

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY, 31 JANUARY 2017</b>	<b>7.30PM</b>

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday, 31 January 2017**, commencing at **7.30pm**.

PRESENT:           Mrs    J   Prvanov           Chair  
                       Mr     J   Westbury       Deputy Chair  
                       Mr     T   Begovich  
                       Mr     J   Seamark  
                       Cr     M   Scott

IN ATTENDANCE:  Ms     S   Stevenson       Group Manager Strategy & Planning  
                       Mr     P   Dougherty      Chief Executive  
                       Mrs    S   Shaw            Executive Secretary, Strategy & Planning  
                       Ms     V   Starbuck-Maffey  Democracy Services Manager  
                       Ms     S   Hutcheson     Principal Policy Advisor  
                       Mr     J   Roos            Senior Programme Advisor - Environmental

The Chair welcomed everyone including Mayor Gurunathan, Cr David Scott and Cr Elliott.

WCB 17/01/013

#### **Apologies**

There were no apologies from Board Members.

#### **Declaration of Interest**

Mr Seamark declared an interest in the grant application from Ariel Community Care for the Waikanae Show 2017 as he is the Chairman of the Waikanae Show Committee. He declared he would not participate in discussion and will abstain from voting.

WCB 17/01/014

#### **PUBLIC SPEAKING TIME (grants)**

##### Destination Waikanae

Sue Lusk on behalf of Destination Waikanae, spoke to their application to assist with the costs of paint for graffiti removal in conjunction with Kiwi Rail.

##### Educational Trip

Kerry Murrell spoke to her application to assist with the costs for autistic son Joshua to attend an educational trip to Rotorua.

##### Ariel Community Care

Paul Fallon and Susi Wassong, on behalf of Ariel Community Care, spoke to their application requesting help with costs associated with the Waikanae Show on 11 March 2017.

##### Destination Waikanae

Sonia Coom, on behalf of Destination Waikanae, spoke to their application requesting help with costs of the Easter Market on 15 April 2017.

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### **PUBLIC SPEAKING TIME (other issues)**

#### Sue Lusk

Ms Lusk spoke on behalf of Norma McCallum from Keep Waikanae Beautiful, requesting - more hanging baskets to be installed from CJ Fisheries to Bloom Design on the Main Road in Waikanae.

Ms Stevenson explained the costs associated with putting additional hanging baskets up and health and safety matters would need to be addressed. The Board requested a report and agreed to discuss this at a later time.

#### Ben Knight

Mr Knight, Chair of the Guardians of the Kāpiti Marine Reserve Committee spoke to the Board about the group, explaining it had been set up as voluntary Community Group. The Marine Reserve was the fourth oldest in NZ and is one of the largest marine reserves in New Zealand. This year the Group was hoping to celebrate the 25<sup>th</sup> Anniversary of the Marine Reserve.

#### Karl Webber

Mr Webber spoke to the Board about the Kāpiti Marine Reserve. They were currently looking at a Webcam network to help with the research and monitoring process around the Island. They were also looking at installing underwater cameras around the island.

#### Gus Evans

Mr Evans spoke to the Board about the Wi Parata Reserve and his concerns about astelia plants falling out of the Kohekohe trees. He had been in contact with the Council by email and has met with Council staff about his concerns but had not received a reply. He would also like an update (if there was any) on the Railway Crossing emergency easement.

Mrs Stevenson said Staff would look at this issue as a matter of urgency.

#### Murray Bridges

Mr Bridges spoke to the Board and extended his thanks to the Council for the yellow no parking lines in Pehi Kupa Street. He asked if the Parks and Reserves team could drain, refill and then sow grass in the areas that had been damaged by cars. He also had concerns about a weeping willow tree on Pehi Kupa Street where a large branch has fallen down.

#### Dale Evans

Mr Evans spoke to the Board about the Macrocarpa hedge at 384-386 Te Moana Road and also three other properties that were having issues with shrubs and trees.

#### Gerald Rys

Mr Rys spoke to the Board about the Hedge at 384-386 Te Moana Road. He understood that the Board was going to make a decision on the hedge. Mr Rys also spoke about the Waikanae Beach Outcomes process, the document that was being prepared and requested it should be completed prior to the decision on the hedge.

