

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY, 21 MAY 2019	7.00PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the Waikanae Community Centre, Utauta Street, Waikanae on Tuesday 12 March 2019, commencing at 7.00pm.

PRESENT:	Mrs J Prvanov	Chair
	Mr J Westbury	
	Mr T Begovich	
	Cr M Scott	
IN ATTENDANCE:	Mr S Mallon	Group Manager, Infrastructure Services
	Mr G O'Connor	Access and Transport Manager
	Ms M Parnell	Infrastructure Programme Delivery Manager
	Mrs T Waye	Executive Secretary, Place and Space
APOLOGIES:	Mr J Seamark	Deputy Chair

The Chair welcomed everyone and declared the meeting open.

#### **WCB 19/05/179 (a) APOLOGIES**

**MOVED (Scott/Westbury)**

**That the apologies of Mr Jeremy Seamark be accepted.**

**CARRIED**

The Waikanae Community Board noted apologies from Mayor Gurunathan and Mr James Jefferson, Group Manager Place and Space. They also noted apologies from the Otaki and District Memorial RSA, who had a grant application being considered at tonight's meeting.

#### **(b) DECLARATIONS OF INTEREST**

There were none.

#### **WCB 19/05/180 PUBLIC SPEAKING TIME (other issues)**

Ms Sarah Sundgren, Chief of Waikanae Fire Station, spoke to the issue of parking at Mahara Place. She said volunteers are being issued with parking tickets and asked if consideration could be given to stop the volunteers from being ticketed e.g. an exemption they could display in their windscreen.

Ms Susie Mills advised that since 3.30pm yesterday afternoon she had obtained 50 signatures on a petition which she asked the Community Board to deliver to the Council. The petition asks that the Council stop issuing car parking notices in the 4 hour parking areas until the matter is resolved, and that designated car parks be made available for staff who work in the Waikanae CBD. Ms Mills said that she has been discussing the matter with council staff for some months but had not obtained a satisfactory response.

The Chair noted that she had received parking infringement data and felt it was a complex issue of parking requirements for workers vs commuters. There was no space for any more car parks,

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY, 21 MAY 2019	7.00PM

and it would not be desirable to fix one area but then cause problems in another. She invited Mr Mallon to respond.

Mr Mallon advised there had been a number of parking changes brought about over the last four or five years, and as a result a parking strategy had been developed for the Waikanae Town Centre. The parking strategy has had two reviews and the recommendation was for further enforcement, which would free up parking for retailers and their visitors. He said Council does not provide parking for business owners to access their businesses. The current position is potentially to do more enforcement to free up shorter term parking, but there is no option to waive enforcement or review restrictions. The Community Board could be asked to make a recommendation to Council for them to look at some form of exemption however that would not be permissible under the current bylaw; the Council would need to be asked to modify the bylaw in some way.

Another option would be for volunteers to apply for a Waikanae Community Board grant to pay for their tickets.

Ms Mills asked that the Waikanae Community Board recommend to Council that the bylaw be amended, and offered her assistance with that process.

Mr Mallon noted there was not one solution that would suit everyone and that there were similar issues throughout the district.

Board members felt a discussion with the Greater Wellington Regional Council was required, to seek a longer term solution taking into account population growth etc. It was noted that the Board could recommend to the Council that parking restrictions be amended e.g. change 4 hour parking to 8 hour parking. This would require advice from staff via a report. The Chair thanked Ms Sundgren and Ms Mills for attending the meeting and raising the issue.

Pursuant to section 16 of Standing Orders the Waikanae Community Board accepted the petition.

Ms Sue Lusk thanked Mr Mallon and Ms Parnell for their assistance with logistics for the Waikanae Easter Market. She said it was wonderful to have their help in making it such a successful event. The Chair thanked Ms Lusk and her team for their hard work, noting she had received very positive feedback about the slight change in venue.

Mrs Barbara Abbott spoke about parking problems on Seddon Street, saying it was an old and narrow street which was becoming increasingly difficult for cars to navigate, and there was nowhere for people to park who wished to visit the café. She would like to see one side of the road have broken yellow lines installed.

The Chair advised that the Board would do their best to find a solution.

#### **WCB 19/05/181 PUBLIC SPEAKING TIME (grants)**

Ms Sandra Forsyth spoke to the grant application from the Kapiti Health Advisory Group, for funds to assist with the cost of producing a brochure which will provide information on transport options to Wellington and Kenepuru Hospitals and other Capital & Coast District Health Board services.

