

APPLICATION FOR OFF-LICENCE OR RENEWAL OF OFF-LICENCE



Form 4, sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Send or deliver your application to:

The Secretary
 District Licensing Committee
 Kāpiti Coast District Council
 Private Bag 60601, Paraparaumu 5254
 175 Rimu Road, Paraparaumu 5032
 Email: licence.application@kapiticoast.govt.nz
 Telephone (04) 296 4700 Toll Free: 0800 486 486

Received by
 Kāpiti Coast District Council
 at Paraparaumu
 23 FEB 2025
 By VICKY Time 2.55pm

For Council use
File #

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated. **Instructions on how to complete this application are attached at the end of the form.**

This application is made in accordance with the particulars set out below:

1. Application Type

If you are not filing this renewal application, including paying the fee, at least 20 working days before the licence expires, provide a reason for the late filing as an attachment.

<input type="checkbox"/> New Off-Licence	<input checked="" type="checkbox"/> Renewal of Off-Licence Licence number: <u>45/0FF/031/2023</u>	<input type="checkbox"/> Renewal of Off-Licence with variation of conditions Licence number:
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2. Endorsements

Tick the appropriate box if you want an endorsed licence only

Auctioneer Remote Sales

3. Details of Applicant

Full legal name or names to be on licence (if a company, must be company name):

YOUNG SUPERMARKETS LIMITED

Whether licence already held for premises concerned: Yes No, and if 'Yes', state kind of licence

OFF LICENCE

4. Applicant Status: by reference to section 28 of Sale and Supply of Alcohol Act 2012

<input type="checkbox"/> Natural person(s)	<input checked="" type="checkbox"/> Private Company
<input type="checkbox"/> Body Corporate	<input type="checkbox"/> Public Company
<input type="checkbox"/> Partnership	<input type="checkbox"/> Other (please specify).....

5. For Applicant that is a Natural Person(s)

Full legal name:

Any aliases (and/or maiden name):

Usual residential address: Number

Street:

Suburb:

City:

Postcode:

Sex:

Occupation:

Date of birth:

Place of birth:

Telephone:

Mobile:

Email:

6. For Applicant that is a Body Corporate, Authority under which Incorporated

7. For Applicant that is Not a Natural Person(s), Details of Contact Person

Name: CLAYTON Young

Designation/Position: OWNER / OPERATOR

Telephone: 04 2980011

Mobile: 021 669877

Email: clayton.young@foodstuffs.co.nz

8. Postal Address for Service

Number/Street/PO Box: 159

Suburb: PARAPARAUMU

City:

Postcode: 5254

9. Business Details

Describe principal business, any other businesses

SUPERMARKET

10. Criminal Convictions

Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). Yes No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.

11. For a Company whether Incorporated under the Companies Act 1993 or Equivalent Foreign Legislation

Full Legal Names of Directors:

CLAYTON JACK YOUNG

12. For a Private Company Incorporated under the Companies Act 1993

Authorised capital:	Paid up capital:
Name: ^{JACK} CLAYTON YOUNG	Address: Street number 297
Street: ROSETTA ROAD	Suburb: RAUMATI BEACH
City: PARAPARAUMU	Postcode: 5032
Date of birth: 15/05/1972	Place of birth: WELLINGTON
Designation: DIRECTOR / SHAREHOLDER	Face value of shares held:

13. For a Partnership

Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:

14. Details of Premises

Address: Number 159	Street: KAPITI ROAD	
Suburb: PARAPARAUMU	City:	Postcode: 5032
Trading Name: NEW WORLD KAPITI		
If not Owned by Applicant:		
Tenure: (state whether to be held as leasehold, or under tenancy agreement or licence) LEASEHOLD		
Full legal name of owner: PropCo no3 Limited		
Address: Number 136	Street: Customhouse Quay	
Suburb:	City: Wellington	Postcode: 6011
Type: state whether supermarket, grocery, retail shop (other than grocery), hotel, tavern or other SUPERMARKET		
Is the licence conditional on completion of building work: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if "Yes", state details:		

15. Details of Duty Manager(s)/Proposed Manager(s) *If more than two certified managers please attach details separately*

Full legal name: CLAYTON JACK YOUNG

Number of manager's certificate: 45/CERT/279/2022

Expiry Date: 20/09/2026

Full legal name: please see attached list of Duty Managers. Attachment #3

Number of manager's certificate:

Expiry Date:

16. Business Details

Is the sale of alcohol intended to be the principal purpose of business: Yes No, and advise the intended principal purpose of business (for example: sale of food; entertainment; accommodation).

