

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 31 JANUARY 2019	10.00 AM

Minutes of a meeting of the **Strategy and Policy Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 31 January 2019**, commencing at **10.00 am**.

PRESENT	Cr	J	Cootes	Chair
	Mayor	K	Gurunathan	
	Cr	J	Howson	
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	M	Scott	
	Cr	F	Vining	
	Mr	B	Carter	Māori Representative
ATTENDING	Mr	W	Maxwell	Chief Executive
	Ms	S	Foss	A/g Group Manager, Corporate Services
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mrs	J	McDougall	Group Manager, People & Partnerships
	Ms	N	Tod	Group Manager, Regulatory Services
	Mr	J	Jefferson	Group Manager, Place & Space
	Mr	J	Seamark	Member, Waikanae Community Board
	Mr	P	Hughes	Member, Paekākāriki Community Board
	Ms	M	Stevens	Member, Ōtaki Community Board
	Ms	K	Spiers	Member, Paraparaumu-Raumati Community Board
	Ms	T	Parata	Manager, Programme Design and Delivery
	Dr	B	Griffin	Senior Policy Advisor
	Ms	L	Belcher	Manager, Democracy Services

APOLOGIES

LEAVE OF ABSENCE Cr D Scott

SPC 19/01/155 WELCOME

The Chair welcomed everyone to the meeting, read the Council blessing and declared the meeting open.

SPC 19/01/156

(a) Apologies

There were no apologies

It was noted that Cr David Scott was on a leave of absence and that Cr Vining would be leaving early.

(b) Declarations of Interest Relating to Agenda Items

There were no declarations of interest.

Cr Cootes introduced James Jefferson, new Group Manager Place and Space.

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 31 JANUARY 2019	10.00 AM

SPC 19/01/157

PUBLIC SPEAKING TIME (for items relating to the agenda)

1. Paul Hughes, on behalf of Kāpiti Coast Communities Housing Task Force, spoke in relation to item 7 on the agenda, Wellington Regional Healthy Housing Response Group (RHHRG) MOU, and answered members' questions.
2. Trevor Daniell, on behalf of Grey Power, spoke in relation to item 9 on the agenda, 2018-2021 Policy Work Programme, and to item 7 on the agenda, Wellington Regional Healthy Housing Response Group (RHHRG) MOU, and answered members' questions.
3. Trevor Daniell, on behalf of the Older Persons Council, spoke in relation to item 7 on the agenda, Wellington Regional Healthy Housing Response Group (RHHRG) MOU.
4. Jill Stansfield, on behalf of the Older Persons Council, spoke in relation to item 9 on the agenda, 2018-2021 Policy Work Programme.

Cr Vining left the meeting at 10.30 and did not return.

SPC 19/01/158

MEMBERS' BUSINESS

(a) Public Speaking Time Responses:

The Chief Executive thanked Mr Hughes for his comments. This Council wants to take an overall view of the housing spectrum as part of the Long Term Plan. In a significance piece of work over the next twelve months Council will undertake to look at how it can work alongside the Communities Housing Taskforce and work with central government agencies. To Ms Stansfield the Chief Executive confirmed that, in the way Council do things, 'Age Friendly' is a consideration for example in how friendly are our footpaths and our crossings. A future review of the District Plan could include further consideration of an 'Age Friendly' approach.

(b) Leave of Absence:

There were none.

(c) Matters of an Urgent Nature:

There were none

SPC 19/01/159

PRESENTATION: WELLINGTON REGIONAL HEALTHY HOUSING RESPONSE GROUP MEMORANDUM OF UNDERSTANDING – PHIL SQUIRE

Mr Phil Squire, Chief Executive of the Sustainability Trust and member of Wellington Regional Healthy Housing Response Group, spoke to a presentation and answered members' questions.

Tenancy Services would potentially be the group best placed to monitor the implementation of healthy home standards.

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 31 JANUARY 2019	10.00 AM

Rental properties are the most likely to have no insulation, inefficient heating and tenants may not be able to afford sufficient heating.

The reality is that if there are additional costs for landlords in providing healthy rental homes the likelihood is that these costs will be passed on to the tenants.

Cr Elliott left the meeting at 11am and returned at 11.02am

Members raised the importance of not overlooking ventilation in the discussion of healthy housing. Overall conditions including humidity levels and the ventilation of homes needs to be considered.

There was discussion about the importance of education and the responsibilities of tenants.

Cr Benton left the meeting at 11.07am and returned at 11.09am

SPC 19/01/160

WELLINGTON REGIONAL HEALTHY HOUSING RESPONSE GROUP (RHHRG) MOU (SP-19-696)

Brandy Griffin introduced the report. Some changes had been made to the Memorandum of Understanding, most significantly to Page 4 of the MOU where the terms had been expanded.