The Chair advised that Council staff were to make the decision on the hedge, rather than the Board. The Chair also noted that the Board did not know all the details surrounding this matter and she had requested a meeting with the Mayor and Council Staff to be updated on this issue.

#### Ken Shirley

Mr Shirley spoke to the Board about the Macrocarpa hedge at 384-386 Te Moana Road. Mr Shirley was representing a group of concerned neighbours who had written and signed the petition about the hedge, and then sent it to Council. He stated the hedge occupied the entire road reserve and there was no vision westward when exiting Fairway Oaks Drive. He also said

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there had been many close calls and there were also safety issues for people catching the local bus.

Quentin Poole

Quentin Poole spoke to the Board about the Macrocarpa hedge at 384-386 Te Moana Road. He said that the Council needed to be consistent with every property in Waikanae and the same rules needed to be applied to everyone. He provided an example of a hedge being cut down in a different street and now the hedge had died. He requested the Community Board consider the resolutions that he tabled prior to the meeting.

Ms Stevenson clarified the process around tabling resolutions, stating that in this instance, without the due notice being given, these resolutions could not be tabled by Mr Poole.

Judy McMillan

Judy McMillan spoke to the Board about the Macrocarpa hedge at 384-386 Te Moana Road. She said there are public safety issues around the hedge and with the community accessing the bus stop. She said visitors to her property needed to have someone to watch traffic when they drove out of their driveway

The Chief Executive spoke about the Macrocarpa hedge at 384-386 Te Moana Road. He noted there were water mains and sewage pipes running under the road berm and there are also safety concerns. The decision has been made to extend the decision on the hedge until April. The Mayor was going to meet with all people involved and a list of service requests relating to the hedge would be collated. Council would continue discussions and the Community Board would be involved.

Don Liddle

Mr Liddle, on behalf of Underground Waikanae, spoke to the Board about undergrounding the power cables by the Expressway. He was seeking the Community Board and Council's support.

James Bishop

Mr Bishop asked the Board about who was going to monitor traffic coming off the expressway after it opened and also extended his thanks to the Community for the assistance they had provided with the Community Garden.

The Chair said traffic modelling on the current roads had been carried out. She has already requested a report be prepared to come to the Board after the Expressway had opened - to detail changes in traffic.

Jill Stansfield

Ms Stansfield, Deputy Chair of Older Persons Council spoke to the Board about Age Friendly Cities and requested more seats around the District and offered help in discussions with their placement.

Terry Kennaway

Ms Kennaway from the Thursday Ramblers walking group spoke to the Board about requesting more seats for the Waikanae area. There was a shortage of seats along the southern side of Waikanae River and also around the lagoon. It was suggested that a map be developed that shows where seats are located in the district.

Mr Westbury suggested that an offline meeting be held with Ms Stansfield and Ms Kennaway to discuss what options were available going forward. Mr M Scott provided an update on the process

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The Chair would investigate what funding was available for seats in the Waikanae area and what the annual allocation was. There was a map provided that showed the locations of the seats.

Mrs Blanche Charles

Mrs Charles spoke about her concerns regarding the Elizabeth Street railway line and lack of emergency access. She has attended Waikanae Community Board meetings and voiced her concerns in 2016 and nothing has happened. This was a matter of urgency and someone needed to deal with Kiwirail.

Due to staff and members of the public waiting for specific items the Chair decided with the Board's agreement to reorder the agenda items and bring forward the following:

- Adoption of Standing Orders for Meetings of Community Boards (Corp-16-081),
- Consideration of Applications for Funding (Corp-17-096),
- Presentation – Future Waikanae Beach;
- Parking Restriction for Single Electric vehicle (SP-17-097).

*The meeting adjourned at 9.17pm and reconvened at 9.21pm.*

WCB 17/01/015

**Adoption of Standing Orders for Meetings of Community Boards 2016-2019 Triennium (CORP-16-081)**

Ms Starbuck-Maffey (Democracy Services Manager) spoke to this report, stating that this document would provide greater clarity to the Board for this triennium.

