

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 11 JUNE 2013	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 11 June 2013 commencing at 7.00pm.

PRESENT: Mr J Cootes
 Cr P Gaylor
 Ms M Stevens
 Ms J Elliott

IN ATTENDANCE: Mayor J Rowan
 Dr G Ferguson (Group Manager, Strategy & Partnerships)
 Ms K Bunker (Executive Secretary, Minutes)

APOLOGIES:

James Cootes, Chair of the Ōtaki Community Board welcomed everyone to the meeting and declared it open.

ŌCB 13/06/241
APOLOGIES

There were none. It was noted that Mr Pearce was on leave of absence.¹

ŌCB 13/06/242
PUBLIC SPEAKING TIME

1. Lloyd Chapman spoke in regards to a letter sent to the Editor of the Ōtaki Mail from a visitor to Ōtaki, which commented on the condition of the footpaths in the area. Mr Chapman requested that the Board resolve the issue of staining on the footpaths, in particular outside the shops. The Chair confirmed this has been raised with Council officers, and that he would be meeting with the Infrastructure Services Group Manager to discuss options to re-seal the surface with a different product as a long term solution rather than continually cleaning the area.
2. Max Lutz addressed the Board, firstly giving thanks to Gael Ferguson for her support and work for Ōtaki over the years. Secondly, Mr Lutz spoke in support of the nomination of Rob Koford as a candidate for the next Ōtaki Community Board by-election.
3. Lorna Tawhiti, head teacher of Ōtaki Montessori Pre-school, spoke in support of a grant application to assist with the costs of their contribution to a 'Ōtaki Cluster' initiative for Early Childhood centres in the area.
4. Helene Judge spoke in support of a grant application from Kapiti Vintage Partnership to assist with the costs of a bus service during the Visa Wellington on a Plate festival and the Station Market Day-tripper.
5. Robert McCarthy spoke on behalf of himself and Margaret Mordecai for retrospective funding to assist with the cost of travel and accommodation to Australia with the NZ Seniors Petanque Team. The Chair commented that grants are not usually awarded retrospectively, but due to an error in communication they were not aware they were required to attend the 23 April meeting in support of the application. Mr McCarthy informed the Board that the trip was successful with the team coming first place.

¹ As amended at the Community Board meeting 23 July 2013

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6. Richard Brons spoke to the Board in support of the application from 'Pathways – Alternative Education Programme' at Ōtaki College to assist with the costs of equipment.
7. Karen Hika from Ōtaki College Senior A Netball Team spoke in support of a grant application to assist with the cost of travel and accommodation to attend the Lower North Island Secondary School National Netball Competition. Ms Hika acknowledged prior funding from the Board and gave background and success of team to date.
8. John Kane spoke in support of a late application from the Ōtaki Charity Debate Committee to assist with the cost of hireage of the Ōtaki Memorial Hall for a charity debate being held for three local charities. The Chair confirmed that the Board had agreed to consider the application due to this being the last meeting of this financial year.

OCB 13/06/243

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – responses had been given above.
- (b) Leave of Absence:

MOVED (Stevens/Elliott)

That apologies be accepted for Penny Gaylor for 23 July 2013 meeting

CARRIED

- (c) Matters of an Urgent Nature – there were none.
- (d) Declarations of Interest Relating to Items on the Agenda – there were none.

OCB 13/06/244

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-13-867)

MOVED (Gaylor/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Montessori Pre-school Inc. Non-profit Organisation of \$500 from the Community Grants Fund, to assist with the cost of contributing to an 'Ōtaki Cluster' initiative for Early Childhood Centres

CARRIED

MOVED (Gaylor/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to The Kapiti Vintage Partnership of \$500 from the Community Grants Fund, to assist with the costs of a bus service during the Visa Wellington on a Plate festival which incorporates Kapiti Vintage, Foodie Family Steam Excursion and the Station Market Day-tripper.

CARRIED

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MOVED (Stevens/Gaylor)

That the Ōtaki Community Board approves a funding grant to be made to Margaret Mordecai of \$250 from the Sporting Activity Fund, to assist with the costs of heading to Australia with the NZ Seniors Petanque Team.

CARRIED

MOVED (Stevens/Gaylor)

That the Ōtaki Community Board approves a funding grant to be made to Robert McCarthy of \$250 from the Sporting Activity Fund, to assist with the costs of heading to Australia with the NZ Seniors Petanque Team.

CARRIED

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to the Pathways – Alternative Education Programme at Ōtaki College of \$500 from the Sporting Activity Fund, to assist with the costs of equipment.

CARRIED

MOVED (Gaylor/Elliott)

That the Ōtaki Community Board approves a funding grant to be made to Karen Hika from Ōtaki College Senior A Netball Team of \$250 from the Sporting Activity Fund, to assist with the cost of travel and accommodation to attend the Lower North Island Secondary School National Netball Competition.

