

15 January 2021

Radio New Zealand

Request for Official Information responded to under the Local Government and Official Information and Meetings Act 1987 (LGOIMA) – reference: 7810184 (OIR: 2021-147)

I refer to your information request we received on 10 December 2020 for the following:

1) *The total number of full and extraordinary council meetings for the past three calendar years, broken down by each year. For example 2018, 2019 and 2020.*

and

2) *The number of full and extraordinary council meetings where a public excluded session applied. Please list break down by full and extraordinary meetings.*

	2018	2019	2020
Full Council	9	10	12
PE Full Council	8	6	6
PE Extraordinary	4	1	0
Extraordinary Council	4	4	1

3) *The total number of committee meetings held by the council for each of the three years, broken down by each year.*

and

4) *The number of committee meetings where a public excluded session applied.*

There were 8 meetings of Strategy and Policy Committee in 2018, 3 of which included a public excluded session. There were 6 meetings in 2019, 3 of which included a public excluded session.

There were 7 meetings of the Operation and Finance Committee in 2018, 3 of which included a public excluded session. There were 4 meetings in 2019, 2 of which included a public excluded session.

At the change of triennium, the committee structure changed as the Strategy and Policy and the Operations and Finance committees were replaced with Strategy and Operations Committee.

There were 9 meetings of the Strategy and Operations Committee in 2020, 3 of which which included a public excluded session.

There were 5 meetings of the Audit and Risk Committee in 2018, 3 of which included a public excluded session. There were 3 meetings in 2019, 1 of which included a public excluded session.

At the change of triennium, the committee structure changed with the Audit and Risk Committee being replaced by the Audit and Risk Sub-committee.

There were 4 meetings of the Audit and Risk Subcommittee in 2020 each of which included a public excluded session.

There were 8 meetings of the Grants Allocation Committee in 2018, 1 of which included a public excluded session. There were 8 meetings in 2019, 2 of which included a public excluded session.

5) The total number of council workshops held for each of the three years, broken down by year.

and

6) Please state if any of the workshops did NOT entirely exclude the public and if so how many?

For its operational purposes, Council has defined 'workshops' as being open to the public and so none of these workshops excluded the public.

	2018	2019	2020
Workshops	11	3	9

We also have 'briefings' to provide information to members. These are not held in public.

	2018	2019	2020
Briefings	67	55	68

No decisions can be made by members either at workshops or briefings.

7) Please state whether your mayor/chairman is involved in a district/region-wide mayoral or chairman forum and if so, the regularity of the forum and whether that forum is open to the public.

- Yes the Mayor is a member of the Region's Mayoral Forum;
- Usually 4 times per year or as required, sometimes there are additional Forums should urgent matters arise;
- No, the Forum is not open to the Public.

8) Please state whether the council is part of a region-wide meeting of councils and if so the regularity of that meeting and whether it is open to the public.

We are part of the LGNZ Zone 4 meetings which meet 4 times a year (when possible). An invitation is not extended to the public for Zone 4 meetings.

9) Please provide the attendance rate of each current council member including the mayor/chairman from October 1, 2019 to date. For example, how many council and committee meetings was the member expected to attend during that time, and how many did they attend? Please break down by month from October 2019 to December 2020.

It should be noted that Elected Members may not have attended a particular meeting due to other legitimate Council business for which they were required.

Elected Members	Oct-19		Nov-19		Dec-19		Jan-20		Feb-20	
	Meetings	attended	Meetings	attended	Meetings	attended	Meetings	attended	Meetings	attended
Mayor K. Gurunahan	1	1	1	1	3	2	1	1	4	2
Cr Angela Buswell	1	1	1	1	2	2	1	1	3	3
Cr Gwynn Compton	1	1	1	1	2	2	1	1	3	3
Cr James Cootes	1	1	1	1	2	2	1	1	2	2
Cr Jackie Elliott	1	1	1	1	3	3	1	1	3	3
Cr Mar in Halliday	1	1	1	1	3	3	1	1	3	3
Cr Sophie Handford	1	1	1	1	2	2	1	0	2	1
Cr Janet Holborow	1	1	1	1	3	3	1	1	4	3
Cr Rob McCann	1	1	1	1	3	3	1	1	3	3
Cr Jocelyn Prvanov	1	1	1	1	2	2	1	1	2	2
Cr Bernie Randall	1	1	1	1	3	3	1	1	3	3

Elected Members	Mar-20		Apr-20		May-20		Jun-20		Jul-20	
	Meetings	attended	Meetings	attended	Meetings	attended	Meetings	attended	Meetings	attended
Mayor K. Gurunahan	3	1	1	1	1	1	3	2	2	2
Cr Angela Buswell	2	2	1	1	1	1	2	2	2	2
Cr Gwynn Compton	2	2	1	1	1	1	2	2	2	2
Cr James Cootes	2	2	1	1	1	1	2	2	2	2
Cr Jackie Elliott	2	2	1	1	1	1	3	3	2	2
Cr Mar in Halliday	2	2	1	1	1	1	2	2	2	2
Cr Sophie Handford	2	2	1	1	1	1	2	2	2	2
Cr Janet Holborow	2	2	1	1	1	1	3	2	2	2
Cr Rob McCann	2	2	1	1	1	1	2	2	2	2
Cr Jocelyn Prvanov	2	2	1	1	1	1	2	2	2	2
Cr Bernie Randall	2	2	1	1	1	1	2	2	2	2

Elected Members	Aug-20		Sep-20		Oct-20		Nov-20		Dec-20	
	Meetings	attended	Meetings	attended	Meetings	attended	Meetings	attended	Meetings	attended
Mayor K. Gurunahana	3	3	2	2	3	2	3	2	2	2
Cr Angela Buswell	3	3	3	3	2	2	3	3	2	2
Cr Gwynn Compton	3	3	3	3	2	2	3	3	2	2
Cr James Cootes	2	2	2	2	2	1	2	2	2	2
Cr Jackie Elliott	2	2	3	3	3	2	2	2	2	2
Cr Mar in Halliday	2	2	3	3	2	2	2	2	2	2
Cr Sophie Handford	2	2	2	2	2	2	2	2	2	2
Cr Janet Holborow	3	3	3	3	3	2	3	2	2	2
Cr Rob McCann	2	2	2	2	2	2	2	2	2	2
Cr Jocelyn Prvanov	2	2	2	2	2	1	2	2	2	2
Cr Bernie Randall	2	2	2	2	2	2	2	2	2	2

Ngā mihi

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Te Kaihautū, ngā Rangapū, Tāngata hoki