

# APPLICATION FOR ON-LICENCE OR RENEWAL OF ON-LICENCE



## Form 3, sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Send or deliver your application to:

The Secretary  
District Licensing Committee  
Kāpiti Coast District Council  
Private Bag 60601, Paraparaumu 5254  
175 Rimu Road, Paraparaumu 5032  
Email: [licence.application@kapiticoast.govt.nz](mailto:licence.application@kapiticoast.govt.nz)  
Telephone (04) 296 4700 Toll Free: 0800 486 486

For Council use

File #

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated. **Instructions on how to complete this application are included at the end of the form.**

This application is made in accordance with the particulars set out below:		
<b>1. Application Type</b>		
If you are not filing this renewal application, including paying the fee, at least 20 working days before the licence expires, provide a reason for the late filing as an attachment.		
<input type="checkbox"/> New On-Licence	<input checked="" type="checkbox"/> Renewal of On-Licence Licence number: <a href="#">45/ON/023/2026</a>	<input type="checkbox"/> Renewal of On-Licence with variation of conditions Licence number:
<b>2. Endorsements</b>		
Tick the appropriate box if you want to add an endorsement to the licence		
<input type="checkbox"/> Allow BYO	<input type="checkbox"/> On-Licence <u>plus</u> Caterer's On-Licence	
<input type="checkbox"/> BYO Licence <u>only</u>	<input type="checkbox"/> Caterer's On-Licence <u>only</u> (no restaurant)	
<b>3. Details of Applicant</b>		
Full legal name or names to be on licence (if a company, must be company name): <a href="#">Southward Museum Trust</a>		
Whether licence already held for premises or conveyance concerned: <input type="checkbox"/> Yes <input type="checkbox"/> No, and if 'Yes' state kind of licence		
<b>4. Applicant Status: by reference to section 28 of Sale and Supply of Alcohol Act 2012</b>		
<input type="checkbox"/> Natural person(s)	<input type="checkbox"/> Private Company	
<input type="checkbox"/> Body Corporate	<input type="checkbox"/> Public Company	
<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Other (please specify) <a href="#">Charitable Trust</a>	

**5. For Applicant that is a Natural Person(s)**

Full legal name:

Any aliases (and/or maiden name):

Usual residential address: Number

Street:

Suburb:

City:

Postcode:

Sex:

Occupation:

Date of birth:

Place of birth:

Telephone:

Mobile:

Email:

**6. For Applicant that is a Body Corporate, Authority under which Incorporated****7. For Applicant that is Not a Natural Person(s), Details of Contact Person**

Name: John Bellamore

Designation/Position: Manager

Telephone: 021743463

Mobile: 021743463

Email: john@southwards.co.nz

**8. Postal Address for Service**

Number/Street/PO Box: PO Box 611

Suburb: Paraparaumu

City: Wellington

Postcode: 5254

**9. Business Details***Describe principal business, any other businesses*

Car Museum &amp; Function Centre

**10. Criminal Convictions**

*Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). ☐ Yes ☒ No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.*

**11. For a Company whether Incorporated under the Companies Act 1993 or Equivalent Foreign Legislation****Full Legal Names of Directors: (trustees)**

John Bellamore, John Southward, Michael Curtis



12. For a Private Company Incorporated under the Companies Act 1993		
Authorised capital:	Paid up capital:	
Name:	Address: Street number	
Street:	Suburb:	
City:	Postcode:	
Date of birth:	Place of birth:	
Designation:	Face value of shares held:	
13. For a Partnership		
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
14. Details of Premises (if not a Conveyance)		
Address: Number 250	Street: Otaihangā Road	
Suburb: Paraparaumu	City: Wellington	Postcode: 5036
Trading Name: Southward Car Museum		
If not Owned by Applicant:		
Tenure: (state whether to be held as leasehold, or under tenancy agreement or licence)		
Full legal name of owner:		
Address: Number	Street:	
Suburb:	City:	Postcode:
Is the licence conditional on completion of building work: <input type="checkbox"/> Yes <input type="checkbox"/> No, and if "Yes", state details:		
15. Details of Conveyance		
Kind: (eg, ship, railway carriage, bus, etc)		
Tenure: (state whether owned by applicant, or to be operated under charter, lease, or licence)		

