

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 21 JULY 2015	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 21 July 2015**, commencing at **7.30pm**.

PRESENT: Mr E Gregory Chair  
Mrs J Lloyd  
Mrs J Prvanov Deputy Chair  
Mr J Westbury

IN ATTENDANCE: Mr W Maxwell Group Manager Corporate Services  
Ms V Starbuck-Maffey Democracy Services Manager  
Ms J Wadsworth Customer Services Manager  
Ms S Hutcheson Principal Policy Advisor  
Mr D Lew Manager, Research, Policy & Planning  
Mrs J Nock Executive Secretary, Corporate Services

The Chair welcomed everyone including Kevin Currie, Group Manager Regulatory Services, Nigel Hopkins (media) and Regional Cr Nigel Wilson and declared the meeting open.

WCB 15/07/128

**(a) Apologies**

**MOVED (Gregory/Prvanov)**

**That an apology be accepted from Cr Michael Scott.**

**CARRIED**

An apology from Mayor Ross Church was noted.

**(b) Declarations of Interest Relating to Items on the Agenda**

There were no declarations of interest.

WCB 15/07/129

**PUBLIC SPEAKING TIME – Grant Applications**

Age Concern

John Hayes, on behalf of Age Concern, spoke to the application requesting help with costs associated with holding their 'Kapiti Older Person of the Year Award' event scheduled for 10 November. The venue would be held at Metlife Care at Kapiti Village.

Keep Waikanae Beautiful

Norma McCullum, on behalf of Keep Waikanae Beautiful spoke to the application to request help with costs to attend the 'Beautiful Towns Awards' in Christchurch, if Waikanae was successful in their entry.

Paul Fallon

Mr Fallon spoke to the application requesting help with costs associated with travelling to Johannesburg, South Africa to represent New Zealand in Wheelchair Basketball.

Diane Connal

Ms Connal spoke to the application requesting help with costs to print 3000 brochures for the Summer Studio Arts Tour 2016 that would be held over three days on Waitangi weekend in February.

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Christine Lenk

Ms Lenk spoke to the application requesting help with costs for hall hire to hold a six-week programme of exercise/stress management classes for cancer patients in the Kāpiti area.

Kapiti Concert Orchestra

Frances Tull, on behalf of the Kapiti Concert Orchestra, spoke to their application requesting help with costs of hall hire at the Waikanae Memorial Hall for rehearsals and performance of their Concert on 8 August 2015.

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**PUBLIC SPEAKING TIME – other issues**

Murray Bridges

Mr Bridges gave congratulations to the planting at the southern entrance to Waikanae but felt they had been planted in the wrong area, being too close to the footpath and should have been planted out in the open facing the road bridge up the bank.

The Chair advised that Mr Bridges' concerns would be passed onto Council staff.

Charles Norwood

Mr Norwood, on behalf of the Olde Waikanae Beach Preservation Society, advised that their Group would be applying to be an Incorporated Society and would complete a grant application to the Waikanae Community Board for help with the registration disbursement cost as suggested by the Board. The Group was looking forward to working collaboratively with the Council.

Nigel Wilson

Regional Cr Wilson gave updates on the following:

- An action plan was in place for Mr Wellborne's request from the last meeting;
- Proposed changes to bus route 280 to include the Seddon/Elizabeth Street areas. The Board and community were encouraged to identify the need for a bus service and it was suggested that the Council carry out a local residents' survey to receive input from the community.
- Waikanae Hotel Parking – work was expected to start by the end of September and the design of the car park would come to the Waikanae Community Board for consultation.

The Chair thanked Cr Wilson for his updates and commented that the local group 'Destination Waikanae' was very good at promoting the Waikanae area and they may be willing to help with feedback from the community around the proposed bus route change.

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**CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-15-1642)**

**MOVED (Westbury/Lloyd)**

**The Waikanae Community Board grants Paul Fallon a grant of \$500 from the discretionary fund, to help with costs associated with travelling to Johannesburg, South Africa to represent New Zealand in Wheelchair Basketball.**

**CARRIED**

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**MOVED (Prvanov/Westbury)**

**The Waikanae Community Board grants the Kapiti Concert Orchestra a grant of \$500 from the discretionary fund to cover the cost of hall hire at the Waikanae Memorial Hall for rehearsals and performance of their Concert on 8 August 2015.**

**CARRIED**

Board Members asked for more clarity on Christine Lenk's application, so it would lie on the table until more information was received.

Board Members agreed to let Keep Waikanae Beautiful's application lie on the table until the next meeting when it would be known whether Waikanae had been successful in the quest to become a beautiful town.