Sale of food and other household / grocery items

Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: Yes No - and if "Yes", advise the nature of other goods or services. *This is to assess whether other goods and services provided are compatible with the sale of alcohol.*

A full range of food and beverage products plus general household items such as kitchen/cooking utensils/crockery, magazines, batteries, cleaning products, flowers etc.

State the days and hours proposed for sale of alcohol (this is licensed hours not trading hours):

Monday to Sunday 7.00am to 10.00pm

17. Conditions

Doc attached? Number.

- Write answer below or attach relevant documents that demonstrate compliance.
- When including attachments please number the documents, circle 'Yes' and write the document number on '#.....'

Describe experience and training of applicant:

35 years experience in the supermarket industry - including 14 years as a store owner, and 10+ years at store management level. please see attached document for more information.

Yes No
#...1.....

<p>Describe the type and range of low-alcohol (2.5% ABV) beverages intended to be available for purchase (list the brands):</p> <p><i>please see attached document</i></p>	<p><input checked="" type="radio"/> Yes / No #.....<i>2</i>.....</p>
<p>Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:</p> <p><i>please see attached document</i></p>	<p><input checked="" type="radio"/> Yes / No #.....<i>1</i>.....</p>
<p>Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):</p> <p><i>please see attached document</i></p>	<p><input checked="" type="radio"/> Yes / No #.....<i>1</i>.....</p>
<p>Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:</p> <p><i>please see attached document</i></p>	<p><input checked="" type="radio"/> Yes / No #.....<i>1</i>.....</p>
<p>Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:</p> <ul style="list-style-type: none"> • reduced, by more than a minimal extent, by granting the licence; or • increased, by more than a minimal extent, by the refusal to renew the licence. <p><i>please see attached document</i></p>	<p><input checked="" type="radio"/> Yes / No #.....<i>1</i>.....</p>

<p>For Licence Renewal Only: Describe any conditions of the licence the applicant seeks to vary or cancel: <i>To be filled in for each condition the applicant seeks to vary or cancel – attach additional pages as necessary</i></p> <p>Terms of condition at present: N/A</p> <p>Action sought: <input type="checkbox"/> Variation <input type="checkbox"/> Cancellation. If Variation, in what respect does the applicant seek to vary the condition?</p> <p>Full reasons for variation or cancellation:</p>	<p>Yes / <input checked="" type="radio"/> No #..... #..... #..... #.....</p>
<p>18. Attachments</p> <ul style="list-style-type: none"> When including attachments please number the documents, circle 'Yes' and write the document number on '#.....' 	<p>Doc attached? Number.</p>
<p>A statement, or signed declaration, regarding the premises need for an evacuation scheme, as set out in section 100(d) of the Act for new applications, or section 127(e) of the Act for renewals. <i>The Declaration of Evacuation Scheme template is available on the Council website.</i></p>	<p><input checked="" type="radio"/> Yes / <input type="radio"/> No #.....4.....</p>
<p>Copy of planning consent: Please attach certificate to show that the proposed use meets the requirements of the Resource Management Act 1991. <i>Not required for renewal unless the business activity or type has changed since the last version.</i></p>	<p>Yes / <input checked="" type="radio"/> No #.....</p>
<p>Copies of all relevant building certificates consents: Please attach certificate to show that the proposed premises meet the requirements of Building Code 2004. <i>Not required for renewal unless structural changes have been undertaken since the last issue or renewal.</i></p>	<p>Yes / <input checked="" type="radio"/> No #.....</p>
<p>Where the premises are a grocery store, the statement of annual sales revenue required by regulation 12 or 13 (as the case requires) of the Sale and Supply of Alcohol Regulations 2013. <i>The template to be used is available on the Council website.</i></p>	<p>Yes / <input checked="" type="radio"/> No #.....</p>
<p>Where the premises are a grocery store or supermarket, a scale floor plan must be provided clearly defining the single alcohol area, or sub-area, and layout of the premises including entry/exit and checkouts. <i>If this is a renewal application, include your existing 'approved alcohol licensed area' and check for any changes.</i></p>	<p><input checked="" type="radio"/> Yes / <input type="radio"/> No #.....5.....</p>
<p>Where the premises are a bottle store or tavern, a scale floor plan must be provided showing designations and the principal entrance. <i>If this is a renewal application, include your existing 'approved alcohol licensed area' and check for any changes.</i></p>	<p>Yes / <input checked="" type="radio"/> No #.....</p>
<p>Please attach a copy of your Host Responsibility Policy.</p>	<p><input checked="" type="radio"/> Yes / <input type="radio"/> No #.....6, 7.....</p>
<p>For body corporate applicant, please attach a copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless there have been changes since the last issue or renewal.</i></p>	<p>Yes / <input checked="" type="radio"/> No #.....</p>
<p>Advise if a Crime Prevention Through Environmental Design (CPTED) assessment has been undertaken or any improvements to the design and layout in accordance with CPTED. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, and if 'Yes' attach a copy. If 'No', complete a CPTED checklist (see HPA and the Ministry of Justice websites for more information).</p>	<p><input checked="" type="radio"/> Yes / <input type="radio"/> No #.....8.....</p>
<p>If the premises are owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of a licence for the proposed premises. <i>Not required for a renewal unless the lease or ownership arrangements have changed.</i></p>	<p><input checked="" type="radio"/> Yes / <input type="radio"/> No #.....9.....</p>