<b>If not Owned by Applicant:</b>		
Full legal name of owner:		
Address: Number	Street:	
Suburb:	City:	Postcode:
Any registration number:		
Any home base address:		
Any name used or proposed for conveyance:		
Is the licence conditional on completion of construction work: <input type="checkbox"/> Yes <input type="checkbox"/> No, and if "Yes", state details:		
<b>16. Details of Duty Manager(s)/Proposed Manager(s) <i>If more than two certified managers please attach details separately</i></b>		
Full legal name: Courtney Kendall		
Number of manager's certificate: 45/CERT/601/2017	Expiry Date: 16/08/2026	
Full legal name: John Bellamore		
Number of manager's certificate: 45/CERT/1309/2025	Expiry Date: 06/10/2026	
Full legal name: Staci Black		
Number of manager's certificate: 45/CERT/1308/2025	Expiry Date: 06/10/2026	
Full legal name: Michelle Jennings		
Number of manager's certificate: 45/CERT/548/2025	Expiry Date: 06/10/2026	
<b>17. Business Details</b>		
State the general nature of the business to be conducted by applicant in the premises if licence granted: <i>(for example, hotel, tavern, restaurant, entertainment/nightclub)</i>		
Functions Centre		
Is the sale of alcohol intended to be the principal purpose of business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No and advise the intended principal purpose of business <i>(for example: sale of food; entertainment; accommodation)</i> .		
Entertainment – Shows		
Venue Hire – Provide Bar Services to private Functions		
Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - and if "Yes", advise the nature of other goods or services. <i>This is to assess whether other goods and services provided are compatible with the sale of alcohol.</i>		
Sale of Souvenirs in Gift Shop / Museum Entrance		



State the days and hours proposed for sale of alcohol (*this is licensed hours not trading hours*):

Monday to Sunday 8am to 12 midnight

Do you have, or require, a Trading in Public Place licence to permit consumption of alcohol on footpath: ☐ Yes ☒ No If 'Yes', please attach and number #.....

**18. Conditions**

- Write answer below or attach relevant documents that demonstrate compliance.
- When including attachments please number the documents, circle 'Yes' and write the document number on '#.....'

**Doc attached?  
Number.**

Describe experience and training of applicant:

One of the trustees of Southward Museum Trust (John Bellamore) holds a current Managers Certificate. Southward Museum Trust has 4 licenced Duty Managers, 2 of which have held their certificates for 15+ years and are helping to train the other 2 Managers. All staff who work on the bar, regardless of position, complete the Serve Wise Host Responsibility course.

Yes / No

#.....

Describe the type and range of food intended to be available for purchase:

Pizza (Hawaiian, Peperoni, Cheesy Garlic) as well as all snack food available in shop – chips/crisps, biscuits, nuts, ice creams, muffins, chocolate, candy, crackers + cheese, crackers & tuna.

Yes / No

#05

Describe the type and range of non-alcoholic beverages intended to be available for purchase:

Coke, Coke Zero, Sprite, Sprite Zero, L&P, Fanta, Orange Juice, Apple Juice, Pineapple Juice, Ginger Beer, Lemon Lime & Bitters, Creaming Soda, Red Bull, V, Iced Coffee, Iced Chocolate, Kombucha, Iced Tea, Foxtan Fizz Lime, Foxtan Fizz Orange, Foxtan Fizz Pineapple, Bottled Water

Heineken 0.0, Pals 0%

Yes / No

#.....

Describe the type and range of low-alcohol (2.5% ABV) beverages intended to be available for purchase (list the brands):

Garage Project Fugazi

Yes / No

#.....

Describe to what extent, and where, drinking water is intended to be freely available to patrons (if no access to mains water supply, also advise the potability of water intended to be available):

We have a water cooler and cups located to the left of the bar near the entry to the building, when people purchase bottled water we also encourage them to refill their water bottle at the water cooler for free.

Yes / No

#.....

