

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION COMMITTEE (CREATIVE COMMUNITIES NEW ZEALAND) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 6 MAY 2025 AT 9:32 AM**

PRESENT: Mr Grant Stevenson (Chair), Cr Nigel Wilson, Cr Rob Kofoed, Ms Patupaiarehe Porter, Ms Michelle Scullion

IN ATTENDANCE: Ms Kate Coutts, Mr Evan Dubisky, Ms Maria Cameron, Ms Morag Taimalietane, Ms Nerita Clark, Ms Monique Engelen

WHAKAPĀHA | APOLOGIES: Cr Glen Cooper, Ms Jennifer Turnbull

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair, Grant Stevenson welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

Ms Patupaiarehe Porter read the Council blessing.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GACC2025/1

Moved: Mr Grant Stevenson

Seconder: Ms Michelle Scullion

That the apology received from Ms Jennifer Turnbull and Cr Glen Cooper be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

The Chair declared an interest in the application for funding received from In Other Words, Ōtaki Manatopu, and advised that he would vacate the chair when the application was addressed during public speaking, and would abstain from discussion and voting on the application.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leave of absence was requested at this meeting.
- (b) No matters of an urgent nature were raised at this meeting.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

Bryony Rogers spoke via Zoom to her grant application and answered questions from committee members.

Louise Waterworth spoke to the grant application from Kapiti Women's Health Collective Inc and answered questions from committee members. Ms Waterworth tabled photos for the committee.

Catherine Scullin spoke to the grant application from Coast Access Radio and answered questions from committee members.

Kercoryn Palmer spoke to the grant application from Wonderlight Theatre Aotearoa and answered questions from committee members. Dr Palmer tabled a poster for the committee.

Gavin Coleman spoke to the grant application from Kapiti BMX and answered questions from committee members.

Malcolm Bayliss spoke to the grant application from Kapiti Coast Photographic Society and answered questions from committee members.

The Chair declared an interest in the application received from In Other Words, Ōtaki Manatapu and vacated the chair ahead of the public speaking time for the applicant. Cr Nigel Wilson assumed the chair and presided over the meeting.

Grant Stevenson left the meeting at 10:49am.

Fenn Gordon and Anne Chapman spoke to the grant application from In Other Words, Ōtaki Manatapu and answered questions from committee members.

Grant Stevenson returned to the meeting at 10:59am, and resumed chairing the meeting.

Cloe Willetts spoke to her grant application and answered questions from committee members.

The meeting adjourned at 11:09am and resumed at 11:32am.

Cr Nigel Wilson left during the adjournment and returned to the meeting at 11:36am.

Jess Deacon and Cameron Steel spoke to the grant application from Mostly Music and answered questions from committee members.

Hester Paul spoke to her grant application and answered questions from committee members.

Mauricio Benega spoke via Zoom to his grant application and answered questions from committee members.

Dolina Wehipeihana spoke via Zoom to the grant application from Betsy & Mana Productions and answered questions from committee members.

Aki Baggott and Denis Wood spoke to the grant application from The Shed Project Kapiti Ltd and answered questions from committee members. Ms Baggott and Mr Wood tabled documents for the committee.

TABLED DOCUMENTS

The following documents were tabled at the meeting by grant applicants.

Appendices

- 1 Kapiti Women's Health Collective Tabled Photographs
- 2 Wonderlight Theatre Aotearoa Tabled Poster
- 3 Shed Project Tabled Letter and Images

7 PŪRONGO | REPORTS

7.1 CREATIVE COMMUNITIES SCHEME - CONSIDERATION OF APPLICATIONS FOR FUNDING

Ms Nerita Clark, Arts Events Coordinator, introduced the report and answered members' questions.

COMMITTEE RESOLUTION GACC2025/2

Moved: Mr Grant Stevenson

Seconder: Ms Michelle Scullion

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Creative Communities Scheme - Consideration of Applications for Funding	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
	Section 7(2)(b)(ii) - withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The meeting moved into public excluded business at 12:52pm.

COMMITTEE RESOLUTION GACC2025/3

Moved: Mr Grant Stevenson

Seconder: Cr Rob Kofoed

That the meeting moves out of public excluded business.

CARRIED

The meeting moved out of public excluded business at 2:31pm.

COMMITTEE RESOLUTION GACC2025/4

Moved: Mr Grant Stevenson

Seconder: Cr Rob Kofoed

- A. That the Grant Allocation Committee grants Ms Bryony Rogers \$1600.00 from the Creative Communities Scheme to assist with the project "Creative Writing Gathering".
- B. That the Grant Allocation Committee grants Kapiti Women's Health Collective Inc \$1657.00 from the Creative Communities Scheme to assist with the project "Have a Go

Arts Programme”.