19. Further Details where Applicant is a Company

Include full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company.

Name: CLAYTON JACK YOUNG	Address: 297 ROSETTA ROAD	
Suburb: RAUMATI BEACH	City: PARAPARAUMU	
Postcode: 5032	Date of birth: 15/05/1972	
Place of birth: WELLINGTON	Designation: DIRECTOR / SHAREHOLDER	
Name: ALISON CLARE YOUNG	Address: 297 ROSETTA ROAD	
Suburb: RAUMATI BEACH	City: PARAPARAUMU	
Postcode: 5032	Date of birth: 16/02/1976	
Place of birth: WELLINGTON	Designation: SHAREHOLDER	
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Designation:	

Are additional sheets attached? Yes / No - Doc number #.....

20. Further Details where Applicant is a Partnership

Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:

Are additional sheets attached? Yes / No - Doc number #.....

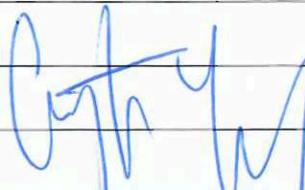
21. Signature of Applicant (this must be signed by applicant not their agent)

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: CLAYTON JACK YOUNG

Date: 18/02/2026

Signature:



Dated at location: PARAPARAUMU

Privacy Statement

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.

Method of payment (must be made at time of application)

- I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.
- I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and
- I have included proof of electronic payment with this application.

How I would like to receive my alcohol licence (please select one only)

- I will collect my alcohol licence – please contact me when it is ready by Phone or Email
- OR
- Please post my alcohol licence to me.

Next Step: Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

After your application is lodged

Public Notices

You are responsible for giving notice within 20 working days of the Council formally accepting your application (or 10 working days if it is an application for renewal) and the Council will send you a template to approve. The notice and application will be made available on the Public Notices page of Council's website for a period of 25 working days. A copy of this notice must also be displayed in a conspicuous place on the premises or conveyance to which this application relates for the period of public notification.



NEW WORLD
Kapiti

APPLICATION FOR OFF-LICENCE SECTION 17: CONDITIONS

Describe the experience and training of the applicant.

New World Kapiti is a supermarket owned and operated by Young Supermarkets Limited (Clayton and Alison Young) and is a franchisee of Foodstuffs North Island Limited. New World Kapiti is open from 7am-10pm, Monday to Sunday, and sells a variety of fresh foods, grocery products and general merchandise. Clayton and Alison have run New World Kapiti for almost 12 years, since May 2014.

As a supermarket our target market is the everyday consumer shopping for household items. Most of the alcohol sold in the supermarket is purchased as part of a customer's wider shop.

Clayton is an experienced grocer with more than 30 years in the supermarket industry including having owned New World Naenae prior to owning New World Kapiti. He has been an Owner/Operator for 14 years, plus around 10 years' experience at Store Manager level, and approximately 10 years' experience working across all departments working towards Store Management level.

Clayton has held a General Managers certificate for over 24 years and has kept well informed of any changes in requirements/regulations during this time, thus is well educated in the liquor legislation and the requirements on supermarkets involved in selling alcohol.

Clayton has never failed a liquor audit or sting.

Describe the steps proposed to prevent the sale and supply of alcohol to prohibited people.

