jake Roos, Senior Advisor Climate Change and Energy spoke to the Committee about the recent awards the Council has won. Council staff have worked hard on energy saving, have taken it seriously and achieved great results. He would like to acknowledge members of the Council green team. Jake outlined some of the Council initiatives that help to save energy and improve how the Council staff manage energy. The Council currently has a four and half star energy rating.

Councillors thanked Mr Roos and the personal commitment from Council staff. The ability to take these ideas out to the Community so that people can understand the work being undertaken is appreciated.

The Chief Executive also highlighted some other recent awards (Architecture, Building Industry and Project Management) and that the Council is a finalist in the Local Government Excellence Awards which will be decided later on in the year.

**ECD 14/06/043  
CHAIRPERSON'S/MEMBERS' BUSINESS**

**(a) Public Speaking time responses**

The Chair pointed out that in this instance, the public speaking time responses had been dealt with as progressed through Agenda.

**(b) Leave of Absence**

There were none.

**(c) Matters of an Urgent Nature**

No matters of urgent nature

**ECD 14/06/044  
CONFIRMATION OF MINUTES**

Jack McDonald requested the minutes be updated to reflect the correct spelling of his name.

**MOVED (Amundsen/Welsh)**

**That the minutes of the 8 May 2014 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.**

**CARRIED**

*Councillor Jackie Elliot arrived at 10.45am*

**ECD 14/06/045  
MATTERS UNDER ACTION**

The Chair advised that the Raumati Pool Feasability Plan is on hold and the Psycho-active Substances matter is on schedule.

**ECD 14/06/046  
LEASE CONCESSION TO OCCUPY LAND AT RUAHINE STREET, KAPITI PLAYHOUSE  
INCORPORATED (CS-14-71119)**

Nathan Mourie, Leisure and Open Space Planner spoke to the Committee about the three leases being presented today.

There were no queries over the Lease concession for Kapiti Playhouse.

**MOVED (Cardiff/Welsh)**

That the Committee gives approval to enter into a concession for 10 years with two further 10 year rights of renewal, commencing 01 September 2014 with the Kapiti Playhouse Inc., for the land at Ruahine Street shown in Appendix 2 to report CS-14-1119 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

ECD 14/06/047

**LEASE CONCESSION TO OCCUPY LAND AT TE ATIWA PARK, WELLINGTON REGION  
FREE KINDERGARTEN ASSOCIATION (PARAPARAUMU BEACH FREE KINDERGARTEN)  
(CS-12-780)**

There were no queries over the Lease concession for Paraparaumu Beach Free Kindergarten.

**MOVED (Welsh/Holborrow)**

That the Committee gives approval to enter into a concession for 10 years with two further 10 year rights of renewal, commencing 01 July 2014 with the Wellington Region Free Kindergarten Association, for the land at Te Atiawa Park shown in Appendix 2 to report CS-12-780 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

ECD 14/06/048

**LEASE CONCESSION TO OCCUPY LAND AT HARUATAI PARK, OTAKI MONTESSORI PRE-  
SCHOOL INC (CS-13-785)**

The Committee discussed fees charged by the Council to Montessori and non Montessori kindergartens as the belief was that there were no distinctions between the services they provided and therefore the fee structure should be the same.

The decision was made to adjust the policy to be more equitable and set one rate for all kindergartens to \$193.00 per annum. This would be altered and adopted into the Annual Plan being submitted to Council on 27 June 2014.

**MOVED (Welsh/Gaylor)**

That the Committee gives approval to enter into a concession for 10 years with two further 10 year rights of renewal, commencing 01 July 2014 with the Otaki Montessori Pre-School Incorporated, for the land at Haruatai Park shown in Appendix 2 to report CS-13-785 at an annual rental set by the Council in the Long Term Plan or Annual Plan (currently the educational standard rate).

**CARRIED**

ECD 14/06/049

**GRANTING OF A NEW LEASE FOR THE PAEKAKARIKI SPORTS CLUB FOR THE BASEMENT AREA OF THE PAEKĀKĀRIKI MEMORIAL HALL (CS-14-1142)**

Sean Hester, Property Asset Planner spoke to this report. The Council had commissioned a Fire Report to cover the increased use and ensure all areas were complied with as the top floor of the building is a public facility and can be booked through the Council's customer services team. Insurances are current and health and safety regulations have been complied with.

Jack McDonald queried the policy on the Paekākāriki Community Board being consulted on local leases. It was noted that such leases will be presented to the Community Board in future.

**MOVED (Scott/Holborow)**

**That the Committee authorise the Chief Executive to enter into a new lease with Paekākāriki Sports Club Incorporated for five years from 1 July 2014 at a rental rate of \$480 per annum plus GST, plus a five year right of renewal, for the basement area of the Paekākāriki Memorial Hall, the Parade, Paekākāriki, outlined in Appendix 1 to report CS-14-1142.**

**CARRIED**

ECD 14/06/050

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

*The meeting went into public excluded session at 11.14am*

**MOVED (Church/Ammundsen)**

12	<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p><b>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</b></p> <ul style="list-style-type: none"> <li>• <b>Confirmation of Public Excluded Minutes: 8 May 2014</b></li> <li>• <b>Public Art Recommendation: Existing Work in Council Collection (CS-14-1228)</b></li> </ul> <p><b>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</b></p>
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<p><b>Confirmation of Public Excluded Minutes:</b></p> <p style="text-align: center;"><b>8 May 2014</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
<p><b>Public Art Recommendation:</b></p> <p style="text-align: center;"><b>Existing Work in Council Collection</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

**CARRIED**

*The meeting came out of public excluded session at 11.36am*

*The meeting closed at 11.36am*

Signed: .....  
Chairperson of the meeting

Date: .....