CARRIED

MOVED (Gaylor/Elliott)

That the Ōtaki Community Board approves a funding grant to be made to John Kane and Grant Robertson of \$195.80 from the Community Grants Fund, to assist with the hireage fees of the Ōtaki Memorial Hall for a charity debate as a fundraiser for three local organisations.

CARRIED

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The Board discussed minutes as follows:

- Security cameras (point 2) – Gael Ferguson informed the Board that the Council are in the process of costing a mobile camera, and confirmed that there is money in the budget assigned to this.
- Defibrillator for Te Horo residents (point 3)
- Directional signage at the Estuary – has been approved
- Confirmed that money had been made available for the Kite and Lantern festivals
- Walkway in Haruatai Park – connections have been done
- Letter to Board to the Regional Manager NZTA.

MOVED (Gaylor/Stevens)

That the minutes of the Ōtaki Community Board meeting held on 23 April 2013 are confirmed as a true and accurate record.

CARRIED

OCB 13/06/246

DRAFT SUBMISSION OF THE KAPITI COAST DISTRICT COUNCIL ON THE PEKA PEKA TO ŌTAKI EXPRESSWAY PROPOSAL

Gael Ferguson tabled a copy of the draft Submission of the KCDC on the PP2Ō Expressway Proposal for the Board to review. Dr Ferguson explained there were three areas of critical concern: consistency of outcomes, certainty of outcomes and effective provision for mitigation. Dr Ferguson informed the Board that a submission has been prepared for consideration by Council and that submissions close Monday 17 June. The Board concluded that a submission by the Board be prepared which supported Council's submission and identified key point of concern.

MOVED (Cootes/Gaylor)

That the Ōtaki Community Board draft a cover letter from the Chair for submission to NZTA stating each point they are wanting to raise.

CARRIED

Discussion took place regarding the end of 2012/13 financial year and the remaining funds, of \$2536.09, from the Community Grants budget.

MOVED (Gaylor/Steven)

That the Ōtaki Community Board resolve to approve the use of the wash-up of funds after further consultation, and provide feedback to the Chair by 30 June, with a final decision to be made by the Chair.

CARRIED

OCB 13/06/247

COMMUNITY ISSUES/MATTERS UNDER ACTION

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Community Issues List:

Entry Signage – Location has been approved installation will take place July 2013

Otaki Museum – Brown Tourism signage – The Chair agreed to contact Museum regarding required opening hours.

Bus stop Coastlands – It was noted that bus stop shelters are funded by Greater Wellington Regional Council (GWRC) but the site was on private land. Nigel Wilson, Councillor GWRC, stated that GWRC supported a larger bus stop being installed. Council staff have spoken to Coastlands management – noted, included in 2013/14 year for consideration.

MOVED (Gaylor/ Stevens)

That the Ōtaki Community Board request a full report by the end of the first quarter 2013/14 to outlining issues at Waitohu Valley Road bridge, to explain how safety issues fit with wider District road safety improvement works and next steps.

CARRIED

MOVED (Elliott/Cootes)

That the Ōtaki Community Board request a report by the end of the first quarter 2013/14 outlining safety issues on Te Horo Beach Road and how these are to be addressed overtime.

CARRIED

ŌCB 13/06/248
GENERAL BUSINESS

James Cootes

- attended the New Zealand Community Boards' Conference in Wanaka on 9-11 May – will provide the Board report back via email.
- Report back on Annual Plan discussions
- Rex Kerr – wished to see response to issues raised regarding Ōtaki Domain. Requesting a strategic plan meeting.
- Splash pad timeframe – included in the 2014/15. Goal to ensure good forward planning.
- Te Horo Beach survey for Tennis Courts – ŌCB would like to review the survey before submitted.
- Areas to be added to MUA:
 - Te Horo Beach sump
 - Matai Place footpath
 - Mill Road footpath (outside Ōtaki Primary)
 - Tasmin Road (ponding by bus stop).
- Canoe/Polo Club at Ōtaki pool – matter was raised at Council meeting and keen to see discussion.

Jackie Elliott

- asked for update regarding Ultra Fast Broadband

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- that in reporting back to the Board she raised the possibility of having a youth representative on the Community Board and had made enquiries with Council staff; she wanted to advocate her daughter to have a role and wishes to ensure that there was a remuneration package and voting rights. The Chair noted the matter and needed to explore the legality.²

Marilyn Stevens

- Thanked ŌCB for sending her to New Zealand Community Boards' Conference in Wanaka on 9-11 May. Discussion took place regarding topics at the conference.

The meeting closed at 9:15pm


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Chairperson:

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Date:

² As amended from 23 July Community Board meeting