

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 23 JUNE 2015</b>	<b>7.00 PM</b>

MINUTES of the six-weekly meeting of the **Paraparaumu/Raumati Community Board** held at the Coastlands Kapiti Sports Turf, 10 Scaife Drive, Paraparaumu on 23 June 2015 commencing at 7.00pm.

PRESENT:	Ms	F	Vining	(Chair)
	Mr	J	Best	(Deputy Chair)
	Mrs	K	Spiers	
	Cr	M	Bell	
	Cr	K	Gurunathan	
IN ATTENDANCE:	Mr	W	Maxwell	(Group Manager Corporate Services)
	Ms	C	Scollay	(Arts and Museum Development Officer)
	Ms	T	Ferry	(Executive Secretary Community Services)
APOLOGIES:	Mayor	R	Church	
	Cr	J	Holborow	
	Ms	T	Evans	(Group Manager Community Services)
LEAVE OF ABSENCE:	Ms	D	Morris-Travers	

The Chair welcomed everyone present including Councillor D Scott. She introduced Board members and Council officers, and declared the meeting open.

PRCB 15/06/164

#### **APOLOGIES**

Apologies from the Mayor, Cr Holborow and Ms Tamsin Evans were noted. It was also noted that Ms Deborah Morris-Travers is currently on leave of absence.

PRCB 15/06/165

#### **DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

PRCB 15/06/166

#### **PRESENTATION: ALLIANCE – PEDESTRIAN BRIDGES**

Mr Best introduced Mr Darren Utting, Stakeholder Manager for the Mackays to Peka Peka Alliance (the Alliance). The Chair explained that Mr Utting would give a presentation, after which Standing Orders would be suspended in order to enable questions from the public.

Mr Utting's presentation was on the footbridges which will go over the Expressway at Leinster Avenue and in the Makarini area. He provided information and images of the bridges' design, geometry, structure, lighting, finishes and crime prevention considerations.

**MOVED (Spiers/Bell)**

**That Standing Orders be suspended.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 23 JUNE 2015</b>	<b>7.00 PM</b>

The Chair invited questions from Board members and the public. Key points of discussion included:

- Regarding the recent incident where a truck hit the bridge under construction on Kāpiti Road, Mr Utting commented there were specific procedures to be followed with over-dimensional loads, and the responsibility for managing these lies with the NZ Transport Agency;
- The footbridges are currently under a 30 day consultation and the final building consents will be lodged shortly thereafter. Construction will begin this year and will be complete next year;
- There are certain geometrical, placement and safety constraints on the design which cannot be changed, however the Alliance is still interested in receiving feedback on the form of the bridge and will be meeting with adjacent residents to discuss. Issues such as planting, visibility and privacy are open for further discussion although they are already aware privacy is a significant concern and have mitigated as much as possible;
- Mr Utting did not know the cost of the footbridges;
- The Alliance has not held any discussions with the owner of the large empty lot on the western side of the Expressway at Te Roto Drive;
- Ms Karen Whibley, a representative from the Makarini Neighbourhood Impact Forum confirmed they had had discussions with the Alliance re design principles etc and would be looking to see whether their suggestions had been considered and to what extent; she stated that access from the eastern side remains a challenge;
- Public workshops are being held: for Leinster Avenue, tomorrow from 4pm – 7pm in the Alliance training room, Ihakara Street; for Makarini, next Monday evening from 4pm – 7 at the Meadows Church; and
- The footbridges will be 3m wide and fully accessible for cyclists.

The Chair thanked Mr Utting for attending the meeting.

**MOVED (Spiers/Bell)**

**That Standing Orders be resumed.**

**CARRIED**

PRCB 15/06/167

#### **PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Mr Alan Carley spoke to the application from the Discover Kapiti Heritage Group for funds to assist with the costs of producing an archival heritage film programme. He said the group was set up in October 2013 to promote heritage in the Kāpiti region, and has run a number of events. Membership is comprised of eight museums from the region and they meet at the Kāpiti Community Centre.

