

*“He toa taki tini taku toa,
E hara i te toa taki tahi”
“My strength will only be achieved
Because of the efforts of us all.”*

Rātū 1 Here-turi-kōkā 2017

**Council Chambers, 175 Rimu Road, Paraparaumu
10.00 am**

Committee Membership:

Rupene Waaka (Ngā Hapū o Ōtaki) (Chair)	Vacant (Ngā Hapū o Ōtaki)
Chris Gerretzen (Te Āti Awa ki Whakarongotai – Charitable Trust)	Andre Baker (Te Āti Awa ki Whakarongotai – Charitable Trust)
Carol Reihana (Ngāti Toa Rangatira)	Hohepa Potini (Ngāti Toa Rangatira)
Leana Barriball (Ngāti Toa Rangatira)	
Mayor K Gurunathan (Kāpiti Coast District Council)	Cr James Cootes (Kāpiti Coast District Council)

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MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 13 PIPIRI 2017	10.00 AM

Minutes of a six-weekly meeting of Te Whakaminenga o Kāpiti on Tuesday 13 June 2017, commencing at 10.06 am in the Council Chambers, 175 Rimu Road, Paraparaumu.

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Mr	C	Gerretzen	Te Ātiawa ki Whakarongotai Charitable Trust
Ms	C	Reihana	Ngāti Toa Rangatira (Ngāti Haumia)
Mayor	K	Gurunathan	Koromatua
Cr	J	Cootes	Mema o te Kaunihera
Ms	L	Barriball	Ngāti Toa Rangatira

IN ATTENDANCE

Mr	P	Dougherty	Tumuaki
Ms	S	Stevenson	Kaihautū Rautaki
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Ms	M	Whiterod	Te Āpiha Tairangawhenua
Ms	L	Belcher	Kaiwhakahaere Ratonga Manapori
Mr	D	Te Maipi	Kaumātua
Cr	J	Howson	Mema o te Kaunihera
Cr	J	Holborow	Mema o te Kaunihera
Ms	K	Cuttriss	Kaiwhakahaere Toi me ngā Wharewhakamatau
Mr	K	Black	Kaihautū Rautaki me te Rangapū
Ms	J	McDougall	Te Kaiwhakahaere Whakānga, Mo Nga Whakapātanga
Mr	M	Pederson	Te Kaihautū Ratonga Hapori

The meeting opened with a karakia by Koro Don. The Chair welcomed everyone to the meeting including the visitors from Hastings District Council. Koro Don spoke words of farewell to Ake Taiaki who had recently passed away.

Te Whakaminenga o Kāpiti 17/06/066

APOLOGIES

There were no apologies.

Te Whakaminenga o Kāpiti 17/06/067

PUBLIC SPEAKING TIME

- Marama Laurenson, Cultural Heritage Advisor to Hastings District Council, spoke about Maori participation in decision making processes and about significant projects such as Papakainga development policy. Ms Laurenson introduced Jackie Evans the Democratic Support Manager from Hastings District Council.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 13 PIPIRI 2017	10.00 AM

A question was asked regarding lessons to be learned for mainstream housing options out of the Papakainga development work carried out in Hastings. In response Ms Laurenson spoke about the cultural and social lessons that could be learned, in particular a sense of community.

Te Whakaminenga o Kāpiti 17/06/068

ADDITIONAL AGENDA ITEMS

There were no additional items.

Te Whakaminenga o Kāpiti 17/06/069

CONFIRMATION OF MINUTES – 2 MAY 2017

MOVED (Hakaraia/Cootes)

That the minutes of the meeting of Te Whakaminenga o Kāpiti on 2 May 2017 are confirmed as a true and accurate record of that meeting.

CARRIED

Te Whakaminenga o Kāpiti 17/06/070

HASTING DISTRICT COUNCIL : REVIEW SUCCESSFUL PARTNERSHIP MODELS

The Chair invited staff to provide a report out of the work of Hastings District Council to be brought to Te Whakaminenga o Kāpiti to inform a way forward.

The Chair thanked Hastings District Council representatives for their visit.

