

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 30 APRIL 2019	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 30 April 2019** commencing at **7.00 pm**.

PRESENT:	Ms	C	Papps	Chair
	Ms	M	Stevens	Deputy Chair
	Ms	S	Warwick	
	Cr	J	Cootes	
	Mr	K	Bevan	
IN ATTENDANCE	Mrs	J	McDougall	Group Manager People and Partnerships
	Mrs	S	Shaw	Executive Secretary
	Mr	G	Adams	Traffic Engineer

The Chair welcomed everyone to the meeting, including the media.

OCB 19/04/172

APOLOGIES

It was noted that the Mayor put his apologies in.

OCB 19/04/173

UPDATE: PP20 PROJECT – REVOCATION

Ulvi Salayev from the NZTransport Agency (NZTA) spoke about Revocation for Peka Peka to Otaki. He provided an outline of what is going to happen to the existing State Highway once the new expressway has been built.

The key points that came out of the presentation were:

- updating the Board on the timelines around public engagement – they are holding public meetings on 11 May 2019 from 11am – 3pm at the Otaki Memorial Hall and 18 May 2019 from 11am – 3pm at Te Horo Hall.
- The feedback from these sessions will inform the scoping phase of the revocation process;
- making sure that NZTA are engaging with the Otaki Community Board.

Cr Cootes talked about the decision around the Peka Peka interchange and the travel times and speed limits.

Ms Stevens asked if NZTA would look at meeting with the lobby group Finish Our Roads (F.O.R) to keep them updated around the revocation process and what is being proposed? This was agreed to by Mr Salvi.

OCB 19/04/174

UPDATE: ZEAL

Mr Orchard spoke to a presentation and gave an update on Zeal.

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David provided the following updates on what has been happening since the Youth Development Centre opened in June 2018:

- providing training including event management, using sound equipment, barista training and also are planning in the next few months to look at some graphic design courses;
- assisting with community events which have included a Youthween event, skate event at Maclean Park and musicians lounge event which is weekly on a Friday;
- satellite projects which include lunch time sessions at local colleges including Otaki College, helping with entertainment at the Kapiti Food Fair and also have attended some Matariki events around the district;
- Tuesday to Friday after school to 6pm is the afternoon hang session at Zeal where youth are encouraged to hang out at the Centre;
- every six months Zeal complete a survey and some comments from the survey were shared with the Board.

The Board discussed about connections between Otaki and Paraparaumu and how young people would like to attend events further a field but don't have access to public transport.

Zeal would like to also look at projects in Otaki in conjunction with the Otaki Students that are involved with Zeal. In previous years students had talked about wanting more events and activities in Otaki rather than having a youth centre.

CB 19/04/175

PUBLIC SPEAKING TIME

1. Frances Tull, on behalf of the Kapiti Concert Orchestra spoke to their grant application.
2. Jenny Glen, on behalf of the Lions Club of Otaki spoke to their grant application.

Cr Cootes commented that it was great to see the kids using the pump track at Haruatai Park that the Lions installed.

3. Hanna Wagner-Nicholls, on behalf of Energise Otaki spoke to their grant application.

The Board extended their thanks to Energise Otaki for the work they have been doing in the Community around the Curtain Bank initiative

4. Sheila Hart spoke to the Board and thanked them for her grant application for the Cobblers Soup Lunch which they received in March 2019.

OCB 19/04/176

MEMBERS' BUSINESS

(a) Public Speaking Time Oral Submissions – Responses

There were none

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

There were none.

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- (d) **Declarations of Interest**
There were none.

OCB 19/04/177

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-19-774)

It was noted from the previous meeting that:

- The Otaki Menzshed grant requested \$500 to assist with purchasing battery operated tools, they now only require \$492.00;
- The grant application from Alistair McKee about the cohousing exhibition has been withdrawn;
- A grant given out to the Otaki Kindergarten on the 27 November 2018 meeting is no longer needed.

MOVED (Warwick/Cootes)

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Kapiti Concert Orchestra to help with the costs of a performance in Otaki on 4 May 2019.

That the Ōtaki Community Board approves a Community Grant of 500.00 to the Lions Club of Otaki to help with the costs of free blood sugar testing for the Otaki Community.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Energise Otaki to help with the costs of providing LED lights and/or curtains to homes in Otaki that require them.

