

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 21 November 2013**, commencing at 9.15am.

PRESENT:	Cr	G	Welsh	Chair
	Mayor	R	Church	
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	
	Cr	J	Elliott	<i>(arrived 9.20am)</i>
	Cr	P	Gaylor	
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	T	Lloyd	
	Cr	D	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Ms	T	Evans	Group Manager Community Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	M	McGlinchey	Acting Group Manager Finance
	Ms	C	McAloon-Balfour	Manager, Corporate Planning & Reporting
	Mr	J	Ebenhoh	Sustainable Development Manager
	Ms	P	Richardson	Strategic Projects Manager
	Ms	S	Hutcheson	Senior Social Wellbeing Advisor
	Ms	M	Fraser	Iwi Relationships Manager
	Ms	A	Kenna	Media Relations Manager
	Ms	A	McLaughlin	Democratic Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services
	Mr	J	Cootes	Member, Ōtaki Community Board
	Ms	F	Vining	Member, Paraparaumu/Raumati Community Board

CBC 13/11/001

WELCOME

The Chair welcomed everyone to the first meeting of this triennium, acknowledged members of the public and media and declared the meeting open.

The Chair and Russell Spratt read the Council Blessing in English and Māori respectively.

CBC 13/11/002

APOLOGIES

There were no apologies.

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

CBC 13/11/003

30 MINUTES PUBLIC SPEAKING TIME

Dale Evans

Mr Evans tabled a paper that was withdrawn from public speaking by the Mayor and Chair due to breaching of Standard Orders:

3 – Meeting Procedures

3.3 – Conduct of Meetings

3.3.11 – Retraction of, or apology for, offensive or malicious language

The Chairperson may call upon any member or speaker to withdraw any offensive or malicious expression and may require the member to apologise for the expression.

It was requested that Mr Evans raise his issues in the appropriate way through the Mayor.

John Le Harivel

Mr Harivel spoke regarding engaging with the community on reorganisation into a unitary authority (paper was tabled).

Members informed Mr Harivel that once the Local Government Commission had finalised their proposal the public could make submissions. Community groups could be formed to brainstorm on their own initiatives.

Members recommended that Mr Harivel attend community board meetings to give his views as they felt it was advantageous for the community to be involved in this process.

Salima Padamsey

Ms Padamsey spoke about her submission on the reassessment of hazard lines and asked questions on the reassessment of the Waikanae Estuary. Ms Padamsey clarified that her submission to the Science Panel was as a representative on behalf of Coastal Ratepayers United (CRU).

Nigel Alderton

Mr Alderton spoke about the shortage of accommodation for the elderly on the Kāpiti Coast and believed there was a piece of land on Raumati Road, adjacent to the Primary School belonging to the Education Department that would be offered to the Council. Mr Alderton asked that Council looked favourably on considering this land for building accommodation to suit the elderly specifically the single and lonely who needed decent housing.

Michael Alexander

Mr Alexander spoke about his concerns on tree felling and the financial costs of the slip in Waterfall Road (formally Valley Road) including contractors from outside the Kāpiti area carrying out the work.

Mr Alexander asked the Council for a timeline by day of actions that had taken place during the closure of Waterfall Road as he felt this feedback would give Council an opportunity to improve performance.

Mr Alexander gave options to reduce the chance of slips including tree planting and a single lane road by raising the existing road.

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

CBC 13/11/004

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.

John Le Harivel

It was confirmed that the Local Government Commission would provide a draft proposal, expected around March 2015 and seek submissions from Council and the community.

It was agreed that the formation of community groups was a valid idea so they could work together and make submissions to the Local Government Commission to protect local democracy, local identity and local rating systems.

Salima Padamsey

It was confirmed that Ms Padamsey's questions would be answered as a matter of urgency and clarified that the Harding assessment and science issues was for the Science Panel to decide rather than Council Officers.

It was requested that Ms Padamsey email her submission and questions to the Council.

Nigel Alderton

It was advised that Council was not aware of any piece of land being offered for purchase and if it was it would be brought to the Property Purchase Subcommittee for their decision. It was believed that the piece of land in question was surplus for education purposes and was being considered for access to the College site where there was a proposal for a Performing Arts Centre.

Mike Alexander

The current slip would be cleared by the end of November and the \$200,000 figure was the upper end of the estimate in terms of the volume of material that needed to be removed. The delay in the previous slip was due to waiting on a report from Geotech who confirmed that the slip was not due to the removal of the trees.

Council had a five year maintenance contract with Downers that was in its last year and under that contract Council was required to give them first refusal to carry out the work.

Members requested that Mr Alexander be advised when the road was opened.

- (b) Leave of Absence.
There was no leave of absence.
- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.
- (d) Declarations of Interest Relating to Items on the Agenda.
There were no Declarations of Interest Relating to Items on the Agenda.

The meeting adjourned at 10.20am and reconvened at 10.32am

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

The Chair invited Community Board Members to the table.

CBC 13/11/005

**ACTIVITY REPORTS: FIRST QUARTER 1 JULY – 30 SEPTEMBER 2013
(SP-13-1027)**

Clare McAloon-Balfour, Manager, Corporate Planning & Reporting spoke to the report and explained that this report covered the first quarter of the 2013/14 year.

Members discussed the individual activities and staff responded to their questions. Some issues needed further investigation and would be followed up after the meeting.

Members agreed they would revisit the decision of a second hydro slide at the Coastlands Aquatic Centre when the tender process had been completed.

Access and Transport

Expressway

It was recommended that with regard to the MacKays to Peka Peka Board of Inquiry process Council look at the possibility of procuring the services of Quigley and Watts (previous consultants of NZTA) so they could continue to measure the potential impacts to the community during the construction of the Expressway.