Strategic Work Programme

Te Whakaminenga o Kāpiti 17/06/071

UPDATE : HELPING KĀPITI GET TSUNAMI READY

Janice McDougall delivered a presentation on the work that is being undertaken across the district to improve tsunami awareness and preparedness.

There was discussion about the need for people to understand if they are or if they are not in a Tsunami evacuation zones and where to go to be safe.

A question was asked regarding messaging for recreational organizations. Ms McDougall explained that these groups would be involved in the next stages of the work being undertaken to improve tsunami awareness and preparedness.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 13 PIPIRI 2017	10.00 AM

Te Whakaminenga o Kāpiti 17/06/072

UPDATE : LONG TERM PLAN

Kevin Black and Monica Fraser gave a presentation on the approach to developing the Long Term Plan for 2018 to 2038 that Council will have in place from July 2018. The opportunity is being taken to more fully involve the community at an earlier stage in developing this Long Term Plan. Community Engagement will commence in July 2017 and a summary of feedback received will be provided to Council in August.

The Mayor left the meeting at 11.08am and returned at 11.11am

Carol Reihana left the meeting at 11.10am and returned at 11.12am

The approach to the 2018/38 Long Term Plan is informed by the visions of Tangata Whenua in the current long term plan.

Three draft strategic pathways were introduced that are intended to guide the initial community engagement phase. They are: Attracting greater growth and it's links with the Maori Economic Development Strategy; Building on our community strength and Enhancing our natural advantage. The workshops will identify the links to iwi management plans and to current works being advanced by Council and iwi. Te Whakaminenga o Kapiti were asked to consider how they would like staff to engage and were invited to provide feedback on the strategic pathways by 28 July 2017.

A question was raised regarding any opportunities to work with Regional Council on 'Enhancing our natural advantage'. It was confirmed that there have been early conversations at the officer level and the governance level with Greater Wellington Regional Council. The Mayor raised that it would be useful to have iwi representatives involved in further conversation with Greater Wellington Regional Council.

The Chair confirmed that an off line conversation is required with the ART Forum in order to provide feedback before 28 July and congratulated all involved in the work that has been undertaken so far.

Te Whakaminenga o Kāpiti 17/06/073

UPDATE : MARAMATAKA

Maia Whiterod gave an update on Maramataka 2017/18. It is being dedicated to Te Hokowhitu-a Tū and the NZ Māori Pioneer Battalion 1914 to 1918. The Launch date is set for 26 June at 11.30am in the Council Chamber. Formal invitations will be sent in the post.

Te Whakaminenga o Kāpiti 17/06/074

INVITATION TO APPOINT IWI REPRESENTATIVES TO THE CYCLEWAYS, WALKWAYS AND BRIDLEWAYS ADVISORY GROUP (CS-17-221)

Jamie Roberts presented the report and invited representation from Te Whakaminenga o Kāpiti. The Chief Executive explained that the invitation is for up to three representatives in order to provide an opportunity for a representative from each iwi. However it is also possible for there to be just one representative if that is more practical due heavy workloads.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 13 PIPIRI 2017	10.00 AM

MOVED (Reihanga/ Barriball)

The Te Whakaminenga o Kāpiti receives the report (CS-17-221) and resolves to appoint representatives to the Cycleways, Walkways and Bridleways Advisory Group at the next meeting of Te Whakaminenga o Kāpiti.

CARRIED

Te Whakaminenga o Kāpiti 17/06/075

PUBLIC ART PANEL REVISED TERMS OF REFERENCE (CS-17-223)

Kat Cuttriss spoke to the report.

MOVED (Reihana/Gerretzen)

That the Committee:

- a) receives this report (CS-17-223); and
- b) nominates Tracey Morgan for appointment to the Public Art Panel subject to her accepting the role.

CARRIED

Te Whakaminenga o Kāpiti 17/06/076

CONSIDERATION OF THE ESTABLISHMENT OF A MĀORI WARD (Corp-17-187)

Leyanne Belcher spoke to the report.

