

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY 10 FEBRUARY 2015</b>	<b>7.30PM</b>

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 10 February 2015**, commencing at **7.30pm**.

PRESENT:

Mr	M	Scott	Chair
Mr	E	Gregory	Deputy Chair
Mrs	J	Prvanov	
Mr	J	Westbury	

IN ATTENDANCE:

Mr	W	Maxwell	Group Manager Corporate Services
Mrs	J	Nock	Executive Secretary, Corporate Services
Ms	S	Hutcheson	Senior Social Wellbeing Advisor
Mr	G	Adams	Traffic Engineer

The Chair welcomed everyone present and thanked Crs Elliott, Scott and Welsh for their attendance and declared the meeting open.

WCB 15/02/095

**(a) Apologies**

An apology from the Mayor was noted.

**(b) Declarations of Interest Relating to Items on the Agenda**

Mr Westbury declared a possible conflict of interest as his wife was supporting the Waikanae Market. The Chair thanked Mr Westbury for raising this issue and advised that, as per Standing Orders 3.14.10 his interest 'was in common with the public', so there was no conflict of interest and could participate in its discussion.

WCB 15/02/096

**PUBLIC SPEAKING TIME – Grant Applications**

Waikanae Market

Gordon Cameron, on behalf of Waikanae Market, spoke to the application asking for assistance with costs in promoting the 2015 Waikanae Easter Market and added that they now had seven members on their committee.

The Board congratulated the committee on its additional members.

Finn Landacre

Finn's mum Melissa spoke on behalf of Finn, who was at soccer training and spoke of his application asking for assistance with costs associated with taking part in a soccer tournament in Sydney in July 2015.

It was confirmed that the tournament Finn was attending was completely separate from the Ricki Herbert Academy.

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**PUBLIC SPEAKING TIME – other issues**

Norma McCallum spoke on behalf of Keep Waikanae Beautiful, paper was tabled and included:

- a thank you to Council staff for previous clean ups;
- further cleaning required at Ngaio Road;
- request of enhancing the Memorial Hall with stylised poppies during 2015;
- CJ Fisheries' wall would now be repainted by the tenant and a mural added;
- Elizabeth Street Dairy mural will be upgraded;
- Omaha Street business owners had begun a Beautification Project; and
- New World Waikanae had tidied up their gardens.

The Group had yet to receive the criteria for the Beautiful Towns Awards and assumed they would fit into the Small Town Category.

It was commented that now the 'Welcome to Waikanae' sign had been relocated there could be some thought given on what could be put on the back and an Events board was suggested.

The Chair advised that with regard to the upkeep of the gardens around the Waikanae Railway Station, Greater Wellington Regional Council had confirmed they would be happy to meet with Keep Waikanae Beautiful to discuss the way forward. The Chair would liaise with Ms McCallum.

Charles Norwood spoke about Waikanae Beach needing protection from commercialisation; paper was tabled, specifically around a residential piece of land at 43 Te Moana Road and the intention to open a medical clinic on the site.

Mr Norwood requested that if Waikanae Beach was to be opened up to commercial activities it needed to be as a result of a planned and widely consulted conscious decision and not as a result of an ad-hoc 'one business at a time' process. The potential damage to the beach area and Waikanae as a whole by not taking a planned approach could be significant and irreparable.

The Chair advised that Waikanae Beach was included in their Community Outcome and was protected as a residential area. The Board was not aware of the proposed development at 43 Te Moana Road so this would be looked into.

Gus Evans spoke about the condition of the Waikanae Railway Station gardens and recommended that the roses be taken out, as these require constant maintenance and replace them with something that needs minimal maintenance.

The Board agreed that the gardens had been an ongoing issue and Mr Evans' comments would be passed onto Greater Wellington Regional Council.

Murray Bridges and Joe Hatwell spoke about parking around the railway station, specifically around Pehi Kupa Street. The road was too narrow for parking on either side of the road (photos were shown to Board Members) and requested that a yellow line or a 'reserve area' sign be erected to prevent parking.

The Chair advised there was currently a paper before the Greater Wellington Regional Council for funding for car parks to be built before the winter and there had been an advertisement in the local paper on the potential use of the old Catholic Church site being turned into a car parking area.

Mr Bridges commented that even if more parking spaces were made on Hira Street people would not be willing to walk the distance to the Station, so restrictions needed to be made.

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Mr Hatwell agreed with Mr Bridges' comments and added that the signage should change on Hira Street as 'no public parking beyond this point'. Also, could there be an access point at the northern corner of the existing station car park and make Utauta Street one way.

The Chair advised that when the initial parking was completed, the idea of Utauta Street being one way would have disadvantaged residents and would take value from their properties so the idea was dismissed.

