

**Chairperson and Community Board Members**  
PAEKĀKĀRIKI COMMUNITY BOARD

**13 MARCH 2012**

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATIONS FOR FUNDING**

### **PURPOSE OF REPORT**

- 1 Two applications for Discretionary Grants have been received from:
  - Little Rock Productions;
  - Live It Love It Events.

### **SIGNIFICANCE OF DECISION**

- 2 The recommendation in this report does not trigger the Council's significance policy.

### **BACKGROUND**

- 3 This is the fifth allocation of grants for the 2011/2012 years.

## **CONSIDERATIONS**

### **Issues and Options**

- 4 Grants are allocated in accordance with established criteria (copy **attached**).
- 5 Two applications have been received for funding from the Discretionary Grants Fund.
- 6 The applicants have been advised of the criteria and meeting date by email.

Applications from the Community Grant Fund:

#### Little Rock Productions

- Little Rock Productions has applied for a grant of \$500 to assist with costs associated with hiring equipment for a music festival in Campbell Park, Paekākāriki.

This application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

#### Live It Love It Events

- Live It Love It Events has applied for a grant of \$600 to assist with advertising costs for a music festival event being held in Queen Elizabeth Park, Paekākāriki on 31 March 2012.

This application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

### FINANCIAL CONSIDERATIONS

2011/2012 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$3,710	\$3,125	\$585.00

7 Below are the successful applicants from the 2011/2012 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
5 July 2011	Mary Gow	\$500	To assist with advertising costs associated with the Mulled Wine Concerts in Paekākāriki	✓
16 August 2011	The Pineapple Project	\$475	To assist with the costs associated with running a holiday programme in Paekākāriki for 8-13 year olds during the October school holidays	✓
16 August 2011	Parkinson's Society Kāpiti/Horowhenua	\$200	To assist with the increased costs for a field officer in the Kāpiti district	✓
16 August 2011	Paekākāriki Junior Cricket	\$280	To assist with the cost of purchasing cricket equipment	
27 September 2011	Paekākāriki Pantomime Players	\$300	To assist with costs associated with producing an end of the year pantomime	✓
27 September 2011	Brydie Rodgers	\$270	To assist with the costs associated with attending the Girl Guide Jamboree being held in Rotorua in January 2012	
27 September 2011	Rata Rodgers	\$300	To assist with the costs associated with participating in an international volunteer programme in Thailand with International Student Volunteers	
8 November 2011	Ngati Haumia/Hapu Ngati Toarangatira	\$500	To assist with costs associated with hosting the 2012 Waitangi Day Celebrations in Paekākāriki.	
8 November 2011	Paekākāriki Surf Lifeguards Incorporated	\$300	To assist with costs for lifeguard training.	

### DELEGATIONS

8 The Community Boards are delegated to:

*5.7 Consider and approve the allocation of community-based grant funds as deemed appropriate under their agreed criteria of both existing schemes and any granting*

*schemes that may be approved through the Annual Plan process or the Long Term Council Community Plan (LTCCP) process.*

## **OTHER CONSIDERATIONS**

- 9 There are no legal, consultation, policy implications, publicity or any other considerations related to this report.

## **RECOMMENDATION**

- 10 That the Paekākāriki Community Board approves of a funding application from Little Rock Productions for \$\_\_\_\_\_ to assist with costs associated with hiring equipment for a music festival in Campbell Park, Paekākāriki.
- 11 That the Paekākāriki Community Board approves of a funding application from Live It Love It Events for \$\_\_\_\_\_ to assist with costs associated with advertising costs for a music festival being held in Queen Elizabeth Park, Paekākāriki.

Report prepared by:

Approved for submission by:

Marg Harris

**EXECUTIVE SECRETARY  
INFRASTRUCTURE SERVICES**

Sean Mallon

**GROUP MANAGER  
INFRASTRUCTURE SERVICES**

## **ATTACHMENTS**

- Discretionary Grants Criteria
- Applications from:
  - Little Rock Productions
  - Live It Love It Events
- Accountability report from:
  - Kāpiti Coast Quilters Inc
  - Paekākāriki Pantomime Players
  - Drama School Holiday Programme (The Pineapple Project)
  - Parkinson's Society Kāpiti/Horowhenua

### **Discretionary Grants**

The Paekākāriki Community Board will consider the applications that support:

- community groups contributing directly<sup>1</sup> to wider community wellbeing – environmental, social, cultural and economic.  
*(<sup>1</sup> this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)*
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, educational, and sporting<sup>2</sup> achievements.  
*(the Community Board will not consider applications relating sporting activities where there is potential for these to be funded by SPARC.)*
- progressing the activities of community groups in the areas of culture, sport and recreation that advance the general enjoyment and wellbeing of the community<sup>3</sup>.  
*(<sup>3</sup> this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)*

### **Eligible Groups**

1. Applicants must reside in Paekākāriki.
2. Churches and schools will be eligible in special circumstances.
3. Groups or individuals that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
4. Groups must be non profit making.
5. Purely recreational adult groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

### **Eligible Purposes**

1. Unique or infrequent events that are historically important to the area.
2. Special events that will promote the area and enhance opportunities within the area.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.
5. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category .
6. The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Board.

**NOTE:** All applications must have full documentation to support their application (maximum of five pages in total).

**Ineligible Purposes**

1. Major items of capital expenditure costing over \$2,000.
2. Expenses incurred for school curriculum activities.
3. The Paekākāriki Community Board does not accept retrospective applications unless the Board agrees there are exceptional circumstances. Costs already incurred will not normally be considered for grants.

**Maximum Grant**

The maximum grant payable is **\$500.00** per grant.

**Accountability**

1. All applicants are required to verbally report to the Board on the use of the funds within three months of the completion of the activity outlining the benefits gained by the individual. Community groups would be required to furnish a written report outlining the benefits gained to the community. Failure to do so will exclude the applicant for two years from any further application.
2. Any money NOT used for the purpose applied for is required to be repaid to the Paekākāriki Community Board Discretionary Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

**Procedure for Applications**

Applications must be made on the approved application form and addressed to:

**Marguerita Harris**  
Kāpiti Coast District Council  
Private Bag 601  
Paraparaumu

or emailed to: [marguerita.harris@kapiticoast.govt.nz](mailto:marguerita.harris@kapiticoast.govt.nz)