<p>Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:</p> <ul style="list-style-type: none"> <li>- <b>Strict ID verification:</b> All patrons who appear under 25 years of age are required to present acceptable photo identification before alcohol is sold or supplied.</li> <li>- <b>Staff vigilance:</b> Bar staff are trained to monitor patrons for signs of intoxication and to refuse service where required. Duty Managers monitor the event or function as a whole, not just the Bar.</li> <li>- <b>Refusal procedures:</b> Clear procedures are in place for refusing service politely and safely, including escalation to senior staff where required.</li> </ul>	<p>Yes / <b>No</b></p> <p>#.....</p>
<p>Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):</p> <ul style="list-style-type: none"> <li>- <b>Availability of non-alcoholic options:</b> A wide range of non-alcoholic and low-alcohol beverages are readily available at all licensed events.</li> <li>- <b>Food availability:</b> Substantial food is available when alcohol is being sold or supplied, either through on-site food options or event catering.</li> <li>- <b>Safe transport encouragement:</b> Patrons are encouraged to plan safe transport home, including the use of taxis, ride-share, or designated drivers.</li> <li>- <b>Moderate service approach:</b> Alcohol service is paced appropriately, with no promotions that encourage excessive or rapid consumption.</li> <li>- <b>Clear communication:</b> Signage and verbal reminders reinforce expectations around responsible behaviour and alcohol consumption.</li> </ul>	<p>Yes / <b>No</b></p> <p>#.....</p>
<p>Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:</p> <ul style="list-style-type: none"> <li>- <b>Certified management:</b> The premises operates under the supervision of a certified manager or acting certified manager when alcohol is being sold or supplied.</li> <li>- <b>Staff training:</b> All staff involved in alcohol service receive training in host responsibility, identifying intoxication, checking ID, and refusal of service procedures.</li> <li>- <b>Documented policies:</b> Written policies and procedures are in place covering host responsibility, incident management, and compliance with licence conditions.</li> <li>- <b>Ongoing supervision:</b> Senior staff oversee events and service periods to ensure compliance and provide guidance to staff as required.</li> <li>- <b>Record keeping:</b> Incident logs and staff training records are maintained where appropriate.</li> </ul>	<p>Yes / <b>No</b></p> <p>#.....</p>
<p>Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:</p> <ul style="list-style-type: none"> <li>• reduced, by more than a minimal extent, by granting the licence; or</li> <li>• increased, by more than a minimal extent, by the refusal to renew the licence.</li> </ul> <p><i>This includes issues such as noise (including amplified music, people in outdoor areas or arriving or leaving premises), the effects on sensitive users within locality such as pre-schools, schools and medical centres:</i></p> <ul style="list-style-type: none"> <li>- Southward Car Museum is not located in close proximity to any pre-schools, schools, medical centres, or other sensitive sites.</li> <li>- The museum is mindful of neighbouring properties and takes steps to minimise any potential impact on the surrounding locality.</li> <li>- Event planning considers noise levels, patron behaviour, and arrival and departure times.</li> <li>- Security guards are engaged for all theatre events/functions and for any other events/functions where it is considered necessary.</li> <li>- Security and staff assist with patron management, noise control, and the maintenance of good order throughout events and during patron departure.</li> </ul>	<p>Yes / <b>No</b></p> <p>#.....</p>



