

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 29 JULY 2014	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 29 July 2014**, commencing at **7.30pm**.

PRESENT:                    Mr        M    Scott        Chair  
                                   Mr        E    Gregory     Deputy Chair  
                                   Mr        J    Westbury  
                                   Cr        T    Lloyd

IN ATTENDANCE:        Mr        W    Maxwell     Group Manager Corporate Services  
                                   Mayor   R    Church  
                                   Mrs       J    Nock        Executive Secretary, Corporate Services  
                                   Ms        S    Bell        Landscape Advisor  
                                   Mr        L    Bartlett    Leisure & Open Space Asset Manager  
                                   Mr        D    Lew        Environmental Planning Manager  
                                   Mr        J    Kilbride    Policy Planner  
                                   Ms        A    Carter     GWRC's Environmental Planner

LEAVE OF ABSENCE    Mrs        J    Prvanov

The Chair welcomed everyone present including Cr David Scott and declared the meeting open.

**WCB 14/07/052**

**(a) Apologies**

There were no apologies.

**(b) Declarations of Interest Relating to Items on the Agenda**

There were no declarations of interest.

**WCB 14/07/053**

**PUBLIC SPEAKING TIME – other issues**

Ms Ferial Falconer, Chair of Friends of the Waikanae River gave support to the Waikanae River Environmental Strategy and encouraged the Waikanae Community Board to approve the document.

**WCB 14/07/054**

**PUBLIC SPEAKING TIME – Grant Applications**

Kapiti Concert Orchestra

Michelle Taylor spoke on behalf of the Kapiti Concert Orchestra and their application asking for assistance with hall hire costs at the Waikanae Memorial Hall for their rehearsal and 10<sup>th</sup> Anniversary Inaugural Concert on 9 August 2014.

Waikanae Anglican Parish

Dr Don Mathieson spoke on behalf of the Waikanae Anglican Parish and their application for a discretionary grant to assist with expenditure to make the Te Kikoi o te Rongopai ki te Kāpiti a success. Hamish Campbell, Youth Facilitator spoke about the event engaging on a community level and experiencing different cultures.

Lions Club of Waikanae

Kevin Woodley spoke on behalf of the Lions Club of Waikanae and their application asking for assistance from the Promotion Fund to offset costs of various printing and advertising materials for their Waikanae Lions 2015 Super Garden Trail on 24-25 January 2015.

Board Members congratulated the Group and agreed it was a wonderful event.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 29 JULY 2014	7.30PM

## WCB 14/07/055

### PRESENTATION: GREATER WELLINGTON REGIONAL COUNCIL – WAIKANAĒ RIVER ENVIRONMENTAL STRATEGY

Darryl Lew, Council's Planning Manager introduced James Kilbride KCDC's Policy Planner and Anna Carter, GWRC's Environmental Planner. It was explained that the Draft Strategy had been considered and agreed in principle by Council's Regulatory Management Committee and this was contingent to the Waikanae Community Board agreeing to the Strategy.

Anna Carter, GWRC's Environmental Planner spoke to the presentation of their 2014 Waikanae River Environmental Strategy which covered:

- What the strategy covered including its key values;
- Consultation on the strategy;
- The vision;
- Recognising the river as a 'mountains to sea' ecological corridor;
- Supporting community restoration efforts;
- Aligning restoration and flood protection; and
- Key points.

The first Waikanae River Environmental Strategy was published in 1999 following the development of the Waikanae Floodplain Management Plan. Since then there had been significant environmental improvements within the Waikanae River Corridor, particularly in terms of restoration planting and the development and enhancement of access and pathways for walking, cycling and horse riding.

Many of these improvements were recommendations from the 1999 version of the Strategy, which had been the combined effort of the Greater Wellington Regional Council and Kāpiti Coast District Council. The Department of Conservation, Te Atiawa ki Whakarongotai, the Friends of the Waikanae River and other members of the community had also made a valuable contribution to the Strategy review.

The Strategy identified key features of the Waikanae River environment, with a focus on the River Corridor downstream of the Water Treatment Plant. It set out an agreed vision and objectives and provided updated recommendations for the management of the river environment going forward.