A question was raised as to why this was being brought to Te Whakaminenga o Kāpiti for consideration. It was confirmed that the report was presented for consideration because at a Meeting of Te Whakaminenga o Kāpiti on 14 July 2015 members signaled that they would like Council to examine the option of a Māori Ward in the 2016-2019 Triennium.

There was discussion about Marama Davidson's Member's Bill (Equitable Process for Establishing Māori Wards and Māori Constituencies) Amendment Bill 2017. Hastings District Council is supporting Marama Davidson's Bill.

There was discussion regarding the system in place in Kāpiti being a good one that works to process the partnership; that members were happy with the partnership and with the current situation.

MOVED (Hakaraia/Reihana)

That Te Whakaminenga o Kāpiti recommends that Council does not consider the establishment of a Māori Ward for electoral purposes and that the question is revisited in the next Triennium.

CARRIED

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 13 PIPIRI 2017	10.00 AM

Updates / Other Matters

Te Whakaminenga o Kāpiti 17/06/077

MATTERS UNDER ACTION

Iwi Management Plan

Progress is being made with the Framework for the Iwi Management Plan and Council has a person with suitable experience to facilitate the delivery of the plan.

Guardians of Kāpiti Reserve

Chris Gerretzen (Te Ātiawa ki Whakarongotai Charitable Trust) would like the group to meet them at the table.

Leana Bariball reported back that Ngāti Toa Rangitira will discuss the request from Guardians of Kāpiti Reserve with the Kapiti Island Strategic Advisory Committee.

MOVED (Waaka/ Bariball)

That Te Whakaminenga o Kāpiti will defer to iwi on the request for representatives on Guardians of Kāpiti Reserve.

CARRIED

Memorandum of Partnership & Sites of Significance

The Chair recommended that Memorandum of Partnership signing will be held on 8th August at the Marae on the same day as the Sites of Significance Tour. It was agreed that the Chair would work with staff on arrangements.

Te Whakaminenga o Kāpiti 17/06/078

IWI UPDATES

Ngāti Toa Rangitira

- Kāpiti Island Strategic Advisory Committee would like to attend the next Te Whakaminenga o Kāpiti. They will be noted as attendees on the agenda for the next meeting.
- Paikākāriki School children are painting a fence at the railway car park telling the history of Ngāti Homia. Talks have taken place with Haig Meyer regarding an art piece being placed in Paekakariki.

Ngā Hapū o Ōtaki

No updates.

Te Ātiawa ki Whakarongotai Charitable Trust

Chris Gerretzen spoke to echo the words of Koro Don about Ake Taiaka as a quiet achiever who never asked for anything.

The Chair and Carol Reihana spoke to echo what had been said about Kamatua Ake Taiaka.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 13 PIPIRI 2017	10.00 AM

Te Whakaminenga o Kāpiti 17/06/079

TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

- There were no further updates.

Te Whakaminenga o Kāpiti 17/06/080

COUNCIL UPDATE

The Chief Executive provided an update including:

- A lot of work is already going into the Long Term Plan.
- Council will meet on Thursday 15 June to consider updates from staff and the funding requests for the Annual Plan.

Te Whakaminenga o Kāpiti 17/06/081

CORRESPONDENCE

There was none.

Te Whakaminenga o Kāpiti 17/06/082

OTHER BUSINESS

The Chair provided an update:

- Monica Fraser is leaving council and Te Whakaminenga o Kāpiti. The Chair recognised that Monica has put in a tremendous effort for iwi. Monica has been a very good facilitator for navigating the way forward and the Chair thanked her on behalf of iwi and Te Whakaminenga o Kāpiti. The Mayor, Chris Gerretzen, Carol Reihana and Mahinerangi Hakaraia thanked Monica and wished her all the best for the future.

The meeting was closed at 12.37 pm after a karakia by Koro Don.

.....
Chair

.....
Date

Chairperson and Members
TE WHAKAMINENGA O KĀPITI

1 AUGUST 2017

Meeting Status: **Public**

Purpose of Report: For Information

MĀORI ECONOMIC DEVELOPMENT FUNDING 2016-17**PURPOSE OF REPORT**

- 1 This report outlines how the investment of \$66,000 is allocated within the Māori Economic Development Fund.