To prevent the sale and supply of alcohol to prohibited people, we have the following systems in place to ensure that alcohol is not sold to minors or people who are intoxicated:

1. Staff will check the identification of everyone who looks under 25 years of age.
2. We only accept a valid passport, New Zealand drivers licence, a Hospitality NZ 18+ card, or Kiwi Access Card as proper identification to purchase alcohol.
3. We will refuse to sell alcohol if identification cannot be produced.
4. If a customer is buying in a group, and one (or more) of that group looks under 25, we will refuse to sell alcohol unless all members of the group can produce identification.
5. Any person who appears intoxicated will be refused the sale of alcohol. We assess intoxication by observing appearance, behaviour, co-ordination, or speech. If any of these seem impaired by alcohol, drugs, or other substances then checkout staff will refuse the sale of alcohol.

Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices).

The following systems have been put in place to ensure that New World Kapiti is a responsible retailer of alcohol:

1. The store's point of sale system is restricted by Foodstuffs so that sales of alcohol cannot occur outside liquor licence hours.
2. The store only sells beer and wine. We do not sell spirits or RTDs.
3. We do not promote or advertise alcohol in a manner that is aimed at, or has, or is likely to have, special appeal to minors.
4. In our designated liquor area we have placed the Zero Alcohol beer as 'first in flow' in the department, so this is the first product the customer see's when viewing the products available in the beer chiller. Our Zero Alcohol wine is displayed on the top of the display island at eyelevel, so again is easily seen by customers when looking at the wine options.
5. As an extra level of security, sales of alcohol must be approved by a Checkout Supervisor/Key Holder – so a Checkout Operator is required to call this person over to double check to confirm the sale or decline the sale.

In addition to the above, please see the attached documents titled 'New World Kapiti Host Responsibility Policy' and 'New World Kapiti Alcohol Management Policy'.

Describe any other systems (including training systems), and staff in place for compliance with the Act.

The store has approximately 12-15 senior employees who have all been trained and have their General Manager's Certificates and at least one of these persons is always on duty as the store duty manager. We also have several additional Checkout staff who have received their Licence Controller Qualification (LCQ).

When staff are first employed at the store, as part of their induction, we provide training on the policies of the store which they need to adhere to when they are selling alcohol. This is a Foodstuffs requirement. Before staff are allowed to sell alcohol to customers, the Manager ensures that all staff have been fully trained and understand and comply with their responsibilities under the Sale and Supply of Alcohol Act.

Additionally, the store is part of Foodstuffs' independent programme where all stores are 'mystery shopped' to ensure proof of age compliance is being adhered to. Penalties for audit fails, which the Manager would be responsible for, include fines, additional training programmes, and referring repeat offenders to Foodstuffs' Board of Directors.

There are strict protocols in place at store level to ensure that the liquor laws are always observed. Furthermore, as noted above, by being a Foodstuffs franchisee, Foodstuffs provide training materials, audits, and fines (including potential termination of my franchise agreement) if any laws are not observed. I make sure my staff understand and observe their obligations as I am ultimately responsible for their actions.

Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be reduced, by more than a minimal extent, by granting the licence.

We are committed to the age restrictions in the Act and not selling to intoxicated persons

The nature of my business means that the risk that the operation of my business contributes to unrest because of alcohol sales at my store is extremely low. As mentioned above, most of the alcohol purchased is part of a normal grocery shop and is intended to be consumed at home. Also we do not sell RTD's or spirits which I believe are the main contributors to vandalism and unrest in the community.

If there is any rubbish or graffiti in the store's car park or perimeter we ensure that it is promptly removed this to keep the area clean and tidy. There is also good lighting outside the store and throughout the carpark for the store.

We also have security cameras operating 24 hours a day both inside and outside our store which is a strong deterrent of vandalism and unrest in the area.