Mr Lew summarised that the:

- KCDC would take the Strategy into account when developing the new Howarth Block;
- Strategy did not address the gravel management issues, only the corridor issues outside of the river, so the gravel management was not included;
- Strategy referred to the Jim Cooke Park and its rebuild and realignment of its flood banks and as some of this encroached on some of KCDC's land, this was still open to further discussions;
- management of poplar and willow trees on KCDC land, that could easily become nuisance plants (causing a hazard near the flood banks), where appropriate, would be controlled;
- Council would adhere to its resource consent conditions of the discharge permit for the treated sewerage discharge through the Mazengarb drain and Waikanae River. The permit expired in 2023;
- vehicle access permitting system was in place and helped control unregulated vehicle access down to different parts of the River, particularly around white baiting season; and
- eco-sourcing of plants had received alignment and acceptance from the community.

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY 29 JULY 2014	7.30PM

**MOVED (Scott/Gregory)**

**That the Waikanae Community Board endorses the Greater Wellington Regional Council's Environmental Strategy and looks forward to favourable consideration by Kāpiti Coast District Council.**

**CARRIED**

The Chair thanked everyone for their time and attendance at this meeting.

**WCB 14/07/056**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (Copr-14-1271)**

**MOVED (Lloyd/Gregory)**

**That the Waikanae Community Board grants the Lions Club of Waikanae a grant of \$3,500 from the Promotion Fund to offset costs of various printing and advertising materials for their Waikanae Lions 2015 Super Garden Trail on 24-25 January 2015.**

**CARRIED**

**MOVED (Gregory/Westbury)**

**That the Waikanae Community Board grants the Kapiti Concert Orchestra a discretionary grant of \$243.30 to cover the Waikanae Memorial Hall hire costs for their rehearsal and 10<sup>th</sup> Anniversary Inaugural Concert on 9 August 2014.**

**CARRIED**

**MOVED (Westbury/Scott)**

**That the Waikanae Community Board grants the Waikanae Anglican Parish a discretionary grant of \$500 to assist with expenditure to make the Te Kikoi o te Rongopai ki te Kāpiti a success.**

**CARRIED**

**WCB 14/07/057**

**WCB MEMBERS' BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**  
Responses were given during public speaking.

**(b) Leave of Absence**

**MOVED (Lloyd/Gregory)**

**That the Waikanae Community Board grants Michael Scott leave of absence from 26 September to 9 October 2014.**

**CARRIED**

**(c) Matters of an Urgent Nature**  
There were no matters of an urgent nature.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 29 JULY 2014	7.30PM

**(d) Chairperson's Business**

**MOVED (Scott/Westbury)**

The Chairperson's calendar covering the period 17 June to 24 July 2014 was noted.

**CARRIED**

**(e) Community Board Members' Activities**

*Eric Gregory:* continued to attend the local Community Liaison Group (CLG) meetings for the Mackays to Peka Peka Alliance and also the headquarters of the Alliance for CLG Districtwide.

Mr Gregory also commented that he had visited the Waikanae Memorial Hall and noticed that rail staff were parking in the Hall car park.

*Cr Lloyd:*

- Council meetings
- Visited the Pehi Kupa Street drain and the majority had been cleaned up
- Looked at parking issues around the Pehi Kupa area and the options and possibilities of angle parking which would bring in more parks available for commuters. Discussions may take place with the Regional Council to discuss funding and to look at resolving some of the parking issues.
  - Parking was a problem around the corner of Hira Street and Pehi Kupa Street and was too tight for buses. This would be included in matters under action so Board Members could monitor.

The Chair advised that Wayne Maxwell and he would meet with Engineering staff to discuss signing and road marking issues. At a previous meeting with GWRC they had commented that if KCDC found spaces for parking they would revisit to discuss further. The Chair confirmed that once a meeting had taken place with the Engineering staff he would report to the Chief Executive to enable him to interface with GWRC.

*James Westbury* – attended the Local Government New Zealand Conference in Nelson and would be writing a report for inclusion in the Elected Members' Bulletin.

The Mayor advised that he had attended the Local Government New Zealand Conference and that the fluoride issue had been passed and KCDC had won the Beca Infrastructure Project of the Year Award for their Waikanae River Recharge Project.

**WCB 14/07/058**

**APPROVAL: Submission APN Billboard Sign**

The Chair spoke to the Waikanae Community Board's submission.

**MOVED (Chair/Westbury)**

**The Waikanae Community Board approves the submission to oppose the erection by APN Outdoor Limited, of two billboards at the corner of Elizabeth Street and State Highway One in Waikanae and to the granting of resource consent for that activity.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 29 JULY 2014	7.30PM

**WCB 14/07/059**

**APPROVAL: Letter to MenzShed re support to Transpower**

The Chair spoke to the letter of support to MenzShed and the Waikanae Community Board's endorsement of their activities.