<p><b>For Licence Renewal Only:</b> Describe any conditions of the licence the applicant seeks to vary or cancel:  <i>To be filled in for each condition the applicant seeks to vary or cancel – attach additional pages as necessary</i></p> <p>Terms of condition at present:  N/A</p> <p>Action sought: <input type="checkbox"/> <b>Variation</b>      <input type="checkbox"/> <b>Cancellation.</b> If Variation, in what respect does the applicant seek to vary the condition?</p> <p>Full reasons for variation or cancellation:</p>	Yes / No #..... #..... #..... #.....
<p><b>19. Attachments (if Not a Conveyance)</b></p> <ul style="list-style-type: none"> <li>When including attachments please number the documents, circle 'Yes' and write the document number on '#.....'</li> </ul>	<b>Doc attached? Number.</b>
<p>A statement, or signed declaration, regarding the premises need for an evacuation scheme, as set out in section 100(d) of the Act for new applications, or section 127(e) of the Act for renewals. <i>The Declaration of Evacuation Scheme template is available on the Council website.</i></p>	Yes / No #01
<p>Copy of planning consent: Please attach certificate to show that the proposed use meets the requirements of the Resource Management Act 1991. <i>Not required for renewal unless the business activity or type has changed since the last version.</i></p>	Yes / No N/A
<p>Copies of all relevant building certificates consents: Please attach certificate to show that the proposed premises meet the requirements of Building Code 2004. <i>Not required for renewal unless structural changes have been undertaken since the last issue or renewal.</i></p>	Yes / No N/A
<p>A scale floor plan showing the licensed area and, if applicable, each area to be designated as a supervised area or restricted area, and the principal entrance. <i>If this is a renewal application, include your existing 'approved alcohol licensed area' and check for any changes.</i></p>	Yes / No #02
<p>For body corporate applicant, please attach a copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i></p>	Yes / No N/A
<p>Advise if a Crime Prevention Through Environmental Design (CPTED) assessment has been undertaken or any improvements to the design and layout in accordance with CPTED. <input type="checkbox"/> Yes   <input type="checkbox"/> No, and if 'Yes' attach a copy, and if 'No' complete a CPTED checklist (see HPA and the Ministry of Justice websites for more information).</p>	Yes / No #03
<p>Please attach a photograph or artist's impression of the exterior of the proposed premises. <i>Not required for renewal unless major changes have been undertaken since the last issue or renewal.</i></p>	Yes / No N/A
<p>Please attach a map showing the location of the premises. <i>Not required for renewal.</i></p>	Yes / No N/A
<p>For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the 'Yes' and repeat the document number you have given it.</p>	
<p>Please attach a copy of your Host Responsibility Policy.</p>	Yes / No #04
<p>Please attach a copy of a sample food menu.</p>	Yes / No #05
<p>If the premises are owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of a licence for the proposed premises. <i>Not required for a renewal unless the lease or ownership arrangements have changed.</i></p>	Yes / No N/A

20. Attachments (Conveyance)		Doc attached? Number.
<ul style="list-style-type: none"> <li>When including attachments please number the documents, circle 'Yes' and write the document number on '#.....'</li> </ul>		
A scale floor plan showing the licensed area and, if applicable, each area to be designated as a supervised area or restricted area, and the principal entrance.	Yes / No #.....	
For body corporate applicant, copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i>	Yes / No #.....	
Please attach a photograph or artist's impression of the exterior of the conveyance. <i>Not required for renewal unless major changes have been undertaken since the last issue or renewal.</i>	Yes / No #.....	
For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the 'Yes' and repeat the document number you have given it.		
Please attach a copy of your Host Responsibility Policy.	Yes / No #.....	
Please attach a copy of a sample food menu.	Yes / No #.....	
If the conveyance is owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of licence to this conveyance. <i>Not required for a renewal unless the previous lease has expired.</i>	Yes / No #.....	
<b>21. Further details when Applicant is a Company</b> <i>Include full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company.</i>		
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Designation:	
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Designation:	
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Designation:	
Are additional sheets attached?    Yes / No - Doc number #.....		



**22. Further details when Applicant is a Partnership**

Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:

Are additional sheets attached? Yes / No - Doc number #.....

**23. Signature of Applicant** (this must be signed by applicant not their agent)

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: **John Bellamore**

Date: **02/02/2026**

Signature:

Dated at location: **250 Otaihanga Road, Paraparaumu**

**Privacy Statement**

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.

### Method of payment (must be made at time of application)

- ☐ I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.
- ☒ I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and
- ☒ I have included proof of electronic payment with this application.

### How I would like to receive my alcohol licence (please select one only)

- ☐ I will collect the alcohol licence – please contact me when it is ready by ☐ Phone or ☐ Email
- OR
- ☒ Please email the alcohol licence to me.

**Next Step:** Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

### After your application is lodged

#### Public Notices

You are responsible for giving notice within 20 working days of the Council formally accepting your application (or 10 working days if it is an application for renewal) and the Council will send you a template to approve. The notice and application will be made available on the Public Notices page of Council's website for a period of 25 working days. A copy of this notice must also be displayed in a conspicuous place on the premises or conveyance to which this application relates for the period of public notification.



