

The Mayor, Councillors, Community Board Members

**KAPITI COAST DISTRICT COUNCIL**

Please note that a meeting of the **Audit & Risk Subcommittee** will take place in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 18 August 2016** commencing at **2.00 pm**.

Wayne Maxwell  
Acting Chief Executive

12 August 2016

**Committee Membership:** Cr Welsh (Chair), Cr Bell (Deputy Chair), Mayor, Cr Cardiff, Warwick Tuck (Independent Member)

Item	Order Paper (* indicates paper attached)	Page
1	<b>Welcome</b>	
2	<b>(a) Apologies</b> <b>(b) Declarations of Interest Relating to Items on the Agenda</b>	
3	<b>Public Speaking Time</b>	
4	<b>Members' Business:</b> (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to commencement of the meeting)	
5	* <b>Health and Safety Report (CE-16-1976)</b>	2
6	* <b>Leadership Charter and Health and Safety Plan 2016-2018 (CE-16-1982)</b>	12
7	* <b>Progress Update of Inland Revenue Compliance Review (Corp-16-1965)</b>	19
8	* <b>Regular Progress Update on 2014-15 Key Audit Findings (Corp-16-1966)</b>	22
9	* <b>Draft Financial Statement for the Year Ended 30 June 2016 (Corp-16-1967)</b>	36
10	* <b>Confirmation of Minutes: 5 May 2016</b> * <b>5 May 2016 – Public Excluded</b> * <b>Matters Under Action</b>	99 104 106