Mr Hatwell asked whether the station car park could be reconfigured by exiting from the northern corner and go straight through Utauta Street and make that one way.

The Chair could not comment as the car park was a Greater Wellington Regional Council issue but Mr Hatwell's comments would be looked at.

Cr Jackie Elliott spoke about the relationship between community board members and the proposed amalgamation and encouraged everyone to make their own submissions.

The Chair thanked Cr Elliott for her attendance.

WCB 15/02/098

#### **CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-15-1469)**

**MOVED (Gregory/Prvanov)**

**That the Waikanae Community Board grants the Waikanae Market a grant of \$1,000 from the Promotion Fund to help with costs in promoting the 2015 Waikanae Easter market.**

**CARRIED**

Board Members congratulated the Group for all their hard work and were happy that all profits were being put back into the Market's funds for future events.

**MOVED (Gregory/Prvanov)**

**That the Waikanae Community Board grants Finn Landacre a Discretionary grant of \$200 to help with costs in taking part in a soccer tournament in Sydney in July 2015.**

**CARRIED**

WCB 15/02/099

#### **VERBAL PRESENTATION: Local Approved Products (Psychoactive Substances)**

Sam Hutcheson, Senior Social Wellbeing Advisor spoke about the Draft Local Approved Products (Psychoactive Substances) Policy and the submission period that had been extended to 18 February, giving Board Members the chance to discuss and consider making a submission on behalf of their communities (papers were tabled).

Ms Hutcheson clarified that it was a Districtwide policy that aimed to restrict areas where psychoactive products may be sold. While no area was ideal for this purpose the Policy would consider locations that were visible therefore discouraging loitering, was close to medical and police services and away from sensitive sites such as schools, churches, community halls and residential properties.

The Chair thanked Ms Hutcheson for her background information and briefing.

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**UPDATE: LONG TERM PLAN**

The Chair advised that the Long Term Plan discussion would be discussed near the end of the meeting.

WCB 15/02/101

**WCB MEMBERS' BUSINESS**

**(a) Leave of Absence**

**MOVED (Scott/Gregory)**

**That leave of absence be accepted from Michael Scott for the period 5-15 March and 14-26 May.**

**CARRIED**

**(b) Matters of an Urgent Nature**

Strategic Plan

The Chair advised that a Strategic Planning Day meeting had been arranged for Monday 13 April to enable Board Members to review its progress.

Mahara Gallery

**MOVED (Scott/Westbury)**

**The Waikanae Community Board agreed to send a letter to the Mahara Gallery in support of their funding application to the Lotteries Grants Board.**

**CARRIED**

Christmas Lights

Board Members questioned why the Christmas lights were still turned on.

The Chair advised that with regard to Waikanae lights and the Board's commitment through their Promotion Fund, they could consider funding lights around the holly tree at the traffic lights and the big tree at the Hotel.

These issues would be discussed in more detail at the Strategic Planning Day in April including costings and storage.

**(c) Community Board Members' Activities**

Eric Gregory advised he had attended a Community Liaison Group (CLG) and there was to be some bridge building work in Ngarara Road around Easter time. There would be an increased amount of general trucks moving along Ngarara Road but they would reduce their travel around swimming pool time. NZTA had concerns on the speed humps, so these may be temporarily removed during this time.

Mrs Prvanov commented that the End of School Triathlon was taking place at the end of the month and was concerned about the activities around Ngarara Road.

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The Chair requested that Mrs Prvanov send details to Mr Gregory so he could discuss the concerns to the CLG.

James Westbury had a number of discussions with local businesses around Mahara Place including parking and traffic issues that were now starting to economically impact them.

The Chair advised that on 20 February the Board was invited to a Town Centre Briefing and parking and traffic issues would be discussed.

WCB 15/02/102

### **WAIKANAĒ PARKING AND TRAFFIC ISSUES (IS-14-1466)**

Gary Adams, Traffic Engineer, spoke to the report.

**That the Waikanae Community Board approves the following:**

**MOVED (Scott/Gregory)**

**The installation of improved signage and road marking on Pehi Kupa Street to improve adherence to the one way system;**

**CARRIED**

**MOVED (Scott/Prvanov)**

**The installation of no stopping lines on the eastern side of State Highway 1 from the Waikanae railway-station car park northern entrance north for approximately 17 metres as shown on the plan in Appendix 2 of report IS-15-1466;**

**CARRIED**

MOVED (Scott)

Extending the no parking lines on the corner of Parata Street and Kapanui Road a further 8 metres to the south to prevent vehicles parking on this corner as shown on the plan in Appendix 3 of report IS-15-1466;

There was no seconder so the motion was LOST

**MOVED (Scott/Prvanov)**

**Not introducing parking restrictions on Parata Street in the vicinity of Rymans, until resource consent conditions are clearly understood and Rymans have replied to Council officers;**

**CARRIED**

The resource consent and parking issues would be added to matters under action to enable Board Members to monitor progress.

