

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	28 KOHI-TATEA 2014	10.00AM

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
Ms	C	Reihana	Ngāti Haumia
Ms	R	Solomon	Ngāti Toa Rangatira
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Ms	A-M	Bukholt	Te Āti Awa Charitable Trust
Ms	C	Seamark	Te Āti Awa Charitable Trust
Mayor	R	Church	Koromatua
Cr	J	Holborow	Mema o te Kaunihera

IN ATTENDANCE

Mr	D	Te Maipi	Kaumātua mo te Kaunihera
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Ms	P	Richardson	Te Kaihautū Rautaki me te Rangapū
Ms	T	Paringatai	Te Kaiwhakapakari mo te Hunga Mahi
Mr	P	Dougherty	Tumuaki
Ms	V	Starbuck-Maffey	Te Kaiarahi o Te Rōpū Manapori

APOLOGIES

Ms	J	Smeaton	Ngāti Toa Rangatira
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The meeting was held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu. The Chair extended a warm welcome to the new representative for Ngā Hapū o Ōtaki Mahinarangi Hakaraia who had agreed to replace Te Waari Carkeek for this Triennium.

The meeting opened with a karakia by Don Te Maipi.

Te Whakaminenga o Kāpiti 14/01/022
TUKU AROHA/APOLOGIES

MOVED (Reihana/Mayor)

That apologies be accepted from Jennie Smeaton.

CARRIED

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Te Whakaminenga o Kāpiti 14/01/023
PUBLIC SPEAKING TIME

Te Waari Carkeek spoke in support of the work of Te Whakaminenga o Kāpiti and introduced the new representative for Ngā Hapū o Ōtaki Mahinarangi Hakaraia. He also explained the origins of Ngāti Raukawa, and explained how these were reflected in the theme of Waitangi Day ('Aroha'). The event would begin at the Ōtaki Museum which featured an exhibition of some of the images out of the maramataka which expressed partnership with council.

Mahinarangi Hakaraia addressed the Group and said she looked forward to working with members over the next three years.

Te Whakaminenga o Kāpiti 14/01/024
ADDITIONAL AGENDA ITEMS

There were none.

Te Whakaminenga o Kāpiti 14/01/025
CONFIRMATION OF MINUTES NOVEMBER 2013

MOVED (Mayor/Bukholt)

That the minutes of the 12 November 2013 meeting of Te Whakaminenga o Kāpiti are approved as a true and accurate record of that meeting.

CARRIED

It was noted that confirmation of membership was awaited from Ngāti Toa Rangatira.

Te Whakaminenga o Kāpiti 14/01/026
MĀORI APPOINTMENT TO ENVIRONMENT AND COMMUNITY DEVELOPMENT
(ECD) COMMITTEE – UPDATE ON PROCESS

The Chair requested an update about the process to recruit the Māori representative to the ECD Committee. Although Jennie Smeaton (the convenor of the selection panel) was absent the panellists Cherie Seamark and Carol Reihana were present. Members agreed that although only two applications had been received it was important to be consistent with the process used to appoint the previous two representatives and so it was agreed that both applicants should be interviewed and the recommendation brought to the next meeting of Te Whakaminenga o Kāpiti. The Chief Executive confirmed it was important to have a robust process in this matter.

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Te Whakaminenga o Kāpiti 14/01/027
REVIEW MEMORANDUM OF PARTNERSHIP (MOP)

Democratic Services Team Leader Vyvien Starbuck-Maffey explained that under the terms of the Partnership document it should be reviewed at the commencement of each Triennium. Members agreed to provide any comments or proposed amendments at the next meeting of Te Whakaminenga o Kāpiti which would see the document finalised and plans made for a signing ceremony.

Te Whakaminenga o Kāpiti 14/01/028
REVIEW TE WHAKAMINENGA O KĀPITI PROTOCOL DOCUMENT

Democratic Services Team Leader Vyvien Starbuck-Maffey explained that under the terms of the Te Whakaminenga o Kāpiti Protocol document it should be reviewed at the commencement of each Triennium. Members agreed to provide any comments or proposed amendments at the next meeting of Te Whakaminenga o Kāpiti which would see the document finalised. The provisions at clause 7 were clarified – three names were required from each iwi, one of whom would be their alternate in respect of meeting attendance.

Te Whakaminenga o Kāpiti 14/01/029
ANNUAL PLAN PROCESS (SP-14-1100)

Acting Group Manager Strategy and Partnerships Philippa Richardson spoke to the report explaining that Council is now preparing for the 2014/15 Annual Plan, and wanted to ensure that Te Whakaminenga o Kāpiti were involved in the process. The next step is series of eight Council workshops, chaired by the Mayor. The Chair of Te Whakaminenga o Kāpiti Rupene Waaka (or his alternate) had been invited. Submissions would be heard in May with adoption of the final document in June. The Chair was also welcome to attend the briefings, but indicated he would be consulting with iwi members about apportioning attendance as he would be unable to attend all the workshops himself. He would definitely attend Workshop 5 which featured the Governance and Tāngata Whenua Activity. The Chief Executive also said a full day would be set aside to hear submissions on the topic of fluoridation.