**MOVED (Gregory/Lloyd)**

**The Waikanae Community Board grants Diane Connal a grant of \$500 from the promotion fund to help with costs to print 3000 brochures for the Summer Studio Arts Tour 2016.**

**CARRIED**

**MOVED (Lloyd/Gregory)**

**The Waikanae Community Board grants Age Concern a grant of \$500 plus GST from the promotion fund to help with costs associated with holding their 'Kapiti Older Person of the Year Award' event.**

**CARRIED**

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**UPDATE: Old Waikanae Beach Preservation Society**

Sam Hutcheson, Principal Policy Advisor gave a presentation on "FutureKāpiti: Waikanae Beach", covering:

- Drivers
- Working Together
- Community Deliberation
- Making community aspirations real in statutory processes
- Next Steps

Darryl Lew gave a brief summary of the District Plan process and Local Outcome Statement.

The Chair thanked Ms Hutcheson and Mr Lew for their presentation and updates.

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**2015 REPRESENTATION REVIEW – Council’s Initial Proposal (Corp-15-1626)**

Vyvien Starbuck-Maffey, Democracy Services Manager spoke to the report.

**MOVED (Prvanov/Lloyd)**

That the Waikanae Community Board notes the decision made by Council on 18 June 2015 on its initial proposal for representation arrangements and basis of election for the 2016 local body elections, as required by the Local Electoral Act 2001, and:

Wishes to make a submission on the initial proposal, including the wish to be heard, noting the deadline of 31 July 2015, and authorises the Chair to provide the final signoff of the submission, and

Recommends to Council that the initial proposal be varied in the following ways and for the reasons outlined below:

The Board supports the Council’s initial proposal with regard to the proposed boundary change between the Waikanae and Ōtaki Wards, but requests that this change also include meshblock 1998404 which would see the residents of the Waikanae Downs area (and specifically those of Aston Road/Kebbel Drive) included in the Waikanae Ward and Waikanae Community Board. The reason the Board is requesting this variation is to avoid splitting a community of interest, as per section 19V(3)(ii) of the Local Electoral Act 2001.

**CARRIED**

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**WCB MEMBERS’ BUSINESS**

**(a) Leave of Absence**

**MOVED (Westbury/Gregory)**

That the Waikanae Community Board grants Jill Lloyd leave of absence from 31 August to 10 September 2015.

**CARRIED**

**(b) Matters of an Urgent Nature**

There were no matters of an urgent nature.

**(c) Community Board Members’ Activities**

- Jocelyn Prvanov
- Attended a Pharazyn Reserve Focus Group and discussed an action plan around their 2015/16 budget. Work continuing around the Reserve
  - Kapanui School – opening of the Multi- Purpose Turf

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- Jill Lloyd
- In discussions around the resurrection of Waikanae's Show Day
  - Looking into details around setting up Carols in Mahara place at Christmas (12 December at 12 noon)
  - Meeting with the Chair of the Disability Action Group to discuss disability access at Waikanae Park
- James Westbury
- Parking Review meeting - discussed potential solutions on parking issues around Waikanae.
- Eric Gregory
- Council meetings
  - Community Liaison Group
  - Judging of Community Awards
  - Pharazyn Reserve Committee
  - Met with the Group 'Go Underground'
  - Cut the ribbon to open the new Kapanui School Multi-Purpose Turf

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**CONFIRMATION OF MINUTES: 16 June 2015**

**MOVED (Gregory/Prvanov)**

**That the minutes of the Waikanae Community Board meeting held on 16 June 2015 adopted as a true and correct record of that meeting.**

**CARRIED**

**Matters Under Action**

The Chair spoke to the paper.

Consent Application – 43 Te Moana Road, Waikanae

All information requested by the Council had been received. Next step was to assess the notification and Board Members would be informed of any progress.

Welcome/Farewell to Waikanae Sign

Council's Communications Team and the Town Centre Project Manager had offered to help with the competition for new signs both at the southern and northern entrance to Waikanae and it would be open to the Waikanae community including local schools and artists and graffiti artists.

Board Members also liked the idea of local artwork being placed on various static structures around the area and it was suggested that Board Members could liaise with the Councillor on the Public Arts Panel.

Ideas would come back to the Board for their consideration.

Gardens around the Railway Station

The Council was in the process of liaising with Greater Wellington Regional Council on their plans for the gardens and the Board would be kept informed.

Emergency Rail Crossing

Greater Wellington Regional Council would be visiting the site to look at options and solutions.

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APN Signage

Expert visual impact and traffic distraction assessments were being carried out.

Market in Mahara Place

It was confirmed there would be Labour Day market this year and the Chair would be suggesting Waitangi Day as a potential market Day in 2016.

**Matters arising**

Ultra Fast Broadband

Board Members requested more information on proposed workshops for Waikanae businesses and more clarity on 'free' wifi in areas around Waikanae. Mr Maxwell and Mrs Prvanov would follow up and report back to the Board.

The Chair advised Board Members that the next meeting would be 1 September.

The Waikanae Community Board meeting closed at 9.49pm.

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Chairperson

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Date