That the Otaki Community Board approves a transfer of \$113.60 from the Community Grant fund to the Building and Resource Consent Grant fund.

CARRIED

It was noted that the next meeting would be the last meeting before the financial year end.

OCB 19/04/178

OTAKI STATION SERVICE LANE CAR PARKING (IS-19-757)

Gary Adams, Traffic Engineer, spoke to the report. The purpose of this report is to obtain approval from the Board to alter the parking arrangements and restrictions in the Otaki Railway Station car park service lane.

The main points from discussions were:

- the Board had previously asked if the curb and channel could be moved as part of this process but it was too late in the process for this to happen;
- time restrictions and is it the right amount of time for people shopping?
- would this area be regularly patrolled?

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MOVED (Cootes/Papps)

That the Ōtaki Community Board considers and adopts the following option:

To change the loading zone to individually marked out parallel parking spaces with 1 hour (P60) time restrictions only on the four southern spaces, leaving the remaining four spaces unrestricted. This is illustrated in Attachment 2 of report IS-19-757.

CARRIED

Members discussed parking around the Otaki Library. Members of the community were finding it hard to find a parking spot and shop owners were parking in these parks all day. The Board asked staff there could be some restrictions put in for outside the library, in the Library carpark and that perhaps an educational approach as well.

Council staff will look into this and will check restrictions and enforcement activities in this area It will also be added to matters under action.

OCB 19/04/179

COMMUNITY BOARD MEMBERS' ACTIVITIES

Chris Papps had circulated a copy of her activities by email and provided an update on:

- she attended a meeting with Kapiti Coast District Council, Greater Wellington Regional Council, Fletchers, Winstones and NZTA around the shared pathway at Winstone's Lake;
- attended the Estuary toilet opening.

There was a discussion around having a sign to show where the estuary toilet is. It would need to be confirmed by the Friends of the Otaki river on where this sign should be located and who would fund this.

James Cootes had circulated a copy of his activities and provided an update on the PP2O Project - Gateway Art Work Design briefing scheduled on the 23 May at 8.45am at Council.

The Board asked whether Community Board members could attend this briefing? Mrs McDougall would follow up regarding this.

Shelly Warwick had circulated a copy of her activities and provided an update on the Community Board conference she attended. She extended her thanks to the Council for the opportunity her to attend. There were some great ideas that have come out of the conference around health and accessibility projects.

Marilyn Stevens had circulated a copy of her activities and provided an update on:

- the Mid Central District Health Forum is on the 16 May at 4.30pm in the Gertrude Atmore Supper room. The Mid Central District Health Board will be talking about their locality plan;
- she extended her thanks to the Council for the opportunity to attend the Community Board conference, had some great ideas from the sessions and would like to focus on how the Board engage with different groups in the Community;
- the possibility of the Board putting an application into the next Community Board conference for best practice awards and how this would happen?
- Marilyn and Shelly are looking to talk to some rest home organisations to see why they are not looking in Otaki for land to build?

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Kerry Bevan provided an update that he had been attending the Otaki Museum meetings and had been fielding some queries in regarding Earthquake prone buildings and the Museum building.

Ms Warwick asked if there were any updates around the Otaki Civic Theatre in regards to building? Council staff would organise an update on this for the Board. This would be added to the matters under action.

OCB 19/04/180

UPDATE: ELEVATE ŌTAKI

Cr Cootes provided an update to the Board around Elevate Otaki. Flightdec has finally been appointed to deliver the Otaki Identity work for Elevate Otaki. They have already started work on the project and an Elevate Otaki/Otaki website is about to go live this week.

As part of the work that Flightdec is doing Elevate Otaki have provided them with a list of key stakeholders to talk to. The Otaki Community Board is on the list, the Flightdec team will be making contact with the Board so you can participate in the process. They will also be out in the community interviewing people, filming short videos about people's views on Otaki and there is also an online questionnaire that people can fill out to help inform the project of people's views.

At the last meeting Cr Cootes resigned as Chair but will continue to stay as a member. It was agreed that it would be organised for the Otaki Community to have a meet and greet with the Elevate Otaki.

