
Compliance Inspection Report: July - September 2013

RM File No:	RM980426
Description of Activity:	Land use consent for a nature lodge at Waiorua Bay, Kapiti Island offering overnight accommodation and daytime facilities for an eco-tourism operation
Consent Holder:	John Barrett and Amo Clarke
Inspection Dates:	<u>monthly spot check(s);</u> 26 July 6 August 24 September <u>site inspection;</u> 6 August

Compliance Summary

- Condition 2:** *Council may review all conditions of consent or where specified conditions are judged inadequate, unworkable or inappropriate, annually.*
- Review was withdrawn in early June 2007.
- Condition 4:** *Varies clauses relating to demarcating between the subject site and its neighbours.*
- Compliant as at 6 August 2013
- Condition 5:** *The number of daytime visitors is not to exceed 24.*
- The number of daytime visitors complied with consent conditions during the reporting period.
- Condition 6:** *The number of overnight visitors is not to exceed 16.*
- The number of overnight visitors complied with consent conditions during the reporting period.

Condition 8: The ratio of supervisory staff to overnight visitors is 1:6. For daytime visitors the ratio is 1:14, 2:15-29 or 1:10 (where visitor numbers over 30).

Staff numbers complied with consent conditions during the reporting period.

Condition 9b: Visitor's use of helicopter limited to 10 trips per year, two/day, not between 1 October – 31 March.

No helicopter use reported during reporting period.

Condition 13: All persons travelling to the Lodge are required to check all materials for rodents and weed pests in the quarantine rooms both on the mainland and on Kapiti Island.

I was able to conduct spot checks at the departure point on 26 July, 6 August & 24 September. On all dates, lodge visitors had their bags checked in the Kapiti Boating Club.

Condition 14a-i: Various requirements to protect Kapiti Island from predators and rodents.

Clause (d) requires that all provisions are stored in vermin proof sealed containers. Compliant as at 22 March 2013.

Clause (f) requires that all building materials must to checked for predators and stored in areas where bait stations are located. A schedule is being used to ensure that the area is checked for predators.

Condition 17: All plantings around buildings to be fire retardant.

No new plantings reported during the reporting period.

Condition 18a-h: Various requirements to minimise fire risks.

The grass is mown within 30 metres of the bunk room to the property boundary.

Clause (j, k) requires that all staff undergo regular fire fighting training, and that all fire fighting equipment is monitored and maintained by fire safety specialists. A schedule is being used to track staff fire fighting training, and the monitoring and maintenance of fire fighting equipment.

- Condition 25: Sewage treatment system installed and approved.*
- The daily totals for sewage (calculated as a weekly average) for July - Sept 2013 are attached as Appendix I and demonstrate that the septic tank discharge has not exceeded 1300 l/day. Septic tank flows are estimated by Greater Wellington Regional Council to be in the order of 50 l/day/person.
- Condition 26: Potable water supply with storage capacity of 65,000 litres.*
- Bottle water supply replenished as required.
- Condition 27: Insurance documents updated annually*
- Insurance due to expire April 2014.
- Condition 30(c)(i): Each visitor shall be issued with an individually numbered permit, where practicable, at least 24 hours in advance of visit.*
- I was able to conduct spot checks at the departure point at Paraparaumu Beach on 26 July, 6 August & 24 September. All visitors to the lodge had their permits prior to travelling.
- Condition 30(c)(ii): Council to be advised of visitor numbers at least 24 hours prior to visit occurring.*
- Condition 30(c)(iii): Information provided to Council to be available electronically to Committee Members.*
- Council has maintained an electronic register of visitors to the island, which is available for public scrutiny.
- Condition 30(c)(iv): The details of each visitor are recorded in logbook and provided to Council on a weekly basis to assist with reconciliation of visitor numbers.*
- The reconciliation for the current reporting period is attached as Appendix II.
- Condition 31: Consent holder to report annually on the conservation activities of the Kaitiaki O Kapiti (Friends of Kapiti Island) Incorporated.*
- Autumn/Winter newsletter received July 2013

Action required by consent holder

- Continuing compliance with consent conditions

Action required by Kapiti Coast District Council

- Present monitoring report at next committee meeting
- Next site visit to the island to be conducted October (weather permitting).
- Ongoing monthly spot checks

Signed

A handwritten signature in black ink, appearing to read 'Justine Gurr', written over a horizontal line.