Board members indicated their support of the initiative but felt that the CCDHB should be paying their own publicity costs for the services they provide.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 21 MAY 2019	7.00PM

**WCB 19/05/182**

**CONSIDERATION OF FUNDING APPLICATIONS FOR FUNDING (PS-19-783)**

The Board considered report PS-19-783 and made the following recommendations:

**MOVED (Westbury/Begovich)**

The Waikanae Community Board grants the Kapiti Health Advisory Group Inc a Discretionary Fund grant of \$500 to assist with the cost of producing a brochure which will provide information on transport options to Wellington and Kenepuru Hospitals and other Capital & Coast District Health Board services.

**CARRIED**

**MOVED (Scott/Westbury)**

The Waikanae Community Board grants Otaki and District Memorial RSA a Promotion Fund grant of \$500 to assist with the cost of running an Anzac Day service in Waikanae.

**CARRIED**

**WCB 19/05/183**

**MEMBERS BUSINESS**

**(a) PUBLIC SPEAKING RESPONSES:**

Responses to public speakers were given as they arose.

**(b) LEAVE OF ABSENCE:**

It was noted that Cr M Scott has already had leave of absence approved for the periods 18-19 June 2019 and 27 June – 1 August 2019.

**MOVED (Scott/Begovich)**

**That the Waikanae Community Board approves leave of absence as follows:**

- Mr Westbury: 11-12 June 2019
- Mr Seamark: 28 July – 3 August 2019
- Mrs Prvanov: 2 July – 5 August 2019

**CARRIED**

It was noted that the Board meeting currently scheduled for 30 July 2019 will need to be rescheduled due to a lack of quorum. The Chair will liaise with Board members to identify a suitable alternative date.

**(c) MATTERS OF AN URGENT NATURE:**

There were none.

**(d) COMMUNITY BOARD MEMBERS' ACTIVITIES AND PORTFOLIO ACTIVITIES:**

Reports had been provided by Cr M Scott, Mrs Prvanov and Mr Begovich. Mr Westbury to submit his report tomorrow.

The Chair invited Board members to share highlights:

- Mr Begovich and Mr Westbury attended the Community Boards conference which was interesting and enjoyable. The Chair requested that they submit a report.

MINUTES	MEETING HELD ON	TIME
WAIKANAE COMMUNITY BOARD	TUESDAY, 21 MAY 2019	7.00PM

- The Chair advised that on 19 March she attended RMA Hearing Panel recertification and has been recertified as an RMA Hearing Commissioner for another five years. Cr M Scott advised that in his role as Chair of the Operations and Finance Committee it was his intention to ensure that all Commissioners have the opportunity to be appointed to hearings before the end of the current triennium.

#### **WCB 19/05/184**

#### **UPDATE: WAIKANAE AND PEKA PEKA TRAFFIC DATA**

Mr Glen O'Connor, Access and Transport Manager, referred to the data which had been circulated to Board members by email earlier in the week, and invited questions from Board members.

The following key discussion points were made:

- It was queried why the information was coming to the Board as a verbal update rather than a formal report; the Chair advised in this instance it was because of the time frame involved
- The figures presented were discussed and Mr O'Connor confirmed the figures did take into account the issues of urban growth and the effect of the expressway
- The New Zealand Transport Agency (NZTA) has provided a report with figures that are different from those presented by the Council; Mr Mallon suggested this was because the Council modelling data is more up-to-date than that of NZTA, which was done two or three years ago
- The figures reflect that the district is growing; there are more people, more vehicles and therefore the traffic count figures will inevitably increase
- When the expressway opens up to Otaki the figures are expected to be impacted in some way
- If there was an interchange at Peka Peka today, it was not considered that this would have a significant impact on the numbers of vehicles locally, although they may be travelling in a different direction along Peka Peka Road. Mr Mallon confirmed the projected numbers do not suggest there is a problem with keeping the interchange the way it is currently configured
- With increased traffic numbers travelling on Te Moana Road it may become necessary to consider intersection improvements, pedestrian refuges etc however the road as it is has adequate capacity for the increased traffic volume

Mr Mallon noted there had been a number of reports brought to the Board on parking/traffic issues in the past. He said a report on traffic numbers could be provided if the Board wished, however in this instance the information was presented to Council quite recently and it was thought useful to bring the same information to the Community Board as soon as practicable.