- C. That the Grant Allocation Committee grants Music Festivals and Events NZ Board \$2700.00 from the Creative Communities Scheme to assist with funding the artists' fees as part of the project “SpringFest '25 Jazz in the Gardens”.
- D. That the Grant Allocation Committee grants Coast Access Radio \$2600.00 from the Creative Communities Scheme to assist with the project “Focus on Arts Programme”.
- E. That the Grant Allocation Committee grants Wonderlight Theatre Aotearoa \$1600.00 from the Creative Communities Scheme to assist with the project “The Home Inside comes to Kapiti”.
- F. That the Grant Allocation Committee grants WIDance \$1650.00 from the Creative Communities Scheme to assist with the project “Kapiti Inclusive dance classes”.
- H. That the Grant Allocation Committee grants Kapiti Coast Photographic Society \$1850.00 from the Creative Communities Scheme to assist with the project “Kapiti in Focus”.
- I. That the Grant Allocation Committee grants Miss Cloe Willetts \$3211.00 from the Creative Communities Scheme to assist with the project “EQ Storytelling Children’s Creative and Life Writing Workshop”.
- J. That the Grant Allocation Committee grants Mostly Music \$2500.00 from the Creative Communities Scheme to assist with the project “Mostly Music – Live Music Series”.
- K. That the Grant Allocation Committee grants Mr Mauricio Benega \$1000.00 from the Creative Communities Scheme to assist with the project “Adhesive Vinyl Mosaic Art Workshop”.
- L. That the Grant Allocation Committee grants Ms Hester Paul \$2000.00 from the Creative Communities Scheme to assist with the project “Dementia Friendly Art Class”.
- M. That the Grant Allocation Committee grants Betsy & Mana Productions \$1750.00 from the Creative Communities Scheme to assist with the project “HINA”.
- N. That the Grant Allocation Committee grants Miss Lily-Jean Redgrave \$1200.00 from the Creative Communities Scheme to assist with the project “The Paekākāriki Potluck and Arts Exchange”.
- O. That the Grant Allocation Committee grants The Shed Project Kapiti Ltd \$2000.00 from the Creative Communities Scheme to assist with the project “Creative Space Pottery Programme”.
- P. That the Grant Allocation Committee grants Kapiti BMX Club \$1700.00 from the Creative Communities Scheme to assist with the project “Mural for the shed at the Kapiti BMX Club track in Te Atiawa park, Paraparaumu Beach”.

CARRIED

COMMITTEE RESOLUTION GACC2025/5

Moved: Ms Patupaiarehe Porter

Seconder: Cr Nigel Wilson

- G. That the Grant Allocation Committee grants In Other Words, Ōtaki Manatopu \$1500.00 from the Creative Communities Scheme to assist with the project “In Other Words, Ōtaki”.

CARRIED

Mr Grant Stevenson did not participate in the vote or discussion on this item.

Cr Nigel Wilson left the meeting at 2:35pm.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACC2025/6

Moved: Cr Rob Kofoed

Seconder: Ms Michelle Scullion

- A. That the minutes of the Grants Allocation Committee (Creative Communities New Zealand) meeting of 3 September 2024 be accepted as a true and correct record.
- B. That resolutions GACC2024/14 Part L and GACC2024/15 Part V passed at the Grants Allocation Committee (Creative Communities New Zealand) meeting of 3 September 2024 be altered to read:

GACC2024/14

- L. ~~That the Grant Allocation Committee grants Kāpiti Art Studio \$2300.00 from the Creative Communities Scheme to assist with the project "Recycled paper clay workshop".~~
- L. That the Grant Allocation Committee declines funding for the grant application from KAPITI ARTS & CRAFTS SOCIETY INCORPORATED to assist with the project "Cash and Carry" Exhibition December 2024".

GACC2024/15

- V. ~~That the Grant Allocation Committee declines funding for the grant application from KAPITI ARTS & CRAFTS SOCIETY INCORPORATED to assist with the project "Cash and Carry" Exhibition December 2024".~~
- V. That the Grant Allocation Committee grants Kāpiti Art Studio \$2300.00 from the Creative Communities Scheme to assist with the project "Recycled paper clay workshop".

CARRIED

9 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

Ms Patupaiarehe Porter closed the meeting with karakia.

The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Creative Communities Scheme) meeting closed at 2:36pm.

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HEAMANA | CHAIRPERSON