Members discussed that there would be a need for a members' workshop. It was noted that Mr Bill Carter would be included in the invitation to this workshop.

Staff were requested to include a third column, to indicate progress on actions, going forward in Appendix 3: Recommendations from the Communities Housing Taskforce.

MOVED (Gurunathan / Howson)

That the Strategy and Policy Committee:

Note the Wellington Regional Healthy Housing Response Group (RHHRG) and its Memorandum of Understanding (MoU) entitled *Everyone in the Wellington Region Lives in Warm, Dry and Safe Housing by 2025*; and

Support Council's participation in the RHHRG regional approach to healthy housing by agreeing to the Mayor signing the MoU.

CARRIED

SPC 19/01/161

REVOCATION CONSIDERATIONS FOR STRATEGIES AND POLICIES (SP-19-697)

Brandy Griffin introduced the report and answered members' questions.

It was explained that the current Policy Team, which is now in place, would provide the expertise to reduce the risk of strategies and policies not being revoked in a timely manner when they are no longer required.

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 31 JANUARY 2019	10.00 AM

An update was provided that the natural burial site in Ōtaki is used several times a year, less than once a month. The fees for use of the natural burial site will be reviewed as part of the Annual Plan process.

MOVED (Buswell / Holborow)

That the Strategy and Policy Committee:

- a) **revoke the Kapiti Coast District Reserves Acquisition Strategy 2003;**
- b) **revoke the Kapiti Coast District Council Natural Burial Policy 2008; and**
- c) **revoke the Kapiti Coast District Council Earthquake-prone Dangerous and Insanitary Buildings Policy 2009.**

CARRIED

The meeting adjourned at 11.30am and resumed at 11.42am

**SPC 19/01/162
2018-2021 POLICY WORK PROGRAMME (SP-19-661)**

Brandy Griffin introduced the report and answered members' questions.

Clarity is provided in the policy work programme information as to which bylaw reviews had fixed dates and which were flexible.

A positive aging strategy is included in the programme and Council's wider role in housing is also referenced.

It was confirmed that discussions as part of the Policy Work Programme could result in some wider conversations about private land and private property.

Members discussed the importance of the response to climate change. The Chief Executive explained that the approach to coastal strategy is driven by the PDP process with the promise that coastal work in Paekākāriki would commence, and that regionally there is now some coherency about working together on coastal strategy and response to climate change. He commented that we need to ensure that we are agile enough to respond as things evolve at a national level.

A change was requested to the reference to 'managing human activities' on the beach in the appendix. This would be changed to 'to manage activities'.

The importance of the commencement of work on an Encroachment Policy was discussed. A possible reprioritisation of this work could be undertaken following a land audit which is currently underway.

MOVED (Gurunathan / Elliott)

That the Strategy & Policy Committee adopt the 2018-2021 Policy Work Programme.

CARRIED

**SPC 19/01/163
STRATEGY AND POLICY COMMITTEE FORWARD AGENDA PROGRAMME (CORP-19-710)**

The report was taken as read.

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 31 JANUARY 2019	10.00 AM

MOVED (M Scott / Benton)

That the Strategy and Policy Committee receives this report Corp-19-710 and notes the attached Strategy and Policy Committee forward agenda programme.

CARRIED

**SPC 19/01/164
CONFIRMATION OF MINUTES – 29 NOVEMBER 2018**

The report was taken as read.

MOVED (Cardiff / Buswell)

That the minutes of the Strategy and Policy Committee meeting held on 29 November 2018 be adopted as a true and correct record of that meeting.

CARRIED

**SPC 19/01/165
PUBLIC SPEAKING TIME (covering other items if required)**

There were no public speakers on non-agenda items.

**SPC 19/01/166
PUBLIC EXCLUDED RESOLUTION**

MOVED (Benton / Holborow)

That the Strategy and Policy Committee move into a Public Excluded meeting, allowing Community Board members to remain:

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- **Consultation on Proposed Variation to Re-zone Land at County Road (RS-19-708)**

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 31 JANUARY 2019	10.00 AM

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Consultation on Proposed Variation to Re-zone Land at County Road (RS-19-708)	Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

CARRIED

The Strategy and Policy Committee moved into a public excluded session at 12.03 pm.

The Strategy and Policy Committee came out of the public excluded session at 12.10 pm.

The Strategy and Policy Committee meeting closed at 12.10 pm.

.....
Chairperson

.....
Date