#### **WCB 19/05/185**

#### **UPDATE: MAHARA PLACE, WAIKANAE**

Ms Parnell advised the following:

- Work is progressing well, with the completion date pulled back to 26 July (weather permitting)
- This weekend the canopies will come down from above the gallery and library
- Concreting along the western side of the stop-drain will be completed in the next couple of weeks and the last of the precast concrete walls for the area between the library and the gallery will be brought in along with stairs, lighting, planting etc

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY, 21 MAY 2019	7.00PM

- Board members noted that vibration from the work was a problem and requested these works be done after hours; Ms Parnell agreed to take this into consideration

#### **WCB 19/05/186**

#### **UPDATE: WAIKANAЕ LIBRARY**

Mr Mallon advised the following:

- Artel is vacant and the plan is to open the next version of the Waikanae library facility in early July; this will provide a lot more programmes and activities than what are currently available
- There is a briefing on 23 May 2019 to discuss the independent report prepared by Morrison Low

Board members confirmed they had received a copy of the Official Information Request from the Dominion Post, with attached reports. There was also an email circulated which outlined the terms of reference for the independent report. It was noted that the Morrison Low report is still in draft and will not be finalised for a little longer. The purpose of the briefing is to outline the main themes, present initial findings and address any questions that Elected Members may have.

Cr M Scott advised there was a briefing at the Operations and Finance Committee meeting recently which provided a breakdown of the \$166,000 that will be spent to get the new library facility up and running. Cr M Scott agreed to circulate the information to Board members, on the basis that it is commercially sensitive and is not to be made available to the public.

Board members discussed the three empty shops in Mahara Place and Cr M Scott explained why that option was not progressed. They then discussed the layout and fittings at the new facility, how many books would be available etc.

Board members requested that the Libraries and Arts Manager circulate the proposed floor plan, along with information about how many public computers and other resources would be available.

#### **WCB19/05/187**

#### **UPDATE: SUBMISSION BY WAIKANAЕ COMMUNITY BOARD – SPEED LIMITS REVIEW – STAGE 2 – 2019**

MOVED (Westbury/Scott)

That the Waikanae Community Board confirmed the proposed submission to the Speed Limits Review as attached at page 42 of the meeting paper.

The Chair noted an error at the bottom of page 3 of the submission, and confirmed the proposed speed on Greenhill Road should be changed from 60 kph to 80kph.

Board members discussed the submission as presented and agreed to the following amendments:

- Greenhill Road – the Board submits that the speed limit should be 60kph
- Peka Peka Road SH1 – 94 PP Road – the Board agrees that the speed limit should be changed to 60 kph
- Kensington Road and Raukawa Road – the Board agrees that the speed limit should be changed to 60kph
- Te Hapua Road and Morrison Road – the Board agrees that the speed limit should remain at 80 kph

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 21 MAY 2019	7.00PM

- Derham Road – the Board submits that the speed limit should be changed to 60kph

**MOVED (Westbury/Scott)**

**That the submission by the Waikanae Community Board on the Speed Limits Review Stage 2 – 2019, as amended, be approved.**

**CARRIED**

Board members thanked the Chair for preparing the submission.

**WCB19/05/188**

**CONFIRMATION OF MINUTES: 12 MARCH 2019**

**MOVED (Scott/Begovich)**

**That the minutes of the Waikanae Community Board meeting held on 12 March 2019 be accepted as a true and correct record of that meeting.**

**CARRIED**

**WCB 19/05/189**

**MATTERS UNDER ACTION**

The Board accepted the Matters Under Action report as read, and Board members were invited to raise any matters for discussion:

- The Chair advised that an email had been received from Inspector Tracey Thompson earlier in the week, asking to attend the next Community Board meeting to discuss the matter of the Police Base in Waikanae
- The Chair asked Mr Mallon whether there would be updates available for the next Board meeting on items 5 and 6, being the Signage Audit and the Transpower removal of trees from Waikanae Park respectively. Mr Mallon agreed to follow up
- Mr Westbury advised that he had previously requested assistance from Council to submit an application to Transpower’s community grant which has half a million dollars available. Mr Mallon suggested that applications would be better received from community groups rather than the Council; he would request this matter be followed up by someone in the Council’s Parks team. It was agreed this item would be added to the Matters Under Action register.

The meeting closed at 8.38pm.

..... Date

Chairperson