Zero Alcohol Craft
BACH ALL DAY NON ALC IPA 330ML 6PK CANS
BEHEMOTH RESP ZERO ALC HZY IPA 330ML 6PK
EPIC SUPER ZERO 330ML 6 PACK
GARAGE PROJ NON-ALC TINY HAZY 6 PK CANS
MACS FREERIDE ALC FREE PLE ALE 330ML 6PK
PARROTD OG WATCHDOG NON-ALC IPA 330ML 6PK
SAWMILL BARE BEER - NON ALC PA 330ML 6PK
STATE OF PLAY CHOC STOUT 0% 4PK 330ML
STATE OF PLAY MIXED SIX 330ML 6PK
GARAGE PROJECT TINY 330ML CAN
STATE OF PLAY 0.0% IPA 330ML 6PK
BACH ALL DAY HAZY NON ALC 330ML 6PK CANS

Zero Alcohol Lager
ASAHI SUPER DRY 0.0% 330ML 6PK
BAVARIA 0% IPA 330ML 6PK BTL
BAVARIA RED 0% 330ML 6PK BTL
CORONA CERO ALCOHOL FREE BEER 12PK 330ML
DB EXPORT GOLD 0.0% 330ML 12PK
HEINEKEN 0.0% 330ML 12PK BTL
HEINEKEN 0.0% 330ML 6PK CAN
PERONI NASTRO AZZURO 0.0% 12PK 330ML
PERONI NASTRO AZZURO 0.0% 6PK X 330ML
CLAUSTHALER NON ALC LAGER 6PK

Zero Alcohol Cider
ZEFFER CRISP APP CIDER 0% 330ML 4PK CANS
PECKHAMS CIDER APPLE ZERO 4PK 330ML

Low Alcohol Craft
EXPORT CITRUS 2.0% 330ML 12PK
GREAT NORTHRN SUP CRISP LAGER 3.5% 6PK
MACS MID VICIOUS 6PK
GARAGE PROJECT FUGAZI 6PK
UBERNAUT JUNO HAZY PALE ALE 6PK

Low Alcohol Lager
SPEIGHTS MID ALE 330ML 12 PACK

Zero Alcohol Wine
ARA ZERO SAUVIGNON BLANC 750ML
BROWN BROTHERS PROSECCO ROSE ZERO 750ML
BROWN BROTHERS PROSECCO ZERO 750ML
EDENVALE ALCOHOL REM CHARD 750ML
EDENVALE ALCOHOL REM ROSE 750ML
EDENVALE ALCOHOL REM SAUV BLANC 750ML
EDENVALE ALCOHOL REM SHIRAZ 750ML
EDENVALE ALCOHOL REM SPARK CUVEE 750ML
GIESEN 0% PINOT GRIS 750ML
GIESEN 0% RIESLING 750ML
GIESEN 0% ROSE 750ML
GIESEN 0% SAUVIGNON BLANC 750ML
GIESEN 0% WINE MERLOT 750ML
LINDAUER FREE BRUT 0.5% 750ML
LINDAUER FREE ROSE 0.5% 750ML
MCGUIGAN ZERO CHARDONNAY 750ML
MCGUIGAN ZERO ROSE 750ML
MCGUIGAN ZERO SAUVIGNON BLANC 750ML
MCGUIGAN ZERO SHIRAZ 750ML
PLUS MINUS ZERO ALC PINOT GRIGIO 750ML
PLUS MINUS ZERO ALC PINOT NOIR 750ML
SELAKS ORIGINS 0% PINOT GRIS 750ML
SELAKS ORIGINS 0% ROSE 750ML

Low Alcohol Wine
SELAKS ORIGINS LIGHTER ROSE 750ML
STONELEIGH LIGHTER ROSE 750ML
THE PEOPLES PIQUETTE ROSE 750ML
VILLA MARIA PB LIGHT ROSE 750ML
GIESEN PURE LIGHT PINOT GRIS 750ML
SELAKS ORIGINS LIGHTER PINOT GRIS 750ML
STONELEIGH LIGHTER PINOT GRIS 750ML
WITHER HILLS EARLY LIGHT PIN GRIS 750ML
BRANCOTT EST FLIGHT SAUV BLANC 750ML
SELAKS ORIGINS LIGHTER SAUV BLANC 750ML
STONELEIGH LIGHTER SAUVIGNON BLANC 750ML
VILLA MARIA PB LIGHT S/BLANC 750ML
WITHER HILLS EARLY LIGHT SAUV BL 750ML
THE PEOPLES PIQUETTE SAUV BLANC 750ML