Mr David Sluiter spoke to the application from Kapiti Deer Stalkers for funds to assist with the cost of purchasing a handheld GPS unit for the club's members. He said hunting is becoming increasingly popular and they believe equipping people with the skills and equipment to go into the bush and come back safely is paramount. He also observed that it was better to prevent people getting lost than to have the need for a rescue with associated costs. He confirmed the GPS unit would belong to the club although would be retained specifically for use by people attending the 'HUNTS' training course.

Ms Jill Lane spoke to the application from Loved 4 Life for funds to assist with the cost of providing quilts, knitted garments and meals to the families of new born babies. She said the group also hosts coffee mornings every three months for families to meet; over 50% of those who attend have moved to Kāpiti from outside New Zealand. She said to make a quilt and

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 23 JUNE 2015</b>	<b>7.00 PM</b>

provide a meal costs approximately \$50; they provide about 100 per year, and all costs are borne by their volunteers.

Ms Vanessa Shaw spoke to the application from Parkinson's Kapiti Horowhenua for funds to assist with running costs. She said they support 66 people in the Paraparaumu/Raumati area who have Parkinson's and they also provide support to family members, carers and rest homes. Members pay a small annual fee but this does not cover costs.

PRCB 15/06/168

**CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-15-1573)**

Cr Gurunathan sought confirmation that unspent funds from the 2014/15 budget would not be carried over to the 2015/16 financial year. Mr Maxwell confirmed this was correct.

**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board grants the Discover Kapiti Heritage group funding of \$500 to assist with the costs of producing an archival heritage film programme.**

**CARRIED**

**MOVED (Gurunathan/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Kapiti Deer Stalkers funding of \$500 to assist with the cost of purchasing a handheld GPS unit for the club's members.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants Loved 4 Life funding of \$500.00 to cover the cost of providing quilts, knitted garments and meals to the families of new born babies.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants Parkinson's Kapiti Horowhenua funding of \$500 to assist with administration costs.**

**CARRIED**

It was noted the amount of \$157.40 remained unallocated from the 2014/15 budget.

**MOVED (Best/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Christine Lenk funding of \$157.40 to assist with the cost of hiring the Rita King Cottage where a group of cancer patients meet for exercise, relaxation and stress management.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 23 JUNE 2015</b>	<b>7.00 PM</b>

PRCB 15/06/169

**PUBLIC SPEAKING TIME – OTHER ISSUES**

Mr Dale Evans circulated and spoke to a document outlining his concerns which included ongoing use of the kiosk at Maclean Park, and the sale of ‘legal highs’ on Kāpiti Road.

In response the Chair confirmed Board members had spoken to members of the community who gave different opinions on this matter. Given the Board represents the area from Otaihangā through to Raumati, it was important to reflect all the community views they were given.

Cr Gurunathan stated that when she spoke on this matter at the Council meeting on 18 June 2015, the Chair did not represent the formal position of this Board.

MOVED (Gurunathan/Spiers)

That the Paraparaumu/Raumati Community Board expresses disappointment and censures the Chair, Fiona Vining, for not robustly representing the Board’s formal opposition to the designation by Council of Kāpiti Road West (Option C) as the area for the potential sale of legal highs during the Council meeting of 18 June 2015.

Discussion points included:

- That expressions of disappointment in the Chair could be managed differently and better
- The Chair advised she had contacted members elected to the Board the evening before the Council meeting of 18 June 2015, to discuss the issue and get agreement as to what she should say on behalf of the Board at that meeting

Right of reply:

- Cr Gurunathan stated the Board had made a formal submission and he had expected the Chair to reflect that at the Council meeting, which did not happen.

The Chair advised she would abstain from voting. The Deputy Chair took the Chair and put the motion.

LOST

The Chair retook the Chair. It was agreed further discussion should take place once Ms Morris-Travers had returned from leave.

PRCB 15/06/170

**MEMBERS BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

Responses to Mr Evans had already been made.

**(b) Leave of Absence**

There were none.

**(c) Matters of an Urgent Nature**

Mrs Spiers referred to the NZ Post matter which she had previously raised; it was agreed this would be added to Matters Under Action and discussed then.

