

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

3 MAY 2016

Meeting Status: **Public**

Purpose of Report: For Decision

**CONSIDERATION OF FUNDING FOR THE WELCOME TO
WAIKANAE SIGN COMPETITION**

PURPOSE OF REPORT

- 1 The purpose of this report is to consider the funding options for the supply and installation of the new 'Welcome to Waikanae' signs.

Delegation

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:
Community Grants
10.13 - Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

BACKGROUND

- 3 In February and March of this year, the Waikanae Community Board ran a competition in the community, seeking ideas to replace the current 'welcome' signs at the northern and southern entrances to Waikanae on State Highway One. There was a great response from the community with 117 entries to the competition, many of them from school children.
- 4 The competition entries were judged by Waikanae Community Board chair Eric Gregory, other board members, Mayor Ross Church, Waikanae Ward Councillor Michael Scott, Sue Lusk of Destination Waikanae and Ann-Maree Ellison of Te Ātiawa Town Centres Working Group. The competition winner was Wes Nielsen from Paraparaumu Beach with a wooden design incorporating features of Waikanae and the wider Kāpiti District.
- 5 Council officers have estimated the rough order of costs for the supply and installation of one sign to be \$13,790 excluding GST. Initially it was anticipated that two signs would be required, one at the northern and one at the southern entrance to Waikanae however it has now been proposed that a third sign be installed at the Waikanae exit of the soon to be completed Kāpiti Expressway. The additional sign also requires resource consent which is estimated at \$1,500.
- 6 Therefore the total cost for the three signs is expected to be a maximum of \$42,870 and it is anticipated that if the project were able to proceed without interruption that it would take two to three months to complete.

CONSIDERATIONS

Issues

- 7 The anticipated total cost of supplying and installing the signs is greater than the amount of funding available in any of the three funds in any one financial year.
- 8 The table below shows the amount of funding in 2015/16 that has been budgeted and allocated so far, the balances unallocated to date, the funding requests to be considered at the meeting on 3 May and the anticipated budgets for 2016/17.

Fund	2015/16 Budget Allocation	2015/16 Total Allocated to Date	2015/16 Total Unallocated to Date	Total Grants Requested	2016/17 Estimated Budget*
Discretionary Grants Fund	\$6,169	\$4,260	\$1,909	\$2,959	\$6,169
Waikanae Promotion Fund	\$34,545	\$24,235	\$10,310	\$3,878	\$34,545
Waikanae Capital Improvement Grant	\$34,545	\$10,000	\$24,545	\$49,207	\$34,545
Total	\$75,259	\$37,675	\$36,764	\$56,044	\$75,259

*subject to draft Annual Plan process

- 9 The table shows that for both the Discretionary Grants Fund and the Waikanae Capital Improvement Grant, the total of funding requests to be considered at the 3 May meeting is greater than the balance available to be allocated. The total of funding requests to be considered for the Waikanae Promotion Fund is some \$7,000 less than the total remaining to be allocated however there is a further meeting in June at which funding requests are likely to be received. It should also be noted that in the past, when there have been insufficient funds in the Discretionary Grant Fund to meet all funding requests, additional funds have been transferred from the Waikanae Promotion Fund, as long as it has had funds available.
- 10 Therefore there is little available funding in 2015/16 to put towards the costs of the signs. The estimated total funding available in 2016/17 of \$75,259 is sufficient in total to meet the cost of the signs and would leave a balance of \$32,389 across the three funds to be allocated to funding requests in 2016/17. This is a reduction in total available funding of 57%.
- 11 However, given that in any one year funding requests use all or substantially all the available funding from the three grants, reducing the total available funding by almost 60% would have a significant impact on the community. In addition, as there is insufficient funding available from any one grant alone to meet the cost of the signs, the cost would be spread across the three grants. This makes the administration of the grants more convoluted and less transparent.

- 12 Therefore in order to not unnecessarily penalise the community by significantly reducing the grant funding available, and to also make the funding of the signs more straightforward, it is proposed that the signs are funded entirely by a one-off transfer of capital from the Waikanae Capital Improvement Fund in 2016/17.
- 13 Each year, the Waikanae Capital Improvement Grant funding is sourced from the interest earned in the previous year on the Waikanae Capital Improvement Fund capital balance of approximately \$1.238 million. The balance in the Fund increases each year as the annual grant funding is almost invariably less than the interest received.
- 14 Therefore a one-off transfer of \$42,870 from the Waikanae Capital Improvement Fund is proposed to the Council for its approval, in addition to the anticipated grant amount of \$34,545. This option also aligns with the 'Welcome to Waikanae' signs being capital improvements, not operating expenditure, and as such they are expected to last for many years to come.

SIGNIFICANCE OF ENGAGEMENT

- 15 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 16 That the Waikanae Community Board recommends to Council that it allocates \$42,870 from the Waikanae Capital Improvement Fund to meet the full cost of the 'Welcome to Waikanae' signs.

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