Duty Manager Register - New World Kapiti 45/OFF/031/2023

Duty Managers Full Name	General Managers Number	Issue or Reissue Date	Expiry Date	Appointment Date	Notification Date: DLC, Police
William Collett	045/CERT/248/2015	08/04/2018	02/04/2027	June 2014	30/04/2015
Clayton Young	045/CERT/279/2022	20/09/2022	20/09/2026	26/05/2014	25/06/2015
Matthew Whitton	45/CERT/433/2016	24/06/2020	26/05/2026	01/06/2016	16/09/2016
Donald Chung	45/CERT/659/2024	20/05/2025	07/05/2028	14/02/2018	Feb 2018
William Thornton	45/CERT/709/2018	2/12/2025	08/11/2028	Dec 2016	13/11/2018
Kathryn Cooksley	45/CERT/178/2014	19/11/2024	13/11/2027	05/06/2018	16/11/2018
Leanne Thomson	45/CERT/1042/2022	13/09/2022	13/09/2026	10/08/2022	10/08/2022
Brodie Kraus	45/CERT/1033/2022	11/09/2024	09/10/2027	09/08/2022	09/08/2022
Nikki Perez	45/CERT/1066/2022	14/12/2022	14/12/2026	16/01/2024	14/12/2022
Samuel Keith Cameron	45/CERT/1065/2023	24/01/2023	24/01/2027	16/01/2024	24/12/2022
Narumon Nauwaluc	45/CERT/1112/2023	27/06/2023	27/06/2027	June 2023	June 2023

Cameron Andrew Scott McPhee	45/CERT/1146/2023	22/10/2024	16/11/2027	17/11/2023	17/11/2023
Daniel John Whitton	45/CERT/1113/2023	27/06/2023	27/06/2027	June 2024	June 2024
Wendy Hobbs	21/CERT/80052155/2023	23/11/2023	12/10/2026	November 2023	November 2023
Nathan Stephen Matthews	45/CERT/1273/2025	15/04/2025	15/04/2026	07/04/2025	April 2025
Thorwald Koop	45/CERT/1317/2025	18/12/2025	18/12/2026	08/12/2025	27/01/2026

Fire Evacuation Statement

This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.

1. Applicant details

Premises name: | *New World Kapiti*

Applicants name:
(Individual or Company) | *Young Supermarkets Limited*

Premises address: | *159 Kapiti Road, Paraparaumu*

Contact phone: | Home: *04 298 0011* Mobile: *021 669877*

Contact email: | *Claytony@nw.co.nz*

2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for **any purpose of 100 or more persons:**
- Providing **employment facilities for 10 or more persons:**
- Providing **accommodation for more than 5 persons** (other than in 3 or fewer household units):
- **Storing or processing hazardous substances in quantities exceeding the minimum amounts** prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.

*If you are unsure that the building has or requires an approved evacuation scheme, check with the **building owner**. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site. **www.fireandemergency.nz** or Contact Fire and Emergency New Zealand, wellingtondistrict-rrteams@fireandemergency.nz.*

Statement

I hereby state that (tick one):

the **owner** of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017;

OR

because of the building's current use, its owner is not required to provide and maintain such a scheme;

OR

because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

NOTE:

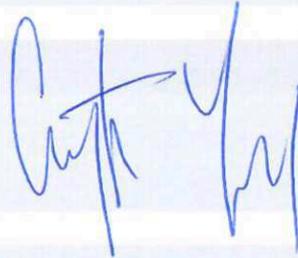
If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.

Name:

Clayton Young

Signature:

Add



Date:

Add

20/2/26

Submitting applications

Email completed forms to: licence.application@kapiticoast.govt.nz

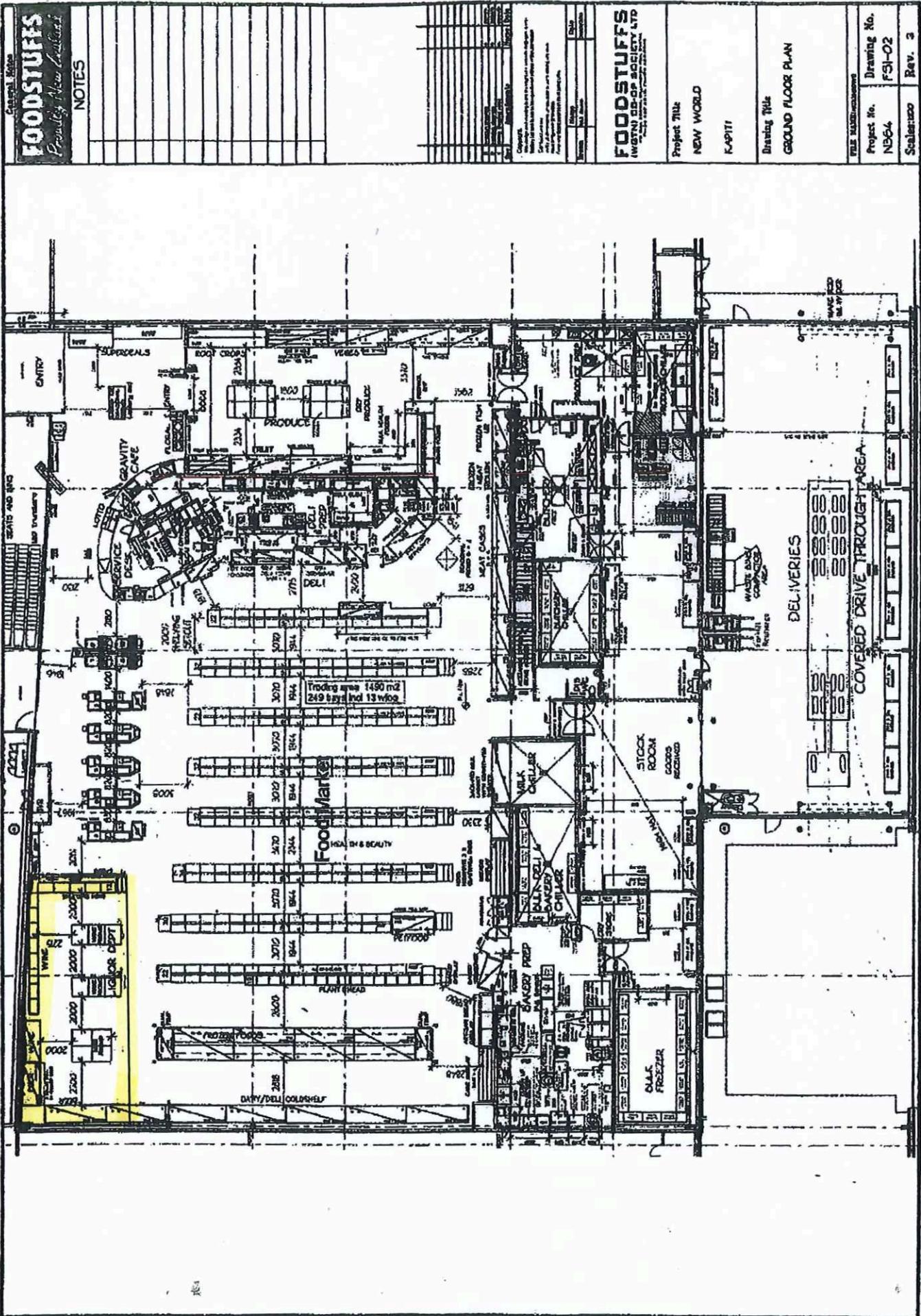
Post to:

Alcohol Licensing Team
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

or deliver to:

Kāpiti Coast District Council
175 Rimu Road
Paraparaumu

Agreed single area in Agreement with MCH, Police, YSL.
 "Approved alcohol licensed area"





NEW WORLD
Kapiti

HOST RESPONSIBILITY POLICY

Host Responsibility involves our actions and efforts to promote a safe and legal environment for selling liquor to our customers.

Our practises are to:

- Sell liquor only to persons over 18 years of age, who are not intoxicated.
- Ensure all persons purchasing liquor who look under 30 years of age are asked for ID.
- Ensure all sales of liquor have been authorised by a supervisor.
- Sell liquor within the terms of our licence.
- Provide alternative beverages to liquor and provide food for sale.
- Avoid any promotions that promote excessive drinking habits or will have special appeal to minors.
- Be constantly aware of the activity of our customers within our premises.

Clayton Young
Owner/Operator



NEW WORLD
Kapiti

ALCOHOL MANAGEMENT POLICY

We have strict policies to prevent the sale of alcohol to minors, intoxicated persons, and customers in the “Under 25: ID Required” category. We will:

- Sell liquor only to persons over 18 years of age, who are not intoxicated.
 - We will not supply alcohol to persons under the age of 18 years.
 - We will not supply alcohol to intoxicated persons. Any person who appears intoxicated will be refused the sale of alcohol. We assess intoxication by observing appearance, behaviour, co-ordination or speech. If any of these seem impaired by alcohol, drugs or other substances then checkout staff will refuse the sale of alcohol.

