

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 22 JULY 2014</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 22 July 2014 commencing at 7.00pm.

PRESENT:                    Mr     J     Cootes  
                                   Ms     C     Papps  
                                   Mr     R     Kofoed  
                                   Mr     C     Pearce  
                                   Cr     P     Gaylor

IN ATTENDANCE:        Mr     S     McArthur (Group Manager, Strategy & Partnerships)  
                                   Mrs    S     Shaw (Executive Secretary, Minutes)

James Cootes, Chair of Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

#### **ŌCB 14/07/321**

##### **a) APOLOGIES**

**MOVED (Gaylor/Papps)**

**That an apology be accepted from Mayor Ross Church.**

**CARRIED**

##### **b) DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Colin Pearce declared that he was on the Ōtaki Bank Preservation Heritage Trust as they have submitted a grant application to the Board.

#### **ŌCB 14/07/322**

##### **PUBLIC SPEAKING TIME AND RESPONSES**

1. Julie Browne spoke to the Board in regards to the review of the Proposed District Plan and how the consultation has been carried out.
2. Stephanie Tidman from the Ōtaki Community Patrol spoke to the Board and thanked them for their grant.
3. Ian Campbell on behalf of the Otaki Ministers spoke to the Board in regards to their grant application.
4. Fred McDonald spoke to the Board in regards to Bus Stops in Ōtaki, the Otaki Beach Development and the issue around commuter rail not going through Ōtaki to Palmerston North.
5. Rex Kerr on behalf of the Otaki Bank Preservation Heritage Trust spoke to the Board in regards to their grant application.
6. Chris Walker spoke to the Board in regards to the Otaki Beach area he thinks developing this area should be a priority.
7. Sarah Elliot spoke to the Board in regards to her grant application.
8. Mandy Evans and Vanessa Shaw from Parkinsons Kapiti/Horowhenua Society spoke to their grant application.
9. Carrie Yaxley from Big Bang Adventures spoke to their grant applications.

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**ŌCB 14/07/323  
PRESENTATION FROM WINZ**

Hina Davis, Centre Manager and Penny Rounthwaite, Regional Commissioner for Social Development gave the Board an update around statistics for the District and also what initiatives have been happening in the region.

The following points emerged from discussions:

- Pathways to Youth Employment;
- regular statistics updates send to the Board;
- working with local businesses
- Training courses available and the need for transport to attend these

The Board asked several questions of Hina and Penny:

- expressing concerns around poor public transport disadvantaging job seekers;
- the need for Winz to partner with the Ōtaki Community Board and Pathways to Youth Employment;
- sharing of statistics;
- questions around services provided, housing etc.

**ŌCB 14/07/324  
CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-14-1262)**

**MOVED (Gaylor/Papps)**

**That the Ōtaki Community Board approves a funding grant to be made to Otaki Ministers for \$500.00 from the Community Grants Fund, to assist with the costs of the Christian Celebration event in August.**

**CARRIED**

**MOVED (Pearce/Kofoed)**

**That the Ōtaki Community Board approves a funding grant to be made to the Parkinsons Society Kapiti/Horowhenua for \$500.00 from the Community Grants Fund, to assist with the field officer costs.**

**CARRIED**

Colin Pearce abstained from voting due to being on the Otaki Heritage Bank Preservation Trust.

**MOVED (Gaylor/Papps)**

**That the Ōtaki Community Board approves a funding grant to be made to the Otaki Heritage Bank Preservation Trust for \$500.00 from the Community Grants Fund, to assist with the costs of a Roll of Honour Board.**

**CARRIED**

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ŌTAKI COMMUNITY BOARD	TUESDAY 22 JULY 2014	7.00 PM

**MOVED (Papps/Pearce)**

That the Ōtaki Community Board approves a funding grant to be made to Sarah Elliot for \$500.00 from the Sporting Activity Grants Fund, to assist with tyre costs.