OCB 19/04/181

CONFIRMATION OF MINUTES – 19 MARCH 2019

MOVED (Warwick/Bevan)

That the minutes of the 19 March 2019 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

The Board discussed what was happening with the Greater Otaki Vision update after the update at a previous meeting, it was asked where to from here.

The Board asked if it was possible to have specific report backs from staff – it would give the Board better visibility of Council projects?

OCB 19/04/182

MATTERS UNDER ACTION

Toilet at the Estuary

Construction has been completed. An opening was organised by Friends of the Otaki River. It was agreed that Estuary Sign (Toilet) be kept on the matters under action.

Tasman Road

The speed hump at the western end of Tasman Road had been passed to our Contractor and would be substantially complete by the end of the financial year.

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Council was also going to upgrade two sections of the Tasman Road footpath to a shared path width which would also include improving the crossings and layout at Robert McKeen Street.

Tennis Courts

The Otaki Sports Club had received the MOU for approval and Council staff have followed up. They were expecting to get this signed by the end of April.

Ōtaki Railway Station

There had been differing quotes from suppliers for the same work, the tender scope had now been narrowed to more clearly define the required scope of work and LINZ had gone out again for new quotes.

Container on Council Land, Gawler Street, Te Horo

This area had been cleared and the action can be completed and can be removed off the list.

Winstones Lake easement

GWRC still has not received the PP20 report by Opus on investigations around long-term access to the area, primarily connecting the Expressway and Te Roto Road. When this is available we expect that the Community Board would be consulted on the report.

Discussions are still to be held with the various parties involved around land ownership, construction, maintenance and ongoing management.

Free Wifi on the Main Street, Ōtaki

The contractor will be onsite in the next couple of weeks to finalise the location of the access points at which point the implementation will be scheduled. We anticipate the project being completed by the end of June.

Carparks behind Riverstone Café, Ōtaki

This has been considered at tonight's meeting. This can now be removed.

General Business

Ms Stevens spoke about the following points:

- the toilet block at Otaki Beach and how untidy these look. They have had comments from visitors that are attending events at the beach that they are not nice and they would rather use a port-a-loo. There were discussions around that we are waiting for the road stopping process to be completed then the Board and Council are able to look at the redevelopment process. Look at raising it again through the Annual plan process and have discussions with Council around this.
- Her concerns around permanent residents at Byrons resort and that the infrastructure isn't set up for permanent residents.
- Look at a school holiday competition similar to what has been run in Waikanae, giving something positive to the young people in Otaki.

Ms Warwick spoke about the following points:

- That there is a productive garden initiative around the outside of the Otaki Library being planned and this will be started soon;
- There is no baby change facility in the Otaki Memorial Hall, it was asked if there was one at Waikanae could that be used while the Waikanae Library is closed;
- Provided an accountability update from the Otaki Kids that went to London in September 2018.

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Cr Cootes spoke about the following points:

- That \$85,000 that has been previously been ring-fenced for tennis courts at Te Horo through the Reserves Fund that is now no longer available. He provided reports and minutes from 2012 onwards that shows the decisions that have been made by the Board around the reserves fund and that \$85,000 had been allocated. It also shows that the discussions with the Board around the Reserves Fund priorities ceased in 2015. Cr Cootes has now been told that we will need to put this through the Annual Plan process. Cr Cootes would like to know why this discussion with the Board has stopped around the Reserves Fund and why wasn't the Community Board told?
- With the closure of the Paraparaumu I-SITE there are some implications for Otaki that need to be addressed. The Council has reneged and the marketing and exposure has fallen through for Otaki with this latest closure. He provided minutes from 2014/2015 that talk about the closure of the Otaki i-SITE and what will happen going forward. Cr Cootes spoke about the i-SITE review that had been completed by Rob McIntyre from Destination planning in 2013 and how a review of this could be appropriate at this time to see if actions were completed.

MOVED (Cootes/Papps)

That the Otaki Community Board requests Council initiate a report from Rob McIntyre (Destination Planning) to review Kapiti Coast District Council's implementation of his recommendations at the time of Otaki i-Site closure, to explore whether they were fully implemented and continue to be delivered on in light of the Paraparaumu I-site closure.

CARRIED

The Ōtaki Community Board meeting closed at 10.12pm.

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Chairperson

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Date