- Ensure all persons purchasing liquor who look under 25 years of age are asked for ID.
 - Our “Under 25: ID Required” policy requires employees to ask anyone who looks under the age of 25, for proof of their age. Only authorised, current, photographic proof of age is accepted ie: New Zealand Drivers Licence (photo version), Passport (NZ or overseas) or HANZ 18+ card/Kiwi Access Card. If a customer is unable to provide acceptable evidence of age, the sale will be declined.
 - If the person purchasing the liquor has one or more persons with them who look under the age of 25, that person will be asked if they are supplying liquor to any of the other persons in the party. If they say they are then we must sight ID for those who look under the age of 25. If any one of them is unable to provide acceptable evidence of age, the sale will be declined. If we are satisfied that the customer is not supplying liquor to the others in the party, we may sell to that customer.
 - We will refuse the sale of liquor if we suspect that the person purchasing the liquor is supplying that liquor to a person under the age of 18 years.
 - New World Kapiti will follow accepted host-responsibility practices and the sale of alcohol to intoxicated/prohibited persons will be strictly prohibited.

- Ensure all sales of liquor have been authorised by a supervisor.
 - All alcohol sales will require a supervisor to authorise the sale, as a second layer of security.
 - A Duty Manager will be on duty at all times when New World Kapiti is open for trading and all checkout staff and customers have recourse to this person.

- Sell liquor within the terms of our licence.
 - Our point of sale system is restricted so that sales of alcohol cannot occur outside of our liquor licence hours
 - Our point of sale system will lock when an alcohol product is scanned, prompting the operator to ask for ID, and requiring a supervisor to authorise the sale and unlock the system.

- Provide alternative beverages to liquor, and provide food for sale.
 - We will consistently keep a good supply of non-alcoholic beverages stocked and visible along with an extensive range of food grocery items, including 'ready to eat' products.

- Avoid any promotions that promote excessive drinking habits or will have special appeal to minors.
 - We will not advertise alcohol in a manner that is aimed at, or has, or is likely to have, special appeal to minors. We will not use celebrities in any alcohol promotion, and we will not use advertising that promotes the purchase of excessive amounts of alcohol.

- Be constantly aware of the activity of our customers within our premises.
 - We have 24 hour security camera surveillance throughout the store and exterior property.
 - All staff are to be alert and aware of all customer activity in their workplace vicinity.

Clayton Young
Owner/Operator
Kapiti New World

CPTED checklist for off-licensed premises (viii)

		Yes	No	N/A
Internal layout	Premises are laid out so staff can monitor all patrons at all times	✓		
	Staff have good visibility of entire premises inside and out	✓		
	There are no obstructions within the store causing blind spots	✓		
	Cash registers are front facing	✓		
	Safe is out of public view	✓		
	Mirrors or CCTV are installed where there may be blind spots	✓		
Lighting	Internal lighting is suitable	✓		
	Lighting allows staff to monitor patrons inside the premises	✓		
	No areas are too dark inside the premises	✓		
	External lighting is suitable	✓		
	External security lighting is installed	✓		
CCTV	CCTV is installed	✓		
	CCTV is positioned to monitor vulnerable areas	✓		
	Staff know how to operate it	✓		
Entrances and exits	Entrances and exits are visible from behind the counter	✓		
	CCTV is installed to monitor entrances and exits	✓		
Staff	Staff monitor the premises for conflict, theft and crime, inside and out	✓		
	There are sufficient numbers of staff to ensure control of the premises	✓		

#8

MODERN MERCHANTS LIMITED

60 ROMA ROAD, MT ROSKILL, AUCKLAND, NEW ZEALAND
DX BOX CX 15021, AUCKLAND 1440, NEW ZEALAND
P: 09 621 0600

19 February 2026

To whom this may concern,

RE: New World Kapiti – Liquor Licence Application

PropCo no3 LP is the proprietor of 159 Kapiti Road, Paraparaumu described as LOT 2 DP 503985 in the Certificate of Titles Identified as 757659.

PropCo no3 LP have a current Headlease with Modern Merchant Limited (MML) dated 17th August 2013.

We have no objection to the granting of an off licence to Clayton Jack Young in terms of the Sale and Supply of Alcohol Act 2012.

We confirm Young Supermarkets Limited will be granted a sublease by Modern Merchants Limited (MML) pursuant to the terms of a Headlease.

Yours faithfully,

L Abbott

Liam Abbott
Property Asset Manager

M: 027 277 0979
E: liam.abbott@foodstuffs.co.nz