Raumati Railway Platform

The Mayor confirmed he would be discussing the Raumati Railway Platform with Fran Wilde (Chair of Greater Wellington Regional Council) and would report back to Members.

Traffic speed on Realm Drive

Members discussed their concerns over the speed of traffic through Realm Drive. Monitoring/enforcements, 'reduce speed' LED light van and speed cameras were suggested. Members were advised that there was a process in place for the request of speed reductions in residential areas i.e. significant issues/petition/survey. It was recommended that residents should attend a Paraparaumu/Raumati Community Board meeting with their concerns.

Community Facilities

Raumati Pool

It was suggested that the Raumati Pool project be deferred as a cost-saving measure and Group Manager Community Services advised that if Council decided to defer the project there would still be ongoing costs for the upkeep of the building.

Strategy for Supporting Economic Development

Mr Russell Spratt, Māori Representative commented that to continue engaging with Māori there needed to be more structure around providing resources so they could be best utilised in terms of their Māori/community obligation. Mr Spratt encouraged any additional information be provided to him so he could have a clearer view and be able to contribute to Economic Development. His goal would be to make a real difference in terms of economic growth, employment, education and ongoing prosperity.

It was requested that the Te Whakaminenga be invited to the next Greater Wellington Regional Council Wairarapa Water Use Project meeting to enable them to join in with discussions.

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

Tourism

It was requested that Council engage with the NZ Māori Tourism Society in order that Māori stories, through tourism, can be told. It was felt this would optimise economic return and give a better understanding of who and what the Māori people were around the Kāpiti area.

Members requested Council help the tourism operators to lobby to the Department of Conservation (DoC) to remove their price increases as numbers had reduced and also to put Kāpiti Island back on their International Booking System list.

Members agreed a better relationship needed to be formed with the Tourism Action Group and pressure needed to be put on DoC.

Environmental Protection

Animal Control

It was confirmed that Beach Patrols were also tasked with monitoring dogs on beaches and some thought would be given in how this could be measured in a way that it would be robust enough to withstand audit.

It was advised that the changes to the Local Government Legislation required Council to review all its activities to make sure they were provided in the most efficient and effective way. One of the requirements was that Council proactively review the way their services were being provided. Members requested they be kept up to date with these changes.

Governance and Tāngata Whenua

It was suggested that Council attempt to partner with other organisations in order to deliver on some new ideas for economic growth with Tāngata Whenua to optimise the economic opportunities around employment and education. An idea to provide a market ready pool of individuals with appropriate qualifications to help with the infrastructure build was given. It was confirmed that Council would look into supporting this initiative.

MOVED (Lloyd/Ammundsen)

That the Corporate Business Committee notes the performance results for the first quarter (1 July to 30 September 2013) contained in the Activity Reports attached as Appendix B to this Report SP-13-1027.

CARRIED

CBC 13/11/006

2014/15 ANNUAL PLAN PROCESS (SP-13-1031)

Clare McAloon-Balfour, Manager, Corporate Planning & Reporting spoke to the report.

MOVED (Mayor/Holborow)

That the Corporate Business Committee note the timetable set out for the 2014/15 Annual Plan in report SP-13-1031.

CARRIED

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

CBC 13/11/007

FINANCIAL REPORTS TO 30 SEPTEMBER 2013 (FIN-13-1019)

Matt McGlinchey, Acting Group Manager Finance spoke to the report.

MOVED (Welsh/Mayor)

That the Corporate Business Committee notes the three monthly financial results contained in this report Fin-13-1019.

That the Corporate Business Committee notes that due to the seasonal nature of some of Council's operating expenditure and revenue, the Council's operating surplus for the first three months, ended 30 September 2013, was \$0.330 million. Even though operating revenue is below the annualised budget levels, the operating expenditure is even lower than the annualised budget levels for the same period resulting in an operating surplus.

That the Corporate Business Committee notes that the net capital expenditure for the three months amounted to \$3.344 million compared to the capital expenditure forecast for the year of \$36.318 million which represents 9.2% of the capital expenditure forecast for the 2013/14 year.

That the Corporate Business Committee notes the other key financial performance indicators including the performance against key Treasury Management Limits.

CARRIED

CBC 13/11/008

INVESTMENT AND BORROWING REPORT TO 30 SEPTEMBER 2013 (FIN-13-1018)

Matt McGlinchey, Acting Group Manager Finance spoke to the report.

MOVED (Mayor/Lloyd)

That the Corporate Business Committee notes that the General, Separate and Special Fund Investments as at 30 September 2013 were \$7,385,831 (\$7,331,977 as at 30 June 2013).

That the Corporate Business Committee notes:

- **Gross Public Debt as at 30 September 2013 was \$130,150,110 (125,223,096 as at 30 June 2013); and**
- **Net Public Debt after allowing for the accumulation of annual loan repayment provisions of \$5,768,506 was \$124,381,604 (\$121,113,565 as at 30 June 2013).**

That the Corporate Business Committee notes the effective average interest rate of the Council's Public Debt, after taking into account the interest rate swaps and margins as at 30 September 2013, was 5.62% (5.62% as at 30 June 2013).

CARRIED

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 21 NOVEMBER 2013	9.15AM

CBC 13/11/009

CONTRACTS UNDER DELEGATED AUTHORITY (FIN-13-1020)

Matt McGlinchey, Acting Group Manager Finance spoke to the report

MOVED (Mayor/Holborow)

That the Corporate Business Committee notes that one contract over \$250,000 was approved under delegated authority for the period 1 September to 31 October 2013.

CARRIED

The meeting closed at 12.36pm

.....
Chairperson

.....
Date