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 23 JUNE 2015</b>	<b>7.00 PM</b>

PRCB 15/06/171

**CONFIRMATION OF MINUTES – 12 MAY 2015**

**MOVED (Bell/Best)**

**That the minutes of the Paraparaumu/Raumati Community Board meeting dated 12 May 2015 be approved and adopted as a true and accurate record.**

**CARRIED**

PRCB 15/06/172

**MATTERS UNDER ACTION**

Mr Maxwell advised the following:

Local Approved Products (Psychoactive Substances) Policy “LAPP” – had been approved at the Council meeting of 18 June 2015 and can be removed from Matters Under Action.

Kiosk at Maclean Park – a member of the Youth Council had been added to the panel who will consider the Expressions of Interest. The timeline for the EOI is as documented.

Bus stop on Raumati Road – recent weather events have caused a delay.

Community Response Plan – new meetings are underway in Raumati Beach, Raumati South and Paraparaumu, with Board members attending when possible.

Ruapehu St safety concerns – no progress.

Public Art for Paraparaumu Beach – Ms Scollay, Council’s Arts and Museums Development Officer, advised a process of engagement was to be undertaken. Initially Board members would be invited to meet with the Public Art Panel, to discuss both policy and the agreed engagement process with the community. A public art acquisition fund is available; some art pieces have been presented for consideration and the Panel may also look at commissioning a piece of art work. The final decision will be made by the Council’s Environment and Community Development Committee.

Expressway Update – Mr Best advised Neighbourhood Information Fora and Community Liaison Groups are meeting as usual. A meeting is to be held with Darren Utting and Paul Busing (RMA Compliance Officer) next week. Ms Whibley (from the public gallery) advised she had met with Alison Law (Parks and Recreation Manager) last week to discuss the Makarini Neighbourhood Action Plan. Concept drawings for the proposed community noticeboard have been approved and it is expected to progress quite soon. Once that is complete they will look at progressing other aspects of the Plan.

The Makarini Neighbourhood Action Plan was added to Matters Under Action.

Department of Conservation matters – DOC have been emailed regarding their attendance at a Council meeting to discuss the Kāpiti Marine Reserve and the Kāpiti Island Customised Departure Facility, but have not responded. Mr Maxwell to follow up.

Raumati Pool – is in the draft Long Term Plan for consideration on 25 June 2015. This item can be removed from Matters Under Action.

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 23 JUNE 2015</b>	<b>7.00 PM</b>

Kāpiti Road and its overall plan – this item to be renamed in Matters Under Action as part of the Town Centres project; updates will be provided as needed.

Reduced speed through Raumati Village – The new Speed Limit Bylaw has been advertised and is progressing. It is expected to be operative in late October.

Realm Drive traffic issues – the Board acknowledged work done to date and asked for confirmation that all work requested had been completed.

Geese at Awatea Lakes – still awaiting a response from the Greater Wellington Regional Council.

Raumati Beach Town Centre Upgrade – can also be included in the Town Centres project item. Board members acknowledged there had been no flooding following recent storms.

New Zealand Post Office Box Lobby – Mr Holden Hohaia, Government and Community Relations Manager from NZ Post, has confirmed the lease for the PO Box lobby in Raumati will not be renewed when it expires in September 2015. The matter is now with the Raumati Four Square operator to decide whether he wishes to take up this business, under a number of scenarios. Board members felt further lobbying of NZ Post was warranted and the Chair agreed to contact Kris Faafoi MP for advice re possible next steps. Mr Maxwell will respond to the points made by Mr Hohaia (as above) and will also enquire about the future of the street receiver (letterbox) in the area.

The Chair confirmed the next Board meeting is scheduled for 14 July 2015 and Mr Maxwell advised the meeting scheduled for 4 August 2015 would be cancelled.

Mr Maxwell also advised that Ms Sharon Foss, Acting Group Manager Community Services, would be the Group Manager on the Board from this date until further notice.

The meeting closed at 8.51pm.

.....  
*Chairperson*

.....  
*Date*