# Fire Evacuation Statement

*This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.*

## 1. Applicant details

<b>Premises name:</b>	Southward Car Museum	
<b>Applicants name:</b> (Individual or Company)	Southward Museum Trust	
<b>Premises address:</b>	250 Otaihanga Road Paraparaumu	
<b>Contact phone:</b>	Home: 04 297 1221	Mobile: 021 743 463
<b>Contact email:</b>	john@southwards.co.nz	

## 2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for **any purpose of 100 or more persons**:
- Providing **employment facilities for 10 or more persons**:
- Providing **accommodation for more than 5 persons** (other than in 3 or fewer household units):
- **Storing or processing hazardous substances in quantities exceeding the minimum amounts** prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

**See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.**

*If you are unsure that the building has or requires an approved evacuation scheme, check with the **building owner**. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site. **[www.fireandemergency.nz](http://www.fireandemergency.nz)** or Contact Fire and Emergency New Zealand, [wellingtondistrict-rteams@fireandemergency.nz](mailto:wellingtondistrict-rteams@fireandemergency.nz).*

## Statement

I hereby state that (tick one):

☒ the **owner** of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017;

OR

☐ because of the building's current use, its owner is not required to provide and maintain such a scheme;

OR

☐ because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

### NOTE:

*If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.*

Name:

John Bellamore

Signature:



Date:

02/02/2026

## Submitting applications

Email completed forms to: [licence.application@kapiticoast.govt.nz](mailto:licence.application@kapiticoast.govt.nz)

### Post to:

Alcohol Licensing Team  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu 5254