MOVED (Reihana/Mayor)

That Te Whakaminenga o Kāpiti note:

- (a) the timetable set out for the 2014/15 Annual Plan in report SP-14-1100, and the Draft Annual Plan Workshop Schedule 2014 at Appendix 1.**
- (b) That the chair, or alternate, attend the 2014/15 Annual Plan Workshops and take part in the debate.**

CARRIED

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Strategic work programme

Te Whakaminenga o Kāpiti 14/01/030
MĀORI ECONOMIC DEVELOPMENT

Monica Fraser explained that the \$66,000 set aside for the grants had now been fully allocated. Seventeen high quality applications had been received and after deliberations the panel had allocated funding to four: Kakano Films (in relation to Māoriland Film Festival), Kāpiti Tours, Kāpiti Island Nature Tours, and the Ruakohatu Trust. The panel would meet later today to debrief on the process and discuss next steps.

Te Whakaminenga o Kāpiti 14/01/031
MĀORILAND FILM FESTIVAL – FOR INFORMATION

It was noted that Te Waari Carkeek was on one of the organising committees and the festival would be held in Ōtaki 26-30 March. The programme was available online but was still being finalised.

Te Whakaminenga o Kāpiti 14/01/032
WAITANGI DAY 2014 PLANNING

Monica Fraser explained the key features of the programme, including an exhibition at Ōtaki Museum, the pōwhiri, time capsule creation, taiko drum demonstration, the Ratana brass band and others. There would also be a bus tour of sites of significance. It was clarified that those elected members who had not previously been welcomed onto a marae would enter as manuhiri, led by Don Te Maipi. Ngāti Toa Rangatira and Te Āti Awa would join Ngāti Raukawa welcome their manuhiri onto the marae.

MOVED (Holborow/Seamark)

That Te Whakaminenga o Kāpiti receives report SP-14-1111.

CARRIED

Te Whakaminenga o Kāpiti 14/01/033
IWI UPDATES

- Ngati Toa – Reina Solomon explained that Ngāti Toa were continuing to develop their exhibition for Te Papa. The iwi are conducting a shell fish count and volunteers to assist would be welcome.

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- Te Āti Awa – Commissioner training would be attended in May by Cherie Seamark and Ann-Maree Bukholt. The iwi had undertaken the first of many strategic planning workshops. Twenty applicants attended, feedback was very positive with regards to the future direction.
- Ngāti Raukawa and Ngā Hapū o Ōtaki – The exhibition of Tainui Marae would be closing in March. The exhibition site at Te Papa would be taken over by Ngāti Toa Rangatira in June¹. Restoration work had commenced at Lake Waiorongomai and Rupene Waaka had led a seminar about the history of the area. Katikihu marae needed to provide an accountability report regarding their Marae Support funding and Rupene would followup with them on this.

Te Whakaminenga o Kāpiti 14/01/034
COUNCIL UPDATES

The Chief executive noted the following:

- In December the Council signed the land sale agreement with the Ngahina Trust for the Town Centre land.
- The death of a staff member's baby in a car accident near Rauamati had been a very sad event and it was the second such loss involving a member of staff in recent times. Don Te Maipi noted that the accident had occurred in a stretch of highway that had not been blessed and that he would followup with Police about remedying this; staff would liaise with the family.
- The Mackays to Peka Peka (M2PP) project was now underway with construction work starting at various sites. A large depot for staff had been built at Otaihanga and staff had been located in the old Telecom building in Ihakara Street. Council had a team of 3-4 fulltime staff monitoring the project. Forty percent of the work had gone out to subcontractors and it would be clarified whether these were local firms. The New Zealand Transport Agency (NZTA) had also held an Open Day for contractors and subcontractors to educate them about the process of tendering including health and safety issues and requirements. It was noted that a compensation package had been negotiated with the Takamore Trust, although Patricia Grace and others had taken their concerns to the Māori Land Court. Any contractors allowed on work sites would be briefed about the protocol around accidental discovery.
- Transmission Gully – a contractor had been selected for this project and a public/private partnership established. Earthworks would be started by July/August 2014. The Council was involved as a consenting authority, and was pleased with the consent conditions it had been able to gain through the negotiation process.
- Peka Peka to Ōtaki – the Board of Inquiry process was completed with a draft decision expected by the end of February. Council had been able to negotiate some real benefits for example the overbridge linking east and west sides of

¹ Amendment to minutes as per 11 March 2014 meeting

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Ōtaki. Construction was expected to start in 2017. Further north the RONS project had been dropped in favour of improvements to SH1 along that stretch. A meeting with NZTA had taken place in December concerning the Perkins Farm and it was agreed to convene a forum of interested parties to discuss conservation of the site.

Te Whakaminenga o Kāpiti 14/01/035
CORRESPONDENCE

There was no correspondence to receive. Letters of appreciation to former members of Te Whakaminenga o Kāpiti - ex-Councillor Hilary Wooding, ex-Mayor Jenny Rowan, and Te Waari Carkeek – would be drafted.

Te Whakaminenga o Kāpiti 14/01/036
OTHER BUSINESS

There was no other business.

The meeting went into Committee at 11.10am to discuss item 17 on the agenda.

The meeting came out of Committee at 11.18am and the meeting was closed after a karakia by Don Te Maipi.

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Chair

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Date