

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 31 MAY 2018	3.00 PM

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 31 May 2018, commencing at 3.00 pm in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Holborow	
	Cr	J	Howson	
	Cr	F	Vining	
ATTENDING	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Ms	J	Prvanov	Chair, Waikanae Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	B	Randall	Member, Paraparaumu Raumati Community Board
	Mr	W	Maxwell	Chief Executive
	Ms	N	Tod	Group Manager, Regulatory Services
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mr	K	Black	Acting Group Manager, Strategy and Planning
	Ms	J	Straker	Chief Financial Officer
	Ms	J	Muir	Environmental Standards Manager
	Ms	L	Belcher	Acting Manager, Democracy Services
LEAVE OF ABSENCE	Cr	A	Buswell	
	Cr	M	Scott	
APOLOGIES	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Cr	M	Benton	
	Cr	D	Scott	

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 18/05/259

(a) APOLOGIES

MOVED (Cootes/Howson)

That apologies are accepted from Cr D Scott, Cr Benton and Jonny Best, Chair, Paraparaumu-Raumati Community Board.

CARRIED

Cr Elliott had sent apologies which were not received in time to be raised at the meeting.

(b) DECLARATIONS OF INTEREST

There were no declarations of interest.

KCDC 18/05/260

PUBLIC SPEAKING TIME (for items relating to the agenda)

There were none.

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KCDC 18/05/261

MEMBERS' BUSINESS

(a) Public Speaking Time Responses: there were none.

(a) Leave of Absence

MOVED (Holborow/Cootes)

That leave of absence be granted to Cr Vining from 2 to 20 July 2018 and to Cr Howson for 14 to 29 July 2018 inclusive.

CARRIED

(b) Matters of an Urgent Nature

MOVED (Vining/Howson)

Following the guilty verdict of the jury after hearing all the evidence in recent proceedings against Cr David Scott, we no longer have confidence in Cr David Scott's ability or suitability to effectively perform his duties as an elected member and call on him to resign his position immediately.

Members discussed the motion and discussed letting it lay on the table until the next notified meeting of Council.

MOVED (Gurunathan/Cootes)

That the motion lay on the table until the next notified Council meeting.

CARRIED

KCDC 18/05/262

ADOPTION OF 2018/19 FEES AND CHARGES FOR REGULATORY SERVICES (RS-18-498)

Natasha Tod spoke to the report and answered member's questions.

In relation to the last bullet point on page 6 Cr Cootes asked for an example of what would qualify for an exemption. There were 10 exemptions approved by the end of March. Natasha Tod confirmed that any of our market stall traders could apply to MPI for an exemption at a cost of \$170.00.

Clarification was provided that recommendation 40 relates to the Food Act and recommendation 36 relates to ongoing provisions that are relevant under the old food hygiene regulations. Cr Cootes indicated that he would be voting against the motion.

Cr Vining indicated that she would be voting against the motion because of the feedback received through the consultation process.

There was discussion about the process should recommendation 40 not be voted on today and also about the potential complications that would cause at this stage of the Long Term Plan process. There was discussion about voting on the recommendations together with the

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inclusion of a reduced registration fee or a process whereby a fund was made available that stall holders could apply for directly.

MOVED (Gurunathan/Cardiff)

That Council adopts under Section 150 of the Local Government Act 2002 the following 2018/19 fees and charges attached as Appendix 1 to this Report RS-18-498:

- **Environmental Health and Food Premises Fees**
- **Other Fees Related to Food Activity**
- **Premises required to be Registered under the Health Act 1956 and associated Regulations**
- **Trade Waste Consent Fees, and**
- **General Compliance Fees.**

That Council adopts under Section 219(1)(a) of the Building Act 2004 the following 2018/19 fees and charges attached as Appendix 1 to this Report RS-18-498:

- **Building Consent Fees**
- **Project Information Memorandum (PIM) Fees**
- **Multi Proof Consent Fees**
- **Building Consent Fees – Other Charges.**

That Council adopts under Section 44A(4) of the Local Government Official Information and Meetings Act 1987 the Land Information Memorandum and Official Information fees and charges as detailed in Appendix 1 of this Report RS-18-498.

That Council adopts under Section 36 of the Resource Management Act 1991 the following 2018/19 fees and charges attached as Appendix 1 to this Report RS-18-498:

- **Resource Management Fees**
- **Engineering Fees.**

That Council adopts under Section 37(1) of the Dog Control Act 1996 the following 2018/19 fees and charges attached as Appendix 1 to this Report RS-18-498:

- **Animal Control Fees**
- **Animal Control Impoundment Charges**
- **Other Animal Control Charges.**

CARRIED

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MOVED (Cardiff/Holborow)

That Council adopts under Section 205 of the Food Act 2014 the following 2018/19 fees and charges attached as Appendix 1 to this Report RS-18-498:

- **Registration Fees**
- **Verification Fees**
- **Other associated fees under the Food Act 2014.**

CARRIED

Division

For: Holborow, Cardiff, Gurunathan. Mayor Gurunathan used his casting vote
Against: Howson, Cootes, Vining

MOVED (Holborow/Gurunathan)

That as part of the Long Term Plan deliberations the Council considers a specific fund for remission of market food stall fees.

CARRIED

KCDC 18/05/263

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (CORP-18-505)

MOVED (Howson/Holborow)

That Council adopts the recommendation of the Waikanae Community Board that it approves the recommendations at paragraphs 28 to 37 in Appendix 1 of report IS-18-486 (Proposed New Bus Stops for Waikanae – attached as Appendix 1) with the exclusion of paragraph 34, the bus stop at Kereru Street.

CARRIED

MOVED (Gurunathan/Vining)

That Council receives Report Corp-18-505 (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

KCDC 18/05/264

CONFIRMATION OF MINUTES

MOVED (Howson/Cardiff)

That the minutes of the Council meeting on 1 March 2018 be accepted as a true and accurate record of that meeting.

CARRIED

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MOVED (Cootes/Howson)

That the minutes of the Council meeting on 26 April 2018 be accepted as a true and accurate record of that meeting.

CARRIED

Members noted their appreciation of staff for the help and support in the preparation of Council's submission to the Greater Wellington Regional Council Long Term Plan and in the preparation for speaking to the submission in Wellington.

KCDC 18/05/265

PUBLIC SPEAKING TIME (for items not related to the agenda)

There were no public speakers for items not on the agenda.

KCDC 18/05/266

RESOLUTION TO GO INTO PUBLIC EXCLUDED

MOVED (Gurunathan/Cootes)

That the meeting move into Public Excluded session.

CARRIED

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- **Confirmation of Public Excluded Minutes – 1 March 2018**
- **Confirmation of Public Excluded Minutes – 26 April 2018**

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Confirmation of Public Excluded Minutes – 1 March 2017	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

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Confirmation of Public Excluded Minutes – 26 April 2017	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
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CARRIED

The Council meeting went into public excluded session at 3.50pm

The Council came out of public excluded session at 3.53pm.

The Council meeting closed at 3.53pm.

Signed / / 2018

Mayor K Gurunathan