### or deliver to:

Kāpiti Coast District Council  
175 Rimu Road  
Paraparaumu



#02



Google earth

feet 1000  
meters 500



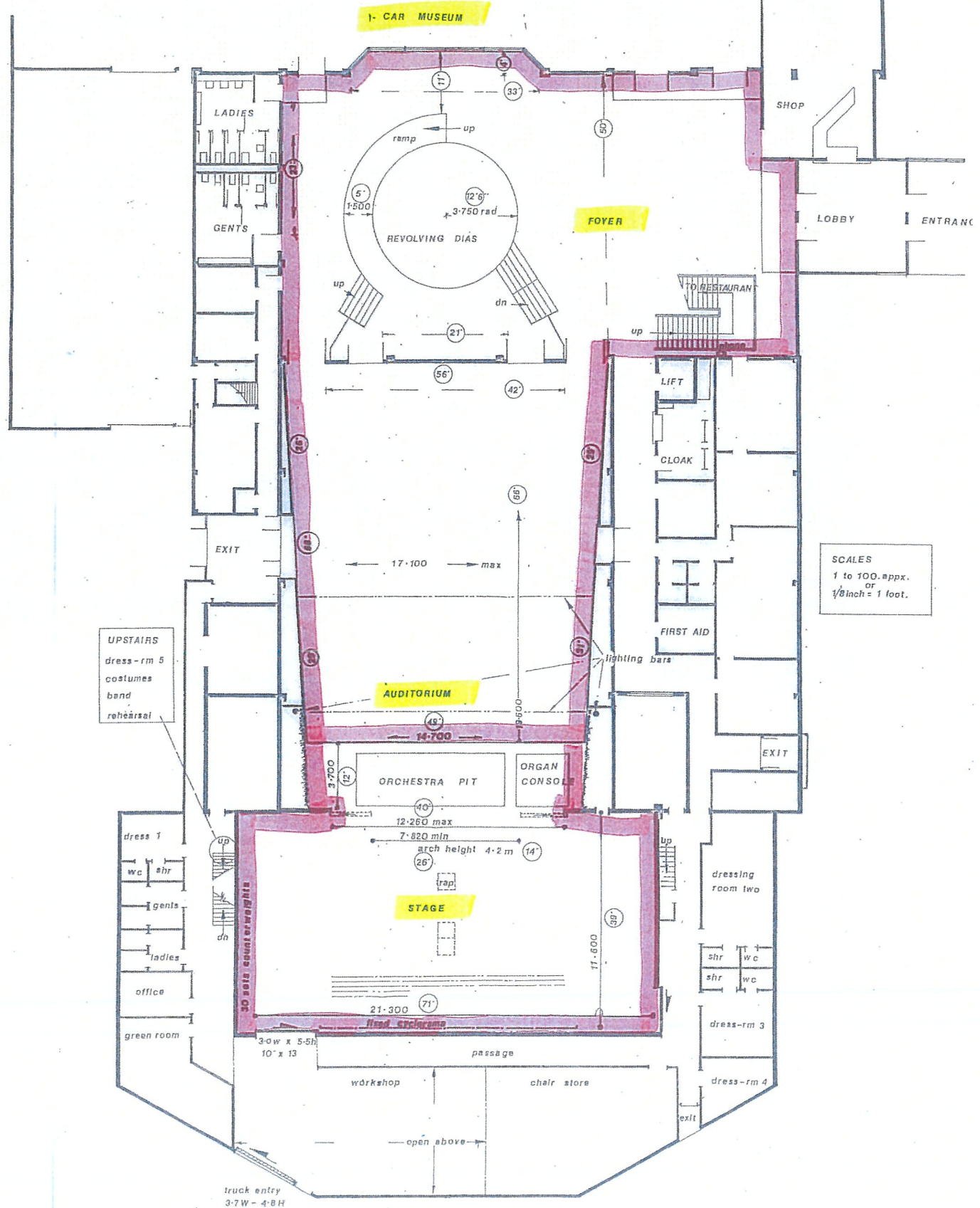
POTENTIAL OUTSIDE WEDDING AREAS

APPROVED  
18 MAR 2016



APPROVED

18 MAR 2016





#02

THE 1ST FLOOR AREA  
SOUTHWARD CAR MUSEUM &  
EVENT CENTRE

BUGATTI ROOM

**APPROVED**

**18 MAR 2016**

SERVING OF ALCOHOL BASED  
ON VENUE/ROOM OF FUNCTION

RARE TIMES ALCOHOL MIGHT  
BE SERVED WHERE FUNCTION  
INCLUDED MUSEUM AREA/OUTSIDE  
BACK LAWN WEDDING FUNCTIONS

BENTLY ROOM

# CPTED checklist for licensed premises

		Yes	No	N/A
Bar Area	Bar staff have good visibility of entire premises	✓		
	Area behind the bar is raised to improve visibility		✓	
	Bar area is open with no obstructions affecting monitoring of premises	✓		
	Cash registers are front facing If cash registers are not front facing, mirrors are installed for monitoring customers	✓		
	Safe is out of public view	✓		
Internal layout	Premises is laid out so staff can monitor all patrons at all times		✓	
	There are no obstructions within the bar causing blind spots	✓		
	Where there may be blind spots, mirrors or CCTV are installed	✓		
	Bar is easily approached by customers	✓		
	Sufficient seating is provided	✓		
	Customers cannot climb on structures or fittings	✓		
	A ventilation system is installed	✓		
	Premises are maintained at a suitable temperature	✓		
Crowding	The premises are not overcrowded	✓		
	The maximum number of patrons for the premises is displayed and complied with			✓
Lighting	Internal lighting is suitable	✓		
	Lighting allows door staff to check IDs etc.	✓		
	Lighting allows staff to monitor patrons inside the premises	✓		
	No areas are too dark inside the premises	✓		
	Internal lighting can be raised in an emergency or incident and at closing time	✓		
	External lighting is suitable	✓		
	External security lighting is installed	✓		



## CPTED checklist for licensed premises continued...

		Yes	No	N/A
Outdoor drinking areas	The premises are maintained at a suitable temperature			✓
	Outdoor drinking areas are monitored by bar and/or security staff			✓
	Lighting allows staff to monitor patrons			✓
	Customers can move easily around the outdoor drinking areas			✓
	Outdoor drinking areas are well defined from surrounding external environment			✓
	Pavement creep is not evident			✓
	Outdoor drinking areas are not overcrowded			✓
	A street trading licence or equivalent is held and is current			✓
CCTV	CCTV is installed	✓		
	CCTV is positioned to monitor vulnerable areas	✓		
	Patrons are aware of the CCTV system	✓		
	Staff understand its operation	✓		
Entrances and exits	Entrances and exits are visible from behind the bar area	✓		
	CCTV is installed to monitor blind entrances and exits			✓
	Door staff monitor entrances and exits	✓		
	Where queuing occurs outside the premises, there is sufficient space	✓		
Toilets	Toilet facility entrances are visible from the bar area	✓		
	Toilets are inspected regularly	✓		
Staff	There are sufficient numbers of staff to ensure control of the premises	✓		
	Staff are visible to patrons	✓		
	Staff monitor the premises for conflict and crime	✓		
	Security staff are properly trained and certified	✓		

## **HOST RESPONSIBILITY POLICY**

The Management of ***Southward Museum Trust*** believes that we have the responsibility to provide an environment that is not only comfortable and welcoming but also where alcohol is served responsibly or not at all.