**MOVED (Chair/Gregory)**

**That the Waikanae Community Board endorses the activities of the MenzShed in Kāpiti and supports their application to the Transpower Community Care fund.**

**CARRIED**

The Chair added he had met with Menzshed and an agreement had been made that no further work would be undertaken until a resource consent had been made. A further meeting would be arranged at the end of August.

**WCB 14/07/060**

**WAIKANAĒ SOUTHERN ENTRANCE – PROPOSED BEAUTIFICATION (CS-14-1259)**

Sara Bell, Landscape Advisor spoke to the report detailing the proposed beautification work and advised that, in principle, approval had been received from Kiwirail and NZTA.

NZTA also agreed to fund moving the 'Welcome to Waikanae' sign and Board Members hoped it would be a new sign.

Board Members requested that discussions take place with Kiwirail to arrange the Waikanae bridge (over SH1) to be cleaned and painted and Ms Bell confirmed this would be followed up.

The Chair commented that this project had been included in the first year of their Strategic Plan and it was indicated that the plants would be purchased from a Waikanae nursery in support of local trade.

**MOVED (Scott/Lloyd)**

**The Waikanae Community Board recommends that the above project be considered for inclusion in the 2014/15 financial year and that Council enter into a Beautification Lease with Kiwirail for work within Kiwirail.**

**That the initial works in 2014/15 will include weed release and inter-planting of Area C at an estimated cost of \$9,200.**

**That the Community Board considers further capital funding of \$10,000 from the 2014/15 and a further \$10,000 from the 2015/16 year, both from the Promotion Fund, for completion of planting in Areas A and B.**

**The Waikanae Community Board allocates a budget of \$2,500 out of the 2014/15 and \$2,500 from the 2015/16 Promotion Fund towards specific maintenance works over the establishment of beautification planting.**

**CARRIED**

**MOVED (Scott/Lloyd)**

**That the Waikanae Community Board ask that the Chief Executive liaise with Kiwirail and the New Zealand Transport Agency in terms of the Waikanae bridge abutment and the bridge itself be painted and tidied up.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 29 JULY 2014	7.30PM

**WCB 14/07/061**

**CONFIRMATION OF MINUTES: 25 MARCH 2014 and 17 JUNE 2014**

**MOVED (Lloyd/Gregory)**

**That the minutes of the Waikanae Community Board meeting held on 25 March 2014 be approved and adopted as a true and correct record of that meeting.**

**CARRIED**

**MOVED (Gregory/Westbury)**

**That the minutes of the Waikanae Community Board meeting held on 17 June 2014 be approved and adopted as a true and correct record of that meeting.**

**CARRIED**

Mr Maxwell informed Board Members that 'Kapiti Update' would continue to promote community boards on a rotation basis due to the successful feedback from the first focus by the Waikanae Community Board. Council's Communication Team would liaise with the Chair on a quarterly basis.

The Chair clarified that this was another part of the Strategic Plan where the Waikanae Community Board's activities would be out there for the community.

#### **MATTERS UNDER ACTION**

Wayne Maxwell detailed the matters under action.

##### Pedestrian Shelter

It was clarified that the shelter had been erected as close to the road as Electra would allow.

##### Pharazyn Reserve

Mrs Prvanov had sent through a request to receive more detail on the capital expenditure of the Pharazyn Reserve.

**WCB 14/07/062**

#### **GENERAL BUSINESS**

##### Allocation of bench seats

The Chair commented that the Waikanae Community Board had an allocation of two bench seats every financial year and requested that Board Members consider where they would like these two bench seats sited.

##### Waikanae Town Clock

The Chair advised that the Waikanae Town clock belonged to the Waikanae Community Board and would bring back details at the next meeting with regard to its future.

##### Strategic Plan

The Chair asked Board Members to consider the Strategic Plan and what they felt should be the next collective action. This would show the community that the three year plan was continuing to be implemented.

The Chair advised he would speak with individual Board Members and following this consultation the Strategic Plan would be included on the next Agenda under General Business for further discussion.

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAЕ COMMUNITY BOARD</b>	<b>TUESDAY 29 JULY 2014</b>	<b>7.30PM</b>

Waikanae Memorial Hall

Board Members commented on the condition of the Waikanae Memorial Hall both inside and outside and the Chair advised he would liaise with Council staff about tidying up the Hall and report back to the Board.

The Chair thanked everyone for their attendance and declared the meeting closed at 9.17pm.

.....  
Chairperson

.....  
Date