DELEGATION

- 2 Te Whakaminenga o Kāpiti may consider this matter under the Memorandum of Partnership, Clause 21 sub clause iv) *identifies the following principle: that Council will have particular regard to the rights of tāngata whenua in the management and development of resources by recognising and providing for rangatiratanga.*

BACKGROUND

- 3 On the 24th January 2017, Te Whakaminenga o Kāpiti considered how the investment of \$66,000 would be allocated within the Fund. At this meeting, it was agreed that the fund would be utilised to develop a revised strategy for Māori Economic Development, with any remainder being distributed through a contestable grants process.
- 4 At the following meeting on 2nd May, Te Whakaminenga o Kāpiti agreed that funding be sought through Te Puni Kōkiri for the strategy refresh.
- 5 It was agreed that the 2016/17 budget would be allocated in accordance with section 1.6 and 1.7 of the 2013 Strategy for Māori Economic Development and Wellbeing in Kāpiti.
- 6 Section 1.6 states that:
*This fund will be managed on an annual basis by an application process approved and overseen through Te Whakaminenga o Kāpiti.
There may also be other sources of funding available to iwi to carry out economic development projects, for example, from Te Puni Kōkiri, Treaty Settlements, and overseas investment*
- 7 Section 1.7 states that:
*In implementing this strategy, iwi will seek to:
Develop capacity further for iwi activities
Provide leadership and direction
Leverage relationships and opportunities to partner and/or link into other economic development projects, for example the Clean Tech Centre and Council's business support person
Broker opportunities – for iwi, whānau, hapū, and businesses*

- 7 The amount of \$60,000.00 was made available for a contestable grant process. Amounts awarded will be based on the strength of each application's alignment to the current Māori Economic Development Strategy.
- 8 The remaining \$6,000 was to be utilised for administration of the process.
- 9 Grants are available to a diverse range including: Māori individuals in the labour market; the self-employed running Māori businesses; and to tribal and pan-tribal Māori commercial entities. These entities must be operating within the boundaries of the Kāpiti Coast District Councils designated geographic boundary.
- 10 The panel members were: Rupene Waaka, Councillor James Cootes, Russell Spratt (Convenor) and Leana Barriball (whose apologies were recorded on the day).
- 11 Grants opened 26 April 2017 and close on 24 May 2017 at 5.00 pm.
- 12 As confirmed on the 2nd May 2017, the panel makes the overall decisions as to the distribution of the Fund.

ISSUES AND OPTIONS

Issues

The following section outlines the panel's decision to allocate the Māori Economic Development Fund for 2016/17.

Māori Economic Development Grants

- 13 The panel met on 1 June 2017, to consider eight applications. Each application was assessed on its eligibility and merits, relating to:
 - Manaakitanga – leveraging the potential of rangatahi and building whanau capacity.
 - Kaitiakitanga – whatungarongaro te tangata toi tu te whenua (working with the land).
 - Kotahitanga- supporting whanau to achieve economic wellbeing through capacity, collaboration, and innovation and Māori business.
- 14 A total of \$55,000 was allocated, the panel awarded funds as to the table below:
Successful Applicants to the Māori Economic Development Grants

Applicant	Initiative	Granted (Excl. GST)
Ōtaki Māori Racing Club	Support of staged work plan outcomes The subcommittee have agreed a staged work programme to grow the economic viability of the Ōtaki racecourse, including branding, marketing and to diversify the utilisation of the current facility. ¹	\$25,000

¹ The Ōtaki Māori Racing Club is the only indigenous race course in the world. The race course previously managed by Race NZ has now been handed back to the ART Confederation to administer.

Kāpiti Island Manuka Honey	A.R.T/rohe wide honey business development To bring together a collective to develop whānau and Māori owned land for the production of honey in Kāpiti.	\$15,000
Rongoā Remedies	On-going development of Rongoā The development of commercial and whānau model to increase production of products to a wider market.	\$15,000
TOTAL		\$55,000

- 15 All applicants were contacted, via letter, on 2 June 2017 advising the status of their application.
- 16 Accountability reports are required no later than 6 weeks following the completion of the project and expenditure of funds.