**MOVED (M Scott/Seamark)**

**That the Waikanae Community Board adopts the Local Government New Zealand Standing Orders as at Appendix 1 of report Corp-16-081 and it notes that option C is the default position for running the Waikanae Community Board meetings.**

**CARRIED**

WCB 17/01/016

**Consideration of Applications for Funding (CORP-17-096)**

**MOVED (M Scott/Seamark)**

**The Waikanae Community Board grants Destination Waikanae a grant of \$500 from the promotion fund to help with costs to purchase paint to eradicate graffiti.**

**CARRIED**

**MOVED (Westbury/Begovich)**

**The Waikanae Community Board grants Kerry Murrell a discretionary grant of \$1,000 to help fund an educational trip for autistic son Joshua, to improve his learning experience.**

**CARRIED**

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The Board discussed the grant for Ariel Community Care and asked Cr M Scott to provide some background on what financial assistance had been provided in the past.

The Chair noted that they had requested three years funding but due to the application being late they would only accept it for one year, but could consider funding for three years in another application.

A motion was moved by Cr M Scott to grant Ariel Community Care \$7,500.00 but lapsed for want of a seconder.

**MOVED (Westbury/Begovich)**

**The Waikanae Community Board grants Ariel Community Care a grant of \$8,304.74 from the promotion fund to help with the costs of the 2017 Waikanae Show.**

**CARRIED**

Mr Seamark abstained from voting due to his conflict of interest.

**MOVED (M Scott/Seamark)**

**The Waikanae Community Board grants Destination Waikanae a grant of \$600.00 from the promotion fund to help promote the 2017 Waikanae Easter Market.**

**CARRIED**

**MOVED (M Scott/Seamark)**

**The Waikanae Community Board agrees to transfer \$1,000.00 from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.**

**CARRIED**

WCB 17/01/018

**Presentation – Future Waikanae Beach**

Ms Sam Hutcheson (Principal Policy Advisor) spoke to the Board in regards to the Future Waikanae Beach Process. Ms Hutcheson said there have been a number of drop-in sessions of up to 200 people and a series of workshops with the Working Group of up to 24 people. A sub set of the group had been working on drafting the Vision and Action Plan

Ms Hutcheson said that there is an event to share the vision and action plan organised for 12 February which would coincide with a Civil Defence Preparedness event.

The team who had been working on the vision document had nearly finished it and have left a page for an endorsement from the Waikanae Community Board. It was agreed that the Chair would work with staff to formalise this page prior to the 12 February 2017. They would look at releasing this document at a celebration event on 14 March 2017.

Ms Hutcheson asked some of the members of the visioning group to comment and the main points were:

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- the need to take time with decisions being made;
- look at having Community Board meetings down at Waikanae Beach;
- connection with the Community;
- the timeline for the Waikanae Beach Futures process.

After the vision document had been completed it would be used to complete a detailed character assessment of Waikanae Beach, which would then lead into a plan change for Waikanae Beach.

The Board advised that when they put their Annual Plan submission in they intended to seek \$50,000 to complete the Waikanae Beach Outcomes process.

The Chair said the Board was looking at holding the Community Board meetings in different venues at times, and that Waikanae Beach was one such venue. These would be advertised when a decision was made.

WCB 17/01/019

**Parking Restriction for Single Electric Vehicle Charging Point, Tutere Street (SP-17-097)**

Jake Roos (Senior Programme Advisor – Environmental) spoke to this report. The charging point would be free to use for the first 12 months - users would bring their own cable and would provide their vehicles with an extra 20-60km distance. It would be a P120 parking restriction and Electric Vehicle only.

It was asked if residents in the area were consulted around this parking restriction. Mr Roos informed the Board that it was only the businesses that were consulted.

**MOVED (M Scott/Westbury)**

**That the Waikanae Community Board approves the implementation of an EV-only and P120 parking restriction (including the installation of associated signage and ground marking) on the carpark indicated in Appendix 1 of report IS-16-1949.**

**CARRIED**

WCB 17/01/020

**Parking Restrictions on Pehi Kupa Street (IS-17-099)**

Sarah Stevenson spoke to this report.