**CARRIED**

**MOVED (Gaylor/Kofoed)**

That the Ōtaki Community Board approves a funding grant to be made to Big Bang Adventure Charitable Trust for \$413.31 from the Sporting Activity Grants Fund, to assist with the costs of website hosting for the Big Bang Adventure Race.

That the Ōtaki Community Board approves a funding grant to be made to Big Bang Adventure Charitable Trust for \$179.00 from the Building & Resource Consents Grants Fund, to assist with the costs of hall hire for the Big Bang Adventure Race.

**CARRIED**

**ŌCB 14/07/325**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

(a) Leave of Absence –

**MOVED (Pearce/Gaylor)**

That a leave of absence be granted to Rob Kofoed for the Ōtaki Community Board meeting on 2 September.

**CARRIED**

(b) Matters of an Urgent Nature – there were none.

(c) Chairperson's Business

- The Chair has met with Hina Davis to discuss Pathways to Youth Employment;
- attended the I-site rationalization workshops;
- attended a meeting with Colin Pearce and Rob Kofoed at Winstones;
- The Chair and Cr Penny Gaylor attended the Older Persons Council meeting in Ōtaki.
- There is another meeting with Eden Design to look at the northern entry signage.
- There has been a request for a footpath along Riverbank Road that runs from Aotaki Street to the Highway.

(d) Community Board Members' Activities

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Christine Papps followed up about the area across from Rod Clifton Motors and who manages that maintenance. It was agreed that Colin Pearce would work with Rod Clifton on this issue.

Colin Pearce

- attended the Maramataka Calendar Launch;
- attended RMC – the speedhump outside Ōtaki Primary will now have the exit and entry softened.
- Energise Ōtaki – are looking at promoting the insulation of houses through information into Schools.
- Has received positive comments around the new playground equipment in Ōtaki.

Rob Kofoed

- Children's Action Plan, will be attending two hui's in regards to this;
- Work progressing at the Sanatorium site;
- The AGM for the Ōtaki Food Bank is coming up.

### **ŌCB 14/07/326**

#### **UPDATE: REVIEW OF RESERVES FUND PRIORITIES**

Due to staff illness an update was not provided but will appear on the next agenda.

Colin Pearce indicated that he would like the Otaki Beach area development to be put on the first order of priorities section of the Ōtaki Reserves Fund.

Stephen McArthur told the Board that they would need the support of Council and the Community Board to develop this and put processes in place. As part of the Annual Plan process the Council had identified this as an issue for the 2015 LTP.

Cr Gaylor told the Board that it had previously worked through the priorities on the Reserves Fund list. The things that are on the list had been there for awhile and it would be unfair to remove them. She also questioned who owned the land at the Beach and that someone should find that out before the process starts.

It was agreed that Council Staff will come back to the next meeting with the amount of money that would be required to get this underway.

The Board agreed to reconsider the Reserves Fund priorities including the process around advancing the Ōtaki Beach Development.

### **ŌCB 14/07/327**

#### **CONFIRMATION OF MINUTES**

**MOVED (Pearce/Papps)**

**That the minutes of the 10 June 2014 meeting of the Otaki Community Board be confirmed as a true and accurate record.**

**CARRIED**

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**ŌCB 14/07/328**

**MATTERS UNDER ACTION**

The following items were discussed from the Matters Under Action list:

Item 1 – Footpath on the Main Street in Ōtaki

A trial is being done to coat a small area of the pavers with a sealing agent; this will be monitored for two months to assess its effectiveness. The pavers have recently been steam cleaned; this happens four times a year. A longer term solution is still required.

The Board asked where the test site was planned for?

Item 2 – Landscaping/Planting on County Road

Plants are being sourced and planting day with Waitohu Primary School to be organised.

Item 3 – Sunny Ōtaki Entry signage

Working with contractors to get the sign erected.

Item 4 - Northern Entrance Sign

Ōtaki Community Board members are continuing to finalise the design.

**ŌCB 14/07/329**

**GENERAL BUSINESS**

There was no general business

*The meeting closed at 9.58pm*

Signed:.....  
Chairperson of the meeting

Date:.....