Māori Economic Development investment – Business opportunity

- 17 A proposal was presented to the panel for consideration. The proposal was seeking a \$5,000 contribution to explore an economic development opportunity to establish a Māori business opportunity in Kāpiti in collaboration with an overseas enterprise.
- 18 The panel approved the funding request as the initiative contributed to the aspirations outlined in the Māori Economic Development and Wellbeing Strategy (2013) with a particular focus on the Kotahitanga outcome, which includes identifying opportunities for involvement in innovative sustainable technology and enabling whanau to achieve economic self- determination. This application has since been withdrawn.

CONSIDERATIONS

Policy considerations

- 19 A Strategy for Māori Economic Development and Well-Being in Kāpiti; an iwi focused Maori Economic Development Strategy was adopted in 2013. This strategy is under review.
- 20 The Kāpiti District Economic Development Strategy 2015-2018 provides the overarching strategic framework for economic development and has a major role in supporting and enabling iwi-lead initiatives that give opportunity for tāngata whenua.

Legal considerations

- 21 There are no legal considerations

Financial considerations

- 22 The grants were allocated as per existing budgets for 2016/17.

Tāngata whenua considerations

- 23 Consultation continues through the appointed Māori Economic Development panel and Te Whakaminenga o Kāpiti.

SIGNIFICANCE AND ENGAGEMENT

Significance Policy

- 24 This matter has a low level of significance under Council policy.

Consultation already undertaken

- 25 Officers have entered into consultation on the process for delivering the grant Fund for Māori Economic Development with each of the three iwi within the district through the ART Forum as defined by members of Te Whakaminenga o Kāpiti.
- 26 Follow up publicity is planned through Council's communication processes detailing the successful applicants.

RECOMMENDATIONS

- 27 That Te Whakaminenga o Kāpiti receives report SP-17-249

Report prepared by	Approved for submission	Approved for submission
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Mahinarangi Hakaraia	Sarah Stevenson	Wayne Maxwell
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Iwi Relationship Manager (Acting)	Group Manager Strategy and Planning	Group Manager Corporate Services
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DRAFT ONE**IWI SITES OF SIGNIFICANCE SITE VISIT****TUESDAY 8 AUGUST 2017**

TIME	ACTION	VENUES
8.15 am		Arrive: front gate at Ruakawa Marae
8.30 am		Pōwhiri
9.00 am		Depart: Ruakawa Marae
	Off bus	Waiorongomai
	Stay on bus	Tainui Marae Pukekaraka St Mary's Church
	Off bus	Rangiātea Church Old Coach Road Te Rauparaha Memorial
	Stay on bus	Past Wānanga Along beach front up Tasman Road Ōtaki River mouth / Ōtaki River Katihiku Marae Ōtaki Pā site Taumānuka Rangiuru Pā site
	Off bus	Te Moana Road Arapawaiti – Otaihanga Domain Significance of Waikanae Estuary
	Stay on bus	Kena Kena Pā
12.30 pm	Off bus	Lunch and korero
	Off bus	Te Uruhi – Park at Maclean Park or Kāpiti Boating Club
		Wharemauku
	Stay on bus	Maitaihuka – driving along SH 1
	Off bus (20 mins)	Whareroa – QEII Park (Mackays Cross entrance) Maitaihuka and Te Papa linkages (down on to the beach to the Pā site)

TIME	ACTION	VENUES
	Stay on bus (10 mins)	Ti Paripari – Paekākāriki – Fisherman’s Table (korero about the formation of sand dunes and the historic pā site)
		Travel back to Raukawa Marae
		Karakia Whakamutunga
	Wharenuī	About Raukawa Marae
	Rupene	Overview – ART Confederation
		<ul style="list-style-type: none"> • Te Ātiawa ki Whakarongotai • Ngā Hapū o Ōtaki • Ngāti Toa Rangatira
	Rupene / Monica	Te Whakaminenga o Kāpiti
		Signing of the Memorandum of Partnership
		Supper

