

MINUTES	MEETING	TIME
ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY, 21 JULY 2016	10AM

Minutes of a meeting of the **Environment and Community Development Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 21 July 2016**, commencing at 10am.

PRESENT	Cr	P	Gaylor	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	
	Cr	M	Cardiff	
	Mayor	R	Church	
	Cr	J	Elliott	
	Cr	G	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
	Cr	G	Welsh	
	Ms	R	Solomon	Māori Representative
ATTENDING	Mr	S	McArthur	Acting Chief Executive
	Ms	M	Fraser	Acting Group Manager Strategy & Planning
	Mr	K	Currie	Group Manager Regulatory Services
	Ms	T	Parata	Programme Design & Delivery Manager
	Ms	S	Owens	Acting Communications Manager
	Ms	K	Spiers	Member, Paraparaumu-Raumati Community Board
	Mrs	J	Nock	Executive Secretary, Corporate Services
	Mr	R	Kofoed	Deputy Chair, Ōtaki Community Board
	Ms	C	Rewi	Programme Advisor Programme Design & Delivery (Social)
	Ms	K	Cook	Mid Central District Health Board
	Mr	C	Johnston	Mid Central District Health Board
	Ms	L	Koh	Chair, Kapiti Chamber of Commerce
APOLOGIES	Mr	P	Edwards	Chair, Paekākāriki Community Board

ECD 16/07/197

### **WELCOME**

The Chair welcomed everyone to the meeting, explained conduct of public speaking time, declared the meeting open and Ms Solomon read the Council Blessing in Te Reo.

ECD 16/07/198

### (a) **Apologies**

#### **MOVED (Ammundsen/Welsh)**

**An apology was accepted from Cr Gurunathan for an early departure.**

#### **CARRIED**

Apologies from Philip Edwards, Chair, Paekākāriki Community Board and Kathy Spiers, Member, Paraparaumu/Raumati Community Board for an early departure were noted.

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(b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

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**PUBLIC SPEAKING TIME (for items relating to the agenda)**

As part of Report SP-16-1939 - Community Contracts Report, the following speakers gave a brief summary of their services and thanked Council for their financial support:

- Surf Life Saving New Zealand – Otaki;
- Citizen’s Advice Bureau Kapiti;
- Disability Information and Equipment Centre – Kapiti;
- Volunteer Kapiti – a special mention was given to Tania Parata and Claire Rewi for all their help; and
- St John Centre – Otaki Health Shuttle.

The Chair thanked all the Organisations for their services.

*Cr Welsh left the meeting at 10.32am and returned at 10.34am*

*Cr Bell left the meeting at 10.41am and returned at 10.47am*

Otaki Gorge Road at Blue Bluff

David and Kathleen Campbell gave their appreciation for the re-opening of the Otaki Gorge Road and gave special mention to Neil Williams, Lucy Townend, Tony Martin and Council staff for all their help and support.

The Chair thanked Mr and Mrs Campbell for their comments.

Bernie Randall

Mr Randall spoke on health and economic development.

Trevor Daniell

Mr Daniell, on behalf of Greypower, commented they looked forward to seeing the plan for the Economic Development Strategy and hoped it would outline objectives, timelines and proper measures of performance.

The Chair thanked all public speakers for their attendance.

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**PRESENTATION: MID CENTRAL DISTRICT HEALTH BOARD (“Board”)**

Kathryn Cook, Chief Executive Officer and Craig Johnston, General Manager Strategy Planning and Performance gave a brief summary of their range of services and tabled a paper showing the commitments they would be focussing on:

- quality living;
- healthy lives; and
- well communities.

The Board would continue to engage with Council and focus on understanding issues and challenges around the District.

*Cr M Scott left the meeting at 11.10am and returned at 11.13am*

The Board confirmed they did have a Policy around fluoride and would email this to Members.

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The Chair acknowledged the complexity of their services and thanked the Board for their attendance.

*The meeting adjourned at 11.40am and reconvened at 11.54am. Cr Cardiff re-joined the meeting at 11.59am and Kathy Spiers did not return to the meeting.*

ECD 16/07/201

### **MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses.  
Mr Daniell's questions would be responded to during Report SP-16-1932.
- (b) Leave of Absence  
There was no leave of absence requested.
- (c) Matters of an Urgent Nature.  
There were no matters of an urgent nature.

ECD 16/07/202

### **COMMUNITY CONTRACTS REPORT (SP-16-1939)**

The report was taken as read and acknowledgement was given to Ms Parata and Ms Rewi for their support with all the Groups.

#### **MOVED (Gurunathan/Welsh)**

**That the Environment and Community Development Committee notes the report backs provided by:**

- Surf Life Saving New Zealand – Ōtaki
- Surf Life Saving New Zealand – Paekākāriki
- Citizens Advice Bureau Kāpiti
- Disability Information and Equipment Centre - Kāpiti
- Volunteer Kāpiti

**That the Environment and Community Development Committee use this opportunity to thank the organisations which have Community Contracts for their valuable and on-going work in the District.**

#### **CARRIED**

The Citizens Advice Bureau Ōtaki was removed from the resolution and would be included in the next report.

Members acknowledged the thanks given to Council staff for their support and service and appreciated the good relationships with their community groups.

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**ECONOMIC DEVELOPMENT LEADERSHIP GROUP: NEW GOVERNANCE STRUCTURE (SP-16-1932)**

Tania Parata, Manager, Programme Design and Delivery and Liz Koh, Chair of the Kapiti Chamber of Commerce spoke to the report.

Stephen McArthur, Acting Chief Executive responded to Mr Daniell's questions by confirming that Council has a funding policy around each activity including Economic Development and as part of the next Long Term Plan there would be review of the Funding Policy.

It was clarified that "independent chair" meant independent of Council.

*Cr Gurunathan left the meeting at 12.19pm.*

**MOVED (Welsh/Bell)**

**That the Environment and Community Development Committee endorses the pathway for establishing a governance structure to deliver on the Economic Development Strategy as outlined in this report, by approving:**

- a) **A Council contribution of up to \$10,000 towards an annual honorarium for an independent Chair;**
- b) **the appointment of two elected members as representatives to the governance group, being Cr Welsh and the Mayor for the 2013-2016 triennium. New appointments may be necessary after the local body elections in October 2016.**

**That the Environment and Community Development Committee approves the selection process of a panel comprising of Cr Gaylor (Chair of the Environment and Community Development Committee), Cr Welsh (Chair of Corporate Business Committee), the Mayor and Russell Spratt (Leadership Group Iwi representative) to recommend to Council the appointment of the independent Chair.**

**CARRIED**

An additional motion was proposed.

**MOVED (Elliott/D Scott)**

That the Environment and Community Development Committee notes that an Independent Chair be given the authority to make recommendations to Council for selection of other members by the vote of Council

**LOST**

The Chair noted the Committee's thanks to the Leadership Group for their hard work and achievements over the past 18 months.

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**CONFIRMATION OF MINUTES: 16 June 2016**

**MOVED (Ammundsen/Holborow)**

**That the minutes of the Environmental Community and Development Committee meeting held on 16 June 2016 be adopted as a true and correct record.**

**CARRIED**

ECD 16/07/205

**PUBLIC SPEAKING TIME (covering items not on the agenda)**

Dale Evans

Mr Evans tabled questions about the Clean Technology Trust.

*The Environment and Community Development Committee meeting closed at 1.11pm*

.....  
 Chairperson  
 Cr Penny Gaylor

.....  
 Date