**MOVED (M Scott/Prvanov)**

**That the Waikanae Community Board retrospectively approves the installation of parking restrictions on Pehi Kupa Street as indicated in Appendix 1 of report IS-17-099.**

**CARRIED**

WCB 17/01/021

**MEMBERS BUSINESS**

**(a) Public Speaking Responses**

Ms Stevenson will follow up with Mr Evans questions in relation to his queries.

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The Chief Executive informed the Board that the Council get numerous requests in regards to overhanging trees and Council responds to the service requests that are logged.

**(b) Leave of Absence**

**MOVED (M Scott/Prvanov)**

**That the Waikanae Community Board grants a leave of absence to James Westbury from 7- 9 February 2017.**

**CARRIED**

**(c) Matters of an Urgent Nature**

There was none.

**(d) Declarations of Interest**

As noted above Mr Seamark declared an interest.

WCB 17/01/022

**CONFIRMATION OF MINUTES: 8 November 2016**

**MOVED (M Scott/Begovich)**

**That the minutes of the Waikanae Community Board meeting held on 8 November 2016 be adopted as a true and correct record of that meeting.**

**CARRIED**

WCB 17/01/023

**Matters Under Action**

Ms Stevenson spoke to the paper.

Pharazyn Reserve Management Plan

Council Officers were looking at options with regard to the Board's proposed changes to the Management Plan and would update the Board at the March meeting.

Ngāwhakangutu Reserve Management Plan (Tasman Lakes)

If there was a group interested in putting together a Friends Group they would need to write a letter to the Chief Executive requesting permission to establish a friends group for a certain area.

The group would need to sign a Memorandum of Understanding and have a start-up meeting with Council's Programme Manager Biodiversity to decide on the way forward, level of commitment from Council.

There had been some interest from people within the Peka Peka Guardians at previous meetings, so it would be advisable for them to be involved in any discussion. It was important to note that the Friends Group would not be able to be involved in the area that was currently under lease for grazing.

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Cleaning up/painting of Waikanae Bridge

The Council continue to liaise with Kiwi Rail to keep them informed of any new graffiti and to urge them to remove it in a timely fashion, in accordance with the 'Managing graffiti' section on their website. Kiwi Rail have no plans to paint the bridge abutments.

The Chair noted that Ms Lusk in conjunction with Destination Waikanae and Kiwi Rail has got or is getting the bridge abutments painted.

Resource Consent and Parking Issues around Rymans

Council staff had spoken with Rymans and had acknowledged that staff parking was the main problem. The Board had requested a new report does not need to come back to the Board in regards to the parking restrictions as they were happy with it being an operational matter.

Gardens around the Waikanae Memorial Hall

Ms Stevenson would follow up on this matter.

Emergency Rail Crossing

Mr M Scott provided an update around this issue, including three potential solutions;

- Long term the development of the subdivision at Hadfield Road was the best means for a second entry into Waikanae East - the paper road was not suitable for a fire engine and ambulance to get through;
- Kiwi Rail was now prepared to turn off the power at the traction poles to allow egress into Goodmans yard over the rail lines from Bohanna Motors, there is the issue of the train stopping over this track;
- There was a ford at the Waikanae bridge that Goodmans use for their heavy vehicles, the Fire Service would not use this

Council would continue to work with key parties to achieve some agreement.

**MOVED (M Scott/Prvanov)**

**That the Waikanae Community Board under Standing Orders Clause 4.2 move to extend the time for the meeting to conclude the matters under action list only.**

**CARRIED**

Update on Expressway

There is to be a briefing on the reintegration of SH1 for Elected Members on the 9 February and also on the 2 March. Everyone is waiting for the Minister to announce the date for the opening of the Expressway, but it is looking like it will be sometime in February.

Waikanae Town Centre Plan

The Board was concerned that they had not received regular briefings on the Town Centre project and Ms Stevenson would look into this. The Board also discussed having regular briefing slots with the Board prior to Community Board meetings.

Closure of the Waikanae Police Base

The Board had not yet had an offline meeting regarding this. The Community Patrol was keen to establish a place if available in the Library to have a community volunteer area.

The Waikanae Community Board meeting closed at 10.36pm.

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Chairperson

.....  
Date



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