**MOVED (Westbury/Gregory)**

**Design work is undertaken for the Ngarara Road raised crossings in the 2015/16 financial year to be presented back to board and other affected parties for comment and final approval prior to construction.**

**CARRIED**

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Mr Adams added that the design would also look at rearranging the car parking on Ngarara Road and introducing angle parking and Mr Gregory advised that this had been looked into in the past so paperwork should still be available.

WCB 15/02/103

**LOCAL GOVERNMENT COMMISSION'S PROPOSAL TO REORGANISE LOCAL GOVERNMENT IN THE WELLINGTON REGION (SP-15-1455)**

Mr Maxwell spoke to the report.

Board Members discussed different aspects of the report giving their views of the proposed "Super City" and agreed that there were still a lot of unanswered questions and unknown factors.

Mr Maxwell advised there had been two errors in the local paper, i.e. an implication that a large percentage of pipes for the Council's water network were constructed pre-1970 and in poor condition so needed replacing. In actual fact, 23% of the Council's water and 2-3% of wastewater would fit this category and not 60-70% as was implied. Therefore, as part of the Long Term Plan the Renewals Programme would increase in 2040 when the pipes become 70 years old.

The other error that needed to be corrected was the implication that the cost per resident for Kāpiti was \$2,000 per resident in terms of our rates per resident. It made Kāpiti look the most expensive Council in the region when in fact Kāpiti Coast District Council was the second cheapest at \$1,200 per resident.

The Chair detailed Appendix 2 of the report regarding the Joint Community Board Submission that James Cootes and himself had put together after two round table meetings with all the community boards.

The Chair advised that, if Board Members needed further discussions, an offline meeting could be arranged and it was decided that Mrs Prvanov would look at the Joint Community Board Submission and liaise with the Chair on the areas that needed to be reiterated. The Chair would then work on the wording of the submission and forward to Board Members for their approval.

The Board considered the recommendations within the Report but preferred to pass the following resolution.

**MOVED (Scott/Gregory)**

**That the Waikanae Community Board accept the paper and acknowledge the deadline for submissions and would consider a Waikanae Community Board submission offline once they have viewed the Council's submission.**

**CARRIED**

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**REPRESENTATION REVIEW – BOARD MEMBERSHIP OF WORKING PARTY (Corp-15-144)**

Mr Maxwell spoke to the report.

Mr Westbury was happy for his name to be put forward but stressed that timeframes needed to be manageable for him to be in attendance.

**MOVED (Scott/Gregory)**

**That the Waikanae Community Board notes the Review of Representation arrangements being carried out in 2015 and approves Board Member James Westbury for further consideration as a member of the Review Working Party.**

**CARRIED**

The Chair advised that he would circulate the decision to other Community Board Chairs.

WCB 15/02/105

**CONFIRMATION OF MINUTES: 2 December 2014**

**MOVED (Scott/Gregory)**

**That the minutes of the Waikanae Community Board meeting held on 2 December 2014 be approved and adopted as a true and correct record of that meeting.**

**CARRIED**

Matters Arising

The Chair advised that:

- The plan to stop and sell unformed road on Rangiora Road, Reikorangi had been advertised (copy tabled).
- Waikanae Memorial Hall signage was underway and the external painting would be carried out during February.
  - It was suggested that when the Gym floor was replaced that work be carried out during school holidays to give less disruption.
- Council staff were looking into working with the Waikanae Fire Service regarding their request to install a landing diamond on the landing area and also Freedom Camping sign and it was recommended that staff speak with Eric Gregory as he was aware of the details and he would liaise with the Fire Service.

Board Members requested more information on the straightening of Ngarara Road and this would be followed up.

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**Matters Under Action**

Mr Maxwell spoke to the paper.

Pharazyn Reserve

The Management Plan was expected to be completed by end of March.

Tasman Lakes Reserve

A Friends Group had been formed but there had been no further updates.

Te Moana Road

The Chair advised that following public speaker Mr Norwood he would look into the matter of 43 Te Moana Road.

WCB 15/02/100

**UPDATE: LONG TERM PLAN**

Wayne Maxwell, Group Manager Corporate Services updated Board Members on the 'Future Kapiti' Long Term Plan 2015-35 (paper was tabled) including:

- development timeline;
- decision making process;
- key dates;
- Consultation Document
- engagement key dates;
- submissions; and
- consultation support.

The Chair recommended that Workshops be held with the community as this had always worked well in the past and had provided ideas on what to put into the Waikanae Community Board's submission.

The Waikanae Community Board meeting closed at 9.35pm

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Chairperson

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Date