We provide and actively promote a range of non-alcoholic drinks, tea, coffee, and free water always.

A good range of food is always available as well. Menus are always visible.

It is against the law to serve minors. If we are doubt as to your age, we will ask for ID. Acceptable forms of proof of age are a current NZ photo driver's license, HANZ 18+ card or a current Passport.

Patrons who are visibly intoxicated will not be served alcohol, will be asked to leave the premises, and encouraged to take advantage of the safe transport options.

We will encourage people to have a designated driver. We will provide an interesting range of Non-alcoholic drinks and free water.

We will make sure all these services are well promoted and will display the necessary signage required under The Sale and Supply of Alcohol Act.

We will maintain a training and management policy to give our staff the skills and support required to do their job responsibly.

Please be our guest and take advantage of the services we offer.

"Host Responsibility" makes sure everyone has a good time and leaves in safe shape for the road home. It could save our license and it could save your life.

We are responsible hosts.





# MENU

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## WINE

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### GLASS \$12.00

ToiToi Sauvignon Blanc  
Stoneleigh Lighter Sauvignon Blanc 9%  
Stoneleigh Chardonnay  
Ohau Woven Stone Pinot Gris  
Ohau Woven Stone Rosé  
Jacobs Creek Prosecco  
Stoneleigh Wild Valley Pinot Noir  
Wolf Blass Merlot  
ToiToi Merlot

### MINI BUBBLES \$13.00

Lindauer Rosé  
Lindauer Fraise  
Lindauer Pinot Gris  
Lindauer Brut  
Lindauer Sauvignon Blanc

## BEER

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### REGULAR \$10.00

Heineken, Corona

### LOW CARB \$9.00

Export 33, Speights Summit Ultra

### LOCAL \$12.00

Panhead Supercharger APA  
Panhead Rat Rod Hazy IPA  
Panhead Quickchange XPA

North End Pilsner  
North End Pale Ale  
North End Become the Ocean

### LOW ALC \$9.00

Garage Project Fugazi 2.2%  
Garage Project Tiny XPA <0.5%  
Garage Project Tiny Hazy IPA <0.5%

## RTD

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### GIN \$10.00

Clean Collective Gin & Tonic  
Gordons Pink Gin & Soda

### BBN/WSKY \$10.00

Jack Daniels & Cola, Jim Beam & Cola  
Canadian Club & Dry

### VODKA \$10.00

Pals Hawkes Bay Lime  
Pals Red Peach & Yuzu  
Pals Pink Guava & Lime  
Clean Collective Lemon, Lime & Bitters

### CIDER/OTHER \$10.00

Monteiths Apple Cider  
Brookvale Union Ginger Beer

## NON ALC

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### SODA \$4.00

Coke, Coke Zero, L&P  
Sprite, Sprite Zero

### JUICE \$4.50

Orange, Apple, Pineapple

### BUNDABERG \$5.50

Ginger Beer, Lemon Lime & Bitters

### ENERGY \$5.00

Red Bull

### ZERO ALC \$9.00

Pals Central Otago Peach 0%  
Heineken 0.0%

## FOOD

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### BOWL OF FRIES \$9.00

Crinkle Cut Fries with Tomato Sauce

### PIZZA SLICE \$4.00

Hawaiian, Pepperoni, Vegetarian

### GARLIC BREAD \$8.50

Cheesy Garlic Bread with Dip

### SNACKS

Ice Creams, Snacks & more non alcoholic drinks available in Shop







'Shop' Offerings  
(No Menu)



#05



'Shop' Offerings  
(No Menu)



#05



shop offerings  
(no Menu)