IWI SITES OF SIGNIFICANCE SITE VISIT

MONDAY 7 AUGUST / TUESDAY 8 AUGUST 2017

MONDAY 7 AUGUST

TIME	ACTION	VENUES
5.00 pm		Arrive: front gate of Ruakawa Marae
		Pōwhiri
	Wharenui	About Raukawa Marae
	Rupene	Overview – ART Confederation
		<ul style="list-style-type: none">• Te Ātiawa ki Whakarongotai• Ngā Hapū o Ōtaki• Ngāti Toa Rangatira
	Rupene / Monica	Te Whakaminenga o Kāpiti
		Signing of the Memorandum of Partnership
		Supper

TUESDAY 8 AUGUST

TIME	ACTION	VENUES
8.30 am		Arrive: Ruakawa Marae
8.45 am		Depart: Ruakawa Marae
	Off bus	Waiorongomai
	Stay on bus	Tainui Marae Pukekaraka St Mary's Church
	Off bus	Rangiātea Church Old Coach Road Te Rauparaha Memorial

TIME	ACTION	VENUES
	Stay on bus	Past Wānanga Along beach front up Tasman Road Ōtaki River mouth / Ōtaki River Katihiku Marae Ōtaki Pā site Taumānuka Rangiuru Pā site
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		Travel back to Raukawa Marae
		Karakia Whakamutunga

TE WHAKAMINENGA O KĀPITI

MATTERS UNDER ACTION

Rātū 1 Here-turi-kōkā 2017

Item	Action	Person Responsible	Notes/Update	Timeframe
Iwi Management Plan	14.03.17 There is a need to work with Council to deliver the Iwi Management Plan.	Mahinarangi Hakaraia	13.06.17 Progress is being made with the Framework of with the Iwi Management plan and a tender process is under way to engage a person with suitable experience to facilitate the delivery of the plan.	Ongoing
Guardians of Kapiti Reserve	02.05.17 Guardians of Kapiti Reserve request for representatives to be nominated by Te Whakaminenga o Kāpiti. A report was requested from Ngāti Toa and Whakarongotai as to how to proceed.	Chris Gerretzen / Leana Barriball	13.06.17 Chris Gerretzen Te Ātiawa ki Whakarongotai Charitable Trust would like the group to meet them at the table. Leana Bariball reported back having taking the question to the Kapiti Island Strategic Advisory Committee and legal advice indicated that Committee are responsible for a management plan over the marine reserve and so Ngāti Toa Rangatira are going to use that committee for now. KAISAC cotnact details to be provided to the Guardian.	By Next Meeting 1 Aug 2017
Memorandum of Partnership & Sites of Significance Tour	02.05.17 TWOK to consider when the Memorandum of Partnership should be signed. Sites of Significance Tour reorganization	Maia Whiterod/ Annette McLaughlin	13.06.17 The Chair recommended that Memorandum of Partnership will be held on 8th August at the Marae on the same day as the Sites of Significance Tour. It was agreed that the Chair would work with staff on arrangements.	Ongoing
Public Art Panel	Chris Gerretzen to ask Tracey Morgan if she is happy to accept the role appinting her to the Public Art Panel	Chris Gerretzen		By Next Meeting 1 Aug 2017
Hastings District Council	The Chair invited staff to provide a report out of the work of Hastings District Council and to be brought to Te Whakaminenga o Kāpiti to inform a way forward.	Monica Fraser		By 11 July 2017

ART Forum feedback	In light of the Long Term Plan Update provided by Kevin Black and Monica Fraser, the Chair confirmed that an off line conversation is required with the ART Forum in order to provide feedback before 28 July. It is intended that workshops are held with iwi in order to define the content in the Long Term Plan. Te Whakaminenga o Kapiti were asked to consider how they would like staff to engage and were invited to provide feedback on the strategic pathways by 28 July.	Mahinerangi Hakaraia		By 28 July 2017
Cycleways, Walkways and Bridleways Group	TWOK resolved to appoint representatives to the Cycleways, Walkways and Bridleways Advisory Group at the next meeting.	All Committee Members		At Next Meeting 1 Aug 2017
Master List of Representative Opportunities	Resend updated list	Leyanne Belcher		Completed