

**Chairperson and Community Board Members**  
PAEKĀKĀRIKI COMMUNITY BOARD

11 DECEMBER 2018

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONFIRMATION OF APPOINTMENT TO EXTRAORDINARY VACANCY**

### **PURPOSE OF REPORT**

- 1 This report asks the Paekākāriki Community Board to confirm the appointment of Judith Aitken to the extraordinary vacancy created by former Board member Steve Eckett's resignation in October 2018.

### **DELEGATION**

- 2 The Board has the delegation to consider this matter under the provisions of the Local Electoral Act 2001.

### **BACKGROUND**

- 3 On 13 October the Chief Executive received a letter of resignation from Board member, and Deputy Chair of the Paekākāriki Community Board, Steve Eckett. Because the vacancy occurred less than 12 months before the date of the next triennial election, 12 October 2019, a by-election is not required to fill the vacancy. Instead the Board has the option to either leave the vacancy unfilled, or appoint a suitably qualified person from the community to fill the vacancy until the October 2019 election.
- 4 At its meeting on 13 November the Board considered the options and resolved to fill the vacancy by appointment:

**That the Paekākāriki Community Board resolves that Dr Judith Aitken, being a suitably qualified person in the Paekākāriki community, be appointed to the vacancy, pursuant to provision 117(3)(a) of the Local Electoral Act 2001, and that this decision of the Board be publicly notified.**

### **ISSUES AND OPTIONS**

#### Issues

- 5 The resolution and criteria for the Board's decision were advertised in the Kapiti Observer on Thursday 22 November 2018. The appointee:
  - is qualified to be considered as an elected member being a New Zealand Citizen, and on the parliamentary electoral roll
  - is a longstanding resident of the Paekākāriki Community Board area
  - has prior experience with community engagement
  - is supported by all the Board members

- 6 What remains for the Board to do now is confirm the appointment:
- “The local authority or local board or community board must, at a meeting held not later than the expiry of the prescribed period [i.e. 30 days], by resolution confirm the appointment... and the person appointed is for all purposes to be treated as having been elected to fill the vacancy on the date on which that resolution is made.” [Local Electoral Act 2001, clause 118(2)].*
- 7 Once the Board confirms the appointment Dr Aitken will be sworn into office and receive appropriate induction in her new role.

## **CONSIDERATIONS**

### Policy considerations

- 8 There are no policy considerations.

### Legal considerations

- 9 There are no additional legal considerations.

### Financial considerations

- 10 There are no financial considerations. As an elected member Dr Aitken will be paid an annual salary as per the Remuneration Authority’s Determination.

### Tāngata whenua considerations

- 11 There are no tāngata whenua considerations.

## **SIGNIFICANCE AND ENGAGEMENT**

### Significance policy

- 12 This matter has a low level of significance under Council’s Significance and Engagement Policy.

### Consultation already undertaken

- 13 In forming its decision the Community Board consulted with its networks within the Paekākāriki Community, and held discussions with a number of persons potentially suitable, eventually deciding that Dr Aitken was the preferred choice.

### Engagement planning

- 14 An engagement plan is not needed to implement this decision.

### Publicity

- 15 There will be community interest in the decision and a media release will be prepared.

## RECOMMENDATIONS

- 16 That the Paekākāriki Community Board confirms the appointment of Judith Aitken to the extraordinary vacancy on the Board for the remainder of the 2016-2019 Triennium.

**Report prepared by**    **Approved for submission**    **Approved for submission**

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