**Justine Gurr
Compliance Officer**

Date: 18 October 2013

Appendix I – July - September 2013

week beginning	day visitors	overnight visitors	staff	total	weekly total (septic)	average daily total (septic)
1-Jul-13	0	0	0	0	0	0.00
8-Jul-13	0	0	0	0	0	0.00
15-Jul-13	9	9	21	39	1950	278.57
22-Jul-13	0	33	21	54	2700	385.71
29-Jul-13	0	12	21	33	1650	235.71
5-Aug-13	2	7	21	30	1500	214.29
12-Aug-13	0	7	21	28	1400	200.00
19-Aug-13	9	0	21	30	1500	214.29
26-Aug-13	3	0	21	24	1200	171.43
2-Sep-13	0	2	21	23	1150	164.29
9-Sep-13	2	4	21	27	1350	192.86
16-Sep-13	7	8	21	36	1800	257.14
23-Sep-13	2	16	21	39	1950	278.57

Discharge not to exceed 1300 l/day

Appendix II: Reconciliation for July - September 2013.

Date (1) spot check (2) site visit	Permit Number	Visitor Numbers	Half Day Visitors	Day Visitor (24)	Overnight Visitor (16)	Visiting	Vessel	Departure Time	Comments
16.7.13	13/11321-11327	7			7	NE	Manorua	9.00	2 nights
	13/11328-11329	2		2		NE	Manorua	9.00	
19.7.13	13/11337-11343	7	7				Manorua	9.00	
21.7.13	13/11330-11331	2			2	NE	Manorua	pm	
23.7.13	13/11332-11336	5			5	NR/NE	Manorua	9.00	
23.7.13	13/11344-11346	3			3	NR/NE	Manorua	9.00	
24.7.13	13/11347-11360	14			14	NR/NE	Manorua	9.00	
	13/11361-11362	2			2	NE	Manorua	pm	
26.7.13 ¹⁾	13/11367	1			1	NR/NE	Manorua	9.00	
27.7.13	13/11363-11366	4			4	NR/NE	Manorua	9.00	2 nights
29.7.13	13/11368-11371	4			4	NR/NE	Manorua	9.00	2 nights
	13/11372-11373	2			2	NE	Manorua	pm	
30.7.13	13/11374-11375	2			2	NE	Manorua	9.00	

5.8.13	13/11376-11377	2			2	NR/NE	Manorua	9.00	
6.8.13 ¹⁾⁽²⁾	13/11378-11379	2		2		NE	Manorua	9.00	
8.8.13	13/11382-11384	3			3	NE	Manorua	9.00	
9.8.13	13/11380-11381	2			2	NR/NE	Manorua	9.00	2 Nights
17.8.13	13/11385-11389	5			5	NR/NE	Manorua	9.00	
	13/11390-11391	2			2	NE	Manorua	pm	
21.8.13	13/11392- 11396	5		5		NE	Manorua	9.00	
24.8.13	13/11397-11400	4		4		NE	Manorua	9.00	
30.8.13	13/11401-11402	2			2	NR/NE	Manorua	9.00	cancelled
	13/11403-11404	2		2		NE	Manorua	9.00	cancelled

31.8.13	13/11405-11407	3		3		NE	Manorua	9.00	
3.9.13	13/11408-11409	2		2	2	NE	Manorua	9.00	
8.9.13	13/11410	1		1	1	NE	Manorua	9.00	cancelled
14.9.13	13/11411-11414	4		4	4	NR/NE	Manorua	9.00	
	13/11415-11416	2		2		NE	Manorua	9.00	
16.9.13	13/11417-11418	2		2	2	NR/NE	Manorua	9.00	
	13/11419-11420	2		2	2	NE	Manorua	9.00	
18.9.13	13/11421-11424	4		4	4	NE	Manorua	9.00	
21.9.13	13/11425-11426	2		2	2	NR/NE	Manorua	9.00	
22.9.13	13/11427	1		1	1	NR/NE	Manorua	9.00	2 nights
	13/11428-11430	3		3		NE	Manorua	9.00	
23.9.13	13/11431-11442	12		12	12	NE	Manorua	9.00	
24.9.13 ¹⁾	13/11443-11444	2		2	2	NR/NE	Manorua	9.00	cancelled
29.9.13	13/11445-11448	4		4	4	NR/NE	Manorua	9.00	
	13/11449-11450	2		2	2	NE	Manorua	9.00	